

2013

# Annual Budget



**BENSENVILLE**  
GATEWAY TO OPPORTUNITY



## **ANNUAL BUDGET**

Calendar Year January 01, 2013 - December 31, 2013

### **VILLAGE BOARD**

Frank Soto Village President  
Morris Bartlett Village Trustee  
Robert "Bob" Jarecki Village Trustee  
Martin O'Connell, III Village Trustee  
Oronzo Peconio Village Trustee  
JoEllen Ridder Village Trustee  
Henry Wessler Village Trustee

Susan V. Janowiak Village Clerk

Michael Cassady Village Manager

### **PREPARED & PRESENTED BY**

Timothy J. Sloth, CPA Director of Finance

### **VILLAGE HALL**

12 South Center Street Bensenville, Illinois 60106  
630.766.8200 [www.bensenville.il.us](http://www.bensenville.il.us)



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Village of Bensenville  
Illinois**

For the Fiscal Year Beginning

**January 1, 2012**

*Christopher P. Movill*      *Jeffrey R. Emer*

President

Executive Director

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## Our Mission

**The Mission of Village Government is to be FINANCIALLY SOUND and provide customer friendly services of the highest quality.**

**The Village Government engages residents and partners for community benefit.**

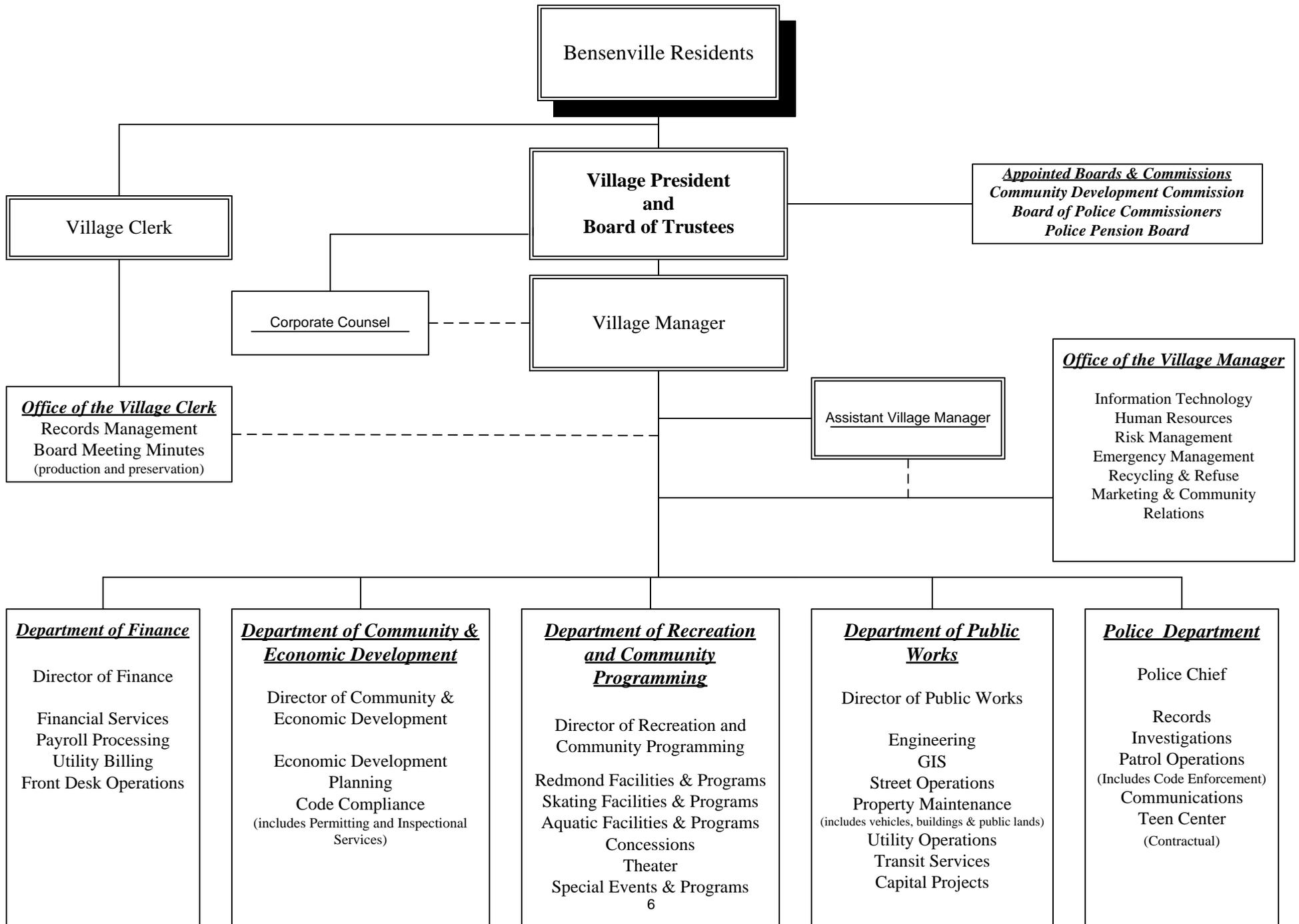
## Village of Bensenville Vision 2025

**Bensenville 2025 is a beautiful village where families make it their hometown.**

**The Village has an alive and thriving downtown, stable residential neighborhoods and enjoyable living. – “Making Bensenville a Great Place to Live.”**

**The Village is recognized as a Major Business and Corporate Center adjacent to O’Hare Airport, has vibrant, inviting major commercial corridors and easy connectivity within the village, to the Chicago region and to the world. – “Making Bensenville a Great Place for Business.”**

# Village of Bensenville Organization Chart



## **VILLAGE OF BENSENVILLE PROFILE**

- Incorporated** The Village of Bensenville, a non-home rule community as defined by the Illinois Constitution, was incorporated in 1884.
- Governed** The Village operates under the Council-Manager form of local government which combines the political leadership of elected officials with the managerial experience of a professional Village Manager. Bensenville has eight elected officials – six Trustees, a Clerk and a President all of which serve a four year term. Current Board members are Frank Soto, President; Trustees Morris Bartlett, Robert “Bob” Jarecki, Martin O’Connell, III, Oronzo Peconio, JoEllen Ridder and Henry Wessler; Susan V. Janowiak is the Village Clerk.
- Boundaries** The Village of Bensenville is located approximately 17 miles northwest of downtown Chicago, bordering the southwest corner of O’Hare International Airport. The Village is primarily located in DuPage County with a small section (3.2%) in Cook County. The Village comprises a total land area of approximately 5.6 miles.
- Population** Population as reported by the 2010 census is 18,352.
- Real Estate** The equalized assessed value (EAV) of real estate for the 2011 levy year is \$609,786,334.
- Tax Rate** The tax rate for 2011 is \$.8411 per \$100 of assessed value
- Debt Rating** The Village issues General Obligation Bonds for capital improvements and currently holds an “A1” bond rating from Moody's Investor Service on its outstanding debt and an A+ / Stable rating from Standard and Poor’s.
- Resources** The Village holds title to 184 acres of land which includes land for village facilities, parks, trails, ball fields, wetlands and open space. Additionally, The Village maintains a Village Hall, a public safety facility housing a police and emergency management, a public works facility, a movie theatre, two ice arenas and an indoor aquatic facility. The Village also owns and maintains the 88 acre Redmond Recreational Complex which has 2 baseball fields, a soccer field, outdoor basketball courts, sand volleyball, a canoe launch, band shell, a 1.2 mile walking path, a lake and a wetland nature preserve.
- Services** The Village provides a full range of services to its citizens, including police protection, emergency disaster management services, general governance, maintenance of village highways,

## **Profile (Continued)**

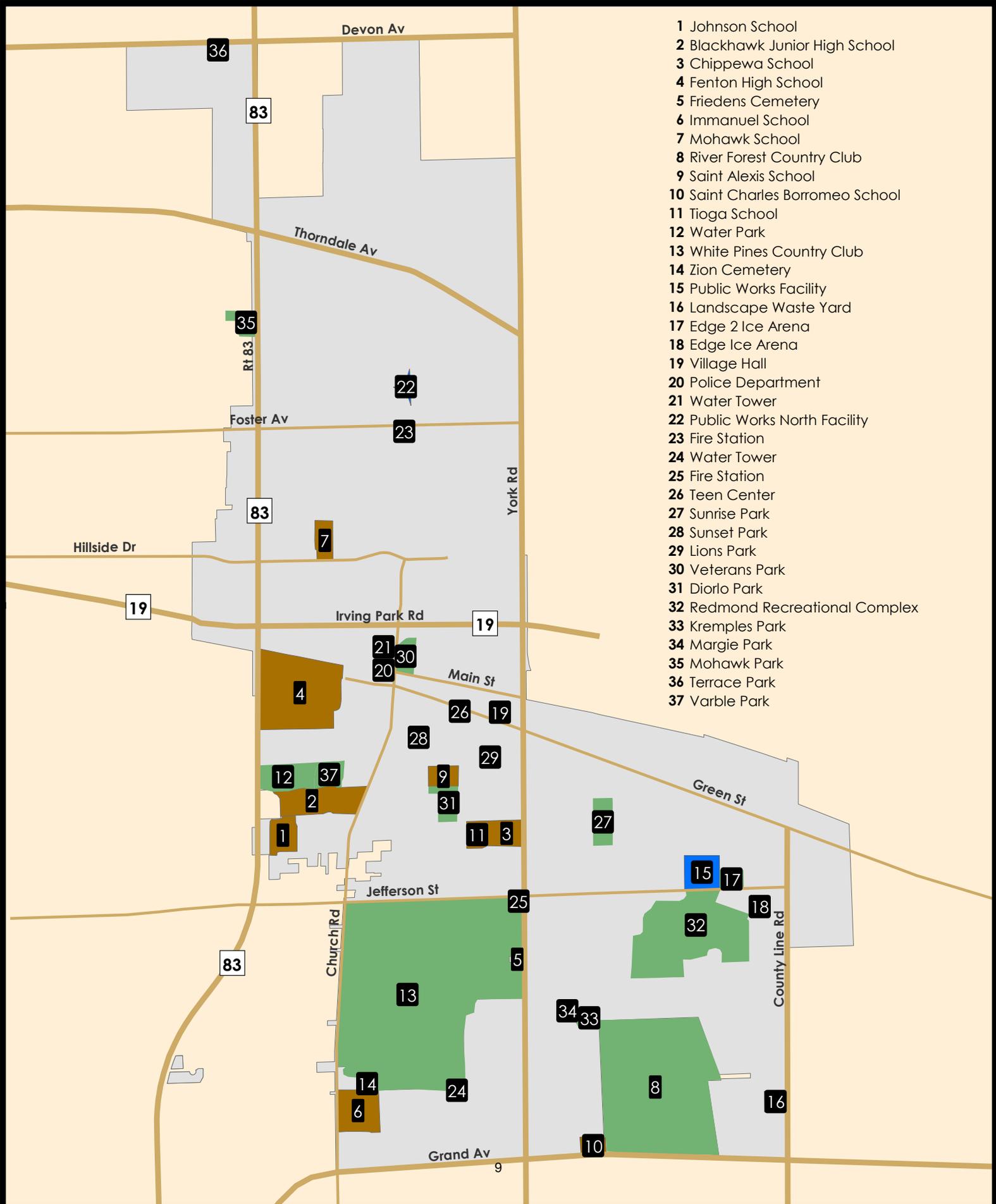
streets and sidewalks, community and economic development, code enforcement, water and sewer utility services, refuse and recycling as well as recreational services. The Village also hosts a variety of special events including, the “Music in the Park” summer concert series, classic car nights, fishing derby, holiday magic, and Liberty Fest (annual Fourth of July fireworks and celebration).

**Staff** The Village has an appointed Village Manager responsible to the Board of Trustees for the administration of the Village which includes a full-time staff of 109, and 96 year round part-time and 12 seasonal employees. Additionally, the members of the community frequently volunteer to assist with special events.

**Affiliations** The Village actively participates, maintains intergovernmental agreements, or is affiliated with the following organizations: International City / County Management Association (ICMA), Illinois City / County Management Association (ILCMA), DuPage Mayors and Managers Conference (DMMC), DuPage Major Crime Task Force, DuPage Emergency Telephone System Board, DuPage County Arson Task Force, DuPage Children’s Center, Northeast DuPage Youth and Family Services, Veterans of Foreign War, Bensenville Boys and Girls Athletic Association, Bensenville Lions Club, American Legion, Fenton High School District 100, Bensenville School District 2, Bensenville Chamber of Commerce, Bensenville Intergovernmental Group (BIG), International Council of Shopping Centers, Elk Grove Village, Village of Wood Dale, City of Chicago, State of Illinois, Illinois Law Enforcement Alarm System Mutual Aid Agreement, West Central Municipal Conference, Bensenville Park District, DuPage County, Bensenville Library District, Bensenville Fire District No. 2, College of DuPage, Chicago Steel Hockey, Addison Township, Bensenville Rotary Club, and the Forest Preserve District of DuPage County

**Contact** Village of Bensenville  
12 S. Center Street  
Bensenville, IL 60106  
(630) 766-8200.  
[www.bensenville.il.us](http://www.bensenville.il.us)

# Village of Bensenville



- 1 Johnson School
- 2 Blackhawk Junior High School
- 3 Chippewa School
- 4 Fenton High School
- 5 Friedens Cemetery
- 6 Immanuel School
- 7 Mohawk School
- 8 River Forest Country Club
- 9 Saint Alexis School
- 10 Saint Charles Borromeo School
- 11 Tioga School
- 12 Water Park
- 13 White Pines Country Club
- 14 Zion Cemetery
- 15 Public Works Facility
- 16 Landscape Waste Yard
- 17 Edge 2 Ice Arena
- 18 Edge Ice Arena
- 19 Village Hall
- 20 Police Department
- 21 Water Tower
- 22 Public Works North Facility
- 23 Fire Station
- 24 Water Tower
- 25 Fire Station
- 26 Teen Center
- 27 Sunrise Park
- 28 Sunset Park
- 29 Lions Park
- 30 Veterans Park
- 31 Diorlo Park
- 32 Redmond Recreational Complex
- 33 Kremple's Park
- 34 Margie Park
- 35 Mohawk Park
- 36 Terrace Park
- 37 Varble Park



# VILLAGE OF BENSENVILLE

## Village Board

President  
Frank Soto

## Trustees

Morris Bartlett  
Robert "Bob" Jarecki  
Martin O'Connell III  
Oronzo Peconio  
JoEllen Ridder  
Henry Wesseler

## Village Clerk

Susan V. Janowiak

## Village Manager

Michael J. Cassidy

November 13, 2012

RE: 2013 Budget Transmittal Letter

Dear President Soto and Village Board of Trustees:

It is my privilege to present for your review and consideration the proposed 2013 Operating Budget and Community Investment Plan. The Proposed Budget and Community Investment Plan (CIP) totals \$58,910,677 which represents an 9.56 percent increase over 2012. Our Leadership Team has done an exceptional job reining in costs in our Operating Budget, which increases 1.22 percent over 2012. The majority of the overall budget increase is attributable to the prioritization of capital infrastructure improvements planned in 2013, which amount to \$23,094,900, an 18.0 percent increase over 2012. This prioritization of our infrastructure investments will complete the roadway and flood control intervention in our Northern Business District, allowing that key industrial asset to recognize its value potential. The CIP also contemplates two significant new initiatives: the reconstruction of our circa 1940's waste water treatment plant and the development of a shared police facility with Canadian Pacific Rail Road. The introduction of new debt for the Village has not been taken lightly. We have battled effectively to reposition our organization to weather economic challenges not seen since the great depression. We have worked closely with our financial advisor to develop a plan to leverage both debt and a planned use of reserves that allows for the Village to begin these projects, benefiting from a historic low interest rate environment and access to EPA capital at under 2.0 percent. We recognize that these are difficult financing decisions and have carefully structured an approach that keeps debt service level and minimizes utility rate increases.

This policy document establishes the framework for achieving the strategic goals and objectives established by the Village Board. These strategic objectives are used to guide the decision making process at all levels of the organization so that the specific programs and projects that are advanced for implementation will effectively assist the Board in achieving its overall vision for the Community. This year, the strategic objectives and budget for 2013 are influenced by our deliberate outreach for input from Bensenville residents. We presented the results from the Community Survey to the Village Board in early 2012 and are in the process of holding Neighborhood Conversations with residents across the Village. The input received from these methods is invaluable for our budget and strategic planning processes. We have also focused on our business community, holding several open house presentations on our FAA funded Airport Compatibility Study to see how we can create transformative opportunities for business expansion. We have received great feedback thus far to assist us in achieving our vision to be a great place to raise a family and run a business.

This document also demonstrates the organization's commitment to enhancing our human capital and infrastructure investments. This budget has been developed to ensure that the Village of Bensenville continues to make measurable progress towards its 2025 Vision for the community and that resources are allocated to support exceptional customer services.

As with most municipalities, particularly in a non-home rule context, there are limits to the resources available to fund service provision efforts. The Village needs to continually assess the external environment for changes that may either positively or negatively impact available resources. The methodology used in developing the document acknowledges these risks and

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allows the Village to effectively respond to normal fluctuation in these resources. If significant variations in resources are anticipated, they are addressed through a deliberative process involving the Board and Staff on a quarterly basis.

### ***Organizational Strategic Goals***

To balance competing priorities and services, strategic organizational goals based on the Village's 2025 Vision Statement have been established by the Board. These goals provide an overarching framework to guide the Board in making budgetary policy decisions regarding services, programs and capital projects. Per our recent Strategic Planning Session, the goals for 2017 include:

1. Become a Major Business and Corporate Center
2. Vibrant Major Corridors
3. Safe and Beautiful Village
4. Enrich the Lives of Village Residents
5. Financially Sound Village Providing Quality Customer Oriented Service

Our 2013 Strategic Plan and Targets for Action will be finalized in the fourth quarter.

### ***Organizational and Community Challenges for 2013***

The lasting effects of the Great Recession and our loss of 665 residences and 110 businesses resulting from the O'Hare Modernization Program continue to have an impact on the Village's available revenue streams. However, after deploying the majority of the City of Chicago O'Hare settlement to repair our balance sheet, the financial health of the Village has improved and we are now focusing on rebuilding the future for Bensenville.

Additionally, the Village is committed to maintaining its public infrastructure which is indicative of a healthy, vibrant community. After years of neglect, this budget reserves 40.0 percent of total expenditures to capital improvements. The ability to allocate sufficient resources to the maintenance and expansion of the infrastructure continues to be a challenge. The main revenue source for the Capital Improvement Fund is the Village's local sales tax. After years of revenue declines due to the recession, we are seeing a recovery of our sales tax receipts - a good indicator of the direction of the economy. Other revenues supporting our capital investments include vehicle licenses and investment income.

Another major challenge facing the Village is stabilizing our utility rates in the face of drastic rate increases by the City of Chicago and the DuPage Water Commission. Beginning on January 1, 2012, the DuPage Water Commission began passing through the City of Chicago's water rate increases over the next four years and piled on with an additional increase for the Commission. In total, our cost of water will increase more than 115 percent over the next four years. We remain one of the few DuPage Water Commission members that have not passed on that increase to our customers. We are committed to maintaining our current rates as long as possible for our utility customers while still addressing our necessary water and sewer infrastructure improvements. This is particularly important given the Village's plans for a \$27.0 million renovation of our wastewater treatment facility.

Other challenges include:

- Maintaining personnel costs at levels that can be financially sustained.
- Continuing the Village's commitment to contribute the statutorily required amount to the Police Pension Fund (\$900,000 – of which \$308,000 is funded by the property tax).

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- Continuing efforts to transform the Northern Business District and adjacent areas to a high-tech corporate center.
- Continuing efforts to reestablish relationships with Business Stakeholders.

### **2013 BUDGET OBJECTIVES**

The 2013 Budget has been developed to effectively address the challenges presented above by establishing budgetary objectives that align with the strategic organizational goals established by the Board for the upcoming year. The budgetary objectives for 2013 include:

- Funding of operations in the General Fund and Utility Fund through the use of operating revenues net of transfers.
- Restructuring of debt to achieve interest savings and fund strategic objectives.
- Limiting use of new debt to fund capital purchases and projects.
- Funding Police Pension at the statutorily required contribution level.
- Development of a 5 year Community Investment Plan. The CIP includes information on the Village's long term program and plans for capital improvements and the capital costs associated with the implementation of the plan. The plan also identifies those costs associated with maintaining capital improvements so that on-going maintenance costs of improvements and their impact on the respective operating budgets can be considered when determining whether to proceed with a project.
- Realign team structure to more effectively achieve strategic objectives while attempting to maintain reduced staffing levels for 2013. As staffing changes occur, continue to evaluate all options including but not limited to the potential elimination of the position, possible change in a position from full-time to part-time status and the possible contracting out of all or portions of the work assigned to that particular position.
- Budget at "normal/average" costs and provide for a contingency equal to 1% to 2% of General Fund expenditures to address emergency situations as well as economic or financial fluctuations. Additionally, this budget continues to commit unused contingency to achieve the minimum fund balance objective established for the General Fund. Once achieved the Board may approve a transfer of unexpended contingency amounts to the capital improvement fund.
- Develop a budget document with overall objective of working towards the goal of meeting or exceeding within a three to five year period minimum "Fund Balance" objectives for all funds.

### **Threats**

The Proposed Budget has been crafted with acknowledgement that a full economic recovery is likely to a painfully slow process. Municipal budgets are typically the last to feel recessionary effects, but are also last to recover. While sales taxes are projected to increase, employment and business investment is still negligible. Further restricting business expansion is a poor lending environment and high State income taxes. In addition, municipalities are still bracing for a negative impact from the dismal condition of State of Illinois finances. The State Legislature continues to consider reducing revenues they share with local governments. As a non-home rule

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community, every revenue source is vitally important to us since we do not have the ability to uniformly raise other revenues to compensate. Our key revenues are very closely aligned with the State, and the unresolved State structural deficit continues to be a real threat to a sustainable financial plan for the Village.

Another significant threat to the Village is in the continued value decline of our residential neighborhoods. The Village has a staggering 264 homes in foreclosure or pre-foreclosure. The Addison Township Assessor confirms that the Village is again facing the steepest loss in value in the Township. Residential values will decline on average more than fifteen percent. This is driven largely due to the excessive number of distressed transactions dominating the local housing market. This is a significant threat not only to the Village, but to all taxing bodies in Bensenville. That is why our efforts to achieve value creation through economic development are critical to a sustainable revenue base. This budget proposes a tax levy increase of 2.71 percent. This nominal increase captures the eligible growth in new value and CPI per the tax cap. The impact to a resident with a \$150,000 is an increase of \$11.38 over last year. We understand that any increase to the property tax is difficult from a geo-political perspective, especially when residents see such dramatic loss in their home values. We need to reconcile this critical perspective with accepting that we have very limited resources as a non-home rule community and levying the CPI and growth in construction and annexation is key to long-term financial sustainability. The impact of a zero increase in just this levy year translates to more than \$2.0M in lost revenue over the next decade. The total savings a resident would see over this ten year period is about \$100. To achieve our strategic goal of being a Financially Sound Village, we need to carefully consider decisions as financial stewards with an eye on the long term. The State tax cap has already restricted our ability to levy for State-mandated costs, e.g., pensions, which increase every year. Leaving resources on the table in this environment is not recommended.

To adjust to this “new normal,” the Village has decreased non-core services and programs. We have codified new budgetary and financial policies to strengthen our financial discipline. We are seizing all opportunities to consolidate operations through shared services agreements. We will continue to work with neighboring communities and our local Bensenville governments to achieve savings from operational partnerships. We continue to recognize the value of our team’s Human Capital. We will leverage innovations and creativity from our teams to reduce operating expenses. And we are beginning to reap the benefit of our fully integrated ERP system, MUNIS, which will allow for enhanced program measurement and evaluation.

**Revenue and Expenditure Summary for FY 2010 Actual, through 2013 Proposed Budget**

The following is a chart identifying total Revenues and Expenditure inclusive of the FY 2010 Actuals through the 2013 Budget.

Village of Bensenville					
Revenue & Expenditure Summary - FY 2009 Actual through FY 2012 Budget					
	FY 2010 Actual	FY 2011 Actual	2012 Budget	2012 Projected	2013 Budget
<b>Total Revenues (Net of Transfers)</b>	73,291,495	62,175,628	45,317,913	42,660,360	46,858,469
<b>Planned use of Cash</b>	-	-	9,779,948	9,423,311	12,206,782
<b>Total Expenditures</b>	62,091,771	42,398,934	53,768,621	52,083,671	58,910,677
<b>Revenues over(under) Expenditures</b>	11,199,724	19,776,694	1,329,240	-	154,574

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## **INFORMATION FROM 2013**

### ***Revenue and Expenditure Highlights***

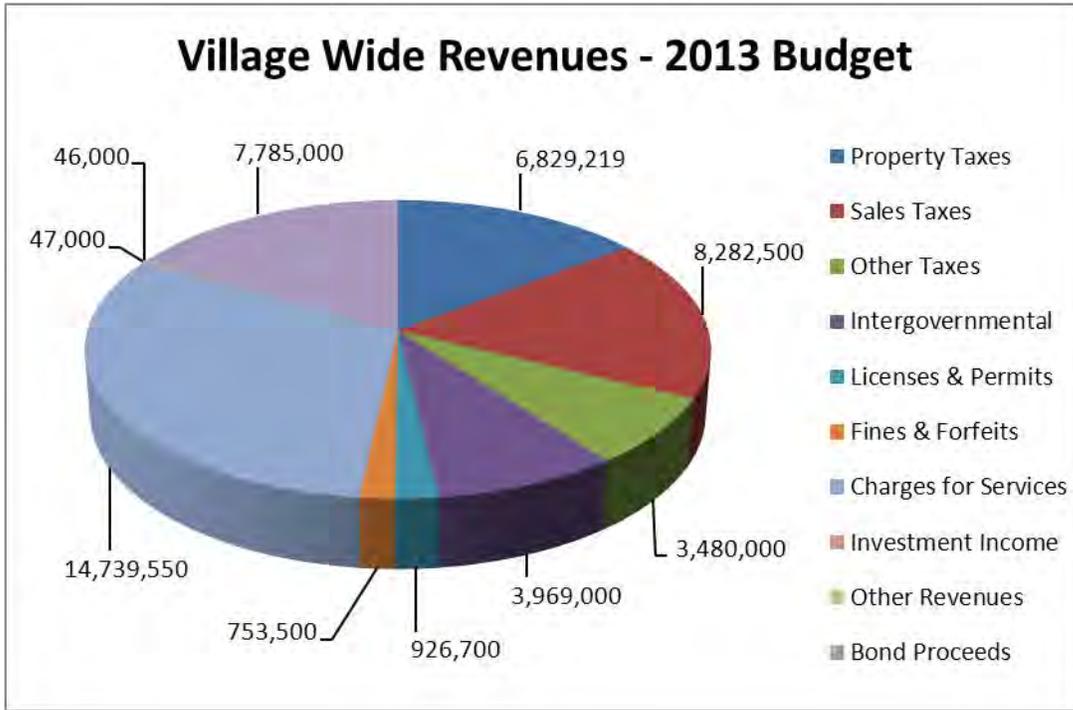
The services and programs included in the 2013 Budget have produced a program with the following financial characteristics:

#### **REVENUES:**

Total Village revenues across all Funds for Fiscal Year 2013 are budgeted at \$46,858,466 and include approximately \$7.9M of bond proceeds (\$1M in the Water & Sewer Fund for the proposed Wastewater Treatment Plant, \$3.7M in the SSA #9 Fund and \$3M for the proposed construction of a new Police Department) to fund capital infrastructure improvements. This represents a decrease compared to FY 2012 of \$500,335 or 6%. The budgeted revenue for Water & Sewer charges is increasing \$393,175 (4%) compared to the prior year's budget due to a more realistic budgeting of revenues in this fund. The projected revenue for recycling and refuse assumes no increase in these rates. The contract with our current refuse hauler expires in September 2013. Rates will be evaluated at that time. Illustrated in Charts I A & B are the percentages and amounts derived by revenue source for all funds in both FY 2013 and FY 2012, respectively. Illustrated in Charts II A & B are the percentages and amounts derived by revenue source in the General Fund again for both FY 2013 and FY 2012, respectively. The General Fund also includes a transfer in of \$722,900 from the Water and Sewer Fund to cover administrative costs (reflects approximately 10% of the operating costs of the Water and Sewer fund). Overall revenue sources are fairly consistent with last year with the exception of Sales Tax and property tax. The Village is budgeting sales tax \$759,000 higher than last year. This is due to an improving economy as well as the addition of 2 new auto dealerships in the last 2 years (Larry Roesch Ford and Larry Roesch Truck Center). Additionally, the Village is anticipating receiving \$450,000 in tax increment for the North Industrial TIF district #12. The Village did not budget for Tax increment in 2012.

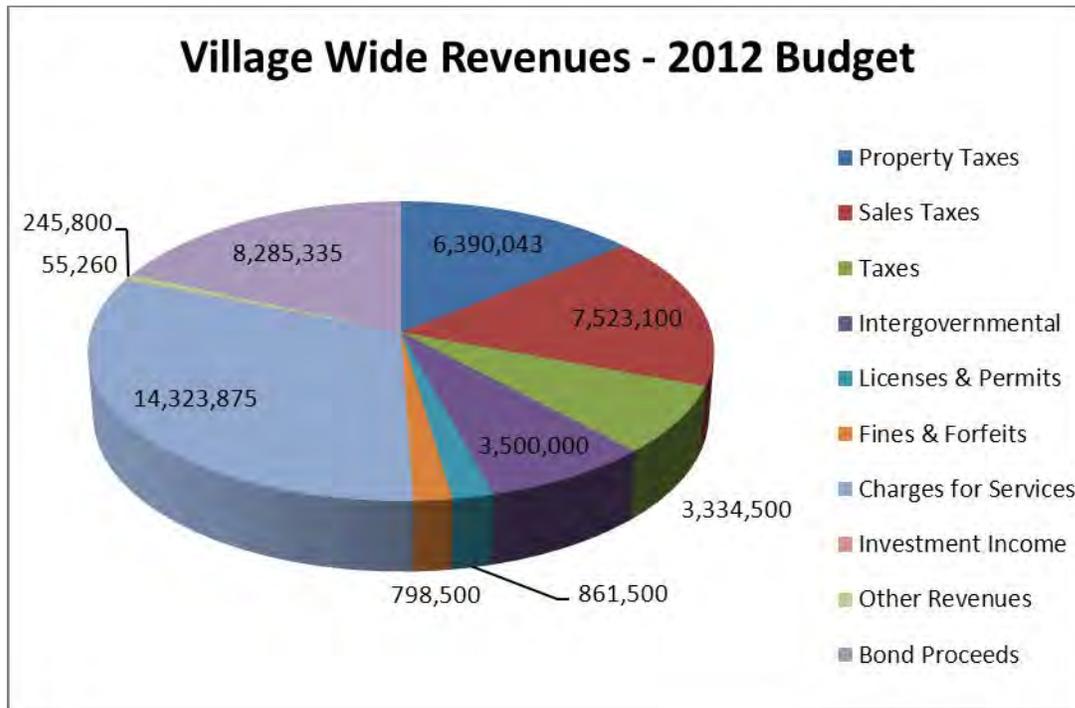
November 13, 2012

**Chart I A**



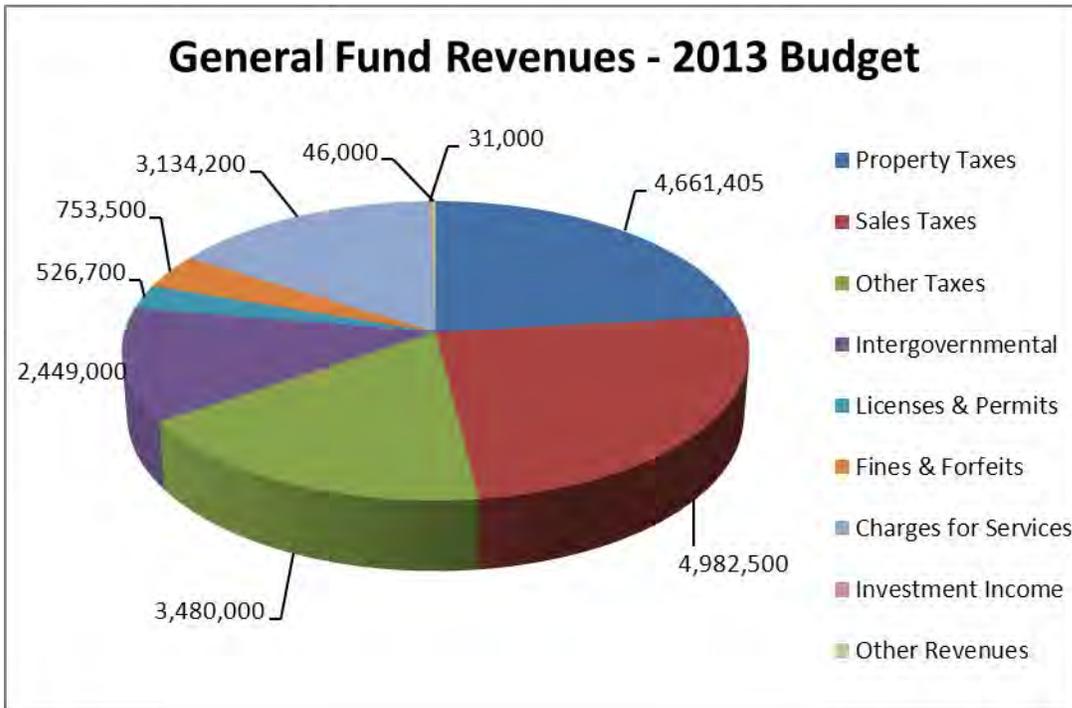
Note: Intergovernmental Revenues include Illinois State “shared” taxes including Income Tax, Use Tax And Motor Fuel Tax. Other Taxes include Utility Taxes, Replacement Tax, Hotel / Motel Tax, Village Amusement Tax and Telecommunications Tax.

