

June 11, 2019

INFORMATION LETTER NO. 1

Downtown Streetscape Project (South Half)

Dear Project Area Residents, Institutions and Interested Parties:

The Village of Bensenville is about to undertake a very significant roadway reconstruction/streetscape project in your area. Please see the location map below for the project limits. Addison St/Center St from Green St to railroad tracks will be reconstructed with a new Hot-Mix Asphalt pavement, stamped sidewalk, C&G, driveway aprons, drainage improvements, electrical upgrades, , striping and landscape restoration. Green St and York Rd will receive aesthetic upgrades including but not limited to stamped sidewalk, C&G, benches, planter boxes, stamped cross walks, minor watermain improvements, etc. Green St within project limits will also be resurfaced.



The total project cost is estimated to be around \$3.0 million including design, construction and construction engineering. The funding for this project is coming from Illinois Transportation Enhancement Program grant as well Village's Capital Investment Funds. Grant funding received for this project is \$1.045 million.

Robinson Engineering of Itasca, Illinois has provided the design engineering for this project. This project appeared on the Illinois Department of Transportation (IDOT) letting on April 26, 2019. R.W. Dunteman (RWD) Company of Addison, IL was the lowest responsible bidder and selected as the general contractor on this project. The contract award is pending at the moment. RWD comes with many years of experience in projects of such magnitude including the Downtown Streetscape – North Half as well as the Railroad Ave project. RWD will be utilizing sub-contractors to perform various work on the project.

The Village has also hired the consulting firm of Civiltech Engineering, Inc. of Itasca to provide engineering oversight during the project. Civiltech will serve as the liaison between the businesses, residents and the contractor. Civiltech's task will include making sure the project gets built according to the plans and specifications as well as to assure that the project goes as smoothly as possible for our residents/businesses. This is no small task as traffic control and property access will be the most difficult components of the project.

At this time, the tentative start date for the project is set for July 8, 2019 pending the contract award. The contractor may choose to mobilize and do some preliminary work prior to that. The project completion will be November–December 2019, barring any major delays. The punch list work will be completed in the spring of 2020.

One of the goals of this letter is to prepare you for what to expect as part of the project. This project will have a significant impact on the motoring public through the Village of Bensenville. **The project is designed to be constructed under staged construction. Traffic will be limited to one-way during each stage. York Rd improvements will be constructed under daily lane closures. Access to businesses/residents and emergency vehicles will be maintained.** We are confident of receiving full cooperation from institutions and residents in the affected project area.

Daily Work Hours – Daily work hours are from 7:00AM to 7:00PM, Monday thru Friday. At this time we do not anticipate any Saturday work, but will adjust based on progress. Saturday work hours will be limited from 7 AM – 3 PM. No work is permitted on Sundays and holidays. Should the contractor start early, please feel free to call the police department.

Utility Markings – As part of the construction process, the contractor frequently calls J.U.L.I.E. to help assist in the locating of buried utilities. We ask for your cooperation in maintaining the marks and flags, as they are located. We realize this can be a burden during mowing of the parkways. If it is necessary to remove the flags, please replace them in their exact location. Your cooperation will help avoid unnecessary utility outages.

Information Transfer – Information letters, like the one you are reading now, will be posted on the website periodically to keep all residents along the project corridor abreast of the current progress and activity of the project. In addition, daily notifications will be delivered to each

resident/business that will likely be directly affected by the upcoming days' work schedule (i.e. water shutdown, driveway apron replacement). Please feel free to contact me or the Resident Engineer at any time with questions regarding the project. Please check the Village website for weekly construction updates.

Parking / Access to Driveways – Parking will be unavailable on Addison St, Green St and Center St within the project limits while the construction is going on. If driveway access is not available at night, residents may park at legally permissible areas on fronting or adjacent side streets. The Bensenville Police Department is aware of the construction project.

When parking on the street, please do so in a manner that will not inhibit traffic movements, especially emergency vehicles. We realize parking may be difficult at times during the project, so please be patient and park with common sense. In addition, when parking on the street, a card or placard with your contact information should be placed in a visible location, so that we can reach you as necessary for any issue involving your vehicle. Please let the project team know of any circumstances that may require particular or special access needs, either at all times throughout the project or for a specific period.

Garbage Pickup – **At this time, we do not anticipate interruption to the garbage service.** If construction activities prevent Allied from picking up your garbage on the regularly scheduled day, they will return the following day and again attempt pickup. Should your pickup be skipped, please notify me.

Curbside Branch/Brush Pickup – The Village will be conducting a curbside branch/brush pickup for a week starting first Monday of each month from May to November 2019. **Residents in the project area must place their branch/brush curbside by 7:00 AM on these dates.** The Village will begin their efforts in the construction corridor in attempt to keep the corridor clear for the contractor.

Traffic Control – **The project is designed to be constructed under staged construction with one-way traffic. York Rd will be constructed under daily lane closures. Access to businesses/residents and emergency vehicles will be maintained. Please note there will be some temporary delays during construction hours due to various contractor activities. Pedestrian access will also be hampered during the project. Please obey all the signs for safe passage through construction zone.** During working hours, traffic will be hindered in the direct vicinity of the work. We will attempt to maintain traffic flow throughout each day. As mentioned above, notifications are delivered daily to inform those residents which may be affected by the following day's work. We ask for your cooperation in relocating your vehicles away from the proposed work prior to 7:00 AM the following morning. If you should park your vehicle within the construction corridor during active working hours, again please leave contact information inside your vehicle on the dashboard in case there is a need to have your vehicle relocated.

