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VILLAGE BOARD

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October 3, 2016

Ms. Cynthia Alvarez
15N497 Old Sutton Road
Barrington, Illinois 60010

Re: October 3, 2016 Commercial FOIA Request

Dear Ms. Alvarez:

I am pleased to help you with your October 3, 2016 Commercial Freedom of Information Act ("FOIA"). Your request was received by the Village of Bensenville on October 3, 2016. You requested copies of the items indicated below:

"We are requesting all bid numbers submitted, including the successful bidder, of the last contract awarded for "Village Lawn Maintenance"."

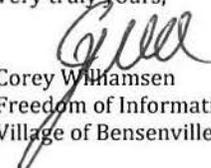
After a search of Village files, the following documents are enclosed to fulfill your request:

- 1) Village of Bensenville Cover Sheet for Resolution Authorizing the Rejection of the Lowest Read Bid Base on Past Performance and Approval of a Contract with the Lowest Responsible Bidder Green Horizons, Inc. for Lawn Maintenance in the Not-to-Exceed Amount of \$80,000. (2 pgs.)

These are all of the documents that can be discovered responsive to your request.

Do not hesitate to contact me if you have any questions or concerns in connection with this response.

Very truly yours,


Corey Williamsen
Freedom of Information Officer
Village of Bensenville

TYPE:
Resolution

SUBMITTED BY:
Joe Caracci

DEPARTMENT:
Public Works

DATE:
February 23, 2016

DESCRIPTION:

Resolution Authorizing the Rejection of the Lowest Read Bid Based on Past Performance and Approval of a Contract with the Lowest Responsible Bidder Green Horizons, Inc. for Lawn Maintenance Services in the Not-to-Exceed amount of \$80,000

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

<input checked="" type="checkbox"/>	Financially Sound Village	<input type="checkbox"/>	Enrich the lives of Residents
<input type="checkbox"/>	Quality Customer Oriented Services	<input type="checkbox"/>	Major Business/Corporate Center
<input checked="" type="checkbox"/>	Safe and Beautiful Village	<input checked="" type="checkbox"/>	Vibrant Major Corridors

COMMITTEE ACTION:

I & E (Unanimously approved 7-0)

DATE:

February 16, 2016

BACKGROUND:

The Village has contracted the lawn mowing of multiple Village properties for over ten years. Contracting this work is a cost-effective way to mow large areas, small lots, medians and rights-of-way allowing the Village staff to focus on mulching, trimming, trash removal, brush collection, and maintenance of other Village property areas. The properties maintained by the lawn maintenance contractor are maintained on a frequent basis.

Since 2013, the Village contracted with Green Horizon, Inc. The 2015 contract was \$80,445.10 .

This month, the Village did a formal bid request for lawn maintenance requesting two prices. 1) base bid for Village-owned locations; 2) alternate bid for NON Village-owned locations that over the years have been mowed by Village as the private owners failed to maintain the parkway portion of their property. Desirous of not having properties with shabby parkways, the Village began mowing these properties due to their key locations in the downtown area and major gateways.

KEY ISSUES:

The Village received bids from six contractors. The bid tab is attached. The low bidder is On the Green Solutions. The owner of On the Green Solutions is the same owner of the now defunct TLC Group, Ltd. TLC Group was awarded the 2014 Village fall tree planting program. TLC Group failed to complete or even start the work to plant 120 trees. This left the Village scrambling to find another tree vendor and led the Village staff to plant the trees in-house. Due to these past results on a Bensenville contract, staff recommends to reject On the Green Solution's bid as a "non-responsive bidder"

The Village recommends the contract be awarded to the second lowest bidder Green Horizons, Inc. who is familiar with the Village locations and standards.

	Base Bid			Alternate Bid		
	2016	2017	Total	2016	2017	Total
On the Green Solutions	\$ 53,162.98	\$ 53,162.98	\$ 106,325.96	\$ 11,620.00	\$ 11,620.00	\$ 23,240.00
Green Horizons	\$ 70,200.00	\$ 72,310.00	\$ 142,510.00	\$ 9,800.00	\$ 10,000.00	\$ 19,800.00
Fleck's Landscaping	\$ 99,526.00	\$ 99,526.00	\$ 199,052.00	\$ 30,324.00	\$ 30,324.00	\$ 60,648.00
KCG Mngt	\$ 117,418.00	\$ 117,418.00	\$ 234,836.00	\$ 11,200.00	\$ 11,200.00	\$ 22,400.00
Alvarez Inc	\$ 114,610.86	\$ 120,341.48	\$ 234,952.34	\$ 6,524.84	\$ 6,852.44	\$ 13,377.28
Kramer Svcs, Inc.	\$ 144,032.00	\$ 144,032.00	\$ 288,064.00	\$ 10,976.00	\$ 10,976.00	\$ 21,952.00

Ceasing to Mow Private Sites

The attached mowing location document tab "Alternate Bid" lists 34 privately-owned locations that have been mowed by the Village in previous years. Staff requests the Village Board determine if these private property owners should be required to maintain their property. The majority of business and residential property owners take care of their parkway not at the taxpayer's expense.

If the Board agrees to no longer expend Village funds on private property maintenance, the Village will send notice to these properties of the change prior to the growing season so they can prepare.

ALTERNATIVES:

Discretion of the Village Board

RECOMMENDATION:

At their February 16, 2016 Meeting, the Committee unanimously approved (7-0) the award of the base bid and alternate bid to Green Horizons, Inc.

The Committee also approved the rejection of the lowest read bidder (On the Green Solutions) as a non-responsive bidder.

The Committee approved the addition of the alternate bid, and advised staff to send out letters to the 34 property owners indicating that they are responsible for the lawn maintenance on their property, but that the Village would give them an opportunity to pay for the lawn service through the Village's contractor at a the bid price for the year plus an administrative fee. If the property owner does not elect to go with the Village and does not maintain their lawn, Code Enforcement would take necessary action against them.

BUDGET IMPACT:

Funds (\$85,000) are budgeted in account # 11050440-549990 in FY 2016.

ACTION REQUIRED:

Motion to approve a Resolution Authorizing the Rejection of the Lowest Read Bid Based on Past Performance and Approval of a Contract with the Lowest Responsible Bidder Green Horizons, Inc. for Lawn Maintenance Services in the Not-to-Exceed amount of \$80,000

ATTACHMENTS:

Description	Upload Date	Type
RES - 2016 Lawn Maintenance Bid	2/17/2016	Resolution Letter
Bid Tab Lawn Maintenance	2/9/2016	Backup Material
Mowing Locations	2/9/2016	Backup Material
Private Property sites MAP	2/9/2016	Backup Material
Bid Packet - Green Horizons	2/10/2016	Backup Material
Bid Packet - On the Green	2/10/2016	Backup Material