**Chart I B**

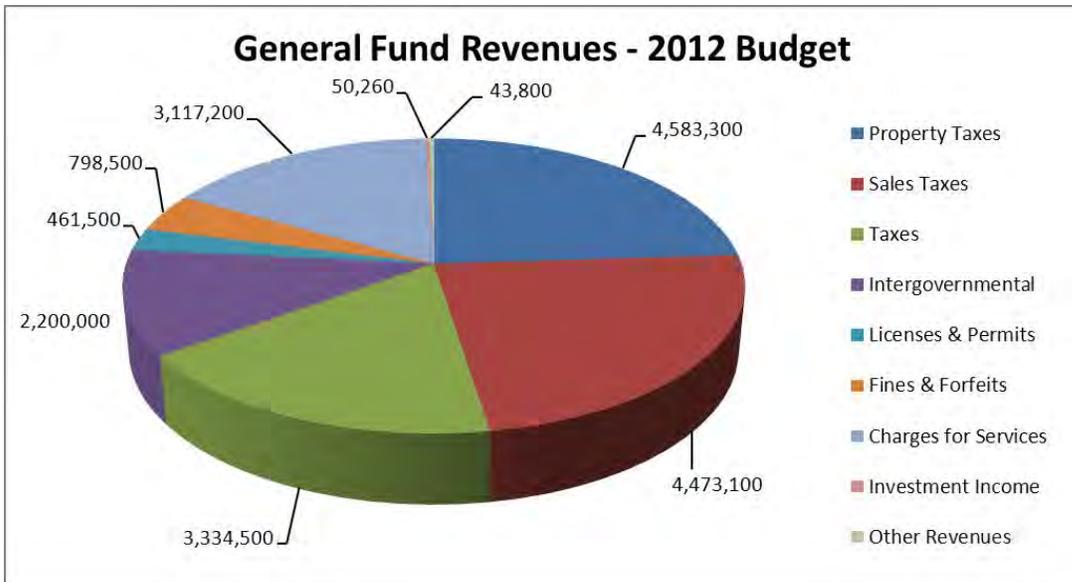


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**Chart II A**



**Chart II B**

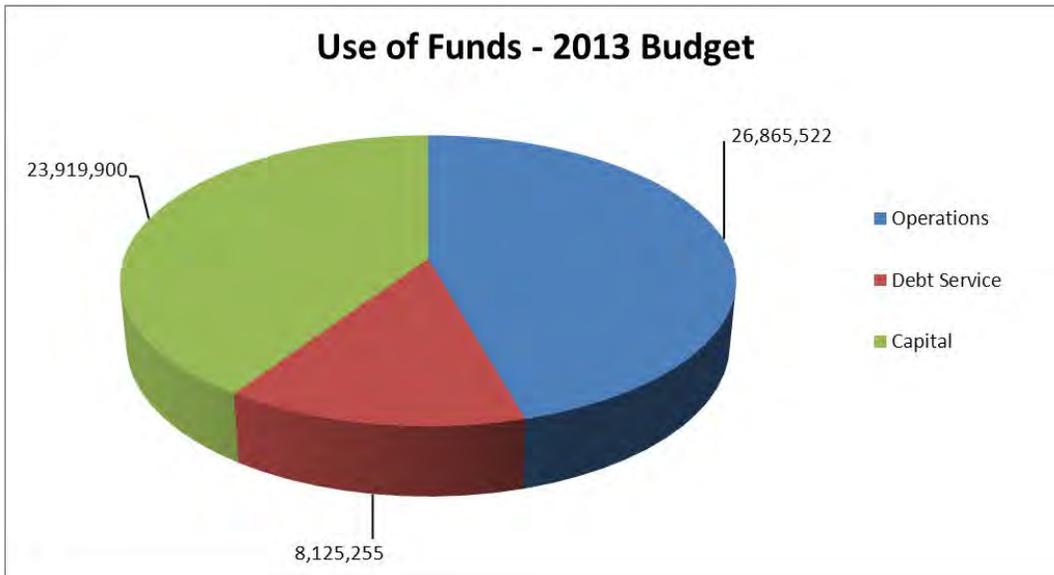


**EXPENDITURES:**

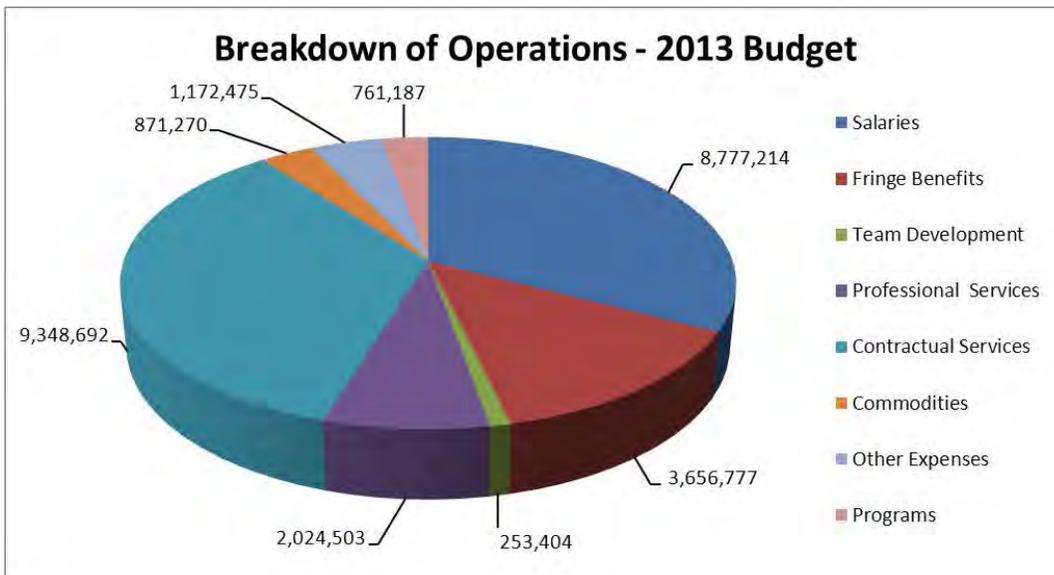
Total Village Expenditures across all funds for the 2012 Budget are budgeted at \$58,910,677 which is an increase of \$5,142,056 (9.56 percent) from the 2011 budget. Of the \$58.9M total budget, more than \$23.0M is attributable to our community investment initiatives. A total of \$8.10M is attributed to debt service. Illustrated in Charts III A & B is the breakout of expenditures by category with a further breakout of Wages, Benefits and other operating expenses as a percent of total cost of operations for FY 2012.

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**Chart III A**



**Chart III B**



*General Fund*

We have made a concerted effort to reduce our expenditures in the Operating Budget. All new initiatives for the Proposed 2013 Budget are illustrated in our Blue Sheet summaries. As you would guess, our personnel expenses dominate our general fund. This proposed budget recommends no new employees, but does recommend reclassifying a vacant customer service representative position in Finance to Senior Accountant and reclassification of a part time public works seasonal employee to full time in Forestry to assist in our response to the Emerald Ash Borer damage. Here is a quick summary of the departmental budgets:

- Governance: An increase of 6.92 percent, primarily due to increases driven by required meetings and expenses of the Board of Police Commissioners to approve a Police Officer

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Eligibility List and hiring of three vacant Police Officer positions. The Budget continues to support significant dollars for lobbying and participating in local centers of government.

- Office of the Village Manager: 1.65 percent decrease, primarily due to re-allocating real estate development funding to the Community and Economic Development Budget (consulting services and appraisals). Provides for a new emphasis in team wellness.
- Finance: An increase of 20.8 percent as a result of the recent Economic Incentive Agreement with Roesch Ford and Truck Center. The proposal also reclassifies a customer service representative to a Senior Accountant to assist in general ledger maintenance, internal control monitoring and budgeting.
- Police: An increase of 3.38 percent primarily due to meeting required pension funding obligation of \$900,000. The proposed budget includes funding of a part time accreditation manager to assist in our goal for Department certification. We continue to advance our participation in regional and shared services agreements for emergency dispatch, drug interdiction, arson investigation and crowd control. (NOTE: The Chief did request funding to create a Deputy Chief of Police Operations position which I have not recommended in this proposed budget, pending additional analysis).
- Public Works: A nominal .2 percent increase in the proposed budget. We continue an emphasis in protecting our forestry assets and minimizing our water system gap between water pumped and billing. Reclassifies two part time positions to a full time Technician 1 in Forestry, which is cost neutral.
- Community and Economic Development: A nominal .0 percent decrease over last year. New initiatives include launching multiple Requests for Proposals for downtown redevelopment sites and creating a commercial façade program. The major emphasis this year will be implementing the short term goals of the Comprehensive Economic Development Strategy.
- Recreation and Community Programming: A decrease of 3.03 percent. Key in this budget is whether to consider to subsidize theater operations in light of \$120,000 in capital expenses to migrate to digital film format required by the industry.

#### *Capital Improvement Fund*

- Capital Purchases/Improvements relating to municipal facilities & capital equipment/fleet - \$4,018,000 and \$796,520, respectively
- Sidewalk Improvements - \$65,000
- Street Maintenance Program - \$3,211,040

#### *Utility (Stormwater & Water/Sanitary Sewer) Funds – Operations*

- Public Works Budget –The two most significant costs in these utility budgets, aside from personnel costs, are \$2,400,000 for the purchase of water through the DuPage Water Commission and \$1,800,000 to United Water for variable and fixed fee costs for managing the Village’s wastewater treatment facility. We are scheduled to complete a comprehensive sewer and water rate study in conjunction with this budget. The Village did not increase water rates in 2012 and has not budgeted to increase rates in 2013. The results of the rate study will dictate whether any future rate increases beyond 2013 is warranted.

#### *Utility (Stormwater & Water/Sanitary Sewer) Funds – Capital Improvements*

- Stormwater System Improvements - \$75,000
- Water System Improvements - \$5,410,000

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- Wastewater Treatment System Improvements - \$1,358,450

*TIF Funds*

- Shortfalls in TIF #4, TIF #6 and TIF #11 are being covered through advances from the Capital Improvement Fund.
- The North Industrial Park TIF District includes \$4,264,220 in capital expenditures of which \$3,286,230 is earmarked to cover the Village's 50% contribution towards the cost of the improvements proposed in Special Service Area 9.

*SSA Fund (North Industrial Park - #9)*

- Street and stormwater improvement totaling \$3,286,230.

*Recycling and Refuse Fund*

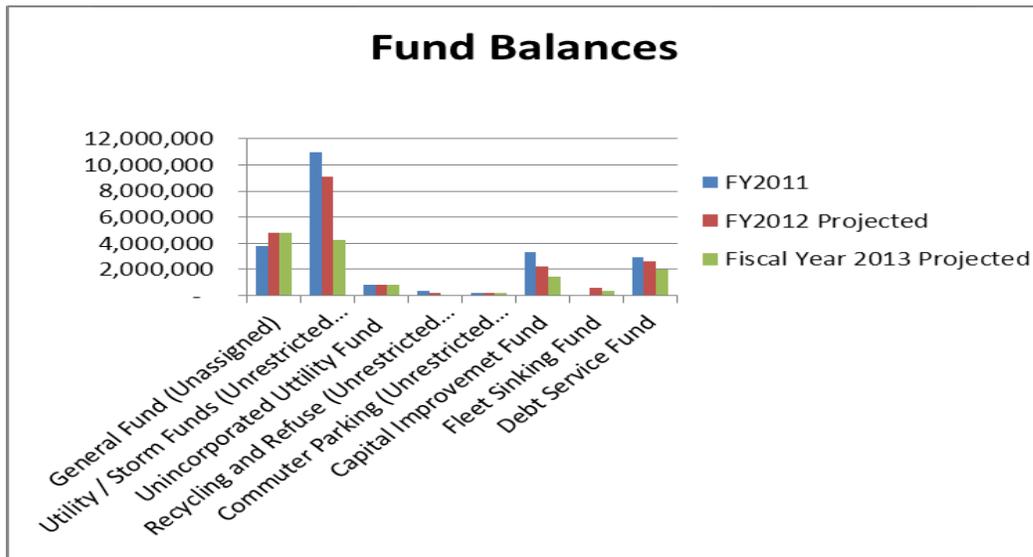
- Includes \$1,690,000 to cover cost of the Village's contract with Allied Waste for recycling and refuse services to residential properties. Allied will increase costs in 2013 by 4.75 percent. If this is passed on to our customers, they will see an increase of approximately \$1.15/month.

**Summary of Fund Cash Balance**

The following chart provides a comparison of actual and projected fund balances at FY2011, FY2012 and FY2013. Please note that the General fund has trended positively. This is largely due to 2 reasons:

1. In 2010, the Village received \$16,000,000 settlement from the City of Chicago which was allocated to repair the balance sheet and re-establish fund balance.
2. The Village actively manages the budget to make sure routine operating expenditures are funded by operating revenues. Fund balance is not used to fund the day to day spending of the Village.

Standard and Poor's have rated the Village's debt for recent bond and refunding issues. In 2012, the Village received an increase from A+ stable to A+ Positive, which has been re-affirmed. Key to receiving future rating increases will be our ability to retain fund balance to policy levels on a consistent basis. It is our goal to reach a rating of AA- in the next two years, which will continue reduce our interest expenses.



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**Human Capital and Costs**

The Proposed Budget reflects an increase of one (1) full-time position, from 108 to 109. This recognizes the addition of a Technician I position in the Public Works Department. To offset this increase Public Works has decreased Part-time staff by 2 positions and the authorized hours by 5,828. The Budget also incorporates the restructuring of the Finance Department to replace a vacant front desk clerk position with a Senior Accountant. Over the last three years the Village has successfully completed a reduction in force (no lawsuits) of 9.2%, from 120 to the proposed 109 FTE.

The Proposed Budget allocates a reserve equal to 4.0 percent for salary increases. Actual increases will range between 0.0 and 4.0 percent and will be based on performance and customer service. There will be no across the board increases for non-union teams. The recently approved bargaining agreement with AFSCME provides for a 2.0 percent increase for union members. Our employment contracts with Police Patrol and Police Sergeants provides for a 3% increase. These increase percentages do not include step increases. All contracts expire on April 30, 2015. The Proposed Budget decreases the net number of part-time positions by one and a half (1.5) proposes a decrease of 4,731 part-time authorized hours. The following chart reflects all proposed personnel changes.

<b>Regular Full &amp; Part Time Positions by Department Fiscal Years 2012 &amp; 2013 (01/13)</b>			
	<u>2012</u>	<u>2013</u>	<u>2011-2012 Change</u>
<i>Full-Time Staff by Department</i>			
Governance*	1.00	1.00	0.00
Office of the Village Manager	8.00	8.00	0.00
Finance	10.50	10.50	0.00
Police	41.00	41.00	0.00
Public Works	28.00	29.00	1.00
Community & Economic Development	8.50	8.50	0.00
Recreation & Community Programming	11.00	11.00	0.00
<b>Total Full-Time by Department</b>	<b>108.00</b>	<b>109.00</b>	<b>1.00</b>
<i>Part-Time Staff by Department</i>			
Governance*	0.00	0.00	0.00
Office of the Village Manager	0.50	0.00	(0.50)
Finance	1.00	1.00	0.00
Police	1.00	2.00	1.00
Public Works	3.00	1.00	(2.00)
Community & Economic Development	3.00	3.00	0.00
Recreation & Community Programming	1.00	1.00	0.00
<b>Total Part-Time by Department</b>	<b>9.50</b>	<b>8.00</b>	<b>(1.50)</b>
<i>Part-Time Staff by Department (Authorized Hours)</i>			
Governance*	0	0	0
Office of the Village Manager	0	0	0
Finance	0	0	0
Police	6,263	7,360	1,097
Public Works	16,328	10,500	(5,828)
Community & Economic Development	0	0	0
Recreation & Community Programming	67,844	67,844	0
<b>Total PT Staff by Dept. (Authorized Hours)</b>	<b>90,435</b>	<b>85,704</b>	<b>(4,731)</b>
* Elected Officials & Appointed Board & Commission Members not included in Summary			

*November 13, 2012*

The Village recently joined the Intergovernmental Personnel Benefit Cooperative (IPBC) for health coverage. This shared service approach pools risk and mitigates rising health care costs. Industry trend for health insurance is at approximately 5 percent. We conservatively budgeted an increase of 7%, though our actual increase is expected to be in-line with industry trends. We will continue to look for successful ways to reduce our personnel costs without compromising our public safety mission.

***Conclusion***

The Proposed CY 2013 Budget is the result of a process in which both the various opportunities and challenges facing the Village have been carefully assessed, documented, and addressed to facilitate the accomplishment of the strategic objectives of the Board. The preparation, review and deliberation of this document required a significant time commitment from the organization. I want to thank Director of Finance Tim Sloth and the entire Finance Team for their exceptional performance in transforming the budget process, and to craft a final strategic document that is transparent and understandable to our Stakeholders. I am very grateful to our Leadership Team for their assistance to Tim and I in balancing our budget without parochial objections or smoke and mirrors. Our Leadership Team continues to perform at a very high level to ensure our teams are in a position to succeed in our mission and vision for the Village of Bensenville. Your demonstrated level of commitment to this process to ensure its successful completion is greatly appreciated.

Sincerely,

Michael J. Cassady  
Village Manager

## **2013 Annual Budget Overview**

### **Introduction**

The Village of Bensenville's Annual Budget continues to reflect the Village's desire to transition the budget from a "numbers" document into a "strategic planning" document that identifies objectives to address the needs of village residents and businesses and allocating resources to achieve these objectives as well as service requirements to its residents including police protection, water and sewer services, public parking, building, code review, planning, recreational opportunities, public infrastructure maintenance and many other services for a community of more than 18,000 residents.

This detailed document is prepared as an aid to understanding the legal Ordinance Adopting the Annual Budget for the Village of Bensenville for the Fiscal Year Commencing January 1, 2013 and Ending December 31, 2013. The legal Budget Ordinance was adopted on November 13, 2012 following a public hearing held on the same day. No more than thirty days prior to the hearing, notice of the place and time is published in the local press and copies of the ordinance were made available for inspection by the public at Village Hall, 12 S. Center Street, Bensenville, Illinois. By law the legal Budget Ordinance has to be adopted by December 31 of each year.

The Village uses functional categories as opposed to detailed line item budget for accounting, expenditure control and financial reporting with a modified accrual basis of accounting for all funds with the exception of the enterprise funds which are on the full accrual basis of accounting. This is consistent with Generally Accepted Accounting Principles (GAAP). The Village combines a year-end review of the annual budget to assure that the base line information used for comparison purposes is reasonable.

### **Budget Planning Process**

The budget process officially kicked off in July when the Leadership Team (consisting of the Village Manager, Assistant Village Manager and Department Heads) met at a "Budget Kickoff Meeting." At the "Budget Kickoff Meeting" the Leadership Team reviewed the strategic plan and discussed future priorities based on the review of the strategic plan. Additionally, the Village Manager communicated his expectations and provided staff with direction and guidance in developing their departmental budgets. Finally, the Director of Finance reviewed any updates to the budget software and provided a budget timeline.

After the "Budget Kickoff Meeting", staff spent the rest of the month of July and most of August preparing preliminary departmental budgets. Once the preliminary departmental budgets were completed, staff forwarded their budgets to the Director of Finance. Additionally, during the month of August, the Director

of Finance added specific line items and non-departmental specific items to the budget and completed the first draft of the document.

During the month of September, the Village Manager, Assistant Village Manager and the Director of Finance reviewed the first draft and held departmental meetings to review and make any necessary adjustments. On September 7<sup>th</sup> the budget system was closed and the preliminary budget numbers were set.

Over the next two weeks staff prepared corresponding worksheets and prepared a formal preliminary budget document for presentation to the Village Board. On October 2, 2012 staff presented the preliminary budget to the Village Board. The Board held three public budget workshop meetings where it publicly reviewed the budget. At each meeting staff presented separate areas of the budget with the Village Board and received additional input and guidance as to the final direction of the budget document.

Additionally, the preliminary budget was presented to the public at a public hearing on the budget held on November 13, 2012. The Board formally approved the Annual Budget on November 13, 2012. For 2013 the Village is seeking to win the Government Finance Officers Association (GFOA) Distinguished Budget Award for the third time. This requires preparing a final budget document in compliance with GFOA requirements. Between the November 13, 2012 meeting and January 31, 2013 staff transformed the 2013 annual budget into a format we believe to be consistent with the GFOA requirements.

**The following is the timeline adhered to for the 2013 budget process:**

July 18, 2012	Budget Kickoff Meeting
August 31, 2012	Deadline for entry of departmental budgets
September 7, 2012	Initial compiled budget presented to Village Manager for review
Sep. 7 – Sep. 21, 2012	Management Review of Budget
October 13, 2012	Board review of budget
October 16, 2012	Board review of budget
October 23, 2012	Board review of Budget
October 25, 2012	Notice of Public Hearing appears in newspaper
November 13, 2012	Public Budget Hearing

November 13, 2012	Board Approves Final Budget
December 31, 2012	Deadline to file Budget Ordinance
Nov. 13. – Jan. 31, 2013	Budget converted to GFOA format and submitted to GFOA for Distinguished Budget Review

### **Accounting System and Budgetary Control**

Budgetary control is provided by verification of appropriation amounts prior to expenditures and monthly review of all individual account expenditures compared with budgeted appropriations. Management receives monthly reports detailing actual revenue and expenditures versus the budget on a monthly and year to date basis. The prior year's monthly and year-to-date activity is also listed. This information is used to monitor the budget policy and implementation.

Various taxes, fees, fines and charges for services that exceed general operating expenses are proposed each year. Budget surpluses, vehicle licenses, sales tax, grants, excess fund balance and debt management comprise funding for the Village's community investment plan (capital improvement program). Capital improvements are the Village's discretionary spending, whereas operating expenditures are driven by services and programs called for by the community.

Principally charges for services, licenses and permits, taxes, income from recreational offerings and investment income provide funds for village services. All revenue sources are studied for trends, macro-economic factors, local economic factors, and participation levels (for recreational revenue) before projecting realistic goals. Property taxes, sales taxes, intergovernmental revenue, and charges for services are major sources of revenue for general operations. The property tax levy for operations has gradually increased over the past five years at roughly the rate of inflation plus allowances for new construction. The overall 2011 levy was a 1.14% increase from the 2010 tax levy. The Village has a consistent property tax collection rate of over 99%.

Idle cash during the year is invested in FDIC insured or collateralized certificates of deposit, U.S. Government securities, money market and savings accounts. These investments are short term in nature.

## **Budget and Financial Policies**

The Village of Bensenville's budget and financial policies are the basic guidelines for the management of the Village's fiscal operations. The policies were developed within the parameters of and comply with Illinois State Statutes and the Village of Bensenville Municipal Code. The policies assist the Village Board and Village Staff in preparing the budget and managing the Village's fiscal affairs throughout the budget period. The policies will be reviewed during the preparation of the annual budget for upcoming fiscal years and modified as appropriate to accommodate changing fiscal conditions, environmental challenges, and Village Board policy initiatives.

Below is a summary of the Village of Bensenville's budget and financial policies. **See Appendix B for a more detailed comprehensive list of budget and financial policies.**

### **Calendar Year**

In fiscal year 2010 the Village changed to a December 31, calendar year end from an April 30<sup>th</sup> fiscal year end. As such, the official year 2010 is a 20 month fiscal period from May 1, 2009 to December 31, 2010.

**NOTE: Within this document all references to the year 2010 refer to the 20 month fiscal year unless otherwise noted.**

### **Balanced Budget**

The Village adheres to the policy of a balanced operating budget. Under normal conditions, operating expenditures are less than taxes, intergovernmental revenue, fees and forfeits, charges for services and investment income. Surplus from operations, a portion of the sales tax, vehicle licenses and bond proceeds funds ongoing capital improvement needs. A total budget deficit will only be the result of discretionary spending approved by the Village Board for capital improvements. Larger capital initiatives, such as the improvements proposed in the North Industrial Park TIF District are presented to the community in the form of separate public input meetings that includes information on funding of the project.

### **Asset Inventory**

The Village prescribes to the policy of asset protection. Major capital assets, including major facilities, support facilities, recreation facilities, park sites, and vehicle fleet are reviewed annually for repair proposals. Existing conditions studies are occasionally performed on older facilities to develop longer term plans for renovation or expansion. Regular and routine maintenance schedules for vehicles and other capital equipment are adhered to maximize and extend the life of Village assets.

## **Diversity of Revenue**

To ensure the Village's continuing financial health, the Village will strive to maintain a diversified and stable revenue system so that fluctuations in any one revenue source will not have a devastating effect on the Village's financial integrity. The Village shall utilize property taxes as a "stop gap" revenue source. For each tax levy, the Village will determine the level of service it wishes to provide to its residents and the cost of providing this level of service. The cost of those services will be compared to projected revenues, excluding property taxes. The shortfall between projected revenues and estimated expenditures is "theoretically" the amount to be considered for the property tax levy. The Village will establish user charges and fees at a level that attempts to recover the full cost of providing the service.

Additionally, the Village will attempt to maximize its financial resources by encouraging Intergovernmental Cooperation. The establishment of Intergovernmental Service Agreements with other units of local government allows the Village to provide the community higher levels of service at a reduced cost. It is the objective of the Village to continue to service areas that could be enhanced through intergovernmental cooperation.

The Village will attempt to maximize its financial resources by investing excess funds in a manner that provides the highest investment return while maintaining the maximum security of invested funds and meeting the daily cash flow demands of the Village. The Village will invest funds in a manner conforming to all state statutes and local regulations governing the investment of public funds. The rules and regulations required by state statutes are detailed in the Village's Investment Policy which was last updated and approved by the Board on September 13, 2011.

## **Charges for Services**

The Village will establish user charges and fees at a level that attempts to recover the full cost of providing the service.

- a. User fees, particularly utility rates, should identify the relative costs of serving different classes of customers.
- b. The Village will set user fees to include the full cost of providing the service, including the construction, rehabilitation, and maintenance of the capital assets necessary to provide the service.
- c. The Village will consider rates and fees charged by comparable units of local government providing similar services when establishing user charges and fees.

## **Infrequent Revenue**

The Village occasionally receives revenues that cannot be relied upon for ongoing funding. Examples of these are grants, contributions to capital projects or settlement of a lawsuit. The Village prescribes to a policy that these funds are used towards capital improvements and repairs to the Village's capital assets. If grants or contributions are designated for a specific project, they will be held for that project in the fund balance.

## **Debt Issuance**

The Village will consider the issuance of debt or utilization of low interest loans for projects that have a useful life of 20 years or more and cannot be reasonably funded through recurring revenues. The Village's existing obligation structure, current and projected surplus from operations and future liability levels before making decisions to issue new debt. The Board reviews the statutory debt limit as part of any new issuance or referendum. The Village will not issue debt or undertake low interest loans that will last beyond the useful life of the asset for which the debt is to be issued. To minimize interest payments on assumed debt, the Village will strive to maintain or improve upon its current bond rating when issuing bonds. When considering loans, the Village will utilize, to the extent available, low interest loans (with interest rates below current rates of interest) such as Illinois Environmental Protection Agency (IEPA) loans for water and sewer infrastructure construction and rehabilitation. Detailed information on the Village's debt issuances is located on pages 56-58.

## **Fund Balance**

The Village will avoid the appropriation of fund balance for recurring operating expenditures. If at any time the utilization of a fund balance to pay for operating expenditures is necessary to maintain the quality or level of current services, an explanation of the circumstances of the utilization of fund balance and the strategy to arrest the future use of fund balance will be included in the Transmittal Letter. The Village will maintain a minimum undesignated / unreserved General Fund Balance that is sufficient to provide financial resources for the Village in the event of an emergency or the loss of a major revenue source. Therefore, the Village has set the minimum undesignated / unreserved balance for the General Fund at an amount equal to three months of General Fund operating expenditures. Detailed information on the Village's Fund Balances is located on pages 52-53.

## **Expenditure Accountability**

The Village regularly reviews financial results compared to the budget. Each month financial results are reported and discussed with the Village Board. In addition, relevant program information, year-to-date revenues and expenditures and projected year-end results are provided by staff. Tracking of capital improvement project expenditures is provided on a regular basis as well.

Fiscal policy states that the Village shall make prompt payment of purchases as provided by the Local Governmental Prompt Payment Act of Illinois.

A detailed investment policy emphasizing safety of principal, authorized investments, collateralization and a policy promoting inclusion of community businesses in purchasing opportunities are also in place.

### **Strategic Plan**

The Village of Bensenville Board and staff initiated strategic planning during the fall of 2012 to set the future direction for the Village.

During the initial phase of the strategic plan process, it was determined that it is vital to gather community input to assist with the process. To best serve that purpose the Village held a Citizen's Summit in which the residents of the Village were invited to share their views, concerns and opinions.

After considerable research, debate and refinement, an updated motto, mission and vision statements were adopted.

Motto: "We are here to help."

Mission Statement: **The Mission of Village Government** is to be *FINANCIALLY SOUND* and provide *CUSTOMER FRIENDLY SERVICES* of the *HIGHEST QUALITY*.

**The Village Government** *ENGAGES RESIDENTS* and *PARTNERS FOR COMMUNITY BENEFIT*.

Vision Statement: *BENSENVILLE 2027* is a *BEAUTIFUL VILLAGE* where *FAMILIES MAKE IT THEIR HOMETOWN*.

The *VILLAGE* has an *ALIVE AND THRIVING DOWNTOWN*, *STABLE RESIDENTIAL NEIGHBORHOODS* and *ENJOYABLE LIVING*. – "Making Bensenville a Great Place to Live."

The *VILLAGE* is recognized as a *MAJOR BUSINESS AND CORPORATE CENTER* adjacent to O'Hare Airport, has *VIBRANT, INVITING MAJOR COMMERCIAL CORRIDORS* and *EASY CONNECTIVITY WITHIN THE VILLAGE, TO THE CHICAGO REGION AND TO THE WORLD*. – "Making Bensenville a Great Place for Business."

*GATEWAY TO OPPORTUNITY*

## **Village Initiatives as Identified in the 2012 Strategic Plan**

Based on the Village's mission and vision and the community needs identified at the Citizen's Summit the following five strategic initiatives:

1. Vibrant Major Corridors
2. Financially Sound Village Providing Quality Customer Oriented Service
3. Become a Major Business and Corporate Center
4. Enrich the Lives of Village Residents
5. Safe and Beautiful Village

### **1. Vibrant Major Corridors**

#### **Objectives**

- More attractive gateways and entrances to the Village.
- Revitalize major corridors with a variety of businesses, restaurants and retail shops.
- Have the private business owners investing in the buildings and business expansion.
- Upgrade the corridor infrastructure, including roadways.
- Attract new businesses that are consistent with the Village's vision, plans and direction.

### **2. Financially Sound Village Providing Quality Customer Oriented Service**

#### **Objectives**

- Provide services of the highest quality within given financial resources.
- Increase cost effectiveness and efficiency in Village service delivery.
- Increase customer service by Village government.
- Increase residents' trust and confidence in Village government.
- Maintain a productive, motivated workforce.