The principal intent of traffic control signage is to limit use of the streets in areas under construction to local traffic only. The signs are posted for the safety of the construction crews, pedestrians, drivers, and residents. Please obey all construction signage and respect barricades and warning devices.

Mail Deliveries – **At this time, we do not anticipate interruption to the mail service.**

Irrigation / Sprinkler Systems / Pet Fences / Private Drains – The Village asks for your cooperation in locating private irrigation systems, private drains and pet fences as they are not included on the plans. These systems do not appear on standard JULIE locates. Every effort will be made to avoid damage to these systems where possible. If you are aware of an irrigation system or

pet fence at your residence, please call the Resident Engineer (contact info below) so he can make the Contractor aware. The Village is under no obligation to repair or replace private utilities found in the parkway. The more information we receive from the residents, the better the opportunity we will have to help avoid unnecessary and expensive repair bills to the homeowner.

Parkway Materials and Plantings –If you wish to retain plants or other installed materials that currently are located in the public right-of-way, please move/salvage them from the work area as soon as possible; otherwise, they may be damaged or disposed of during the project. If special arrangements or assistance is required, please contact the project team.

Private Property Work – The contractor may not directly solicit work on private property. However, the contractor may perform private work provided that the work to be done does not impede the Village’s project schedule. If you are interested in obtaining a quote for work from the contractor please contact RWD.

Safety Concerns - It is worth a reminder to say that any construction site is a dangerous situation, perhaps even more so during the hours the contractor is not actually working the area. Please remind yourselves and your children of the dangers inherent in the construction zone that are present at all times. I appreciate your help in trying to maintain as safe a project site as possible. Should there be a condition that is particularly hazardous, please feel free to contact me or the Resident Engineer.

Project Contacts - *Who do I call with questions?*

To provide day-to-day construction oversight for the project, the Village has retained the engineering consulting firm of Civiltech Engineering Inc. Greg Rutkowski of Civiltech will be providing this vital role for this project. Please feel free to call Greg with any questions or concerns throughout the project. Greg will be on site each day and is the **best source** for information regarding construction aspects and progress of the project. Shown below are the names and available phone numbers of key project personnel. Please retain this letter and post this list in a convenient and accessible location for ready reference throughout the project.

DOWNTOWN STREETScape PROJECT – SOUTH HALF

KEY PERSONNEL AND TELEPHONE NUMBERS

<u>Consulting Engineer:</u> Greg Rutkowski, Resident Engineer	Civiltech Engineering Inc 847-878-6709
<u>General Contractor:</u> David Miller, Project Manager Tom Ballard, Project Superintendent	R.W. DUNTEMAN Company 630-953-1500 630-675-7346
<u>Village of Bensenville:</u> Mehul Patel, Assistant Director Joe Caracci, Director of Public Works	Public Works Department 630.594.1196 (office – direct) 630.350.3431 (office – direct)

FOR AFTER-HOUR SITUATIONS REQUIRING IMMEDIATE ATTENTION:

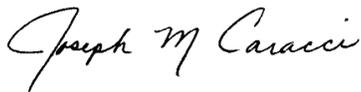
POLICE: Emergency Number	911
POLICE: Non-Emergency Number	630.350.3455

Resident Contact - Getting information regarding access issues or emergency situations to residents that are not accessible during the workday is a challenging task. For your consideration, I am enclosing a simple form for your use if you desire to let Public Works know of a daytime phone number where you can be reached in the case of an emergency affecting your residence/business. The form also could be used to indicate someone to contact if you will be away from the project area for an extended period of time. The form can be mailed or faxed to Public Works to the address or fax number shown thereon or the information may be submitted via e-mail. We will maintain a database of contacts and will utilize this as necessary and practicable during the project, with the information held in strict confidentiality.

An open house format public meeting will be held at the Village Hall, 12 S Center St (Second Floor) on June 25, 2019 from 4 to 6 PM to discuss the construction stage of the project. Interested parties are welcome and encouraged to attend.

In closing, thank you again for your interest, patience and cooperation as we move through the construction stage of the project. Inevitably, there will be disruptions and inconveniences to endure in the coming months. Please contact Greg, Mehul or myself with any concerns, insights and suggestions. The Village, consulting engineer and the contractor are all committed to keeping the lines of communication open and to have a successful and safe project.

Very truly yours,

A handwritten signature in black ink that reads "Joseph M. Caracci". The signature is written in a cursive style with a large initial "J" and "C".

Joe Caracci, P.E.
Director of Public Works



**DOWNTOWN STREETScape PROJECT – SOUTH HALF
DAYTIME NOTIFICATION FORM**

I wish to be notified at the following telephone number (s) in the event that the Public Works Department needs to reach me during normal working hours.

Home/Business Address: _____

Name: _____

Name: _____

Home Phone: _____

Home Phone: _____

Work Phone: _____

Work Phone: _____

Cell Phone: _____

Cell Phone: _____

Email: _____

Email: _____

Notes or Other Information:

Sprinkler System _____

Pet Fence _____

Existing Drainage _____

Please mail this form to: Bensenville Public Works
Attn: Mehul Patel
717 E. Jefferson Street
Bensenville, IL 60106

or FAX to Public Works: 630-594-1148

or email to Public Works: mpatel@bensenville.il.us