### **3. Become a Major Business and Corporate Center**

#### **Objectives**

- Enhance Bensenville's new reputation as a business friendly village.
- Plan for future development around O'Hare Airport.
- Increase the number of businesses in Bensenville which are consistent with the long term direction of the Village.
- Retain and grow local businesses which are consistent with the long term direction of the Village.
- More job opportunities for village residents.
- Attract major hotel(s) with conference center.
- More businesses and residents in Downtown.

#### **4. Enrich the Lives of Village Residents**

##### Objectives

- Have “new residents” feeling welcome – the first step in becoming their hometown.
- Have strong community events with a high level of participation by residents.
- Have the Village partnering with the park district, schools, library and community organizations to enhance the quality of residents’ lives.
- Increase the number of residents participating in leisure and recreational programs.
- Have resident oriented recreational activities in the Village.
- Provide opportunities for resident involvement and engagement in Village government.

#### **5. Safe and Beautiful Village**

##### Objectives

- Upgrade village and neighborhood infrastructure – streets, sidewalks.
- Have a reputation as a “great place to live, great place for business.”
- Improve the visual appeal of the Village – more attractive.
- Improve flood protection and stormwater management system.
- Upgrade the quality of the older housing stock.
- Reduce crime rate.
- Maintain and upgrade water distribution system.
- Improve the sense of personal safety for residents.

## Supplemental Information

The Village of Bensenville is located approximately 17 miles northwest of downtown Chicago, bordering the southwest corner of O'Hare International Airport. With a 2010 population estimate of approximately 18,352, the Village serves a very diverse population base who live mostly in single family homes with a median family income of \$55,616.

The Village has continued to grow in importance to the community. As the population in the community begins to age and becomes more diverse (see charts below from the Village of Bensenville 2010 population estimate and 2000 census), adjusting village services to meet the needs of the community and concentrating on exemplary customer service is helping the Village build goodwill in the community. The median age in the community is about 35.5

Age	2010		2000	
	Population	Percent	Population	Percent
Less than 9 years	2,546	14%	2,989	14%
10 - 19 years	2,426	13%	2,790	13%
20 - 34 years	4,364	24%	5,539	27%
35 - 44 years	2,632	14%	3,229	16%
45 - 54 years	2,561	14%	2,375	11%
55 - 64 years	1,824	10%	1,444	7%
Greater than 65 years	1,999	11%	2,338	11%
<b>Total:</b>	<b>18,352</b>	<b>100%</b>	<b>20,704</b>	<b>100%</b>

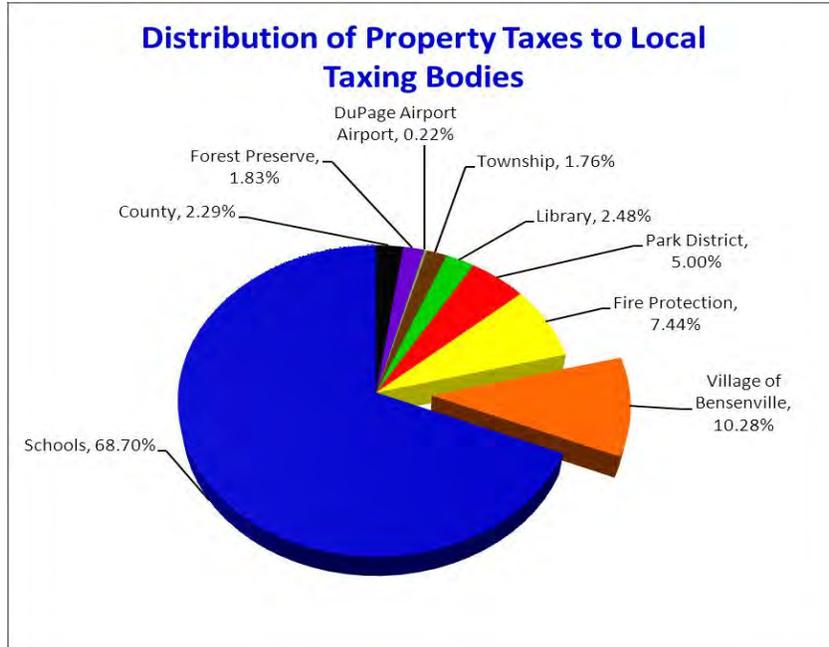
**Note:** The estimated Village population in 2010 was 18,352. The Census data above is from the United States Census website. The 2010 information is from the 2010 Census Fact Sheet. The 2000 information is from the 2000 Census Fact Sheet.

Although predominantly White / Caucasian and Hispanic, the Village has substantial African American and Asian populations. There are 6,312 households with 53.6% being owner occupied. The average household size is 3.1 people in owner occupied units.

	2010	Percent	2000	Percent
White / Caucasian	12,345	67%	14,615	71%
Black or African American	646	4%	579	3%
Indigenous	179	< 1%	99	< 1%
Asian	888	5%	1,318	6%
Other	4,294	23%	4,093	20%
<b>Total:</b>	<b>18,352</b>	<b>100%</b>	<b>20,704</b>	<b>100%</b>
<b>Hispanic of Any Race</b>	<b>9,083</b>	<b>49%</b>	<b>7,690</b>	<b>37%</b>

## **Supplemental Information (Continued)**

A typical Bensenville homeowner with a \$200,000 home will have an approximate total tax bill of \$4,819 of which \$495 would go to the Village. The chart below shows the approximate distribution of 2010 real estate taxes.



The Village's prime location in the middle of the Midwest's largest transportation corridor makes it an attractive place to do business and as such the Village of Bensenville has many employment opportunities for local residents. Major industries include manufacturing, services and retail. The Village has two large industrial complexes, the North Industrial Park and the East Industrial Park, which provides a variety of factory, warehouse and office jobs. The area's largest employers are presented below:

<b>Employer</b>	<b>Employees</b>
Consecre Corp.	400
U.S. Foodservice, Inc.	400
Central States Trucking Co.	300
Victor Envelope Manufacturing	220
Ewing-Doherty Mechanical Co.	200
Expeditors Int'l of Washington, Ir	200
Telesource	200
Allmetal, Inc.	200
CNC Technologies, Inc.	200
UPS Supply chain Solutions, Inc	200
Envelope Express, Inc.	175

**Note: Source: 2012 Illinois Manufacturers Directory, 2012 Illinois Services Directory and selected telephone survey**

### **Village Facilities**



**Village Hall** – Located in the heart of downtown Bensenville, the Village Hall serves as the main location for conducting village business. Opened in March of 2003, the Village Hall also serves as an architectural focal point and anchor to the downtown area. Approximately 35 employees work in Village Hall which also hosts the meetings of the Village Board of Trustees. Adjacent to the Village Hall is an open community park space which hosts various village functions such as Music in the Park and Holiday Magic.



**Police Department** – The Bensenville Police Department is located in a separate facility at 100 N. Church Street. This facility houses the all functions of the Police Department including the Crime Prevention Division, Patrol Division, Records Division, Detective Division and 911 operations. The facility contains a state of

the art emergency call center, fully equipped practice firing range, workspace for office staff, and 7 holding cells. Additionally, the facility is home to the Village's Emergency Services Disaster Agency (ESDA) which provides the community support during disaster or times of crisis.



**Public Works Facility** – The main Public Works facility is located on the east side of town on Jefferson Street and is the base for all public works operations for the Village. The various divisions housed at this location are administration & engineering, streets, forestry, utilities, buildings and vehicle maintenance. The facility has 4 bays for vehicle maintenance and repair, a wash facility as well as main garage which houses Public Works equipment as well as supplies for the various divisions.

### **Recreational Facilities**



**Bensenville Theatre** – The Bensenville Theatre, located in the downtown area of Bensenville, is a two-screen cinema. Each theatre holds 130 seats allowing moviegoers to enjoy recent Hollywood films in an intimate setting. The theatre is adjacent to the Sundae's Too Ice Cream and Sandwich Shoppe. Sundae's Too is modeled after the old-fashioned soda shoppes of yesteryear. The ice cream shoppe offers daily lunch specials, including fresh homemade chili and sandwiches, sides and fountain creations.



Redmond Recreational Complex – The Redmond Recreational Complex is an 88 acre complex that includes 2 baseball fields, a soccer field, basketball courts, sand volleyball, canoe launch, band-shell, 1.2 mile walking path, a lake and a wetland nature preserve. It also includes the facilities listed below.



The Edge Ice Arena – The Edge Ice Arenas are one of Chicagoland's premier ice skating facilities. Home to the Chicago Steel and Robert Morris University Eagles, the Edge is also the training facility for Olympic level figure skating. The Edge Ice Arena is a facility that is professionally equipped and managed in order to meet the needs of any skater. Boasting three premier skating surfaces, The Edge Ice Arena is among one of the largest ice skating facilities in the country. The facility provides combined training facilities with extensive skate usages and programming. The Edge Ice Arena is a state-of-the-art facility, featuring two regulation-sized sheets of ice, located in Bensenville, Illinois. The main sheet of ice at The Edge, which The Chicago Steel play every home game on, seats 2,800 fans plus 9 luxury Sky Suites and an Executive Club Level seating area.



The Water's Edge Aquatic Center – The Water's Edge Aquatic Center has an 8 lane, 25 yard lap pool and a 13 foot diving well and two 1 meter diving boards. Many programs are offered at the facility including swim lessons, diving lessons, aqua-aerobics and open swim. The facility is home to the Bensenville Beta Swim Team. The Betas are a co-ed winter swim team for children ages 6-18 and compete in the Northern Illinois Winter Swim Conference.

## General Budget Review

As an aid to understanding the Village of Bensenville 2013 Budget, a few changes in the presentation have been made.

This budget was developed with all facilities in full operating status. In comparing operating revenues to operating expenditures (including annual debt service) the 2013 budget has a **primary operating surplus of \$4,082,692**. Including \$23,989,900 of capital expenditures, new bond proceeds of \$7,785,000, and planned use of cash on hand totaling \$12,276,782 **the Annual Budget reflects a total surplus of \$154,574 for 2013**. The \$23,989,900 of planned capital expenditures are identified in the five year Community Investment Plan. Documents listing all capital expenditures of the Village can be found in Appendix A. The planned use of cash on hand of \$12,276,782 represents revenue collected in the previous fiscal period for projects expected to continue in 2013.

**The 2013 Annual Budget is a balanced a budget and does not rely on the use of fund balance or one time revenue items for operating purposes.**

This is the third year that the Village of Bensenville is seeking the Distinguished Budget Presentation Award. In order to receive the budget award, the Village has to satisfy nationally recognized guidelines for effective budget presentation. The guidelines assess how well the Village's budget serves as a policy document, a financial plan, an operations guide, and a communications device. Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award. For budgets submitted in 2009, only 1,214 entities received the award. The Government Finance Officers Association serves over 17,600 government finance professionals throughout North America. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.

In 2012 the Village won this coveted award for its annual budget (see appendix D for press release). We believe the 2013 budget is in conformance to program requirements and are officially submitting it to the GFOA to determine its eligibility for Distinguished Budget Presentation Award. Several improvements have been made to the 2013 Budget document. Those include:

- **Expanding the Community Investment Plan (CIP)**  
For 2013 the Community Investment Plan (the Village's 5 year capital improvement program) includes detailed projects sheet for each project scheduled in 2013. Additionally, the narrative in the 5 year CIP has been expanded significantly offering useful incite for the reader.
- **Information on fund balances and fund balance targets**

For 2013 we have included information on where we project our fund balance to end as well as progress towards meeting our fund balance goals.

- **Expanded Debt information**

For 2013 we expanded the section on Village Debt providing more detailed information on the Village's debt service obligations. Additional information in regards to the Village's debt limit is also provided.

- **Increased graphics**

For 2013 we have tried to add more illustrations, graphics and pictures to make the document more visually appealing for the reader.

- **E-Document Display**

The Village has incorporated a new document viewing tool on its website. This tool allows documents to be read on the screen in a manner similar to a magazine. This high quality tool loads documents 3 times as fast (based on user experience) as a standard PDF and provides for a visually stunning reading experience.

- **Paperless initiative**

In an effort to be more environmentally friendly, the 2013 annual budget document is strictly an electronic document. No bound or hard copies were printed. No trees were harmed in the making of this document!

We have come a long way and have made dramatic improvements in terms of the quality of the annual budget document. With that being said the document is still is a work in progress and we look forward to making it even better in 2013.

**Village of Bensenville  
2013 BUDGET  
PRIOR YEAR COMPARISON BY FUND**

**SUMMARY OF OPERATING FUNDS**

<b><u>FUND</u></b>	<b><u>FY 2012 BUDGET</u></b>	<b><u>FY 2013 BUDGET</u></b>	<b><u>INCREASE (DECREASE)</u></b>	<b><u>% INC (DEC)</u></b>
General	17,882,880	18,315,447	432,567	2%
Utility	11,555,585	14,614,860	3,059,275	26%
Storm Water	451,390	549,250	97,860	22%
Recycling & Refuse	1,625,000	1,690,000	65,000	4%
Commuter Parking	5,000	2,500	(2,500)	-50%
Unincorporated Utility Fund	-	75,000	75,000	na
<b>TOTAL</b>	<b>\$ 31,519,855</b>	<b>\$ 35,247,057</b>	<b>\$ 3,727,202</b>	<b>12%</b>

**SUMMARY OF CAPITAL, DEBT AND TIF / SSA FUNDS**

<b><u>FUND</u></b>	<b><u>FY 2012 BUDGET</u></b>	<b><u>FY 2013 BUDGET</u></b>	<b><u>INCREASE (DECREASE)</u></b>	<b><u>% INC (DEC)</u></b>
Capital Improvement Fund	4,400,057	7,419,040	3,018,983	69%
Fleet Sinking Fund	-	457,180	457,180	na
Debt Service Fund	3,862,740	4,326,282	463,542	12%
TIF #4 - Grand Ave. / Sexton	369,995	374,170	4,175	1%
TIF #5 - Heritage Square	97,460	100,426	2,966	3%
TIF #6 - Route 83 & Thorndale	146,000	190,000	44,000	30%
TIF #7 - Irving Park & Church	254,365	327,542	73,177	29%
TIF #11 - Grand & York	155,230	160,832	5,602	4%
TIF #13 / SSA's 3 - 9 - North Industrial	12,962,919	10,393,148	(2,569,771)	-20%
<b>TOTAL</b>	<b>\$ 22,248,766</b>	<b>\$ 23,748,620</b>	<b>\$ 1,499,854</b>	<b>7%</b>

<b>GRAND TOTAL</b>	<b>\$ 53,768,621</b>	<b>\$ 58,995,677</b>	<b>\$ 5,227,056</b>	<b>10%</b>
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## Budget Summary Report

### Village of Bensenville Fund Structure

For accounting purposes, the Village is divided into smaller, separate entities known as funds. These funds are divided into 4 types within two broad categories. Additionally, certain funds that are classified as major funds are required to be reported separately in the Village's Comprehensive Annual Financial Report. Funds not classified as major are reported in the aggregate by fund type. The Village has four major funds. These are the General Fund, the Debt Service Fund, the Capital Improvement Fund and the Utility Fund.

**Governmental Funds** are used to account for government-type activities. The Village has three Governmental Fund types.

**General Fund** accounts for most of the day-to-day operating expenditures of the Village. The General Fund is classified as a major fund and it accounts for resources typically associated with governments not required to be accounted for in another fund. Revenue sources include property taxes, sales taxes, other taxes, intergovernmental, licenses & permits, fines & forfeits, charges for services, investment income and other revenue. Expenditures include governance, village management, finance, police, community and economic development, public works administration, streets, snow and ice removal, recreation, marketing, legal, information technology, human resources and risk management.

**Debt Service Funds** are used to account for the accumulation of resources for, and the payment, of general long-term debt principal, interest, and related costs. The Village has one Debt Service Fund. It is a major fund and its revenue sources include property taxes and investment income.

**Capital Projects Funds** account for financial resources used to acquire or construct major capital facilities except those financed by enterprise funds. The Village has 13 such funds:

The *Capital Improvement Fund* is classified as a major fund and accounts for major street construction projects, building improvements, vehicle fleet and major equipment. Revenue sources include vehicle licenses, a portion of sales tax receipts, grants, investment income and transfers from the general fund.

The *Grand Avenue / Sexton Tax Increment Financing (TIF) Fund* accounts for revenues and expenditures for a development plan included in the assembly of site for redevelopment; the construction of a road for access to site; and assistance to the developer in the construction of a golf course and hotel complex located at a former landfill at Grand Avenue and Sexton. This TIF was established on 5/20/1998. For purposes of tax distribution, the assessed property values in the district were "frozen" at the 1998 levels. The Village receives incremental property tax revenue from the increased EAV due to the redevelopment until 5/19/2021. Tax increment revenue as well as advances from the Capital Improvement Fund are the only revenue sources for this fund.

The *Heritage Square Tax Increment Financing (TIF) Fund* accounts for revenues and expenditures for the assembly of site for the redevelopment of Heritage Square. This TIF was established on 5/20/1998. For purposes of tax distribution, the assessed property values in the district were “frozen” at the 1998 levels. The Village receives incremental property tax revenue from the increased EAV due to the redevelopment until 5/19/2021. Tax increment revenue is the only revenue source for this fund.

The *Route 83 and Thorndale Tax Increment Financing (TIF) Fund* accounts for revenues and expenditures to provide for public improvements and facilities in the area. This TIF was established on 2/20/2001. For purposes of tax distribution, the assessed property values in the district were “frozen” at the 2001 levels. The Village receives incremental property tax revenue from the increased EAV due to the redevelopment until 5/19/2021. Tax increment revenue is the only revenue source for this fund.

The *Irving Park and Church Tax Increment Financing (TIF) Fund* accounts for revenues and expenditures for the development plan including the acquisition, construction, installation of street and water / sewer improvements, site preparation, demolition, environmental remediation, rehabilitation, repair, remodeling and replacement of existing public buildings, including the reconstruction of a new Village Hall. This TIF was established on 1/29/2001. For purposes of tax distribution, the assessed property values in the district were “frozen” at the 2001 levels. The Village receives incremental property tax revenue from the increased EAV due to the redevelopment until 1/29/2004. Tax increment revenue as well as advances from the Capital Improvement Fund are the only revenue sources for this fund.

The *Grand and York Tax Increment Financing (TIF) Fund* accounts for revenues and expenditures for the acquisition, construction, installation of street and water / sewer improvements and other redevelopment project costs for the area at Grand and York (Dominick’s Grocery Store). This TIF was established on 4/12/2001. For purposes of tax distribution, the assessed property values in the district were “frozen” at the 2001 levels. The Village receives incremental property tax revenue from the increased EAV due to the redevelopment until 4/12/2024. Tax increment revenue as well as advances from the Capital Improvement Fund are the only revenue sources for this fund.

The North Industrial *Tax Increment Financing (TIF) Fund* accounts for revenues and expenditures for the proposed roadway and sewer improvements in the North Industrial Park area. This is a new TIF that was officially established in 2011. Once established the assessed property values in the district were “frozen” at 2011 levels. The Village will then receive any incremental property tax revenue from the increased EAV due to the redevelopment until 2024.

*Special Service Areas 3 – 9:* The Village also be established 7 Special Service Areas (SSAs) in 2011 for purposes of funding roadway and sewer improvements in the North Industrial Park area. Each of these SSAs will be accounted for in its own fund. A Special Service Area is a taxing mechanism that can be used to

fund a wide range of special or additional services and / or physical improvements in a defined geographic area within a municipality or jurisdiction. Property taxes and bond proceeds are the only revenue sources for this fund.

**Proprietary Funds** are used to account for the Village's business-type activities. The Village has one Proprietary Fund type:

**Enterprise Funds** account for business-type activities that are financed and operated in a manner similar to a private business. The Village has four Enterprise Funds.

The *Utility Fund* is classified as a major fund and accounts for all resources needed to produce and distribute water to Bensenville residents and businesses. In addition this fund accounts for the resources needed to collect and treat wastewater. Bensenville operates its own wells and purchases water from the DuPage Water Commission to satisfy water demand. Additionally, the Village contracts to operate a treatment plant. Revenue sources include usage charges, investment income and bond proceeds.

The *Public Works Storm Water System Fund* accounts all resources needed for the maintenance of the Village's storm drain system. The funding source for this fund is a transfer from the Capital Improvement Fund.

The *Recycling and Refuse Fund* accounts for the revenues and expenses associated with the provision of recycling and refuse collection and disposal services to residents and businesses. Other services funded by the resources in this Fund include brush pickup, chipping services, and storm cleanup. The Village funds the Recycling and Refuse Fund by directly charging for services.

The *Commuter Parking Fund* accounts for resources used to provide and maintain commuter parking lots in downtown Bensenville. There are spaces for daily parking and quarterly permits. Revenue sources include daily fees, parking permit fees and investment income.

### **Budget Basis:**

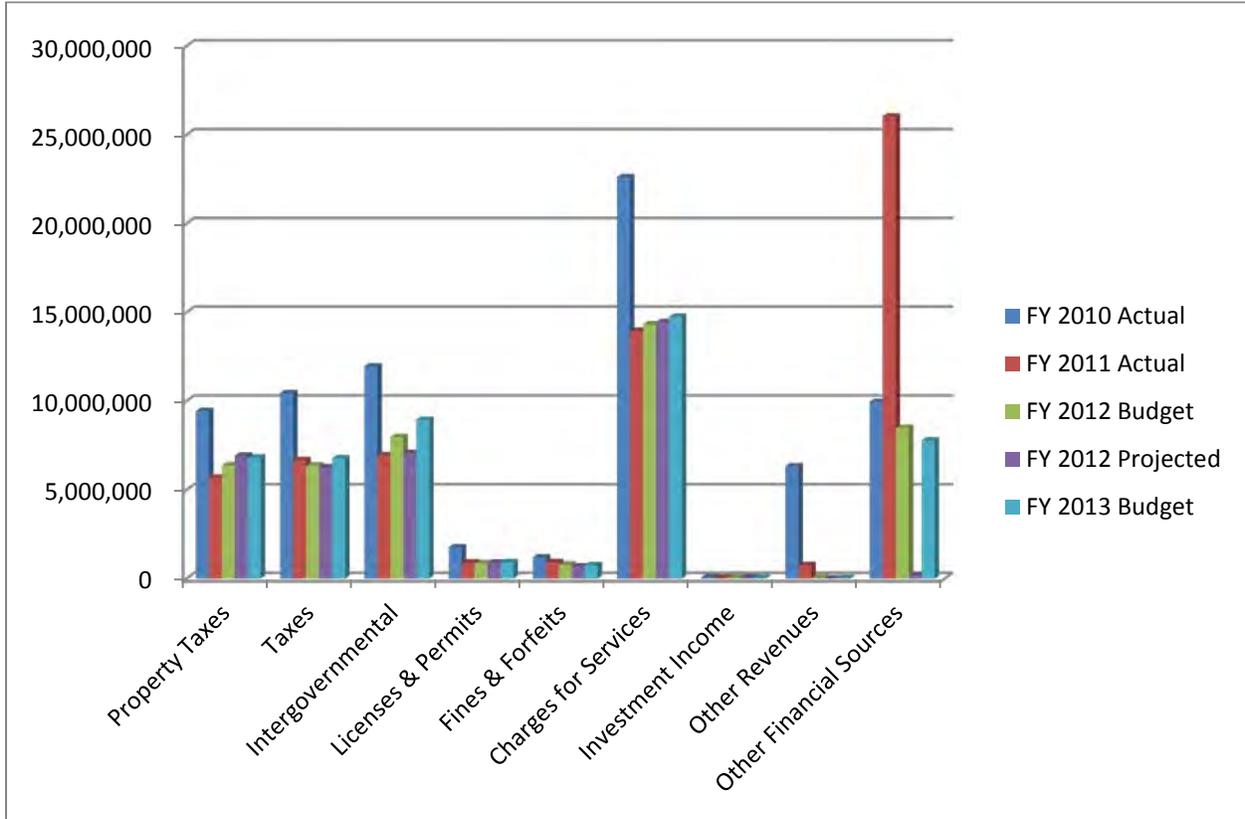
The Basis for all funds listed on pages 40 and 41 is as follows:

*Governmental Funds* (General, Debt Service, and Capital Projects funds) are budgeted and accounted for in accordance with generally accepted accounting principles (GAAP), on a modified accrual basis. This means revenues are recorded when they are both measurable and available, and expenditures are recorded when they are expected to draw on current spendable resources.

*Proprietary Funds* (Enterprise funds) are accounted for in accordance with generally accepted accounting principles (GAAP), on an accrual basis. Revenues and expenses are recorded at the time they are earned or incurred rather than when cash is actually received or spent. In most cases, these funds are budgeted on the same basis with the following exceptions:

- ❖ Principal payments on long-term debt are applied to outstanding liability for accounting purposes, but expended for budget purposes.
- ❖ Capital outlay within Enterprise funds are recorded as fixed assets for accounting purposes, but are expended for budget purposes.
- ❖ Depreciation expense is recorded for accounting purposes only.

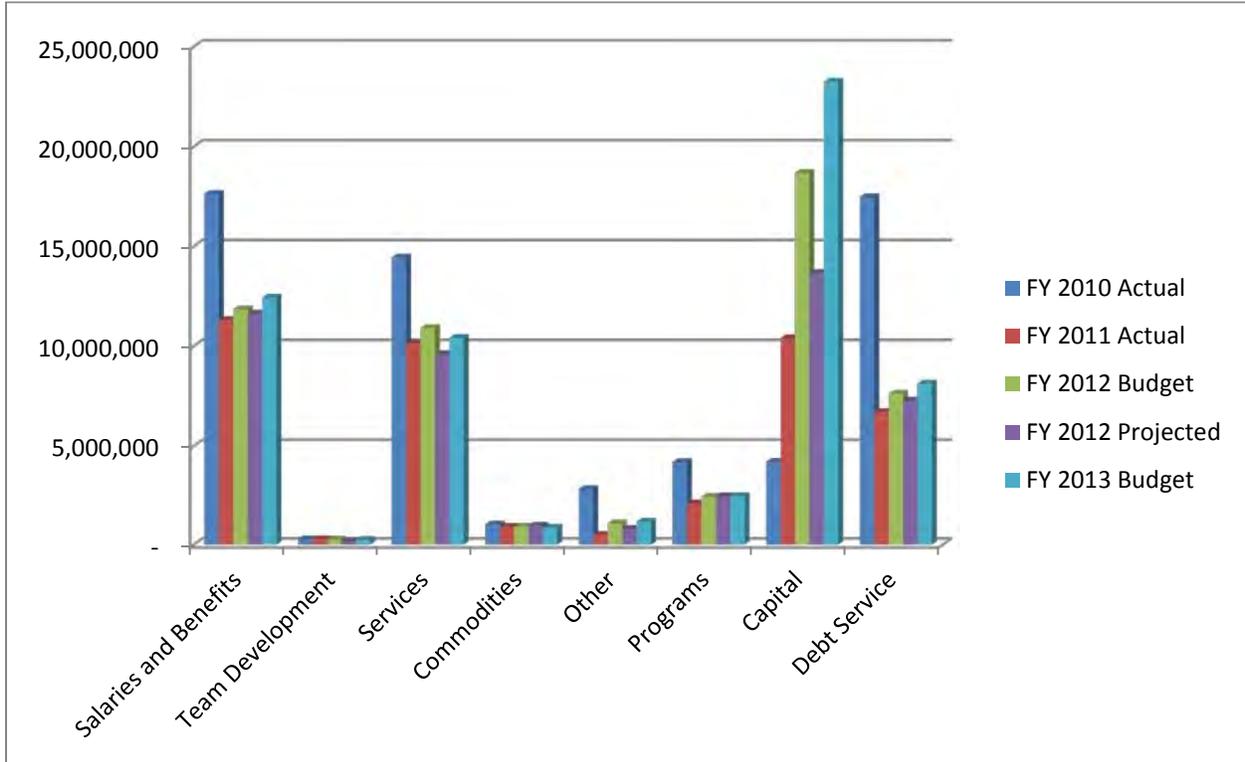
## TOTAL VILLAGE REVENUE



**Notes:**

The chart above illustrates total revenue by major category for fiscal year 2010 Actual, 2011 Actual, the Budget and Projected revenue for fiscal year 2012 and the budgeted revenue for fiscal year 2013. The Village uses trend analysis when estimating revenues for the 2013 budget. Taxes are a major source of revenue and have increased slightly compared to 2012 projected. The future trend of property taxes is that they will be mostly flat for the next five years. Additionally the chart above shows the trend for Charges for Services increasing slightly compared to 2012 projected. The large increase in Other Financial Sources comparing the 2013 Budget to 2012 Projected is due to large debt issuances for the North Industrial Park Project and a new police station in 2013. The Village is conscientious of the general state of the economy and has made it a point to balance the budget through efficiencies rather than increased taxes. Additionally there isn't a single category where the 2013 budgeted amount is significantly greater than the 2012 budgeted amount. This shows that the 2013 budgeted revenues are conservative and that budget is not balanced using overly optimistic projections.

## TOTAL VILLAGE EXPENDITURES



**Notes:**

This illustrates total expenditures by major category for FY2010 Actual, FY2011 Actual, FY2012 Budget, FY2012 Projected and FY2013 Budget. For the 2013 budget all expenditure categories are consistent with the 2012 projected amounts with the exception of Capital. Salaries and Benefits are slightly higher than last year due to budgeted merit increases averaging 3%. Services are slightly higher than last year but consistent with the 2012 budget. With no additional Programs slated for 2013 the Program budget is flat compared to 2012 projected and consistent with the 2012 budget. Annual Debt Service has increased slightly due to the addition of TIF / SSA backed bonds for the roadway and sewer improvements in the North Industrial Park. The increase in Capital in 2013 is largely due to various Utility initiatives, roadway improvements and the beginning of the construction of a new police station. In conjunction with this budget the village completed a 5 year Community Investment Plan allocating capital costs for the next five years. All other categories are consistent with last year. Please note that 2010 was a 20 month transitory fiscal year from May 1, 2009 to December 31, 2010.

**VILLAGE OF BENSENVILLE**  
**Statement of Revenues and Expenditures**  
**Major and Nonmajor Funds**

2011-2013 Summary

	Major General Fund		
	2011 Actual	2012 Projected	2013 Budget
<b>Revenues</b>			
Tax Receipts	\$ 7,875,685	\$ 7,837,985	\$ 8,141,405
Intergovernmental	6,930,722	6,778,900	7,431,500
Licenses and Permits	513,852	496,700	526,700
Fines and Forfeits	940,343	694,700	753,500
Charges for Services	3,255,092	3,090,895	3,134,200
Investment Income	29,826	31,350	31,000
Other	776,457	20,720	61,000
<b>Total Revenues</b>	<b>\$ 20,321,977</b>	<b>\$ 18,951,250</b>	<b>\$ 20,079,305</b>
<b>Expenditures</b>			
Salaries & Benefits	\$ 9,572,670	\$ 9,818,271	\$ 10,736,196
Team Development	164,765	175,588	242,204
Professional Services	1,311,366	1,853,749	1,847,003
Contractual Services	3,245,072	2,505,641	2,823,372
Commodities	741,075	675,058	619,570
Other	487,908	763,050	1,154,475
Programs	500,693	807,393	756,187
Capital	183,567	160,502	136,440
Debt Service	-	-	-
<b>Total Expenditures</b>	<b>\$ 16,207,116</b>	<b>\$ 16,759,252</b>	<b>\$ 18,315,447</b>
<b>Surplus (Deficit)</b>	<b>\$ 4,114,861</b>	<b>\$ 2,191,998</b>	<b>\$ 1,763,858</b>
<b>Other Sources (Uses)</b>			
Bond Proceeds	\$ -	\$ -	\$ -
Planned Use of Cash	-	-	-
Interfund Transfers	(789,463)	(1,179,280)	(1,763,858)
<b>Total Other Sources (Uses)</b>	<b>(789,463)</b>	<b>(1,179,280)</b>	<b>(1,763,858)</b>
<b>Net Surplus (Deficit)</b>	<b>\$ 3,325,398</b>	<b>\$ 1,012,718</b>	<b>\$ -</b>

Major Capital Improvement Fund			Major Debt Service Fund		
2011 Actual	2012 Projected	2013 Budget	2011 Actual	2012 Projected	2013 Budget
\$ 3,405,705	\$ 3,100,000	\$ 3,300,000	\$ 537,565	\$ 537,500	\$ 537,500
26,126	300,000	1,520,000	-	-	-
400,659	402,000	400,000	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
420	1,000	1,000	2,211	5,002	5,000
1,088,607	202,000	-	-	-	-
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
\$ 4,921,517	\$ 4,005,000	\$ 5,221,000	\$ 539,776	\$ 542,502	\$ 542,500
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
143,475	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
2,186,274	2,969,000	7,876,220	-	-	-
-	-	-	4,220,704	3,786,840	4,326,282
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
\$ 2,329,749	\$ 2,969,000	\$ 7,876,220	\$ 4,220,704	\$ 3,786,840	\$ 4,326,282
\$ 2,591,768	\$ 1,036,000	\$ (2,655,220)	\$ (3,680,928)	\$ (3,244,338)	\$ (3,783,782)
\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -
-	-	1,080,427	-	-	591,167
(2,253,440)	(1,540,600)	(1,425,207)	3,414,673	2,893,790	3,192,615
(2,253,440)	(1,540,600)	2,655,220	3,414,673	2,893,790	3,783,782
\$ 338,328	\$ (504,600)	\$ -	\$ (266,255)	\$ (350,548)	\$ -

**VILLAGE OF BENSENVILLE**  
**Statement of Revenues and Expenditures**  
Major and Nonmajor Funds  
2011-2013 Summary

	Nonmajor Governmental Funds		
	2011 Actual	2012 Projected	2013 Budget
<b>Revenues</b>			
Tax Receipts	\$ 557,778	\$ 1,728,851	\$ 1,630,314
Intergovernmental	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeits	-	-	-
Charges for Services	-	-	75,000
Investment Income	21,236	25,000	10,000
Other	-	-	-
<b>Total Revenues</b>	<b>\$ 579,014</b>	<b>\$ 1,753,851</b>	<b>\$ 1,715,314</b>
<b>Expenditures</b>			
Salaries & Benefits	\$ -	\$ -	\$ -
Team Development	-	-	-
Professional Services	1,190,034	-	30,000
Contractual Services	-	-	-
Commodities	-	-	-
Other	-	-	-
Programs	-	-	-
Capital	7,989,871	7,531,335	8,664,450
Debt Service	1,444,295	2,470,146	2,926,668
<b>Total Expenditures</b>	<b>\$ 10,624,200</b>	<b>\$ 10,001,481</b>	<b>\$ 11,621,118</b>
<b>Surplus (Deficit)</b>	<b>\$ (10,045,186)</b>	<b>\$ (8,247,630)</b>	<b>\$ (9,905,804)</b>
<b>Other Sources (Uses)</b>			
Bond Proceeds	\$ 24,949,029	\$ -	\$ 3,785,000
Planned Use of Cash	-	-	5,556,028
Interfund Transfers	728,230	669,090	719,350
<b>Total Other Sources (Uses)</b>	<b>25,677,259</b>	<b>669,090</b>	<b>10,060,378</b>

Major Utility Fund			Nonmajor Enterprise Funds		
2011 Actual	2012 Projected	2013 Budget	2011 Actual	2012 Projected	2013 Budget
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
9,179,197	9,830,500	9,997,850	-	1,532,500	1,532,500
2,066	-	-	-	-	-
-	-	-	-	-	-
<u>9,181,263</u>	<u>9,830,500</u>	<u>9,997,850</u>	<u>-</u>	<u>1,532,500</u>	<u>1,532,500</u>
\$ 1,747,864	\$ 1,819,857	\$ 1,697,795	\$ -	\$ -	\$ -
119,942	7,500	11,200	-	-	-
42,960	169,266	147,500	-	-	-
4,218,161	4,708,846	4,832,820	-	1,655,000	1,692,500
171,126	294,329	251,700	-	-	-
19,000	41,000	18,000	-	-	-
17,138	12,469	20,000	-	-	-
45,041	2,769,340	7,312,790	-	-	-
1,048,984	1,052,010	872,305	-	-	-
<u>7,430,216</u>	<u>10,874,617</u>	<u>15,164,110</u>	<u>-</u>	<u>1,655,000</u>	<u>1,692,500</u>
\$ 1,751,047	\$ (1,044,117)	\$ (5,166,260)	\$ -	\$ (122,500)	\$ (160,000)
\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
-	-	4,859,160	-	-	190,000
(996,900)	(813,000)	(692,900)	(103,100)	(30,000)	(30,000)
(996,900)	(813,000)	5,166,260	(103,100)	(30,000)	160,000
<u>754,147</u>	<u>(1,857,117)</u>	<u>-</u>	<u>(103,100)</u>	<u>(152,500)</u>	<u>-</u>

**VILLAGE OF BENSENVILLE**  
**Statement of Revenues and Expenditures**  
Major and Nonmajor Funds  
2011-2013 Summary - All Funds

<b>Total All Funds</b>			
	2011	2012	2013
	Actual	Projected	Budget
<b>Revenues</b>			
Tax Receipts	\$ 12,376,733	\$ 13,204,336	\$ 13,609,219
Intergovernmental	6,956,848	7,078,900	8,951,500
Licenses and Permits	914,511	898,700	926,700
Fines and Forfeits	940,343	694,700	753,500
Charges for Services	12,434,289	14,453,895	14,739,550
Investment Income	55,759	62,352	47,000
Other	1,865,064	222,720	61,000
<b>Total Revenues</b>	<b>\$ 35,543,547</b>	<b>\$ 36,615,603</b>	<b>\$ 39,088,469</b>
<b>Expenditures</b>			
Salaries & Benefits	\$ 11,320,534	\$ 11,638,128	\$ 12,433,991
Team Development	284,707	183,088	253,404
Professional Services	2,687,835	2,023,015	2,024,503
Contractual Services	7,463,233	8,869,487	9,348,692
Commodities	912,201	969,387	871,270
Other	506,908	804,050	1,172,475
Programs	517,831	819,862	776,187
Capital	10,404,753	13,430,177	23,989,900
Debt Service	6,713,983	7,308,996	8,125,255
<b>Total Expenditures</b>	<b>\$ 40,811,985</b>	<b>\$ 46,046,190</b>	<b>\$ 58,995,677</b>
<b>Surplus (Deficit)</b>	<b>\$ (5,268,438)</b>	<b>\$ (9,430,587)</b>	<b>\$ (19,907,208)</b>
<b>Other Sources (Uses)</b>			
Bond Proceeds	\$ 24,949,029	\$ -	\$ 7,785,000
Planned Use of Cash	-	-	12,276,782
Interfund Transfers	-	-	-
<b>Total Other Sources (Uses)</b>	<b>24,949,029</b>	<b>-</b>	<b>20,061,782</b>
<b>Net Surplus (Deficit)</b>	<b>\$ 19,680,591</b>	<b>\$ (9,430,587)</b>	<b>\$ 154,574</b>

## Statement of Revenues and Expenditures

The Statement of Revenues and Expenditures on pages 45-49, presents primary revenue and expenditure categories by major and non-major funds and three years of information. The 2011 actual amounts are actual figures obtained from the Village's 2011 audited Comprehensive Annual Financial Report. Also presented are projected results of 2012 as well as 2013 budgeted.

### **Governmental Funds**

#### ***General Fund***

The General Fund is used to account for the general operating activities of the Village, which are not accounted for in any other fund. Total budgeted revenues in 2013 are \$20,079,305 which is 5.9% greater than 2012 projected and slightly less than 2011 Actual. For 2012 Revenues are projected to exceed expenditures by \$2,191,998. The operating surplus is used to cover transfers to other funds in the amount of \$1,179,280. The total projected surplus in 2012 is \$1,012,718. The primary revenue sources for this fund are tax receipts and intergovernmental revenue. In 2013 this fund is budgeted to break even and not have a surplus or a deficit.

#### ***Capital Improvement Fund***

The Capital Improvement Fund is used to accumulate funds for the replacement and development of capital assets and infrastructure. Financing for capital projects in this fund is provided by dedicated tax receipts and intergovernmental revenue as well as licenses and permits. Specifically, a portion of the Village's total sales tax is dedicated to the Capital Improvement Fund. Intergovernmental revenue includes grants from the State and Federal governments. Finally, the Village requires a vehicle sticker for vehicles registered in the Village of Bensenville. Expenditures in this fund go towards large capital items and infrastructure projects. For 2012 the Village is projecting to have a net deficit of \$504,600 in this fund due to a planned draw down of accumulated fund balance in this fund. In 2013 this fund is budgeted to break even and not have a surplus or a deficit.

#### ***Debt Service Fund***

The fund is used to accumulate monies for the Village's retirement of general obligation bonded debt. Financing is provided through an annual tax on property levied specifically for the purpose of retiring bonded indebtedness. Additionally, the Village transfers cash from other funds to pay for the Village's debt service. The debt service payments out of this fund are budgeted to increase by \$539,442 or 14% due to the Village issuing bonds in 2013 for the construction of a new police station.

#### ***Non-Major Governmental Funds***

The remaining Non-Major Governmental Funds are grouped together. They consist of the Village's Tax Increment Financing District funds as well as the Special Service Area Funds. The primary revenue sources for these funds are property taxes and bond proceeds. The expenditures in these funds are largely capital in nature.

## **Enterprise Funds**

### ***Utility Fund***

This fund was established to account for the Village's water and sewer activities. The Village provides potable water for the residences and businesses within the Village. As an Enterprise Fund, the Utility Fund is financially self-supported through charges for services. Additionally, as an Enterprise Fund; Capital Outlay and Debt Service is charged directly to the Utility Fund. Expenses out of this fund go towards the service, maintenance and infrastructure needs of maintaining a high quality water and sewer system.

### ***Non-major Enterprise Funds***

The remaining Non-major Governmental Funds are grouped together. They consist of the Village's Commuter Parking Fund, Stormwater Fund, and Recycling and Refuse Fund. Like the Utility Fund these funds are financially self-supported through Charges for Services. Capital Outlay and Debt Service is charged directly to this fund. Expenses go towards the service, maintenance and infrastructure needs of the Village's Metra commuter parking lot and the Village's stormwater system. Other Expenses include the Village's contract for refuse and recycling collection and dumping.

The Village operates under a conservative financial approach. Surplus operating budgets, program fees and taxes that exceed general operating expenses are proposed each year. In total the Village is budgeting a \$154,574 surplus for 2013. This reflects the Board of Trustees' desire to operate and maintain the Village in a positive position so that it has the capacity to provide services of the highest quality to its residents.

The Annual Budget Summary Report on page 59 balances to the Statement of Revenues and Expenditures on pages 45-49.

Overall the Village does not overly rely on any one revenue source to fund operations. Revenues are stratified and consist of tax receipts, intergovernmental revenue, licenses, permits, fines, forfeits, charges for services, investment income, bond proceeds and other revenues. Expenditure appropriations are developed from economic trends and forecasting as well as the assumption that facilities operate at full capacity. This generally results in appropriated expenditures that are higher than actual level of expenditures for staffing and materials.

**VILLAGE OF BENSENVILLE  
FUND BALANCE COMPARISON  
(ALL FUNDS)**

FUND	FY2011 Fund Balance	FY 2012 Projected Revenue	FY 2012 Projected Expense	FY2013 Projected Fund Balance	FY 2013 Budgeted Revenue	FY 2013 Budgeted Expense	FY2013 Projected Fund Balance	Target Amount	Surplus / (Deficiency)	Explanation of Target	
										Amount	
General Fund (Unassigned)	3,814,297	17,771,970	16,759,252	4,827,015	18,300,447	18,315,447	4,812,015	4,541,002	271,013	Unreserved	Fund Balance of 25% of operating expenditures.
Utility / Storm Funds (Unrestricted Net Assets)	10,990,596	9,017,500	10,874,617	9,133,479	10,304,950	15,164,110	4,274,319	1,719,941	2,554,378	Unrestricted Net Assets of 25% of Operating Expenditures	
Unincorporated Utility Fund	826,051	-	-	826,051	75,000	75,000	826,051	-	826,051	No minimum fund balance Requirement	
Recycling and Refuse (Unrestricted Net Assets)	349,055	1,500,000	1,650,000	199,055	1,500,000	1,690,000	9,055	406,250	(397,195)	Unrestricted Net Assets of 25% of Operating Expenditures	
Commuter Parking (Unrestricted Net Assets)	207,602	2,500	5,000	205,102	2,500	2,500	205,102	73,500	131,602	Unrestricted Net Assets of 25% of Operating Expenditures	
Capital Improvemnet Fund	3,337,709	2,464,400	3,555,517	2,246,592	6,468,313	7,419,040	1,295,865	1,727,500	(431,635)	1/2 operatng revenues allocated to this fund	
Fleet Sinking Fund	-	586,517	-	586,517	327,480	457,180	456,817	-	456,817	No minimum fund balance Requirement	
Debt Service Fund	2,927,569	8,894,532	9,237,804	2,584,297	3,735,115	4,326,282	1,993,130	-	1,993,130	Amount Necessary to meet payment obligations	
TIF #4 - Grand Ave. / Sexton	(1,008,737)	380,720	290,995	(919,012)	374,170	374,170	(919,012)	-	(919,012)	No minimum fund balance Requirement	
TIF #5 - Heritage Square	(131,771)	259,975	97,460	30,744	255,000	100,426	185,318	-	185,318	No minimum fund balance Requirement	
TIF #6 - Route 83 & Thorndale	-	189,965	189,965	-	190,000	190,000	-	-	-	No minimum fund balance Requirement	
TIF #7 - Irving Park & Church	(3,232,070)	269,755	254,365	(3,216,680)	327,542	327,542	(3,216,680)	-	(3,216,680)	No minimum fund balance Requirement	
TIF #11 - Grand & York	(611,564)	165,395	155,230	(601,399)	160,832	160,832	(601,399)	-	(601,399)	No minimum fund balance Requirement	
TIF #13 / SSA's 3 - 9 - North Industrial	15,167,416	1,157,131	9,013,466	7,311,081	4,837,120	10,393,148	1,755,053	-	1,755,053	No minimum fund balance Requirement	
<b>TOTAL</b>	<b>\$ 32,636,153</b>	<b>\$ 42,660,360</b>	<b>\$ 52,083,671</b>	<b>\$ 23,212,842</b>	<b>\$ 46,858,469</b>	<b>\$ 58,995,677</b>	<b>\$ 11,075,634</b>	<b>\$ 8,468,193</b>	<b>\$ 2,607,442</b>		

NOTE: The purpose of this spreadsheet is to show the effects of budgeted revenues and expenditures / expenses on Fund Balances / Net Assets and to show progress towards meeting targets set for the individual funds. Final Fund Balance is determined annually as part of the Village's audit and completion of the Comprehensive Annual Financial Report. Other balance sheet items affect Fund Balance levels (for example the write off of accounts receivable) as well and are not accounted for in this spreadsheet.

## Fund Balance Comparison

The Fund Balance comparison on page 52, presents the village's fund balance projections for each fund. Additionally, this spreadsheet shows the village's target fund balance within each fund and whether the village is over or under that target. Also, included is a definition of each target.

The village is currently short of its fund balance goals in each of the following funds:

- Recycling and Refuse Funds
- Capital Improvement Fund
- TIF #4 – Grand Ave. / Sexton Fund
- TIF #5 – Heritage Square Fund
- TIF #7 – Irving Park & Church Fund
- TIF #11 – Grand & York Fund

While the Village is still short in meeting its fund balance goals in the above funds it has shown progress since 2010. Additionally, the village committed to meeting these goals within a 5 year time period.

The village is currently at or above its fund balance target in each of the following funds:

- General Fund
- Utility / Stormwater Funds
- Unincorporated Utility Fund
- Commuter Parking
- Capital Improvement Fund
- Debt Service Fund
- TIF #13 / SSA's 3-9 Funds

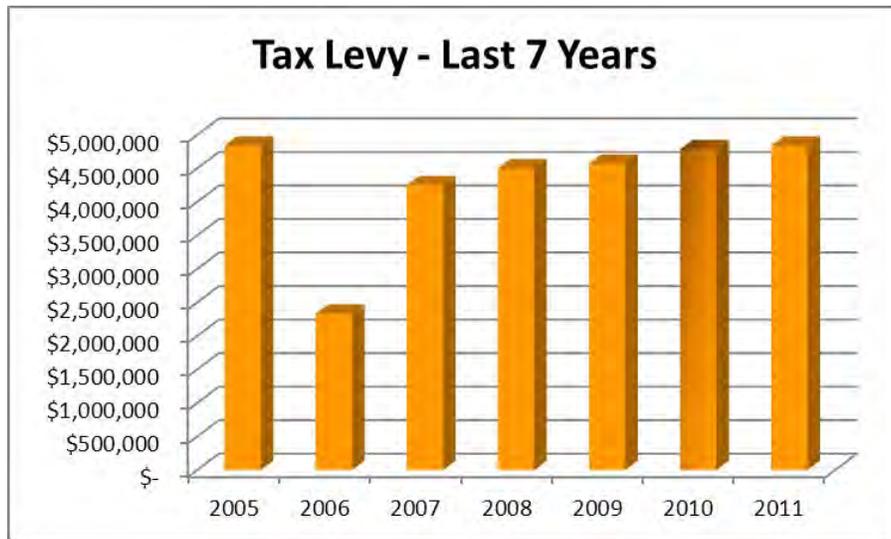
The Village is committed to continuing to meet its fund balance goals in the above funds.

**Village of Bensenville  
Equalized Assessed Valuation, Tax Levy and Tax Rates**

<b>Levy Years</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
Corporate	\$ 0.1995	\$ -	\$ 0.2771	\$ 0.2796	\$ 0.2708	\$ 0.3101	\$ 0.3631
IMRF	0.0287	0.0230	0.0107	0.0303	0.0284	0.0312	0.0364
Bond and Interest	0.1705	0.0973	0.0951	0.0756	0.0728	0.0790	0.0907
Fire Protection	0.0709	-	-	-	-	-	-
Firemen's Pension	0.0355	-	-	-	-	-	-
Police Protection	0.1380	0.1392	0.1295	0.1322	0.1389	0.1524	0.1782
Policemen's Pension	0.0141	0.0161	0.0174	0.0306	0.0400	0.0435	0.0507
Tort Judgments	0.0574	0.0580	0.0631	0.0419	0.0365	0.0398	0.0464
Social Security	0.0336	0.0153	0.0155	0.0358	0.0331	0.0363	0.0424
Workers Compensation	0.0307	0.0086	0.0324	0.0258	0.0258	0.0284	0.0332
	<u>\$ 0.7789</u>	<u>\$ 0.3575</u>	<u>\$ 0.6408</u>	<u>\$ 0.6518</u>	<u>\$ 0.6463</u>	<u>\$ 0.7207</u>	<u>\$ 0.8411</u>
% of Change in Tax Rate	-	<u>-54.10%</u>	<u>79.24%</u>	<u>1.72%</u>	<u>-0.84%</u>	<u>11.57%</u>	<u>16.71%</u>
Equalized Assessed Valuation	<u>659,393,604</u>	<u>692,097,491</u>	<u>702,391,692</u>	<u>736,615,810</u>	<u>747,966,681</u>	<u>689,082,845</u>	<u>624,199,575</u>
% of Change in EAV	-	<u>4.96%</u>	<u>1.49%</u>	<u>4.87%</u>	<u>1.54%</u>	<u>-7.87%</u>	<u>-9.42%</u>
Total Levy \$	<u>\$ 4,841,276</u>	<u>\$ 2,331,793</u>	<u>\$ 4,249,862</u>	<u>\$ 4,500,555</u>	<u>\$ 4,569,713</u>	<u>\$ 4,785,584</u>	<u>\$ 4,837,782</u>
% Change		<u>-51.84%</u>	<u>82.25%</u>	<u>5.90%</u>	<u>1.54%</u>	<u>4.72%</u>	<u>1.09%</u>

The tax levy in the stated year is collected in the following year, for example, taxes levied in 2011 were collected in calendar year 2012. In 2006 the Fire Department became a separate taxing district and not taxed on the Village Levy. The Village did not levy a corporate tax in 2006 to lessen the first year tax payer burden that would have resulted from the fire department's departure.

## EAV, Tax Levy and Tax Rates



The spreadsheet on page 54 show the equalized assessed valuation (EAV) and tax levy and rates for seven years beginning with 2005. Due to the deflating of the property bubble due to the Great Recession the Village has seen its property values erode since peaking in 2009. As a result of the eroding property values the Village's property tax rate has increased significantly. The increase in the property tax rate is a direct correlation to the falling EAV and does not determine the amount of property tax levied. For example, in 2011 the Village EAV decreased by 9.42% causing the tax rate to increase by 16.71%. Even though the tax rate increased by 16.71% the actual dollars being levied only increased by 1.09%. In 2006 the Fire Department became its own separate taxing Fire Protection District and was no longer a part of the Village. In that year the Village did not levy a corporate property tax. This was to lessen the first year tax burden that would have resulted from the separation of the Fire District. The Village resumed levying a corporate rate in 2007. The Board of Trustees and staff discuss the tax levy every fall.

### **The following timeline was used for the 2012 tax levy which will be finalized and collected in 2013:**

- September 18, 2012: Present Tax Levy Estimate Determination of Truth in Taxation Hearing to the Administration, Finance and Legislation Committee.
- September 25, 2012: Present Tax Levy Estimate Determination of Truth in Taxation Hearing to the Board of Trustees.
- November 13, 2012: Pass Tax Levy Ordinance
- November 14, 2012: Tax Levy Filed with DuPage and Cook County Clerks
- December 21, 2012: Deadline to file Levy Ordinance with County Clerks.

### **Debt Position**

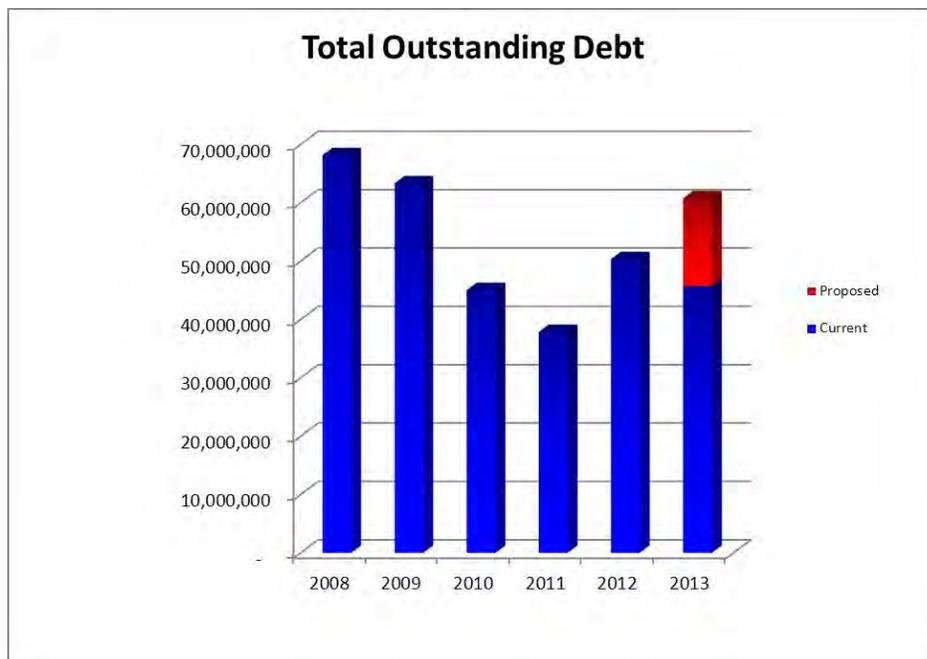
Village residents call for quality infrastructure, so we budget capital and infrastructure expenditures for facilities, roadways, sidewalks, equipment, vehicles, water, sewer, and recreation, and open space needs. Therefore, the costs associated with acquiring and improving many long-term capital assets are met with the issuance of debt and surplus operations. The Village reviews existing obligation structure, current and projected surplus from operations and future liability levels before making decisions to issue new debt.

The Village issues bonds, debt certificates, and other debt instruments to pay the principal and interest on other outstanding bonds, purchase capital assets, finance various public capital infrastructure improvements such as the construction and installation of street, water and sewer improvements, and to finance corporate purpose projects of the Village. A summary list of Village debt by fund is shown on page 58.

On September 19, 2012 the Village’s Standard and Poor’s bond rating was confirmed at A+ with a stable outlook. Standard and Poor’s cites **“the stable outlook reflects our expectation that the Village will maintain positive operations and build its cash levels and unreserved general fund balance. If the Village reports and maintains very strong reserves, the rating could experience upward pressure.”**

Additionally, in 2010 the Village’s municipal bond rating was increased from A3 to A1 by Moody’s.

The graph below shows the Village’s efforts to stabilize its outstanding debt obligations.



## Legal Debt Margin

Chapter 65, Section 5/8\_5\_1 of the Illinois Compiled Statutes provides, "...no municipality having a population of less than 500,000 shall become indebted in any manner for any purpose, to an amount including existing indebtedness in the aggregate exceeding 8.625% on the value of the taxable property therein, to be ascertained by the last assessment for state and county purposes, previous to the incurring of indebtedness or, until January 1, 1983, if greater, the sum that is produced by multiplying the municipality's 1978 equalized assessed valuation by the debt limitation percentage in effect on January 1, 1979."

Presented below is the Legal Debt Margin Calculation from the Village's audited 2012 Comprehensive Annual Financial Report.

Assessed Valuation - 2011	<u>\$ 558,029,903</u>
Legal Debt Limit - 8.625% of Assessed Value	<u>48,130,079</u>
Amount of Debt Applicable to Limit	
General Obligation Limited Tax Refunding Bonds 2009	(2,395,000)
Debt Certificates	<u>(13,620,000)</u>
Legal Debt Margin	<u><u>32,115,079</u></u>

	Balance	Balance	Debt		Balance	Debt		Balance	Debt			2013		2015		Balance		
	as of 4/30/2008	as of 4/30/2009	New <sup>1</sup> / Proposed <sup>2</sup> 12/31/2010	Retirements/ Write-Offs (Non-Recourse Debt) Through 12/31/10		as of 12/31/2010	Proposed New 12/31/2011		Retirements 2011	as of 12/31/11		New/Proposed 12/31/2012	Retirements 2012	12/31/2012	Proposed Future Debt		Retirements 2013	Retirements 2014
<b>Debt Service Fund</b>	31,160,823	28,015,168	1,900,950	7,035,894	22,880,224	-	2,731,557	20,148,667	5,330,000	5,650,597	19,828,070	15,000,000	2,853,460	3,483,970	3,762,235	3,840,500	20,887,905	
<b>Utility Fund</b>	11,250,000	10,690,000	-	1,185,000	9,505,000	-	620,000	8,885,000	5,345,000	5,880,000	8,350,000		685,000	730,000	28,000,000	670,000	1,233,800	33,031,200
<b>SSA #2 Ser.2000</b>	235,000	160,000	-	160,000	-	-	-	-	-	-	-		-	-	-	-	-	
<b>SSAs N. Industrial #3, #4, #5, #6, #7, #8 &amp; #9</b>	-	-	-	-	-	7,205,000	-	7,205,000	3,785,000	205,000	10,785,000		300,000	425,000		440,000	450,000	9,170,000
<b>Rental Property</b>	4,000,000	4,205,000	-	1,575,000	2,630,000	-	265,000	2,365,000	-	2,365,000	-		-	-	-	-	-	
<b>TIF #1</b>	2,765,000	1,912,710	-	1,912,710	-	-	-	-	-	-	-		-	-	-	-	-	
<b>TIF #4</b>	2,585,000	2,475,000	1,549,050	1,507,000	2,517,050	-	270,315	2,246,735	945,000	1,284,805	1,906,930		296,540	311,030	327,765	339,500	632,095	
<b>TIF #5</b>	2,115,000	2,015,000	-	995,000	1,020,000	-	50,000	970,000	-	55,000	915,000		60,000	65,000	65,000	70,000	655,000	
<b>TIF #7</b>	2,165,000	2,040,000	-	275,000	1,765,000	1,380,000	1,530,000	1,615,000	-	190,000	1,425,000		280,000	155,000	155,000	150,000	685,000	
<b>TIF #11</b>	1,840,000	1,790,000	-	105,000	1,685,000	1,630,000	1,685,000	1,630,000	-	90,000	1,540,000		110,000	115,000	130,000	145,000	1,040,000	
<b>TIF #12(N Industrial)</b>	-	-	-	-	-	17,975,000	-	17,975,000	-	-	17,975,000		-	-	100,000	100,000	17,775,000	
<b>Total:</b>	58,115,823	53,302,878	3,450,000	14,750,604	42,002,274	28,190,000	7,151,872	63,040,402	15,405,000	15,720,402	62,725,000		4,585,000	5,285,000	5,650,000	6,328,800	83,876,200	
<b>Total Outstanding - VOB Debt Proposed for SSAs &amp; N Industrial TIF</b>	<b>58,115,823</b>	<b>53,302,878</b>			<b>42,002,274</b>			<b>63,040,402</b>			<b>62,725,000</b>						<b>83,876,200</b>	
<b>Total Outstanding - VOB Debt Current (Includes W&amp;S Restructuring)</b>	<b>58,115,823</b>	<b>53,302,878</b>			<b>42,002,274</b>			<b>34,850,402</b>			<b>47,320,000</b>						<b>56,931,200</b>	
<b>TIF Funds (Non-Recourse)</b>																		
<b>TIF #2</b>	7,000,000	7,000,000	-	7,000,000	-	-	-	-	-	-	-		-	-	-	-	-	
<b>TIF #6</b>	3,000,000	3,000,000	-	-	3,000,000	-	-	3,000,000	-	-	3,000,000		-	-	-	-	3,000,000	
<b>Total Outstanding - Non-Recourse Debt</b>	<b>10,000,000</b>	<b>10,000,000</b>			<b>3,000,000</b>			<b>3,000,000</b>			<b>3,000,000</b>						<b>3,000,000</b>	
<b>Total Outstanding - All Debt Proposed</b>	<b>68,115,823</b>	<b>63,302,878</b>			<b>45,002,274</b>			<b>66,040,402</b>			<b>65,725,000</b>						<b>86,876,200</b>	
<b>Total Outstanding - All Debt Current (Recourse &amp; Non-Recourse including W&amp;S Restructuring)</b>	<b>68,115,823</b>	<b>63,302,878</b>			<b>45,002,274</b>			<b>37,850,402</b>			<b>50,320,000</b>						<b>59,931,200</b>	

Note: Total O/S 12/31/11 \$66,040,402 agrees to FY2011 C.A.F.R.

**Village of Bensenville**  
Annual Budget Summary  
Fiscal Year 2013

<b><u>Total Village</u></b>	<b>FY2011 Actual</b>	<b>FY2012 Projected</b>	<b>FY2013 Budget</b>	<b>2013 Budget vs. 2012 Projected</b>
Tax Receipts	12,376,733	13,204,336	13,609,219	404,883
Intergovernmental	6,956,848	7,078,900	8,951,500	1,872,600
Licenses and Permits	914,511	898,700	926,700	28,000
Fines & Forfeits	940,343	694,700	753,500	58,800
Charges for Services	12,434,289	14,453,895	14,739,550	285,655
Investment Income	55,759	62,352	47,000	(15,352)
Bond Proceeds	24,949,029	-	7,785,000	7,785,000
Other	1,865,064	222,720	61,000	(161,720)
Total Revenue	<u>\$ 60,492,576</u>	<u>\$ 36,615,603</u>	<u>\$ 46,873,469</u>	<u>\$ 10,257,866</u>
Salaries & Benefits	11,320,534	11,638,128	12,433,991	795,863
Team Development	284,707	183,088	253,404	70,316
Professional Services	2,687,835	2,023,015	2,024,503	1,488
Contractual Services	7,463,233	8,869,487	9,348,692	479,205
Commodities	912,201	969,387	871,270	(98,117)
Other	506,908	804,050	1,172,475	368,425
Programs	517,831	819,862	776,187	(43,675)
Capital	10,404,753	13,430,177	23,989,900	10,559,723
Debt Service	6,713,983	7,308,996	8,125,255	816,259
Total Expenditures	<u>\$ 40,811,985</u>	<u>\$ 46,046,190</u>	<u>\$ 58,995,677</u>	<u>\$ 12,949,487</u>
Planned Use of Cash	-	-	12,276,782	12,276,782
Net Surplus / (Deficit)	<u>\$ 19,680,591</u>	<u>\$ (9,430,587)</u>	<u>\$ 154,574</u>	<u>\$ 9,585,161</u>

## Total Village

### Total Village Staffing

Headcounts	2009	2010	2011	2012	2013
Full-Time Positions	120	108	111	108	109
Part-Time	<u>15</u>	<u>13</u>	<u>7</u>	<u>8</u>	<u>8</u>
Total	135	121	118	116	117

### Major Budget Changes

#### Revenue

Total revenue is proposed to be up \$10,257,866 or 28.02% compared to 2012 projected. Revenue changes include:

- Tax revenue is proposed to increase slightly (3.07%) to \$13,609,219 as a result of the improving economy generating additional Income tax as well as a slight increase in property taxes.
- Total Intergovernmental Revenue is budgeted to increase by \$1,872,600 or 26% as a result of increasing sales tax and the Village taking advantage of various additional grant opportunities.
- Licenses and Permits is consistent with last year and budgeted at \$926,700.
- Fines and Forfeitures revenue is budgeted to increase by \$58,800 or 8.5% to reflect increased collection efforts.
- Charges for Services is budgeted to increase slightly by \$285,655 or 1.9%.
- Investment Income is budgeted to be \$15,352 less than the FY2012 projected. This is due to the purposeful drawdown of Village funds to pay for certain capital items as well as the fed funds rate to projected to continue to be at or near zero.
- Bond Proceeds are budgeted at \$7,785,000 versus zero last year. The Village has budgeted for 2 bond issuances to pay for extensive capital improvement initiatives in the Northern Business District as well as to begin construction on a new police station.
- Other revenues are budgeted to be \$161,720 less than FY2012 projected. This is due to one-time revenue sources in 2012 that are not expected to repeat in 2013.

Excluding bond proceeds total revenue is \$2,472,866 or 6.76% higher than 2012 projected. This is due to an improving economy leading to increased tax collection and increased grant opportunities. In our opinion revenues are budgeted conservatively and the budget isn't balanced using inflated revenue numbers that are not likely to be realized.

## **Expenditures**

### **Salaries and Benefits**

The proposed budget is \$795,863 (6.84%) above the FY2012 projected amount. This is due to the following:

- The increase of one full time position in 2013.
- Exemplary performance merit increases.
- Union contract negotiated salary increases.
- Increased benefit costs including health and pensions.

The Village has contracts with 3 collective bargaining units that are due increases in 2013. Additionally, Village health insurance costs are budgeted to increase by 8% in 2013. Additionally, in the spirit of conservatism the Village budgets known vacancies at 100% even though those positions might not be filled until the middle of the year. The difference at the end of the year goes towards strengthening the Village's fund balance reserves. Finally, the Village is budgeting to make 100% of its annual required pension contribution.

For 2013 the Village is creating one new position a Senior Accountant in the Department of Finance.

Budgeted amounts assume full employment with no vacancies.

### **Team Development**

The 2013 budget for Team Development is \$70,316 or 38% greater than 2012 projected. This increase is due to several team development initiatives (trainings, tuition reimbursement, staff development etc.) budgeted in 2012 that were not completed. Even though these initiatives were not always taken advantage of in 2012 the Village felt it is important to continue funding for 2013. The total budget of \$253,404 reflects the Village's effort to maintain a highly skilled workforce capable of delivering on its strategic objectives including providing quality customer oriented services. The Village continues to offer opportunities for staff training, including customer service specific training. Other Team Development expenditures include membership dues, professional development expenditures and subscriptions to professional journals and newspapers.

### **Professional Services**

The 2013 budget for Professional Service increased \$1,488 or less than .1% compared to 2012 projections. This is an immaterial increase.

### **Contractual Services**

The 2013 budget for Contractual Services increased \$479,205 or 5.40% compared to 2012 projected. The increase is due to increased Contractual Services across multiple departments :

- Public Works - \$167,655 is due to the increase in the cost of water purchased from the DuPage Water Commission (DWC). In October of 2011 the DWC enacted a series of huge annual increases in the rates it charges to member communities. For 2013 the rate increase is 22%
- Village Manager's Office - \$99,259 is due to reclassifying certain Information technology Expenditures as Contractual Services versus Professional Services.
- Various – The remaining difference between the 2013 budgeted amount and the 2012 projected amount is due conservative budgeting of 2013.

### **Commodities**

The 2013 budget for Commodities decreased \$98,117 or 10.12% compared to 2012 projected. The decrease is due increased efficiencies in the Village's use of commodities including implementing energy efficient initiatives throughout the Village.

### **Other**

The 2013 budget for "Other" expenditures increased \$368,425 or 45.82% compared to 2012 projected. This is due to:

- \$220,000 is in the Village Manager's Office Budget and is due to budgeting for contingencies and one time liability items. These items are budgeted on an annual basis and are usually not expended. As such the budget looks inflated compared to the previous year's projected when it is in fact budgeting worst case scenario which will most likely never materialize.
- \$148,425 is a result of a sales tax rebate incentive agreement to have an area car dealership relocate to Bensenville. In 2013, the second year of the agreement, the Village will rebate 75% of the sales tax generated by this dealership. As such, if the expenditure is \$162,000 the village will receive \$216,000 in additional sales tax for a net benefit to the village of \$54,000.

### **Programs**

The 2013 budget for Programs decreased \$43,675 compared to 2012 projected. This is due to reducing the budget in Community and Economic Development for Economic Development Initiatives by \$50,000. This reduction was largely focused on the Village's neighborhood stabilization program. Excluding this reduction all other programs remain intact at or slightly above 2012 levels.

### **Capital**

The 2013 budget for Capital increased \$10,559,723 or 78.63% compared to 2012 projected. The main reason for this increase is two new capital initiatives including:

- \$7,550,450 - Roadway improvements in the Special Service Area 9 in the Northern Business District.

- \$3,000,000 – Land acquisition and Architectural / Design Engineering for a new Police Station to be constructed and completed in 2014 / 2015.

Details of the Village's Capital expenditures can be found in Appendix A.

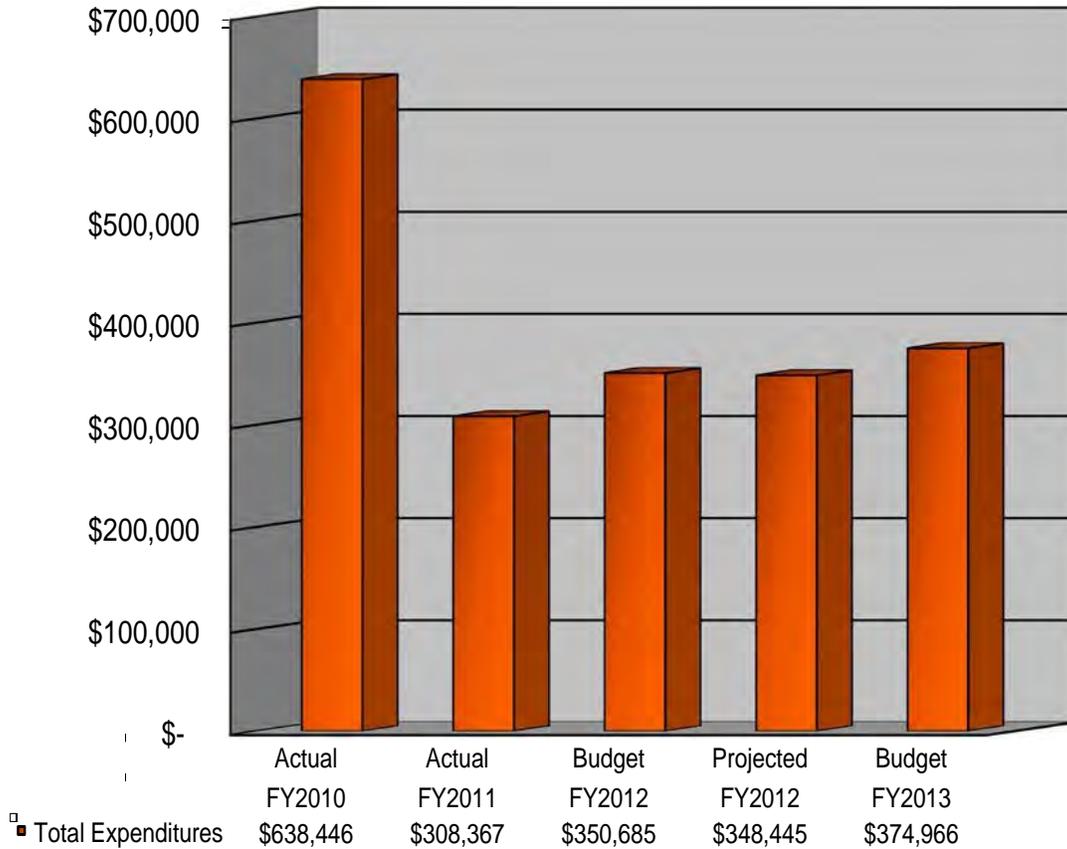
### **Debt Service**

The 2013 budget for Debt Service increased \$816,259 or 11.17% compared to the 2012 projected amount. This is due to:

- Increased annual debt service payments as a result of the issuance of bonds for construction of a new police station.

For 2013 the Village is relying on planned use of cash (drawdown of fund balance) to finance various capital projects. This planned use of cash represents accumulated revenues earned in previous fiscal years for projects expected to be completed in 2013.

# GOVERNANCE



## Highlights & Initiatives

- |                           |                  |                                       |
|---------------------------|------------------|---------------------------------------|
| <i>FY 2013 Budget:</i>    | <i>\$374,966</i> |                                       |
| <i>FY 2012 Projected:</i> | <i>\$348,445</i> | <i>Percent Change: 7.61% Increase</i> |
| <i>FY 2011 Actual:</i>    | <i>\$308,367</i> |                                       |
- Funds testing for Police Officer Eligibility List and Police Officer Promotional List (\$14,000)
- Funds hiring of a minimum of 2-3 vacant Police Officer positions (\$23,300)
- Maintains relationships with Regional Organizations and COGS (\$30,975)
- Provides resources for the continued involvement in the legislative process at both the state and federal levels (\$120,000)
- Continues Board commitment to an on-going Strategic Planning process (\$18,000)

<i>CY 2013 Proposed Staffing Level:</i>	<i>1 Full-Time</i>	<i>0 Part-Time</i>
<i>CY 2012 Staffing Level:</i>	<i>1 Full-Time</i>	<i>0 Part-Time</i>
<i>CY 2011 Staffing Level:</i>	<i>1 Full-Time</i>	<i>0 Part-Time</i>

## Governance

### General Responsibilities:

The Governance area encompasses the budget for the Village's democratic legislative process, elected officials, Village record keeping, maintenance of the Village code and ordinances as well as State and Federal Intergovernmental legislative activities. The Department's budget includes expenditures for the Village Board, Village Clerk's Office, Community Development Commission and Police Commission. The Village's strategic planning expenditures are also a part of the Governance budget. Governance sets the strategic direction for the entire village.

<b>Regular Full &amp; Part Time Positions, Fiscal Years 2012 &amp; 2013 (01/13)</b>			
	<u>2012</u>	<u>2013</u>	<u>2012-2013 Change</u>
<i>Elected/Appointed Officials</i>			
Village President	1.00	1.00	0.00
Board of Trustee Members	6.00	6.00	0.00
Village Clerk	1.00	1.00	0.00
CDC Commissioners	7.00	7.00	0.00
Police Commissioners	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>
<i>Total Elected/Appointed Officials</i>	18.00	18.00	0.00
<i>Full-Time Staff by Position</i>			
Deputy Village Clerk	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
<i>Total Full-Time Staff by Position</i>	1.00	1.00	0.00
<i>Part-Time Staff by Position</i>			
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<i>Total Part-Time Staff by Position</i>	0.00	0.00	0.00
<i>Part-Time Staff by Authorized Hours</i>			
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<i>Total Part-Time Staff by Hours</i>	0.00	0.00	0.00

## **Governance (Continued)**

The Governance area encompasses the following:

### **Village Board**

The Village operates under the President-Trustee form of local government. Bensenville has eight elected officials: a Village President (Mayor), six Trustees and a Village Clerk. Officials are elected at large and represent the entire Village.

The Village Board create policy and direction for the Village. Functions include:

- Passing resolutions and ordinances
- Approving the expenditure of money
- Levy taxes
- Approve subdivisions, zoning and other land use regulations
- Deal with any / all other issues that affect the Village of Bensenville

The President appoints the Village Manager with the approval of the Board. The Village Manager carries out the policies and oversees the daily operations of Village business.

### **Village Clerk's Office**

The Village Clerk's Office serves as the official keeper of the Village's official records, administrator of village contracts and receives legal documents on behalf of the Village. Additionally, the Village Clerk's Office is responsible for processing all Freedom of Information Act (FOIA) requests the Village receives.

### **Community Development Commission**

The Community Development Commission (CDC) meets on a regular basis to execute a range of services regarding zoning, planning and development issues. They prepare and recommend to the Board of Trustees a comprehensive plan for the present and future development of the Village. The CDC conducts Public Hearings for the review of the cases presented by the Community and Economic Development Department staff, petitioning applicants and interested parties. These cases generally involve one or more of the following: Conditional Use Permits, Planned Unit Developments, Rezoning, Variances, Text Amendments and Site Plan Reviews. Based on the cases presented by the staff and the applicant, the CDC makes recommendations to the Community and Economic Development Committee (CEDC) for approval, conditional approval or denial of these applications. It also has the power to initiate proposals for amendments and advise other bodies regarding zoning or land use decisions.

### **The Board of Fire and Police Commissioners**

The Board of Fire and Police Commissioners meets on a monthly basis and is responsible for maintaining the police officer eligibility roster for the Village of Bensenville. Additionally, the Board of Fire and Police Commissioners hears officer discipline issues.

## **Governance (Continued)**

The Village completed a strategic planning process identifying the following initiatives:

### **Vibrant Major Corridors**

**Financially Sound Village Providing Quality Customer Oriented Service**

**Become a Major Business and Corporate Center**

**Enrich the Lives of Village Residents**

**Safe and Beautiful Village**

### **The Strategic Plan identified the following Policy Agenda:**

#### *Top Priority*

- Bensenville Marketing Program / Logo
- Quiet Zone
- Village Signage
- Irving Park Road Revitalization
- Façade Improvement and Incentive Program
- Comprehensive Economic Development Plan
- Addison / Center Street Flooding

#### *High Priority*

- Green Street Revitalization
- Mohawk School / Park
- Water Meter Replacement Program
- Veterans Recognition
- White Pine Utilities
- Route 83 Streetscape
- Water and sewer Rates

### **The Strategic Plan identified the following Management Agenda:**

#### *Top Priority*

- North Industrial Area (SSA – 9)
- Codes and Permitting Streamlining / Simplification
- Community Events / Festivals
- Property Maintenance Code on Major Corridors
- Joint Police / EMA Facility
- Water Loss Initiative

#### *High Priority*

- On Line Payments and Services

## Governance – (Continued)

- Community Investment Plan (CIP)
- Residential Street Lighting
- Five Year Financial Plan and Projections
- Edge 1 / Aquatic Center: Roof Resolution

## FY2012 Departmental Successes (Village Clerk’s Office)

- Business License Operation transferred to Community and Economic Development Department
- Appointment of Village Clerk
- Quarterly Parking Pass for Metra Lot
- Streamline of Freedom of Information Act request processes for customers
- Customer Relationship Management (CRM) System Implementation

### Summary of Budgeted Expenditures

Budgeted Expenditures	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b>Personnel Services</b>					
Salaries & Other Wages	\$113,047	\$66,663	\$70,900	\$72,426	\$77,240
Benefits	<u>29,147</u>	<u>17,941</u>	<u>18,920</u>	<u>20,412</u>	<u>20,516</u>
<b>Total Personnel Services</b>	\$142,194	\$84,604	\$89,820	\$92,838	\$97,756
<b>Operating Expenditures</b>					
Team Development	\$96,751	\$53,862	\$75,850	\$60,422	\$68,210
Professional Services	129,379	130,754	136,500	141,618	151,700
Contractual Services	36,319	28,562	36,290	39,524	42,900
Commodities	10,993	10,203	9,225	11,043	11,400
Programs	<u>222,810</u>	<u>382</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
<b>Total Operating Expenditures</b>	\$496,252	\$223,763	\$260,865	\$255,607	\$277,210
<b>Other Expenditures</b>					
Capital	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total Other Expenditures</b>	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	\$638,446	\$308,367	\$350,685	\$348,445	\$374,966

## **Governance – (Continued)**

### **Major Budget Changes**

#### **Personnel Services**

This area increased \$4,918 or 5.3% compared to FY2012 projected. This is due to projected salary increases as well as conservatively budgeting overtime above what was actually used in 2012.

#### **Operating Expenditures**

Operating Expenditures are budgeted to increase \$21,603 or 8.5% compared to 2012 projected. This is due to:

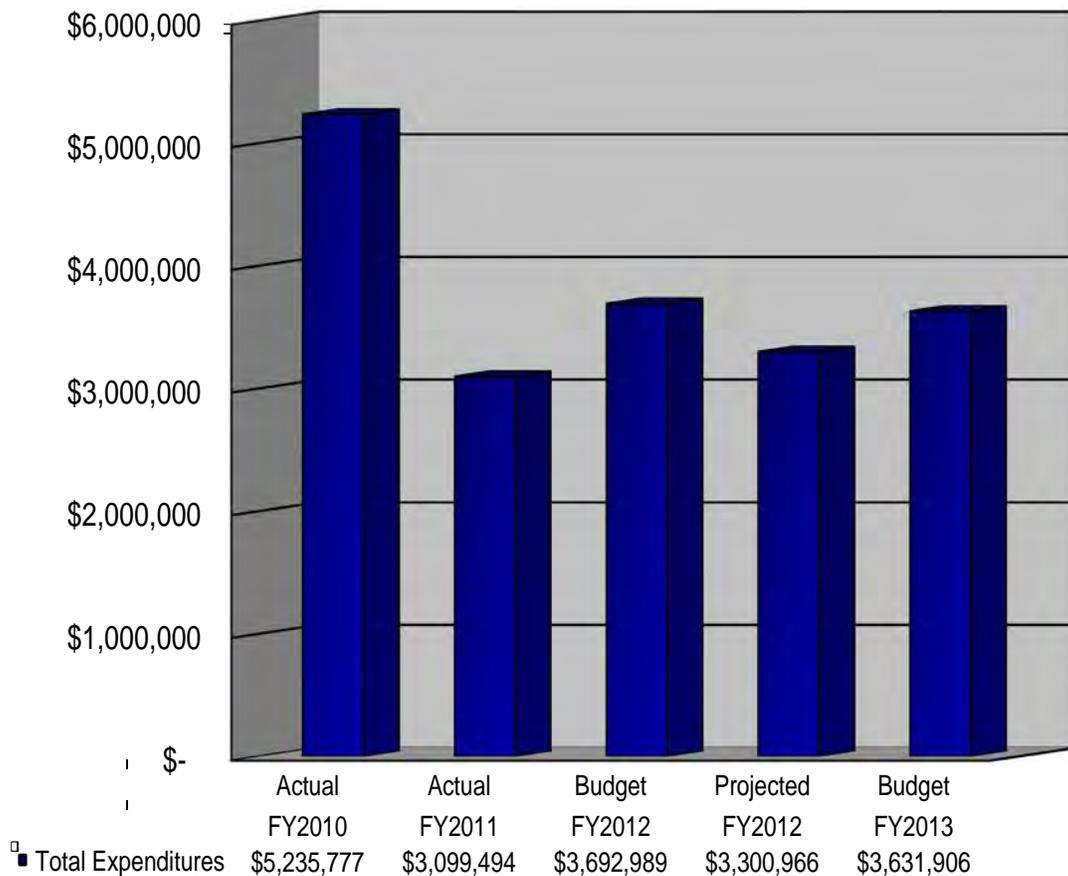
- Team development is budgeted at \$7,788 or 12.8% greater than 2012 projected. The increase is a result of 2012 projected spending coming in significantly less than what was budgeted in 2012. The 2013 budgeted amount is consistent with the 2012 budget.
- Professional Services are budgeted \$10,082 or 7.1% greater than 2012 projected due to the addition of legal fees associated with in house adjudication.

**All other expenditure categories are consistent with last year's budget.**

#### **Overall -**

The total budgeted expenditures are 7.61% higher than the 2012 projected.

# OFFICE OF THE VILLAGE MANAGER



## Highlights & Initiatives

2013 Budget: \$ 3,631,906  
 2012 Projected: \$ 3,300,966  
 2011 Actual: \$ 3,099,494

Percent Change: 10.02% Increase

- Provides support services for MUNIS system, citizen relationship management (CRM) program improvements, expansion of online payments, and streamlining of Edge payments and workflows. (\$140,005)
- Reflects cost savings of new Information Technology contract (annual savings of \$48,716)
- Establishes a new electronic agenda processing system that increases transparency of Village Board agendas and streamlines the agenda creation process to save staff time and increase efficiencies. Allows for the elimination of the Village Manager's Office part time intern position (net cost of \$6,500)
- Reflects anticipated reduction in our Unemployment Benefits (savings of \$10,000)
- Introduces employee Wellness initiatives to keep our workforce productive and healthy (\$5,000)
- Funds a second Community Survey to solicit feedback from our residents on Village services (\$23,000)
- Provides for hosting economic development initiatives such as Broker and Chamber events (\$3,000)

CY 2013 Proposed Staffing Level:	8.0 Full-Time	0 Part-Time
CY 2012 Staffing Level:	8.0 Full-Time	.5 Part-Time
CY 2011 Staffing Level:	6.5 Full-Time	1 Part-Time

## Office of the Village Manager

### General Responsibilities:

The Office of the Village Manager is responsible for the high level administrative and supervisory duties in implementing the day-to-day operations of the Village. The Village Manager acts as the Chief Executive Officer of the Village and is responsible for implementing policy and carrying out directives of the Village Board.

<b>Regular Full &amp; Part Time Positions, Fiscal Years 2012 &amp; 2013 (01/13)</b>			
	<u>2012</u>	<u>2013</u>	<u>2012-2013 Change</u>
<i>Full-Time Staff by Position</i>			
Village Manager	1.00	1.00	0.00
Assistant Village Manager	1.00	1.00	0.00
Executive Assistant	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	0.00
HR/RM Director	1.00	1.00	0.00
Marketing/Business Development Admin	0.50	0.50	0.00
Cable Director	1.00	1.00	0.00
HR/Finance Assistant	0.50	0.50	0.00
Emergency Management Coordinator	1.00	1.00	0.00
<i>Total Full-Time Staff by Position</i>	8.00	8.00	0.00
<i>Part-Time Staff by Position</i>			
Village Manager Intern	0.50	0.00	(0.50)
<i>Total Part-Time Staff by Position</i>	0.50	0.00	(0.50)
<i>Part-Time Staff by Authorized Hours</i>			
None	0.00	0.00	0.00
<i>Total Part-Time Staff by Hours</i>	0.00	0.00	0.00

The Office of the Village Manager directly supervises the following:

### Administration

The Office of the Village Manager is responsible for developing, recommending and implementing long range plans affecting the entire Village. The Village Manager acts as a direct liaison with the elected Board of trustees in setting priorities.

## **Office of the Village Manager (Continued)**

### **Legal**

The Village Attorney counsels the Administration and Village Board on any legal matters that may arise. The Attorney offers legal opinions regarding interpretation of the Village Code of Ordinances and Illinois Statutes, represents the Village in any litigation, reviews contracts and agreements and assists in the development of ordinances and resolutions.

### **Human Resources / Employee Benefits Administration**

Develops, implements and communicates benefit programs and policies including health and life insurance, workers' compensation, retirement plans, employee assistance, employee recognition, unemployment insurance, supplemental retirement compensation, sick and vacation time.

### **Salary Administration**

Develops and administers the compensation management programs for full-time exempt and non-exempt personnel; researches, develops and implements wage and salary modifications in policy; researches and implements part-time wage schedules. Monitors documented time for compliance with the Fair Labor Standards Act, and other satisfactory internal controls.

### **Personnel Policies and Procedures Administration**

Develop, implement and communicate personnel policies and procedures to all Village of Bensenville Staff.

### **Risk Management**

Human Resources manages all functions of the Village's risk management program including managing property, liability, workers' compensation, employment practices and unemployment insurance.

### **Marketing and Public Information**

The Marketing Department is responsible for administration, organization, development and distribution of public information, media releases, public relations, Village website, and assists in developing marketing and promotional strategies for the Village. The marketing department is also the Village's in-house advertising and promotion team. They also pursue outside revenue sources in the form of advertising in the recreation brochure as well as securing sponsorships for Village special events.

### **Information Technology**

Maintains all centralized computer hardware, coordinates software purchases and software development, and maintains a secure computer environment with reliable, usable data. Performs in-house and coordinates external computer training on the Village's computer applications. Responsible for overall management of the Village's telephone communications and voice mail systems.

### **Emergency Management**

The Village's Emergency Services Disaster Agency (ESDA) monitors severe weather, assists at disaster scenes, maintains traffic control during emergency

## **Office of the Village Manager (Continued)**

and community events, crowd control, search and rescue on land and water, disseminates public information, offers mutual aid (assisting other suburban ESDA units) and trains local volunteers for emergencies.

### **FY2012 Accomplishments**

- Conducted first ever Village of Bensenville Community Survey.
- Increased the standards of the Tuition Reimbursement Program requiring higher achievement and a longer commitment to the Village in exchange for reimbursement.
- Added 529 and Roth – 457 plans improving employee benefits at no additional cost to the Village.
- Revitalized the Bensenville Youth Coalition by revamping the Coalition's Board and revising the bylaws invigorating the organization that had languished.
- Transitioned to a new IT / Technology Officer saving \$50,000 a year.
- Transitioned Business Licenses from the Village Clerk to Community and Economic Development.
- Created the Bensenville Neighborhood Stabilization Program helping improve Bensenville's perception to potential buyers and assisting residents in financial peril.
- Formed a Sister City relationship with Cefalu, Sicily establishing a cultural and potential business exchange with a foreign country.
- Adopted an incentive agreement to bring Northwest Truck to Bensenville filling the vacant Mitsubishi dealership and solidifying the Village's automobile corridor.
- Completed and implemented an employee compensation study.
- Presented a final-draft of the \$800,000 FAA Grant funded Comprehensive Economic Development Strategy.
- Successfully negotiated the Police Patrol Union and the Police Sergeants Union to 3 year contracts providing stability in wages and benefits.

Office of the Village Manager (Continued)

Summary of Budgeted Expenditures

Budgeted Expenditures	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b>Personnel Services</b>					
Salaries & Other Wages	\$881,412	\$550,602	\$626,800	\$655,047	\$652,200
Benefits	<u>311,699</u>	<u>246,604</u>	<u>269,850</u>	<u>257,048</u>	<u>290,640</u>
<b>Total Personnel Services</b>	\$1,193,111	\$797,206	\$896,650	\$912,095	\$942,840
<b>Operating Expenditures</b>					
Team Development	\$63,865	\$52,485	\$61,482	\$41,683	\$53,622
Professional Services	1,814,033	970,767	939,563	935,114	857,678
Contractual Services	1,206,591	828,832	760,830	697,249	796,508
Commodities	38,201	26,083	34,700	26,620	29,980
Other Expenditures	737,507	240,865	826,400	525,000	745,000
Programs	<u>66,411</u>	<u>108,089</u>	<u>122,364</u>	<u>123,335</u>	<u>140,778</u>
<b>Total Operating Expenditures</b>	\$3,926,608	\$2,227,121	\$2,745,339	\$2,349,001	\$2,623,566
<b>Total Capital Expenditures</b>	\$116,058	\$75,167	\$51,000	\$39,870	\$65,500
<b>Total Expenditures</b>	\$5,235,777	\$3,099,494	\$3,692,989	\$3,300,966	\$3,631,906

Major Budget Changes

**Personnel Services**

The \$30,745 (3.37%) increase in Personnel Services is due to:

- Inflationary increases in benefits including Health, Dental and Pension.

**Operating Expenditures**

The \$274,565 (11.7%) increase in Operating Expenditures is due to the following:

- An increase of \$220,000 in Other Expenditures which consists of budgeting for a contingency in 2013 that was not utilized in 2012.
- Contractual Services increased \$99,259 due to reclassifying certain Information technology Expenditures as Contractual Services versus Professional Services.

In total Operating Expenditures are conservatively budgeted and have actually decreased when comparing the 2013 budget to the 2012 budget.

**Other Expenditures**

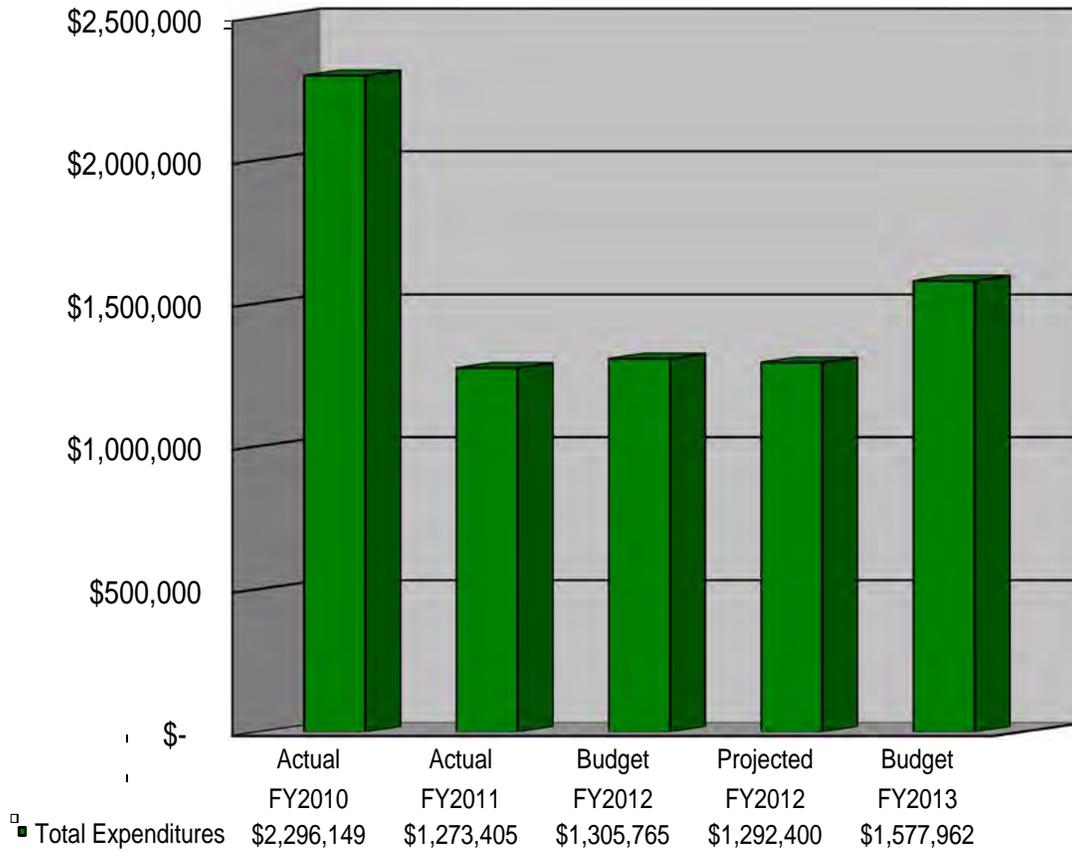
Capital Expenditures related to Information Technology are budgeted to increase \$14,500 or 28% to account for implementing new electronic agenda processing software.

**All other expenditure categories are consistent with last year's budget.**

***Overall -***

The total budgeted expenditures are 10.02% higher than 2012 projected.

# FINANCE DEPARTMENT



## Highlights & Initiatives

- |                           |                     |  |
|---------------------------|---------------------|--|
| <i>FY 2013 Budget:</i>    | <i>\$1,577,962</i>  |  |
| <i>FY 2012 Projected:</i> | <i>\$ 1,292,400</i> | <i>Percent Change: 22.10% Increase</i> |
| <i>FY 2011 Actual:</i>    | <i>\$1,273,405</i>  |  |
- Accounts for new sales tax sharing agreement with Larry Roesch Ford and Truck Center which accounts for an increase in expenditures of by \$170,375.
- Replaces 1 Front Desk Clerk with a Senior Accountant.
- Holds staffing level steady
- Continues to win the GFOA Distinguished Budget Presentation Award
- Continues to win the GFOA Certificate of Achievement for Excellence in Financial Reporting Award.
- Addresses all items identified in the 2011 Audit Management Letter
- Provides for one Specialized Training program for each departmental staff member

<i>2013 Proposed Staffing Level:</i>	<i>10.5 Full-Time</i>	<i>1 Part-Time</i>
<i>2012 Staffing Level:</i>	<i>10.5 Full-Time</i>	<i>1 Part-Time</i>
<i>2011 Staffing Level:</i>	<i>10 Full-Time</i>	<i>1 Part-Time</i>

## Finance Department

### General Responsibilities:

The Finance Department is dedicated to providing exceptional services to residents and businesses, other Village departments, and other governmental agencies by applying modern financial management practices to ensure that the Village is able to deliver services effectively and efficiently on a sustained basis and in a manner that is reflective of the organizations commitment to excellent customer service.

<b>Regular Full &amp; Part Time Positions, Fiscal Years 2012 &amp; 2013 (01/13)</b>			
	<u>2012</u>	<u>2013</u>	<u>2012-2013 Change</u>
<i>Full-Time Staff by Position</i>			
Director	1.00	1.00	0.00
Assistant Director	1.00	1.00	0.00
Senior Accountant	0.00	1.00	1.00
Payroll Admin/Staff Accountant	1.00	1.00	0.00
Accounts Payable Administrator	1.00	1.00	0.00
Finance Assistant	0.50	0.50	0.00
Account Clerk	3.00	3.00	0.00
Cashier/Receptionist	1.00	0.00	<span style="color: red;">(1.00)</span>
Utility Billing Clerk	2.00	2.00	0.00
<i>Total Full-Time Staff by Position</i>	10.50	10.50	0.00
<i>Part-Time Staff by Position</i>			
Office Assistant -Cashier	0.00	0.00	0.00
Utility Billing Clerk	1.00	1.00	0.00
<i>Total Part-Time Staff by Position</i>	1.00	1.00	0.00
<i>Part-Time Staff by Authorized Hours</i>			
Interns/Seasonal	0	0	0
<i>Total Part-Time Staff by Hours</i>	0	0	0

The Finance Department supervises the following:

### Budget Preparation

Coordinates yearly budget and reports progress to the Board through monthly and quarterly financial reports. Staff tracks all capital projects from planning stage through project closeout and asset posting. Finance is also responsible for the preparation of the Village's Truth-In-Taxation Resolution, Tax Levy, Budget and Abatement Ordinances.

## **Finance Department (Continued)**

### **Audit Program**

Finance staff prepares the preliminary audit schedules for the independent public accounting firm.

### **Cash Management**

Implements effective control of receipts and disbursements, reviews and monitors debt management procedures, protects cash and assets through sound internal control, and invests surplus funds to earn a market rate of return and ensures the preservation of capital.

### **Utility Billing**

Responsible for the preparation and distribution of monthly water and sewer billings and final bills as well as the scheduling of customer service appointments for Public Works Meter Technicians.

## **FY2012 Departmental Successes**

- Won the 2012 Government Finance Officers Association (GFOA) Award for Excellence in Government Finance. This is GFOA's most prestigious National Award. Bensenville is just the Third Illinois Municipality to ever win this award.
- Won the 2012 Tyler Technologies Public Sector Excellence Award being recognized for our innovative use of our ERP / CRM software.
- Won the 2012 GFOA Distinguished Budget Presentation Award.
- Received the GFOA's Certificate of Achievement for Excellence in Financial Reporting for our 2011 audit.
- Reduced the number of audit management letter points from 17 down to 2 with no material weaknesses or significant deficiencies.
- The audit was approved on time for the first time since 2006.
- Implemented the outsourcing of Utility Bill Printing.
- Hired an Investment Advisor, completed a cash flow analysis and updated our Investment Policy.
- Refunded several Bondissuances achieving savings of \$170,000 a year for ten years.
- \$3.1 million positive improvement of Fund Balance in the General Fund.

## Finance Department (Continued)

<b>Summary of Budgeted Expenditures</b>					
<b>Budgeted Expenditures</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>
<i><b>Personnel Services</b></i>					
Salaries & Other Wages	\$895,756	\$561,764	\$579,300	\$556,500	\$634,440
Benefits	<u>291,440</u>	<u>205,728</u>	<u>220,150</u>	<u>232,150</u>	<u>255,697</u>
<i><b>Total Personnel Services</b></i>	\$1,187,196	\$767,492	\$799,450	\$788,650	\$890,137
<i><b>Operating Expenditures</b></i>					
Team Development	\$2,436	\$5,971	\$6,650	\$3,500	\$6,400
Professional Services	289,972	149,018	148,665	138,650	138,500
Contractual Services	595,001	89,217	115,250	107,700	119,100
Commodities	32,797	17,532	18,750	18,900	18,450
Other Expenses	188,747	244,175	217,000	235,000	405,375
Programs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i><b>Total Operating Expenditures</b></i>	\$1,108,953	\$505,913	\$506,315	\$503,750	\$687,825
<i><b>Other Expenditures</b></i>					
Capital	\$0	\$0	\$0	\$0	\$0
Interfund Charges	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i><b>Total Other Expenditures</b></i>	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	\$2,296,149	\$1,273,405	\$1,305,765	\$1,292,400	\$1,577,962

### Major Budget Changes

#### Personnel Services

The \$101,487 (12.8%) increase compared to 2012 projected is due to:

- Replacing a lower wage front desk counter position with a medium salaried Senior Staff Accountant. - \$35,000
- Budgeted wage and step increases for union and non-union staff. - \$42,940
- Benefit increases for pensions, Health and Dental Insurance. - \$23,547

#### Operating Expenditures

The \$184,075 (36.5%) increase compared to 2012 projected is due to:

- This increase is the result of a sales tax rebate incentive agreement to have an area car dealership and truck center relocate to Bensenville. In 2013 the Village will rebate 75% of the sales tax generated by this dealership. As such, if the expenditure is \$162,000 the village will receive \$216,000 in additional sales tax for a net benefit to the village of \$54,000.
- \$50,000 relates to our revenue audit agreement with Azavar Technologies. For every dollar of additional revenue they uncover they receive 50% for the next 30 months.

Excluding these two agreements total operating expenditures increased \$13,700 or 5% mostly to account for inflationary increases in expenditure costs.

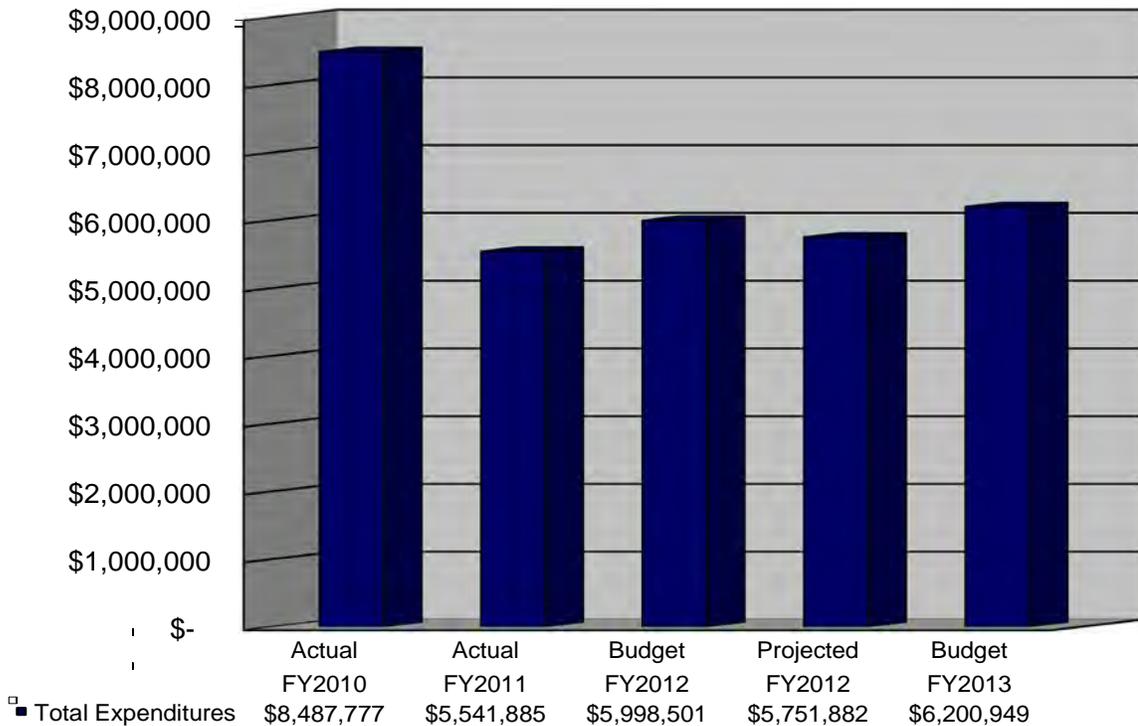
**Finance Department (Continued)**

**All other expenditure categories are consistent with last year's budget.**

***Overall -***

The total budgeted expenditures are 22.10% higher than 2012 projected.

# POLICE DEPARTMENT



## Highlights & Initiatives

2013 Budget: \$ 6,200,949  
 2012 Projected: \$ 5,751,882  
 2011 Actual: \$5,541,885

Percent Change: 7.81% Increase

- Reflects continued commitment to fund Police Pension Obligation at the expected actuarially determined level of \$900,000
- Continued commitment to utilizing part-time officers to reduce costs associated with over-time resulting from injuries, sickness, military leaves, directed activities, crime prevention programs, and special events while still maintaining a high quality level of service to the community.
- Includes cost of a new Part-time Accreditation Manager Position for the performance of the required duties for the implementation and for the daily operations and administration of the Department's Accreditation Program. (\$20,800)
- Includes cost of Microwave link to support communications and functions between the Bensenville Police Department and Addison Consolidated Dispatch. (\$22,000)
- Includes the continued assignment of an officer to the DuPage Metropolitan Enforcement Group, the county's drug enforcement task force, rather than just a financial contributor. (net increase of \$41,337)
- Includes expansion of the use of police assistants to maintain staffing in the patrol division on the midnight shift until 4 police officer positions that have become vacant in FY12 have been filled and trained for assignment to the patrol division. (\$22,608)
- Fleet Replacement Plan: 2 squads at a cost including equipment of \$35,000/vehicle (Included in the CIP Fund)

2013 Staffing Level:	41 Full-Time	2 Part-Time	7360 Part-Time Hours
2012 Staffing Level:	41 Full-Time	1 Part-Time	6263 Part-Time Hours
2011 Staffing Level:	44 Full-Time	3 Part-Time	3836 Part-Time Hours

**General Responsibilities:**

The Bensenville Police Department is dedicated to promoting and maintaining a safe and peaceful community. In partnership with residents, the police department serves a vital role enhancing the quality of life for those in the Village by preserving order, protecting life and property and enforcing laws while safeguarding individual liberties.

**Police Divisions**

- Crime Prevention Division
- Patrol Division
- Records Division
- Detective Division

<b>Regular Full &amp; Part Time Positions, Fiscal Years 2012 &amp; 2013 (01/13)</b>			
	<u>2012</u>	<u>2013</u>	2011-2012 <u>Change</u>
<i>Full-Time Staff by Position</i>			
<i>Sworn Personnel</i>			
Chief of Police	1.00	1.00	0.00
Deputy Chief of Police	1.00	1.00	0.00
Sergeant	5.00	5.00	0.00
Police Officers/Detectives	26.00	26.00	0.00
School Liaison Officer	1.00	1.00	0.00
	<u>34.00</u>	<u>34.00</u>	<u>0.00</u>
<i>Total Sworn Personnel</i>	34.00	34.00	0.00
<i>Non-Sworn Personnel</i>			
Evidence Custodian	1.00	1.00	0.00
Code Enforcement Officer	1.00	1.00	0.00
	0.00	0.00	0.00
Administrative Aide	1.00	1.00	0.00
Crime Prevention Coordinator	1.00	1.00	0.00
Clerks	3.00	3.00	0.00
	<u>7.00</u>	<u>7.00</u>	<u>0.00</u>
<i>Total Non-Sworn Personnel</i>	7.00	7.00	0.00
<i>Total Full-Time Staff</i>	41.00	41.00	0.00
<i>Part-Time Staff by Position</i>			
Accreditation Manager	0.00	1.00	1.00
Investigative Aide	1.00	1.00	0.00
	<u>1.00</u>	<u>2.00</u>	<u>1.00</u>
<i>Total Part-Time Staff by Position</i>	1.00	2.00	1.00
<i>Part-Time Staff by Authorized Hours</i>			
Police Officers	1,385	1,096	(289)
Police Assistants	2,796	4,680	1,884
Crossing Guards	2,080	1,580	(500)
	<u>6,263</u>	<u>7,360</u>	<u>1,097</u>
<i>Total Part-Time Staff by Hours</i>	6,263	7,360	1,097

## **Police Department (Continued)**

The Police Department supervises the following:

### **Crime Prevention Division**

The Crime Prevention Unit develops, implements, coordinates and evaluates crime prevention efforts. The Crime Prevention Unit handles several programs, such as Neighborhood Watch, Business Watch, Airport Watch, Crime Free Multi-Housing and the Student Watch Program. The Crime Prevention Unit is the most proactive unit within the police department.

### **Patrol Division**

Uniform Patrol is the backbone of the Bensenville Police Department with all other division supporting the activities of patrol. Uniform Patrol Officers respond to calls for police services as well as taking initial criminal investigative reports. Patrol Officers are the first to respond to all critical incidents and are responsible for the handling of the situation until assistance arrives. Quick response times to citizen requests are important to the Uniform Patrol Division.

### **Records Division**

The Records Division, a component of the Administrative Section of the Bensenville Police Department. The Records Division serves as a repository for criminal histories, correspondence, fingerprints, photographs, incident and accident reports, and all warrants generated by, or entrusted to, the Bensenville Police Department. The Records Division's services include accident reports, offense records and fingerprinting.

### **Detective Division**

The Detective Division's mission and primary responsibility is to thoroughly investigate felony and serious misdemeanor crimes occurring within Bensenville's jurisdiction and to identify, arrest, and present offenders to the judicial system. Investigators work cooperatively with officers and investigators from other divisions, personnel from other city departments, other local, state and federal agencies and citizens to accomplish this mission.

## **FY2012 Accomplishments**

- Completed the transfer of Alarm Board monitoring to Midwest Central Dispatch maintaining one location for the monitoring of fire alarms so that inspections can check the alarm statuses on an ongoing basis to insure the systems are working properly.
- Implemented DuPage county Starcom 21 Radio System increasing public safety by obtaining a more dependable narrow banded interoperable radio system.
- Expanded Administrative hearings to include Code Violations.
- Replaced the target retriever system in the gun range allowing officers to be able to practice and complete mandatory range training in a safer environment.
- Became an active member in the DuPage County Sheriff's Office's Special Operations Unit.
- Became an active member of the NIPAS mobile field force.

## Police Department (Continued)

- Became a manpower contributor to DuMeg increasing the department's ability to combat narcotic and cannabis related crime.

<b>Summary of Budgeted Expenditures</b>					
<b>Budgeted Expenditures</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>
<b>Personnel Services</b>					
Salaries & Other Wages	\$5,210,596	\$3,221,373	\$3,362,285	\$3,266,697	\$3,471,474
Benefits	<u>2,180,777</u>	<u>1,484,934</u>	<u>1,557,450</u>	<u>1,539,511</u>	<u>1,672,150</u>
<b>Total Personnel Services</b>	\$7,391,373	\$4,706,307	\$4,919,735	\$4,806,208	\$5,143,624
<b>Operating Expenditures</b>					
Team Development	\$47,324	\$31,440	\$65,863	\$44,013	\$62,722
Professional Services	415,397	60,888	59,711	53,391	60,625
Contractual Services	181,911	391,781	473,489	383,609	440,839
Commodities	185,270	144,898	142,138	139,361	155,140
Other Expenses	0	633	1,250	700	1,200
Programs	<u>174,627</u>	<u>163,367</u>	<u>313,519</u>	<u>305,200</u>	<u>319,359</u>
<b>Total Operating Expenditures</b>	\$1,004,529	\$793,007	\$1,055,970	\$926,274	\$1,039,885
Capital	\$91,875	\$42,571	\$22,796	\$19,400	\$17,440
Interfund Charges	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Other Expenditures</b>	\$91,875	\$42,571	\$22,796	\$19,400	\$17,440
<b>Total Expenditures</b>	\$8,487,777	\$5,541,885	\$5,998,501	\$5,751,882	\$6,200,949

## Major Budget Changes

### Personnel Services

The \$337,416 (7%) increase compared to 2012 projected is due to:

- Budgeted wage and step increases for union and non-union staff. - \$204,770
- Benefit increases for pensions, Health and Dental Insurance. - \$132,639
- The 2013 budget is prepared assuming 100% of authorized positions are filled throughout the year. In 2012 several positions were vacant at times throughout the year which is why 2012 is projecting to be \$113,527 under 2012 budget.

### Operating Expenditures

The \$1113,611 (12.2%) increase compared to 2012 projected is due to:

- The increase in operating expenditures is due to the 2012 projections coming in under to the 2012 budget. The 2013 budget is actually less than the 2012 budget. Due to conservative budgeting techniques as well

as to insure budgetary stability the 2013 budget is consistently budgeted with 2012.

**Other Expenditures**

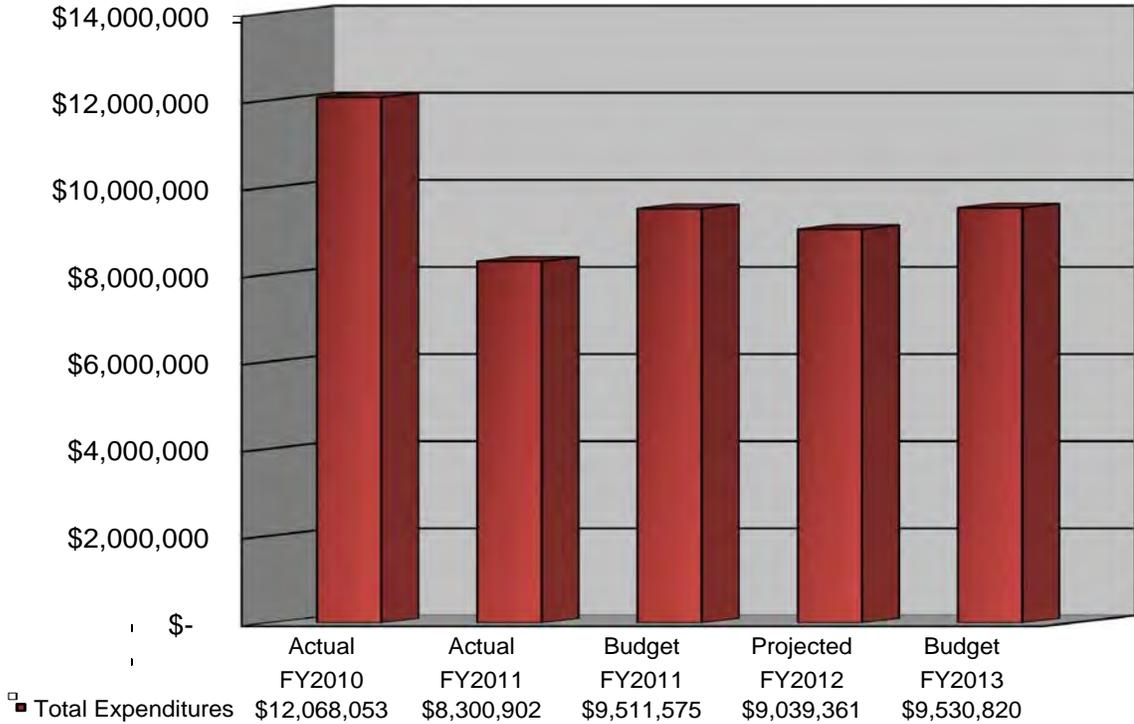
The \$2,000 decrease in other expenditures is due to slightly decreased departmental capital needs versus 2012.

**All other expenditure categories are consistent with last year's budget.**

***Overall -***

The total budgeted expenditures are 7.81% higher than 2012 projected.

# PUBLIC WORKS DEPARTMENT



## Highlights & Initiatives

2013 Budget: \$ 9,530,820  
 2012 Projected: \$ 9,530,820  
 2011 Actual: \$ 8,300,902

*Percent Change: 5.4% Increase*

- Continues efforts toward our Comprehensive Tree Management Program (Tree Pruning Program, Tree Replacement Program, and Emerald Ash Borer Management Program): \$160,000
- Continues efforts toward identifying and eliminating sources of water loss in our distribution system including leak detection, fire hydrant replacement, valve repair and replacement: \$190,000
- The construction of our salt dome in 2011 coupled with the mild winter last year allowed us to reduce our salt purchases for the CY2013: \$75,000 (about one half our normal winter allocation)
- Efforts are being made to begin to perform some engineering in-house versus utilizing consultants. In 2013 we will attempt to design some of our straight forward projects utilizing our in-house talent and the purchase and rental of computer software, survey equipment, and GPS equipment: \$22,500
- Provides for the hiring of a Technician I position within our Forestry Division to assist with tree maintenance, brush pickup, stream bank maintenance, snow plowing operations, and street sweeping. This position will eliminate two full-time part-time positions in the Department and reduces the need for some programmed seasonal hours in the budget: Cost Neutral

2013 Proposed Staffing Level:	29 Full-Time	1 Part-Time	10,500 Part-Time Hours
2012 Staffing Level:	28 Full-Time	2 Part-Time	16,328 Part-Time Hours
2011 Staffing Level:	28 Full-Time	2 Part-Time	16,328 Part-Time Hours

**General Responsibilities:**

Public Works provides essential services to plan, design, construct, maintain, repair, manage and operate Bensenville's buildings, facilities, public infrastructure, natural resources, and park and highway systems in a manner that provides the best value and highest quality service available to satisfy the needs of residents. The department works to provide efficient, effective, high quality, constantly improving services to residents through the coordinated resources and expertise of Public Works staff.

<b>Regular Full &amp; Part Time Positions, Fiscal Years 2012 &amp; 2013 (01/13)</b>			
	<u>2012</u>	<u>2013</u>	<u>2012-2013</u> <u>Change</u>
<i>Full-Time Staff by Position</i>			
Director of Public Works	1.00	1.00	0.00
Assistant to the Director	1.00	1.00	0.00
Civil Engineer	1.00	1.00	0.00
Engineering/GIS Coordinator	1.00	1.00	0.00
Secretary	1.00	1.00	0.00
Account Clerk	1.00	1.00	0.00
Utility Supervisor	1.00	1.00	0.00
Public Works Supervisor	1.00	1.00	0.00
PW Supervisor/Fleet Manager	1.00	1.00	0.00
Mechanic	1.00	1.00	0.00
Technician II - Utilities	7.00	7.00	0.00
Technician I - Utilities	2.00	2.00	0.00
Technician II - Streets & Forestry	6.00	6.00	0.00
Technician I - Streets & Forestry	1.00	2.00	1.00
Technician II - Property Maintenance	1.00	1.00	0.00
Technician I - Property Maintenance	1.00	1.00	0.00
<i>Total Full-Time Staff by Position</i>	<u>28.00</u>	<u>29.00</u>	<u>1.00</u>
<i>Part-Time Staff by Position</i>			
Service Aide	3.00	1.00	(2.00)
Cleaning - Village Hall	1.00	1.00	0.00
<i>Total Part-Time Staff by Position</i>	<u>4.00</u>	<u>2.00</u>	<u>(2.00)</u>
<i>Part-Time Staff by Authorized Hours</i>			
Street Operations	1,500	1,500	0
Forestry	7,828	1,000	(6,828)
Water Distribution	6,000	2,500	(3,500)
Prop. Maint. (moved from Forestry)	0	4,500	4,500
Fleet	1,000	1,000	0
<i>Total Part-Time Staff by Hours</i>	<u>16,328</u>	<u>10,500</u>	<u>(5,828)</u>

The Public Works Department supervises the following:

### **Administration**

This division has multiple functions which include but are not limited to overseeing day to day operations of the department, budgeting, execution of purchase orders, payroll and customer service.

### **Engineering**

This division works to oversee capital projects as well as improvements that are handled by the Public Works Department. In addition to this they review plans for Community Development, ensure compliance with storm water ordinances, maintain and store all Village maps, and inspect such things as drainage from private developments that are located within in the Village.

### **Project Bidding**

The Village of Bensenville utilizes contractors to perform large infrastructure improvements, routine maintenance programs, and specialty services. These services are secured through a formal bid process which is managed by the Public Works Department.

### **Building and Vehicle**

The Building and Vehicle Maintenance Division maintains and repairs all Village buildings. This includes such activities as electrical repair and installation, repairing damage caused by vandalism and repairs to rental/lease property. In addition they maintain and provide improvements to electrical systems, plumbing, HVAC, lighting, interior and exterior structural upkeep.

This division maintains and repairs all Village vehicles. This includes performing all necessary preventative maintenance as well as ensuring that vehicles are repaired when problems occur.

### **Streets**

This division is responsible for repair and minor reconstruction of all streets, sidewalks, alleys, curbs, city-owned parking lots and storm sewer structures within in the Village. In addition to this they install maintain and repair street lights as well as street sweeping in residential, commercial and industrial areas. Traffic Control as well as Snow and Ice Control are two subdivisions contained within the Streets Department.

### **Traffic Control**

This subdivision maintains street signs, traffic signals and pavement markers throughout the Village as well as the removal of graffiti.

### **Snow & Ice Control Operations**

The Snow and Ice Control Operations is a subdivision of the Streets division and is responsible for providing a fast and effective response to winter weather. This is done through the removal of snow from Village roadways and selected sidewalks as well as salting operations in order to minimize icing. These efforts ensure safe travel throughout the Village. Ice Control Operations are performed either as a predecessor to a full snow plowing operation or as a stand-alone operation.

## **Public Works Department (Continued)**

### **Forestry**

This division is responsible for the care of all public grounds and trees. This includes tree planting, tree spraying, tree trimming, flower planting, brush removal, creek maintenance, vermin control, parkway restoration, and parking lot and public building grounds maintenance. In addition they erect and remove holiday decorations and are responsible for updating the community events sign.

### **Utilities**

This division handles various aspects of the potable water supplied to the Village. Their responsibilities include hydrant repair and maintenance, meter installation, reading, testing, and repair, valve replacement and maintenance, also repair and maintenance of water mains.

### **Water Quality Report**

This water quality report is prepared to inform the consumer about the quality of the water and the services that the Bensenville Department of Public Works - Utilities Division provides on a daily basis. This is a required report by the EPA and summarizes the quality of the water provided every calendar year. It includes information about where Village water comes from, what it contains and how it compares to the USEPA standards. The Public Works department prepares this annual report.

### **FY2012 Accomplishments**

- Developed a Comprehensive Tree Ordinance providing direction for future programs including trimming, removals, reforestation, Emerald Ash Borer, Dutch Elm, and new development requirements.
- Completed phase I of the Northern Business District Project revitalizing the area with new roadways, water main and storm sewer protection.
- Developed and completed a number of initiatives to identify and reduce the discrepancy between the number of gallons of water the village purchases from our suppliers and the number of gallons billed to our customers. In 2012 the Village completed a pilot meter replacement program, large meter testing, a comprehensive leak detection project, a valve exercising program and a SEER analysis reducing the annual water discrepancy rate from 35% to 22%.
- Developed and implemented an RFP / RFQ process for engineering services providing a mechanism to secure services of engineers based on qualifications and approach to projects providing the best overall results for the Village.
- Completed the Wastewater Treatment Plant Facility Plan providing direction to upgrade the Village's quickly deteriorating Wastewater Treatment Facility.
- Reworked the Wastewater Treatment Plant Operations Contract with private vendor providing for a contract that focuses on proper maintenance and capital improvements that will be needed to keep our facility operational and avoid unnecessary larger scale capital repairs and replacements considering the pending comprehensive facility upgrade.

- Implemented a fuel island at Public Works saving money on fuel for the Village's fleet of vehicles.
- Completed installation of a computerized SCADA water and wastewater monitoring system providing for the ability to monitor and operate the water distribution plant and wastewater treatment plant remotely enhancing responsiveness to alarms and reducing Personnel costs.
- Completed the Stormwater Master Plan identifying 18 future projects that will reduce flooding Village-wide.
- Rehabilitated two frontline plow trucks versus replacement saving \$200,000 in Fleet costs.
- Implemented the Fleet and Facility Work Management Module in the Village's Enterprise Resource Planning software system (MUNIS).
- Completed the Jefferson Street Sidewalk Project.
- Installed a new Salt Dome providing capacity for a full year of salt allowing the opportunity to take advantage of off season pricing.
- Hired a Civil Engineer allowing the Village to perform basic engineering reviews in-house.
- Water service shut-offs were performed on a regular basis for non-payment water customers.

### Summary of Budgeted Expenditures

Budgeted Expenditures	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<i>Personnel Services</i>					
Salaries & Other Wages	\$2,707,307	\$1,862,228	\$1,932,325	\$1,902,964	\$2,076,500
Benefits	<u>963,346</u>	<u>651,791</u>	<u>728,700</u>	<u>721,182</u>	<u>871,450</u>
<b>Total Personnel Services</b>	\$3,670,653	\$2,514,019	\$2,661,025	\$2,624,146	\$2,947,950
<i>Operating Expenditures</i>					
Team Development	\$42,004	\$127,390	\$26,250	\$16,033	\$38,300
Professional Services	492,464	17,964	127,000	129,266	117,500
Contractual Services	7,179,962	5,095,499	6,076,500	5,603,235	5,883,620
Commodities	459,073	497,646	526,800	580,712	482,950
Other Expenses	17,500	19,000	41,000	41,000	18,000
Programs	<u>57,766</u>	<u>29,384</u>	<u>53,000</u>	<u>44,969</u>	<u>42,500</u>
<b>Total Operating Expenditures</b>	\$8,248,769	\$5,786,883	\$6,850,550	\$6,415,215	\$6,582,870
Capital	\$148,631	\$0	\$0	\$0	\$0
Interfund Charges	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Other Expenditures</b>	\$148,631	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	\$12,068,053	\$8,300,902	\$9,511,575	\$9,039,361	\$9,530,820

## **Major Budget Changes**

### **Personnel Services**

The \$323,804 (12.3%) increase in Personnel Services is due to the following:

- The addition of Technician I in the Streets and Forestry Division.
- Increases in the cost to provide benefits including pension, health and dental insurance.
- Conservative budgeting.

### **Operating Expenditures**

The \$167,655 (2.6%) increase in Operating Expenditures is due to the increase in the cost to purchase water from the DuPage Water Commission for resale to Bensenville Utility customers. In 2013 the DuPage Water Commission will be charging the Village 21.61% more than in 2012.

### **Other Expenditures**

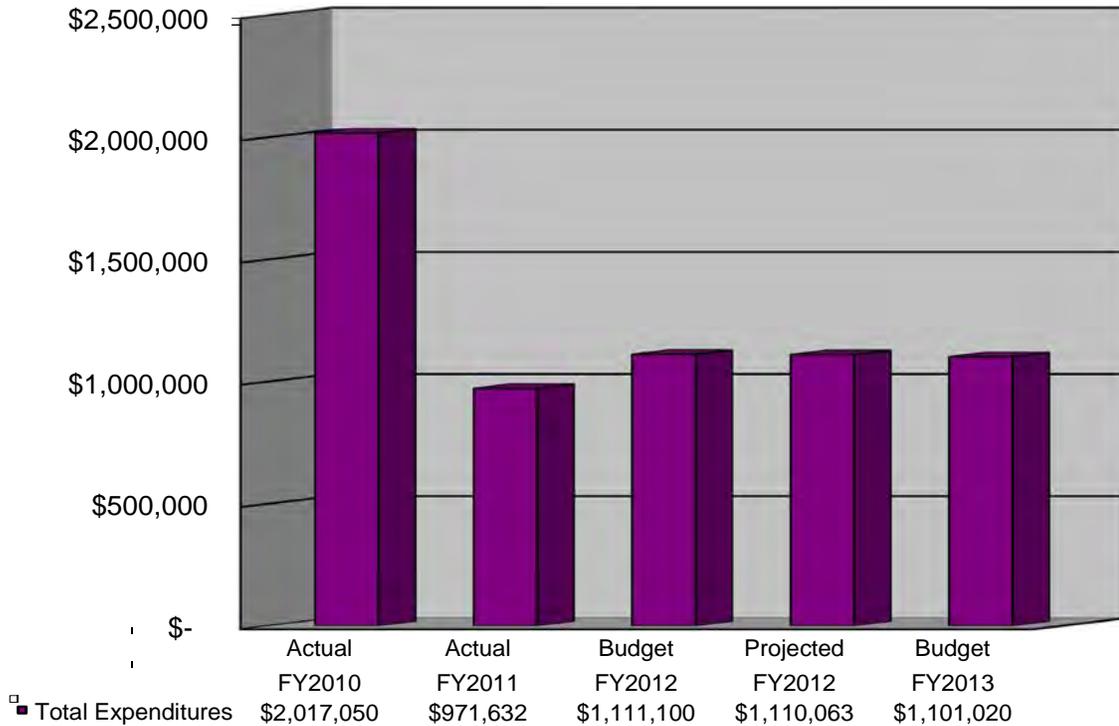
Consistent with 2012 there are no Other Expenditures budgeted for 2013.

**All other expenditure categories are consistent with last year's budget.**

### ***Overall -***

The total budgeted expenditures are 5.4% higher than 2012 projected.

# COMMUNITY & ECONOMIC DEVELOPMENT



## Highlights & Initiatives

- |                           |                    |                                      |
|---------------------------|--------------------|--------------------------------------|
| <i>FY 2013 Budget:</i>    | <i>\$1,101,020</i> |                                      |
| <i>FY 2012 Projected:</i> | <i>\$1,110,063</i> | <i>Percent Change: .08% Decrease</i> |
| <i>FY 2011 Actual:</i>    | <i>\$971,632</i>   |                                      |
- Provides for a new façade program to enhance local business building aesthetics
- Continue the three part time inspector positions with a primary function of performing annual inspections, it is working well.
- Includes implementation of Comprehensive Economic Development Strategy from FAA Grant Study
- Includes coordination of a Comprehensive Plan update. The last comprehensive update was in 1980.
- Includes responsibility for continued coordination of the Community Development Block Grant (CDBG) improvements and ongoing grant applications
- Includes funding for continued economic retention and recruitment efforts
- Continues the use of outside inspection and plan review service company (TPI) with direct pass through costs to permittee
- Memberships in Illinois Development Council (IDC), Society of Industrial and Office Realtors (SIOR)

<i>2013 Proposed Staffing Level:</i>	<i>8.5 Full Time</i>	<i>3 part Time</i>
<i>2012 Proposed Staffing Level:</i>	<i>8.5 Full-Time</i>	<i>3 Part-Time</i>
<i>2011 Staffing Level:</i>	<i>10.5 Full-Time</i>	<i>0 Part-Time</i>

## Community and Economic Development Department

### General Responsibilities:

The Department reviews and monitors all site improvements and building construction activities in the Village and is responsible for issues related to planning, zoning, landscaping, signage, and design. It is a long-term goal of the Department to "maintain high standards for development/redevelopment" within the community.

<b>Regular Full &amp; Part Time Positions, Fiscal Years 2012 &amp; 2013</b>			
	<u>2012</u>	<u>2013</u>	<u>2012 - 2013 Change</u>
<i>Full-Time Staff by Position</i>			
Director	1.00	1.00	0.00
Assistant to the Director	1.00	1.00	0.00
Office Support	2.00	2.00	0.00
Bldg & Zoning Plan Reviewer	1.00	1.00	0.00
Code Compliance Inspectors	2.00	2.00	0.00
Code Compliance Plan Reviewer	1.00	1.00	0.00
Marketing & ED Coordinator	0.50	0.50	0.00
Planner	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<i>Total Full-Time Staff by Position</i>	8.50	8.50	0.00
<i>Part-Time Staff by Position</i>			
Annual Building Inspector	3.00	3.00	0.00
Electrical Inspector	0.00	0.00	0.00
Office Support	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<i>Total Part-Time Staff by Position</i>	3.00	3.00	0.00
<i>Part-Time Staff by Authorized Hours</i>			
Interns/Seasonal	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Part-Time Staff by Hours</i>	0	0	0

The Community and Economic Development Department supervises the following:

### Planning & Economic Development

Planning and Economic Development reviews all development proposals and applications for compliance with zoning, subdivision, signage ordinances as well as, Village landscape, appearance and sound planning practices. The staff also provides recommendations to the Community Development Commission (CDC) and The Village President and Board of Trustees. The CDC is an appointed citizen review body that conducts Public Hearings on rezoning, conditional use

## **Community and Economic Development (Continued)**

permits, site plans, variances and other development requests.

### **Permitting**

Permitting accepts all applications for building permits required to complete alterations, additions, and new building construction. Each residential, multiple family dwelling, commercial, and industrial project requires a permit. Each permit application is reviewed by the Village Plan Reviewer and checked for compliance with the Village's building codes and zoning ordinances. Once a permit is approved, the construction can be completed and inspected by the Village.

### **Inspectional Services**

Inspectional Services provides inspectors to the public year round. A team of qualified inspectors perform inspections of commercial, industrial and multiple family residences to insure compliance with Village code.

Inspections provided:

- Annual Fire and Life Safety Inspections
- Annual Business License Inspections
- Annual Liquor License Inspections
- Real Estate Transfer Inspections
- Rental Property Inspections
- Property Maintenance Inspections

### **FY2012 Departmental Successes**

- Lowest Industrial Vacancy Rate in the O'Hare submarket
- CED staff regularly attending Chamber of Commerce Board meetings
- Implementation of "Coming Soon" signs to promote new businesses
- EMC Ordinance enacted encouraging business and corridor beautification.
- Implemented new Administrative Adjudication process establishing a process and protocol for enforcement of laws
- Implemented Annual Inspections of nonresidential properties
- Attracted new businesses including PNC Bank, T & S Installations, Tint World and Roesch Ford
- Regular attendance at Business after hours events with the Chamber of Commerce
- Attendance at the Chamber of Commerce Expo
- Wrapped up large scale demolition and subsequent landscaping of the OMP area
- Established a Business License protocol increasing the number of business licenses issue to 1,119 in 2012 up from 555 in 2011
- Bound CDC packets for CDC Members
- Utilization of comment cards
- Implementation of the Customer Relationship Management (CRM) System increasing the timeliness of response to customers
- Secured \$376,000 in CDBG funding for the Volk Brothers subdivision phase II neighborhood

## Community and Economic Development (Continued)

- Received the RTA / ULI Technical Assistance Award
- Made final appointments to the CDC Board

<b>Summary of Budgeted Expenditures</b>					
<b>Budgeted Expenditures</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2012</b>	<b>FY 2013</b>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Budget</u>
<i>Personnel Services</i>					
Salaries & Other Wages	\$1,042,788	\$563,395	\$569,950	\$564,165	\$592,960
Benefits	<u>379,443</u>	<u>200,472</u>	<u>215,100</u>	<u>206,620</u>	<u>231,510</u>
<b>Total Personnel Services</b>	<b>\$1,422,231</b>	<b>\$763,867</b>	<b>\$785,050</b>	<b>\$770,785</b>	<b>\$824,470</b>
<i>Operating Expenditures</i>					
Team Development	\$11,080	\$4,542	\$11,100	\$7,750	\$10,600
Professional Services	0	0	0	0	20,000
Contractual Services	109,784	191,302	181,600	169,250	168,950
Commodities	17,043	11,921	16,850	17,731	15,000
Programs	<u>456,912</u>	<u>0</u>	<u>110,000</u>	<u>138,547</u>	<u>60,000</u>
<b>Total Operating Expenditures</b>	<b>\$594,819</b>	<b>\$207,765</b>	<b>\$319,550</b>	<b>\$333,278</b>	<b>\$274,550</b>
<i>Other Expenditures</i>					
Capital	<u>\$0</u>	<u>\$0</u>	<u>\$6,500</u>	<u>\$6,000</u>	<u>\$2,000</u>
<b>Total Other Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,500</b>	<b>\$6,000</b>	<b>\$2,000</b>
<b>Total Expenditures</b>	<b>\$2,017,050</b>	<b>\$971,632</b>	<b>\$1,111,100</b>	<b>\$1,110,063</b>	<b>\$1,101,020</b>

### Major Budget Changes

#### Personnel Services

The \$53,685 (6.9%) increase in personnel Services is mainly due to the 12% increase in the cost to provide benefits including pension, health and dental insurance. Additionally, union staff received step increases per the AFSCME contract while some non-union staff also received merit increases.

#### Operating Expenditures

The \$58,728 (17.62%) decrease in operating expenditures is due to the large decrease in programs. More specifically the budget for Economic Development Initiatives has been cut from \$110,000 in 2012 to \$60,000 in 2013.

Professional Services increased from zero to \$20,000. This is to cover the costs of consultants to assist in reviewing Economic Incentive Agreements and other redevelopment proposals that may arise including but not limited to the disposition of Village owned properties in the downtown area.

#### Other Expenditures

The CED departmental capital budget decreased \$4,000 or 67%. Items purchased in this account are usually one time purchases so it is normal that

## **Community and Economic Development (Continued)**

there would be large fluctuations from year to year depending on the department's annual capital needs.

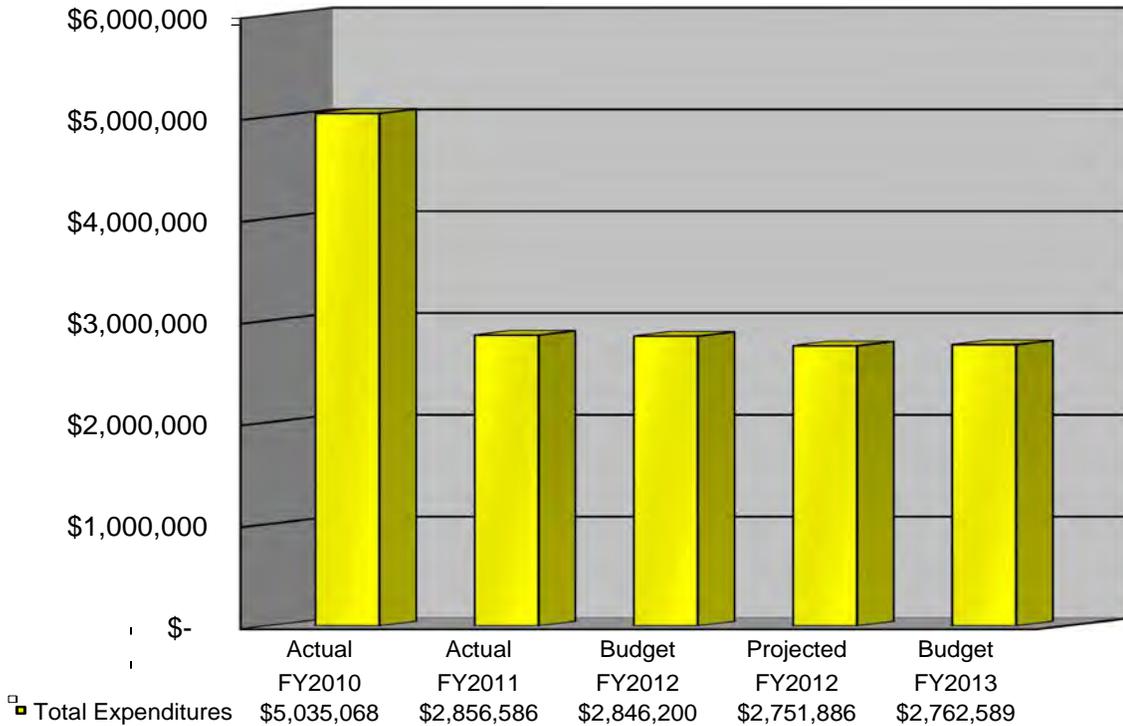
**All other expenditure categories are consistent with last year's budget.**

### ***Overall -***

The total budgeted expenditures are .08% lower than 2012 projected.

# DEPARTMENT OF RECREATION & COMMUNITY PROGRAMMING

□



## Highlights & Initiatives

2013 Budget \$ 2,762,589  
 2012 Projected: \$ 2,751,886  
 2011 Actual: \$ 2,856,586

Percent Change: .39% Increase

- Implementing a utility cart program increasing the budget by \$25,000
- Part-Time staffing hours reduced from 67,844 to 66,238
- Concessions will show a profit this year of \$10.5 vs. a loss of \$55.4 due to reduction in payroll, and cost of goods along with utilizing local restaurants such as Mamma Maria's and Bella Vista to supplement our menu with food items we are unable to make.
- Theatre will show a reduction in loss from \$80.0 to \$70.0 due to reduction in payroll
- Aquatics budgeted a \$83.9 loss last year vs. a \$79.8 loss budgeted this year. Reduced payroll by \$7.9 but also reduced rev. by \$3.0 to be more accurate to actual rev. generated
- Provides for continuation of community events at the same 2012 budget level
- Provides for the rebuilding of 5 compressors needed to maintain the sheets of ice
- Reduction of utility expense over 2012 of \$30,000. Utility costs in 2008 were \$611,000 with controls that have been put in place 2013 budget request is \$470,000 a reduction of \$141,000 in 4 years

2013 Proposed Staffing Level:	11 Full-Time	1 Part-Time	62,908 Part-Time Hours
2012 Proposed Staffing Level:	11 Full-Time	1 Part-Time	67,844 Part-Time Hours
2011 Staffing Level:	11 Full-Time	1 Part-Time	77,755 Part-Time Hours

**General Responsibilities:**

The Department of Recreation and Community Programming is responsible for all aspects of Bensenville recreational facilities and activities including managing the Redmond Recreational Complex. In addition, this department is also responsible for planning and holding many special events throughout the year including Music in the Park, Fourth of July and Holiday Magic.

<b>Regular Full &amp; Part Time Positions, Fiscal Years 2012 &amp; 2013 (01/13)</b>			
	<u>2012</u>	<u>2013</u>	<u>2012-2013 Change</u>
<i>Full-Time Staff by Position</i>			
Director	1.00	1.00	0.00
Office Manager	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	0.00
Front Desk Manager	1.00	1.00	0.00
Redmond Facilities Manager	1.00	1.00	0.00
Facilities Operation Manager	1.00	1.00	0.00
Figure Skating Director	1.00	1.00	0.00
Programming Manager/Hockey Director	1.00	1.00	0.00
Hockey Director	1.00	1.00	0.00
Aquatic Manager	1.00	1.00	0.00
Concessions Manager	1.00	1.00	0.00
Janitorial Services Manager	1.00	1.00	0.00
<i>Total Full-Time Staff by Position</i>	<u>11.00</u>	<u>11.00</u>	<u>0.00</u>
<i>Part-Time Staff by Authorized Hours</i>			
Redmond	13,000	13,000	0
Cleaning- Admin	-	-	0
Skating - Cleaning	10,000	10,000	0
Skating - Front Desk	7,000	7,000	0
Skating - Zamboni	9,000	9,000	0
Skating - Instructors	4,600	4,600	0
Aquatic	7,750	6,824	(926)
Concessions	7,244	4,444	(2800)
Pro Shop	-	-	0
Theater	9,250	8,040	(1210)
<i>Total Part-Time Staff by Hours</i>	<u>67,844</u>	<u>62,908</u>	<u>(4936)</u>

The Department of Recreation and Community Programming supervises the following:

**Recreation Administration**

Recreation Administration provides overall support and direction to programming and services. Provides leadership for the development and maintenance of Recreation staff, partnerships and volunteers and oversees the promotion and distribution of information regarding the Village's programs, services and recreational opportunities.

## **Redmond Recreational Complex**

The 88 acre Redmond Recreational Complex houses diverse activities that are continuously upgraded and improved to meet the changing recreational needs of the community.

### **Skating**

The skating division is responsible for all operations of the Edge Ice Arena. The Edge Ice Arena is a state-of-the-art facility, featuring two regulation-sized sheets of ice. The facility provides combined training facilities with extensive skate usages and programming. Programs are available for hockey players, figure skaters and recreational skaters of all ages.

### **Aquatics**

The Aquatics Division is responsible for all operations of the Water's Edge Aquatic Center including swim lessons, open swim, aqua aerobics and maintenance of the facility.

### **Concessions / Pro-Shop**

This area is responsible for the management of the concessions and pro-shop at the Edge Ice Arena.

### **Bensenville Theatre**

This operations of the Bensenville Theatre fall under the Department of Recreation and Community Programming. The Bensenville Theatre is a Village owned movie theatre / ice cream shop located in downtown Bensenville.

## **FY2012 Accomplishments**

- Aquatics – Expanded marketing campaign sending out monthly fliers.
- Aquatics – Increased rental fees \$10 while staying competitive with surrounding communities.
- Aquatics – Performed extensive repairs and maintenance to the aquatics facility insuring a clean and attractive facility.
- Concessions – Utilized additional vendors to offer more higher quality products.
- Concessions – Reduced payroll.
- Concessions – Added more vending machines.
- Edge Ice Arenas – Expanded marketing campaign utilizing Groupon.
- Edge Ice Arenas – Implemented several suggestions from 2011 energy audit including installing timers on Ice compressors, motion sensors on washroom fixtures, energy efficient lighting, unplugging appliances when not in use and the installation of fans to reduce the running time of dehumidification units.
- Edge Ice Arenas – Energy costs down 6% in 2012.
- Edge Ice Arenas – Performed extensive repairs and maintenance to the Edge Ice Arenas insuring a clean and attractive facility.
- Redmond Park – Installed new Scoreboard.

- Redmond Park – Entered into cost sharing agreement with Robert Morris University for the installation of a state of the art Soccer Facility.
- Theatre & Ice Cream Shop – Expanded marketing campaign utilizing Groupon.
- Theatre & Ice Cream Shop – Expanded menu offerings adding real fruit smoothies and premium coffee.
- Theatre & Ice Cream Shop – implemented energy efficient lighting.

<b>Summary of Budgeted Expenditures</b>					
<b>Budgeted Expenditures</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>
<b><i>Personnel Services</i></b>					
Salaries & Other Wages	\$2,080,047	\$1,231,560	\$1,265,990	\$1,202,864	\$1,236,900
Benefits	<u>513,122</u>	<u>300,370</u>	<u>297,335</u>	<u>298,426</u>	<u>307,464</u>
<b>Total Personnel Services</b>	<b>\$2,593,169</b>	<b>\$1,531,930</b>	<b>\$1,563,325</b>	<b>\$1,501,290</b>	<b>\$1,544,364</b>
<b><i>Operating Expenditures</i></b>					
Team Development	\$16,905	\$9,017	\$13,550	\$9,687	\$13,550
Professional Services	0	139	646,850	584,976	618,500
Contractual Services	1,312,092	828,802	193,275	195,920	195,275
Commodities	291,672	202,025	146,950	157,620	140,950
Other Expenses	89,793	2,235	2,900	2,350	2,900
Programs	<u>581,141</u>	<u>216,609</u>	<u>202,850</u>	<u>204,811</u>	<u>195,550</u>
<b>Total Operating Expenditures</b>	<b>\$2,291,603</b>	<b>\$1,258,827</b>	<b>\$1,206,375</b>	<b>\$1,155,364</b>	<b>\$1,166,725</b>
Capital	\$150,296	\$65,829	\$76,500	\$95,232	\$51,500
Interfund Charges	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Other Expenditures</b>	<b>\$150,296</b>	<b>\$65,829</b>	<b>\$76,500</b>	<b>\$95,232</b>	<b>\$51,500</b>
<b>Total Expenditures</b>	<b>\$5,035,068</b>	<b>\$2,856,586</b>	<b>\$2,846,200</b>	<b>\$2,751,886</b>	<b>\$2,762,589</b>

## **Major Budget Changes**

### **Personnel Services**

The \$43,074 (2.9%) increase in Personnel Services is mainly a result of conservative budgeting as the FY2013 budget is reduced compared to the FY2012 budget.

### **Operating Expenditures**

Operating Expenditures are inline compared to last year increasing less than 1%. The \$33,524 (5.7%) increase in professional services is largely offset by reductions in Commodities (\$16,670 – 10.5%) and Programs (\$9,261 – 4.5%).

**Other Expenditures**

The \$43,732 decrease in other expenditures is due to reduced capital spending in 2013. In 2012 the Village experienced a significant wind storm which damaged the scoreboard and baseball fence at Redmond Park resulting in additional capital spending in 2012 that will not re-occur in 2013.

**All other expenditure categories are consistent with last year's budget.**

***Overall -***

The total budgeted expenditures are .39% lower than 2012 projected.

2013  
to  
2017

**Five-Year Community Investment Plan**



**BENSENVILLE**  
GATEWAY TO OPPORTUNITY

## **Introduction**

This 5-year Community Investment Plan (CIP) for the Village of Bensenville is the community's plan for short and long-range development, maintenance, improvement and acquisition of infrastructure assets to benefit the Village's residents, businesses, property owners and visitors. It provides a means for planning, scheduling and implementing capital and comprehensive planning projects over the next 5 years.

While the Village has regularly compiled various spreadsheets and schedules outlining capital improvements over five years this is the first comprehensive Community Investment Plan document. Although the plan document will be updated annually, it allows the reader to review projects planned over the full 5-year timeframe. The CIP is intended to incorporate the Village's investments in infrastructure development and maintenance (i.e. capital improvements) with other significant capital expenditures that add to or strategically invest in the Village's inventory of assets. Studies and capital expenditures of less than \$15,000 are not included in the CIP.

## **Procedures for Developing the Five-Year Community Investment Plan**

The procedures for developing the five-year CIP aim to enhance the Village's forecasting, project evaluation and community engagement processes by creating a resource to be used throughout the decision-making process. It is not intended to limit the Village's ability to adjust its programs, services and planned projects as unexpected needs, opportunities or impacts arise. The five-year CIP is updated on an annual basis as part of the Village's Annual Budget process.

## **Procedures for Submitting Projects**

Department Heads initiate requests for new projects or purchases, and modifications to or reprioritization of existing projects. Initiating requests are accomplished by sending a completed "New Spending Request Form (Blue Sheet)" along with any supporting documentation to the Village Manager within the timeframes established by the Finance Department for annual budget preparation.

The New Spending Request Form includes a description of the project along with justification of the projects merits. Also included is the budgetary impact for the year of the budget as well as future budgetary impact. This impact is comprehensive and includes any additional operating impacts along with the costs of the capital component. The "Blue Sheet" form also requires the submitter to identify which Strategic Goal will be enhanced as a result of the new purchase or project.

## **Evaluation**

After all the New Spending Request forms are received by the Village Manager they are evaluated and prioritized. Meetings are scheduled with each Department Head to review their requests. After these meetings the Village Manager, Assistant Village Manager, the Director of Public Works and the Director

of Finance meet to review the requests and determine an initial prioritization. This prioritization is then reviewed with the Board of Trustees at 4 separate public Budget review meetings.

### **Community Input**

Annual updating of the Village's five-year CIP is an integral part of the budget process. Early development of the CIP provides time for adequate review by the Village's Board of Trustees at which time public input is sought. Additionally, the preliminary budget and five-year CIP is made available to the public via the Village's website and is also available for review at Village Hall. An email blast is sent out to the community to encourage the public input during this review process. Finally, the Village holds a dedicated public hearing on the budget and CIP prior to adoption of the plan by the Village Board.

### **Prioritization Criteria**

Projects are prioritized in accordance with evaluation criteria which include but are not limited to, the following:

- Public Health and Safety / Risk Exposure
- Protection of Infrastructure
- Economic Development
- Impacts on Operating Budgets
- External Requirements
- Population Served
- Community / Committee Support
- Relationship to Adopted Plans
- Cost / Benefit
- Availability of Funding / Financing
- Capacity to Deliver / Impacts to Other Projects

### **Funding Plans for Five-Year CIP**

Once projects are prioritized and included in the Five-Year CIP the Director of Finance in conjunction with the Village Manager determines final funding availability / feasibility of the projects. In some cases it is determined that funding may not be available. These projects are still included in the five-year CIP and will be reviewed going forward until it is determined funding is available or that the project is longer worthy of inclusion in the five-year CIP. More detailed information on funding is included within the detailed spreadsheets included with this plan.

### **Project Development and Selection Process**

The projects proposed in this five-year CIP were primarily derived from a variety of sources including the Village's 2012 Strategic Plan, 2011 Community Survey, and the 2013 Comprehensive Economic Development Strategy. Projects were analyzed and ranked by the Village Manager, Department Heads and staff during the development of the draft plan.

Although not typically included as capital improvements, studies estimated to cost over \$25,000 are included in the CIP. Capital Expenditures amounting to less than \$25,000 are normally not included in the CIP. Budget information relating to studies and capital expenditures of less than \$25,000 are included in the Annual Budget, utilizing appropriate operating funds.

This five-year CIP includes 47 new capital purchases and or projects recommended for implementation and completion in 2013 and another 43 additional purchases and or projects that will be ongoing or completed in future fiscal years.

### **Proposed Projects**

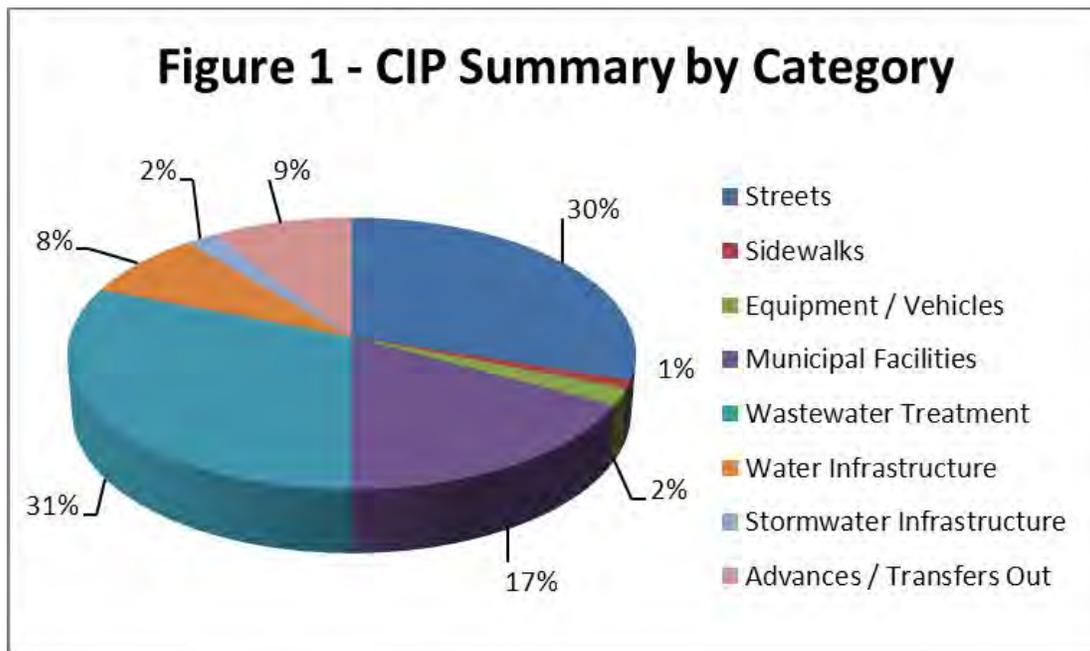
Several of the proposed projects in this CIP address ongoing infrastructure or facility maintenance needs and are programmed on an annual, bi-annual or periodic basis. Examples, the Village's Street Surfacing and the Sidewalk repair program.

Table 1 listed below shows a Summary of projects by category proposed for 2013 - 2017.

**TABLE 1**

	<b><u>5 Year CIP (SUMMARY)</u></b>				
	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>
Streets	\$ 10,961,490.00	\$ 4,134,211.00	\$ 8,903,649.00	\$ 2,977,577.00	\$ 4,690,000.00
Sidewalks	\$ 65,000.00	\$ 262,000.00	\$ 670,000.00	\$ 50,000.00	\$ 50,000.00
Equipment / Vehicles	\$ 830,260.00	\$ 346,775.00	\$ 294,270.00	\$ 283,057.00	\$ 250,000.00
Municipal Facilities	\$ 4,018,000.00	\$ 13,075,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
Wastewater Treatment	\$ 1,358,450.00	\$ 13,385,500.00	\$ 13,302,800.00	\$ 2,075,000.00	\$ 2,075,000.00
Water Infrastructure	\$ 5,410,000.00	\$ 1,660,000.00	\$ 625,000.00	\$ -	\$ 1,117,000.00
Stormwater Infrastructure	\$ 1,000,000.00	\$ 250,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00
Advances / Transfers Out	\$ 1,588,947.00	\$ 1,476,989.00	\$ 2,395,262.00	\$ 2,676,243.00	\$ 1,519,443.00
<b>TOTAL</b>	<b>\$ 25,232,147.00</b>	<b>\$ 34,590,475.00</b>	<b>\$ 26,565,981.00</b>	<b>\$ 8,436,877.00</b>	<b>\$ 10,076,443.00</b>

Figure 1 (shown below) graphically presents the percentages of total spending for each category.



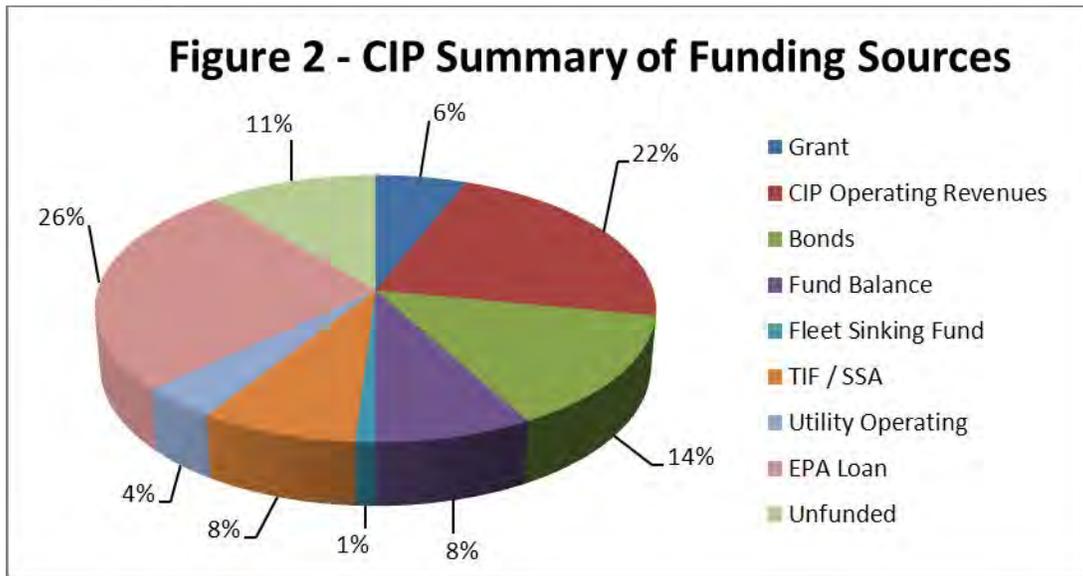
**Project Funding Sources**

The five-year CIP coordinates physical improvements with financial planning, allowing maximum benefits from available funding sources. The Plan relies on funding from various sources. See Table 2 below for a summary of Funding Sources for the Plan.

**TABLE 2**

Grant	6,622,000	6%
CIP Operating Revenues	23,020,101	22%
Bonds	15,000,000	14%
Fund Balance	8,170,000	8%
Fleet Sinking Fund	534,653	1%
TIF / SSA	8,340,450	8%
Utility Operating	4,439,719	4%
EPA Loan	27,000,000	26%
Unfunded	<u>11,775,000</u>	<u>11%</u>
<b>Total</b>	<b>\$ 104,901,923</b>	<b>100%</b>

Figure 2 (shown below) graphically presents the percentages of Funding Sources.



The table on the next page lists each project along with annual cost and total funding source.



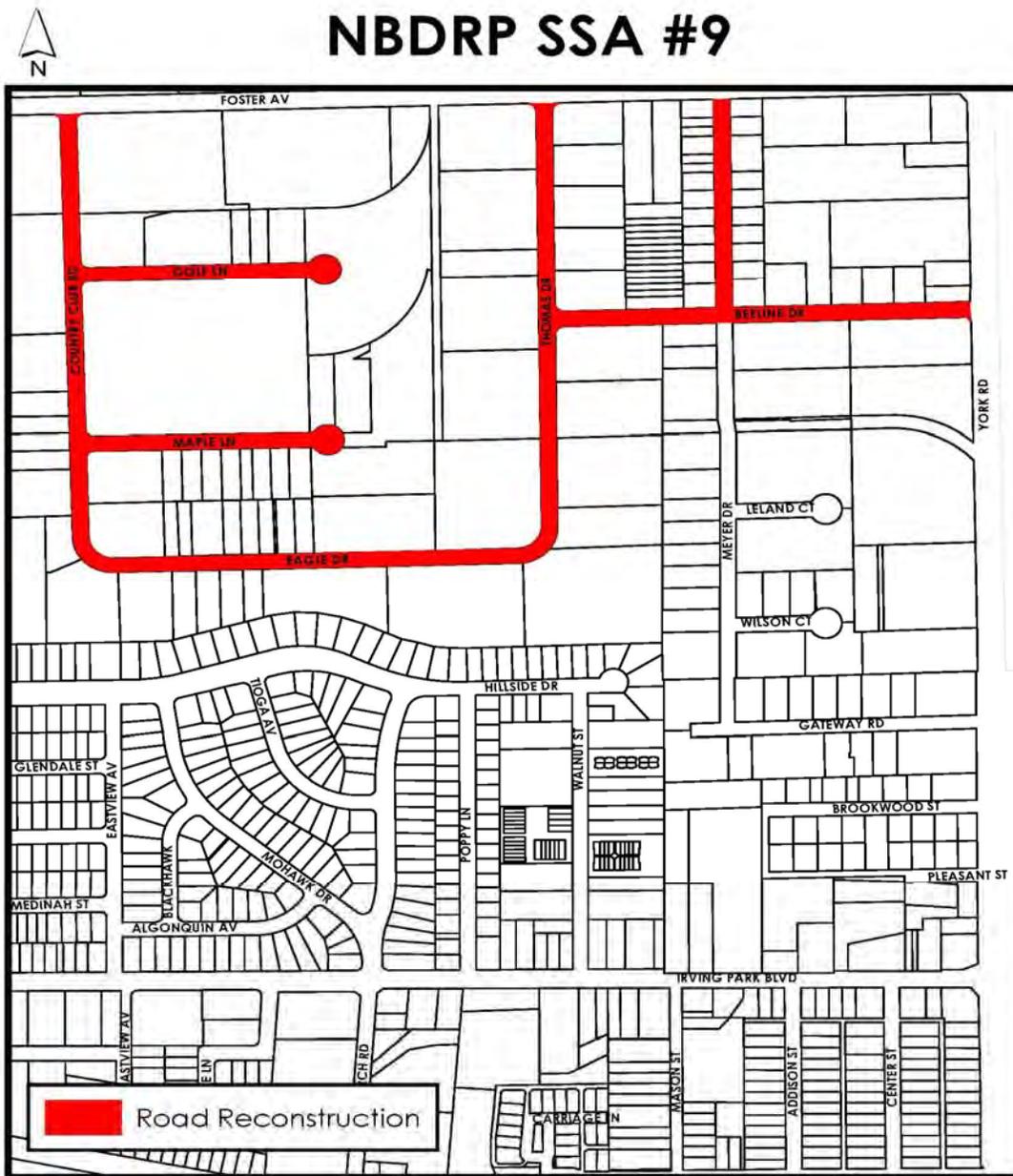
**Detailed Project Sheets**

The following pages include Detailed Project Sheets for each project listed in the five-year CIP.

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	<b>North Business District Reconstruction Project - Phase II (SSA 9)</b>						
<b>Project #</b>							
<b>Account #</b>	Various						
<b>Location</b>	Various Village Locations						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	40 Years						
<b>CY 13 Total Cost: \$7,835,450 (incl. Water)</b>							
Description							
<p>Completion of Phase II of this SSA / TIF funded infrastructure improvements in the northern business district. Phase II includes roadway improvements, water system improvements, sanitary sewer system improvements, and storm sewer improvements along Country Club Drive, Eagle Drive, Thomas Drive, Maple Lane, Golf Lane, Meyter Road, and Beeline Drive.</p>							
Justification							
<p>To maintain a safe and reliable network of roads for those traveling throughout the Village. To improve stormwater conveyance through the business district and eliminate properties from FEMA floodplain. To provide water system upgrades that will provide safe and useful infrastructure in one of our major commercial / industrial areas of the Village.</p>							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	602,000	-	-	-	-	602,000
Design	-	-	-	-	-	-	-
Construction	-	7,233,450	-	-	-	-	7,233,450
Total Expenditures:	-	7,835,450	-	-	-	-	7,835,450
Revenues	Prior	2013	2014	2015	2016	2017	Total
Utility Fund Balance	-	285,000	-	-	-	-	285,000
G.O. Bonds	4,264,220	3,286,230	-	-	-	-	7,550,450
Total Revenues:	4,264,220	3,571,230	-	-	-	-	7,835,450
Impact on Operating Budget							
<p>New streets will see reduced maintenance in the short term. The decision to install concrete roadways will also reduce the ongoing maintenance of the roadways. Upgraded watermain and sanitary sewer lining should reduce maintenance on our utility systems.</p>							

# NBDRP SSA #9



## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Green Street LAPP Project						
<b>Project #</b>							
<b>Account #</b>	31080810-596000						
<b>Location</b>	Green Street (York to Village Limits)						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	20 Years						
<b>CY 13 Total Cost: \$1,400,000</b>							
Description							
<p>LAPP project sponsored by DMMC for the pavement restoration (mill and overlay) of Green Street between York Road and the Village Limits. Project will include limited curb and gutter removal, limited sidewalk replacement, removal of existing asphalt surface, limited base repair, and new asphalt surface. The project will be funded through the Federal Surface Transportation Program (STP). Federal funding is 70%, Local share is 30%.</p>							
Justification							
<p>To maintain a safe and reliable network of roads for those traveling throughout the Village.</p>							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	200,000	-	-	-	-	200,000
Design	-	-	-	-	-	-	-
Construction	-	1,200,000	-	-	-	-	1,200,000
Total Expenditures:	-	1,400,000	-	-	-	-	1,400,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	-	280,000	-	-	-	-	280,000
Grant	-	1,120,000	-	-	-	-	1,120,000
Total Revenues:	-	1,400,000	-	-	-	-	1,400,000
Impact on Operating Budget							
<p>Streets will be funded through the Capital Plan and over time operating budget may see slight decrease due to less maintenance being necessary as the conditions of the roadway improve.</p>							

# Green St. LAPP



## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Church Road LAPP Project						
<b>Project #</b>							
<b>Account #</b>	31080810-536513						
<b>Location</b>	Church Road (Jefferson to Grand)						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	20 Years						
<b>CY 13 Total Cost: \$15,000</b>							
Description							
<p>The Village has funding secured (through DMMC as part of the Surface Transportation Program) to perform a resurfacing project on Church Road from Green Street to Grand Avenue. The level of deterioration along the south leg of this road (Jefferson to Grand) would be better served as a full reconstruction project. Staff is looking to hire a consulting engineer to perform the necessary tasks to re-submit an application proposing a change in scope and costs to upgrade this section of the project. The project will be funded through the Federal Surface Transportation Program (STP). Federal funding is 70%, Local share is 30%.</p>							
Justification							
<p>To maintain a safe and reliable network of roads for those traveling throughout the Village.</p>							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	200,000	-	-	200,000
Design	-	15,000	230,000	-	-	-	245,000
Construction	-	-	-	2,300,000	-	-	2,300,000
Total Expenditures:	-	15,000	230,000	2,500,000	-	-	2,745,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	-	15,000	230,000	578,500	-	-	823,500
Grant	-	-	-	1,921,500	-	-	1,921,500
Total Revenues:	-	15,000	230,000	2,500,000	-	-	2,745,000
Impact on Operating Budget							
<p>Streets will be funded through the Capital Plan and over time operating budget may see slight decrease due to less maintenance being necessary as the conditions of the roadway improve.</p>							



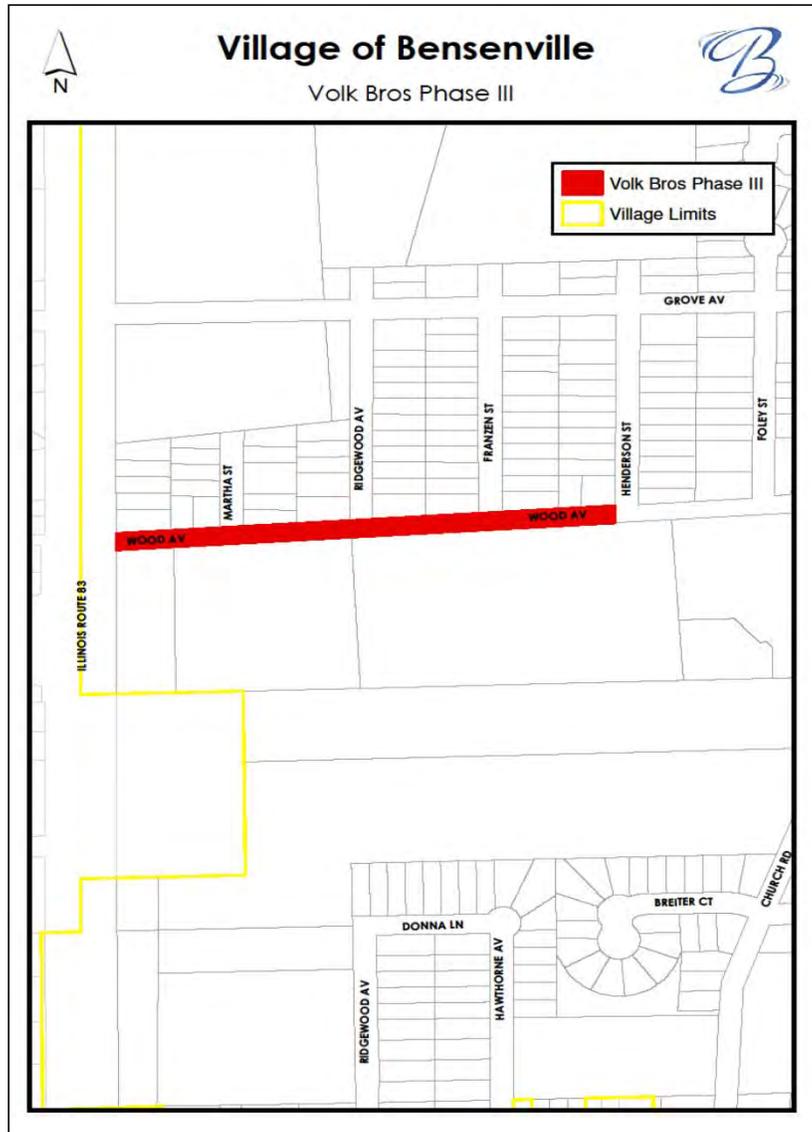
## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b> <b>Project #</b> <b>Account #</b> <b>Location</b> <b>Department</b> <b>Type</b> <b>Useful Life</b>	<b>East Business District Recon. Project - Phase I (Evergreen)</b>  <b>31080810-536513</b> <b>Evergreen Street (Jefferson to Pine)</b> <b>Public Works</b> <b>CIP - Streets &amp; Highways</b> <b>40 Years</b>						
Description							
Roadway, Storm Sewer, Sanitary Sewer, and Watermain work on Evergreen Street. Project is anticipated to include reconstructed roadways (asphalt and concrete will be evaluated), upgraded storm sewer, sanitary sewer rehabilitation and potential watermain replacement. Project is anticipated to be partially funded through an SSA.							
Justification							
To maintain a safe and reliable network of roads for those traveling throughout the Village. To provide the necessary infrastructure to bring our Eastern Business District into the future.							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	175,000	-	-	175,000
Design	-	-	200,000	-	-	-	200,000
Construction	-	-	-	2,500,000	-	-	2,500,000
Total Expenditures:	-	-	200,000	2,675,000	-	-	2,875,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	-	-	150,000	-	-	-	150,000
Utility Operating	-	-	50,000	-	-	-	50,000
G.O. Bonds	-	-	-	2,675,000	-	-	2,675,000
Total Revenues:	-	-	200,000	2,675,000	-	-	2,875,000
Impact on Operating Budget							
New streets will likely see reduced maintenance in the short term. Upgraded watermain and sanitary sewer lining should reduce maintenance on our utility systems.							



## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b> <b>Project #</b> <b>Account #</b> <b>Location</b> <b>Department</b> <b>Type</b> <b>Useful Life</b>	<b>Volk Brothers CDBG Project Phase III (Wood)</b>  <b>31080810-536513 and 31080810-596000</b> <b>Wood Street (Henderson to Rte. 83)</b> <b>Public Works</b> <b>CIP - Streets &amp; Highways</b> <b>20 Years</b>							
<b>CY 13 Total Cost: \$1,700,000 (incl. Water)</b>								
Description								
Street Reconstruction which includes the addition of sidewalk, curb and gutter, storm sewer, water main replacement, and sanitary sewer upgrades. Work will take place on Wood from Henderson to Route 83.								
Justification								
Ongoing CDBG project which will continue previous neighborhood reconstruction work which began in 2009. Funding for the project is expected to be supplemented by \$400,000 (25%) in CDBG funds.								
Capital Expenditures		Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt		-	1,600,000	-	-	-	-	1,600,000
Design		-	-	-	-	-	-	-
Construction		-	100,000	-	-	-	-	100,000
Total Expenditures:		-	<u>1,700,000</u>	-	-	-	-	<u>1,700,000</u>
Revenues		Prior	2013	2014	2015	2016	2017	Total
CIP Operating		-	1,300,000	-	-	-	-	1,300,000
CDBG Grant		-	400,000	-	-	-	-	400,000
Total Revenues:		-	<u>1,700,000</u>	-	-	-	-	<u>1,700,000</u>
Impact on Operating Budget								
Additional areas of street sweeping, storm sewer, and sidewalk maintenance are a result of this reconstruction project								



## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	<b>2014 Street Program</b>						
<b>Project #</b>							
<b>Account #</b>	<b>31080810-536513</b>						
<b>Location</b>	<b>Crest (York to end)</b>						
<b>Department</b>	<b>Public Works</b>						
<b>Type</b>	<b>CIP - Streets &amp; Highways</b>						
<b>Useful Life</b>	<b>20 Years</b>						
<b>CY 13 Total Cost: \$46,040</b>							
Description							
2014 Street Program has been identified based upon our 2010 Pavement Analysis Report. The 2014 Program consists of the reconstruction of Crest Avenue from York Road to the end.							
Justification							
To maintain a safe and reliable network of roads for those traveling throughout the Village.							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	92,080	-	-	-	92,080
Design	-	46,040	-	-	-	-	46,040
Construction	-	-	1,012,890	-	-	-	1,012,890
<b>Total Expenditures:</b>	<u>-</u>	<u>46,040</u>	<u>1,104,970</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,151,010</u>
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	-	46,040	1,104,970	-	-	-	1,151,010
G.O. Bonds	-	-	-	-	-	-	-
<b>Total Revenues:</b>	<u>-</u>	<u>46,040</u>	<u>1,104,970</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,151,010</u>
Impact on Operating Budget							
New streets will likely see reduced maintenance in the short term.							

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Residential Streetlighting Program						
<b>Project #</b>							
<b>Account #</b>	31080810-596000						
<b>Location</b>	Various						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	25 Years						
<b>CY 13 Total Cost: \$200,000</b>							
Description							
<p>This new initiative will consist of identifying appropriate locations for residential street lighting throughout the Village and installing segments of lights. Locations at this time are TBD.</p>							
Justification							
<p>To maintain a safe community with appropriate night time lighting on our residential streets. This initiative was identified as a high priority on our 2012 Community Survey.</p>							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	-	-	-	-
Design	-	25,000	25,000	25,000	25,000	25,000	125,000
Construction	-	175,000	225,000	225,000	225,000	225,000	1,075,000
<b>Total Expenditures:</b>	<u>-</u>	<u>200,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>1,200,000</u>
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Fund Balance	-	200,000	-	-	-	-	200,000
Grant	-	-	50,000	50,000	50,000	50,000	200,000
Unfunded	-	-	200,000	200,000	200,000	200,000	800,000
<b>Total Revenues:</b>	<u>-</u>	<u>200,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>1,200,000</u>
Impact on Operating Budget							
<p>This program will create additional maintenance responsibilities within our Streets Department. Additional budget will likely be necessary in Operations to account for parts and replacement costs.</p>							

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Quiet Zone Railway Implementation						
<b>Project #</b>							
<b>Account #</b>	31080810-596000						
<b>Location</b>	York, Center, Addison, and Church rail crossings						
<b>Department</b>	Public Works						
<b>Type</b>	Infrastructure						
<b>Useful Life</b>	N/A						
<b>CY 13 Total Cost: \$50,000</b>							
Description							
Design and construction of safety improvements at rail crossings where necessary to improve safety thereby allowing the train horns to go silent. Plans include installation of a quad gate system at York Road.							
Justification							
It is estimated that 90% of train noise comes from blowing the horns, so quiet zones can make a significant difference in quality of life close to railroad crossings.							
Capital Expenditures							
	<b>Prior</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Total</b>
Design	-	50,000	-	-	-	-	50,000
Construction	-	-	1,000,000	-	-	-	1,000,000
Total Expenditures:	-	50,000	-	-	-	-	1,050,000
Revenues							
	<b>Prior</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Total</b>
CIP Carryover	-	50,000	-	-	-	-	50,000
CIP Operating	-	-	1,000,000	-	-	-	1,000,000
Total Revenues:	-	50,000	1,000,000	-	-	-	1,050,000
Impact on Operating Budget							
Ongoing contracted maintenance will need to be budgeted in future years.							

## Village of Bensenville CY2013 Community Investment Plan

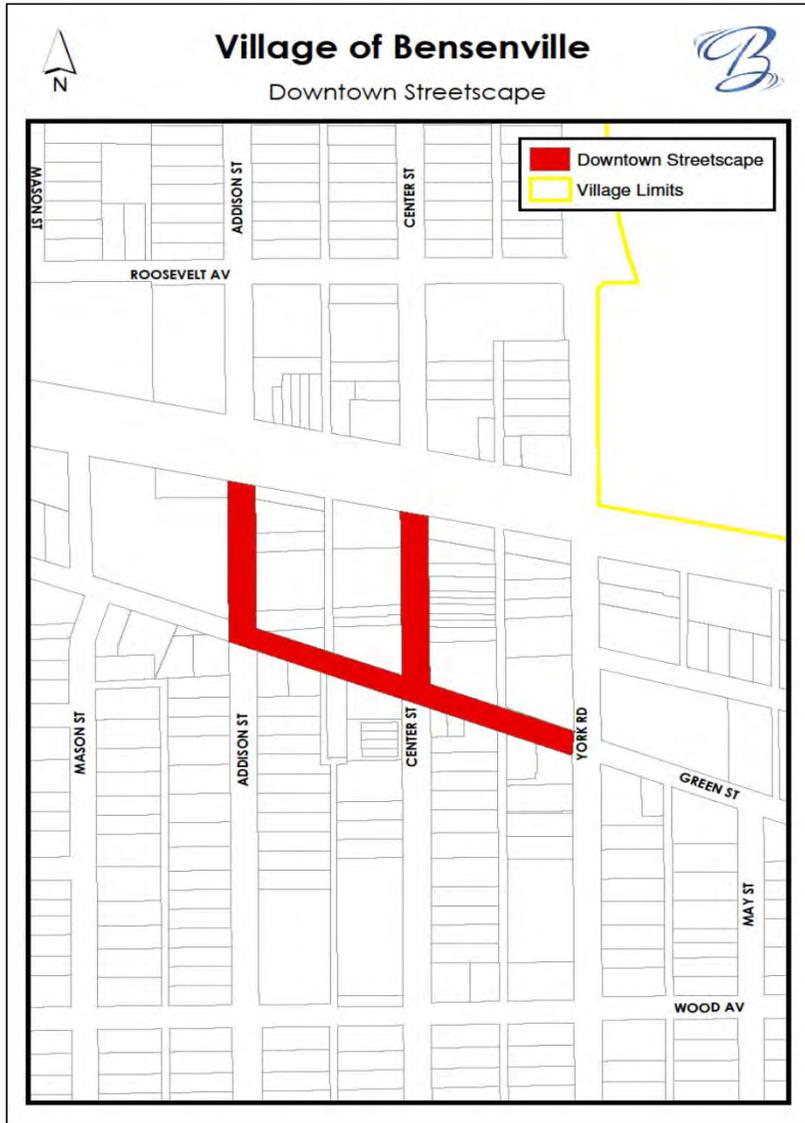
Project Information		Project Snapshot					
<b>Title</b>	Pavement Patching Program						
<b>Project #</b>							
<b>Account #</b>	31080810-596000						
<b>Location</b>	Various						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	5-10 Years						
<b>CY 13 Total Cost: \$75,000</b>							
Description							
Includes large scale pavement patching on roadways that exhibit extensive potholing and cracking that may not be programmed in the CIP for at least 5 years. This program is intended to exsxtend the pavement life of our roadways.							
Justification							
To maintain a safe and reliable network of roads for those traveling throughout the Village.							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	-	-	-	-
Design	-	-	-	-	-	-	-
Construction	-	75,000	75,000	75,000	75,000	75,000	375,000
Total Expenditures:	-	75,000	75,000	75,000	75,000	75,000	375,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Fund Balance	-	75,000	-	-	-	-	75,000
CIP Operating	-	-	75,000	75,000	75,000	75,000	300,000
Total Revenues:	-	75,000	75,000	75,000	75,000	75,000	375,000
Impact on Operating Budget							
This program will reduce the number of potholes and emergency maintenance required on our roadways.							

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Pavement Maintenance Program						
<b>Project #</b>							
<b>Account #</b>	31080810-596000						
<b>Location</b>	Various						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	5-10 Years						
<b>CY 13 Total Cost: \$100,000</b>							
Description							
Includes pavement maintenance initiatives such as crack sealing, pavement rejuvenator, seal coating, and concrete street grinding.							
Justification							
To maintain a safe and reliable network of roads for those traveling throughout the Village. Work is expected to prolong the life of the pavement.							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	-	-	-	-
Design	-	-	-	-	-	-	-
Construction	-	100,000	100,000	100,000	100,000	100,000	500,000
Total Expenditures:	-	100,000	100,000	100,000	100,000	100,000	500,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Fund Balance	-	100,000	-	-	-	-	100,000
CIP Operating	-	-	100,000	100,000	100,000	100,000	400,000
Total Revenues:	-	100,000	100,000	100,000	100,000	100,000	500,000
Impact on Operating Budget							
This program will extend the life of our pavement and should reduce routine maintenance.							

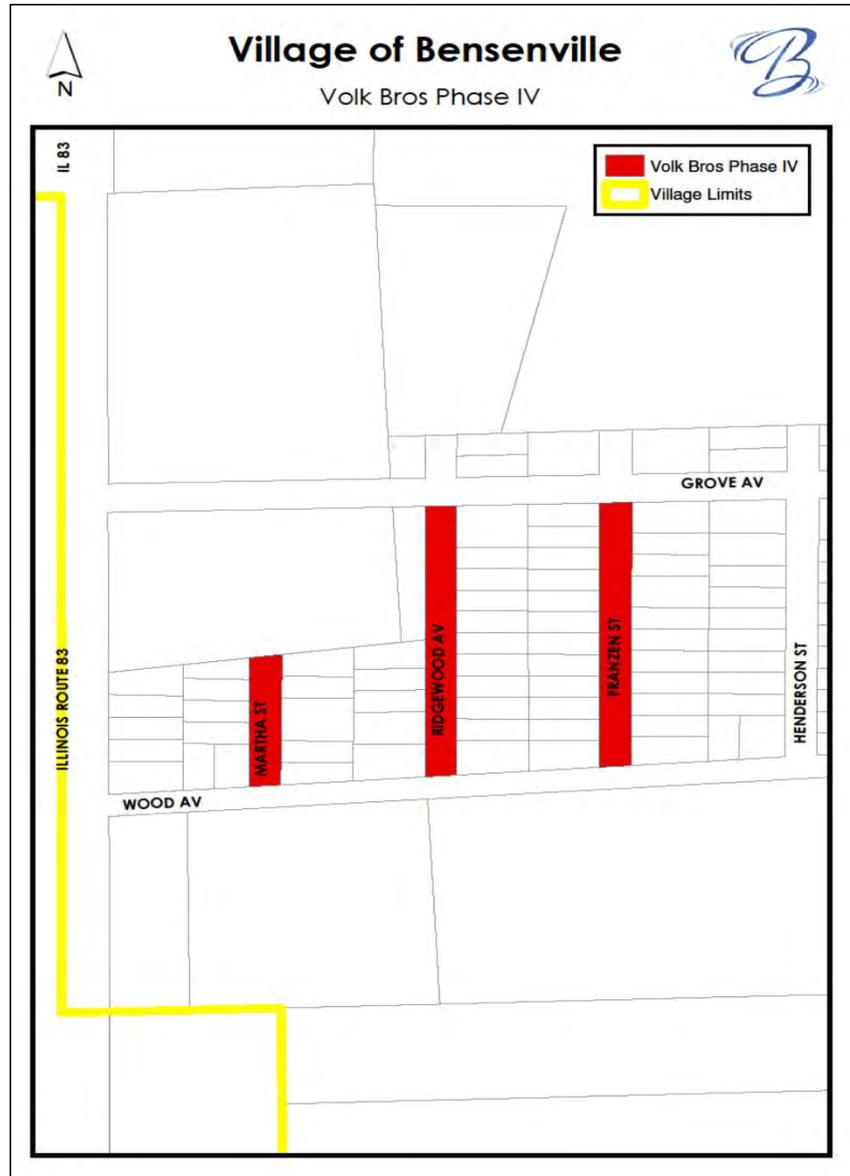
## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Downtown Streetscape						
<b>Project #</b>							
<b>Account #</b>	31080810-596000						
<b>Location</b>	Center, Addison, and Green Street						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	20 years						
<b>CY 13 Total Cost: \$75,000</b>							
Description							
Includes the design and development of streetscape standards and plans for our downtown area. Ultimate results may include brick paver roadways, street lights, parkway trees, wider sidewalks, parking options, etc.							
Justification							
To act upon our new Comprehensive Development Plan. To provide an attractive downtown that will attract quality businesses and customers that will ultimately boost economy and tax dollars in Bensenville.							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	-	-	-	-
Design	-	75,000	-	-	-	-	75,000
Construction	-	-	325,000	-	-	-	325,000
<b>Total Expenditures:</b>	<u>-</u>	<u>75,000</u>	<u>325,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>400,000</u>
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Fund Balance	-	75,000	-	-	-	-	75,000
CIP Operating	-	-	325,000	-	-	-	325,000
<b>Total Revenues:</b>	<u>-</u>	<u>75,000</u>	<u>325,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>400,000</u>
Impact on Operating Budget							
This project may ultimately increase maintenance responsibilities in the downtown area.							



## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Volk Brothers CDBG Project Phase IV						
<b>Project #</b>							
<b>Account #</b>	31080810-536513 and 31080810-596000						
<b>Location</b>	Martha, Ridgewood, Franzen						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	20 Years						
<b>CY 13 Total Cost: \$0</b>							
Description							
Street Reconstruction which includes the addition of sidewalk, curb and gutter, storm sewer, water main replacement, and sanitary sewer upgrades. Work will take place on Martha, Rdigewood, and Franzen (between Grove and Wood).							
Justification							
Ongoing CDBG project which will continue previous neighborhood reconstruction work which began in 2009. Funding for the project is expected to be supplemented by \$400,000 (25%) in CDBG funds.							
Capital Expenditures							
	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	100,000	-	-	100,000
Design	-	-	100,000	-	-	-	100,000
Construction	-	-	-	1,400,000	-	-	1,400,000
Total Expenditures:	-	-	100,000	1,500,000	-	-	1,600,000
Revenues							
	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	-	-	-	400,000	-	-	400,000
CDBG Grant	-	-	100,000	1,100,000	-	-	1,200,000
Total Revenues:	-	-	100,000	1,500,000	-	-	1,600,000
Impact on Operating Budget							
Additional areas of street sweeping, storm sewer, and sidewalk maintenance are a result of this reconstruction project							

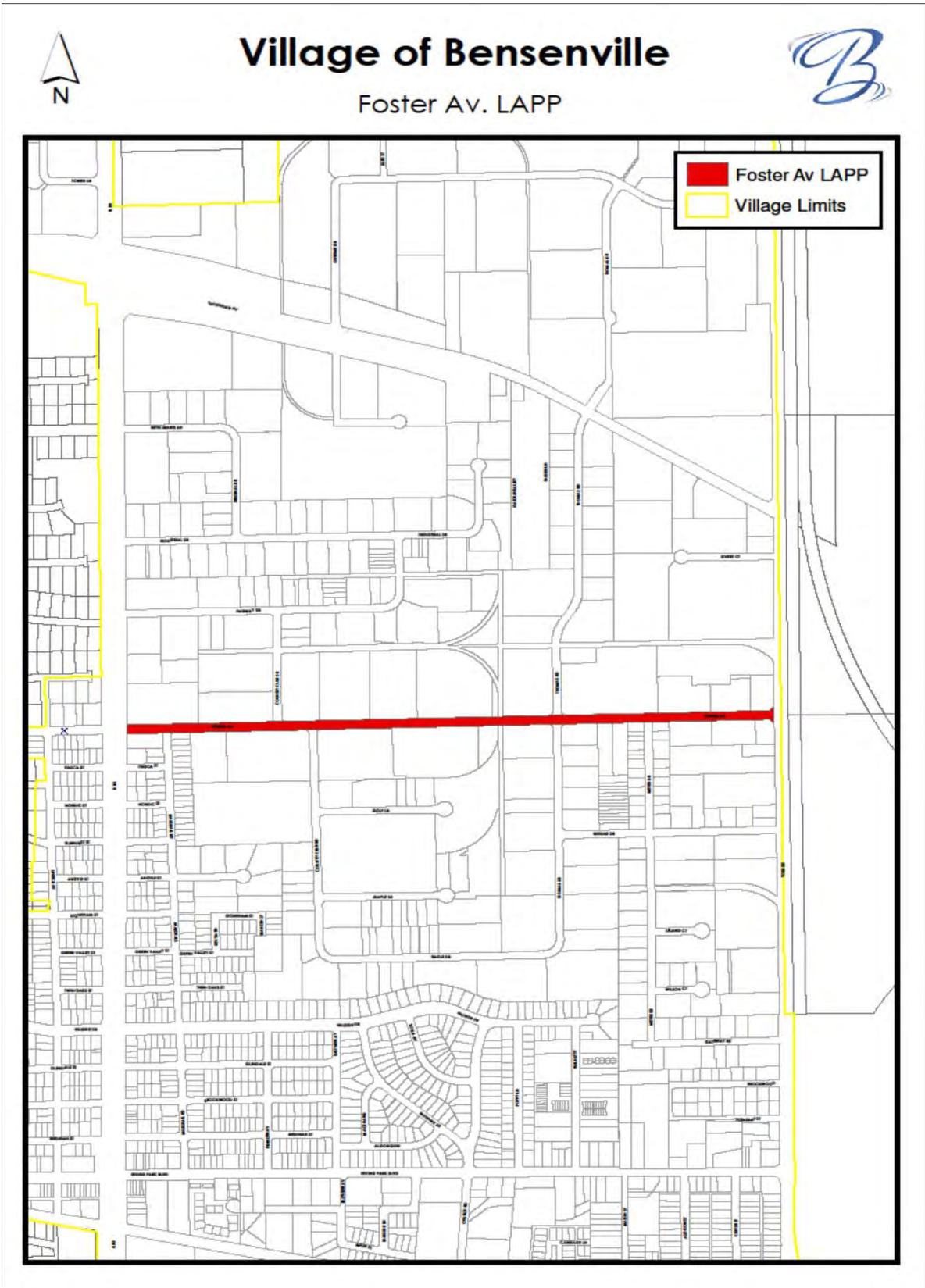


## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Grade Separation (York & Irving)						
<b>Project #</b>							
<b>Account #</b>	31080810-596000						
<b>Location</b>	Martha, Ridgewood, Franzen						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	20 Years						
<b>CY 13 Total Cost: \$0</b>							
Description							
Village portion of Streetscape and aesthetic improvements along York and Irving Park Road. Also includes Village portion of utility relocation (water and sewer).							
Justification							
Upgrading the intersection and approaches with aesthetic improvements will highlight this important and strategic corridor for the Village.							
Capital Expenditures							
	<b>Prior</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Total</b>
Streetscape	-	-	750,000	-	-	-	750,000
Utility Relocation	-	-	750,000	-	-	-	750,000
Total Expenditures:	<u>-</u>	<u>-</u>	<u>1,500,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,500,000</u>
Revenues							
	<b>Prior</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Total</b>
CIP Operating	-	-	750,000	-	-	-	750,000
Utility Operating	<u>-</u>	<u>-</u>	<u>750,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>750,000</u>
Total Revenues:	<u>-</u>	<u>-</u>	<u>1,500,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,500,000</u>
Impact on Operating Budget							
Additional areas of street sweeping, storm sewer, and sidewalk maintenance are a result of this reconstruction project							

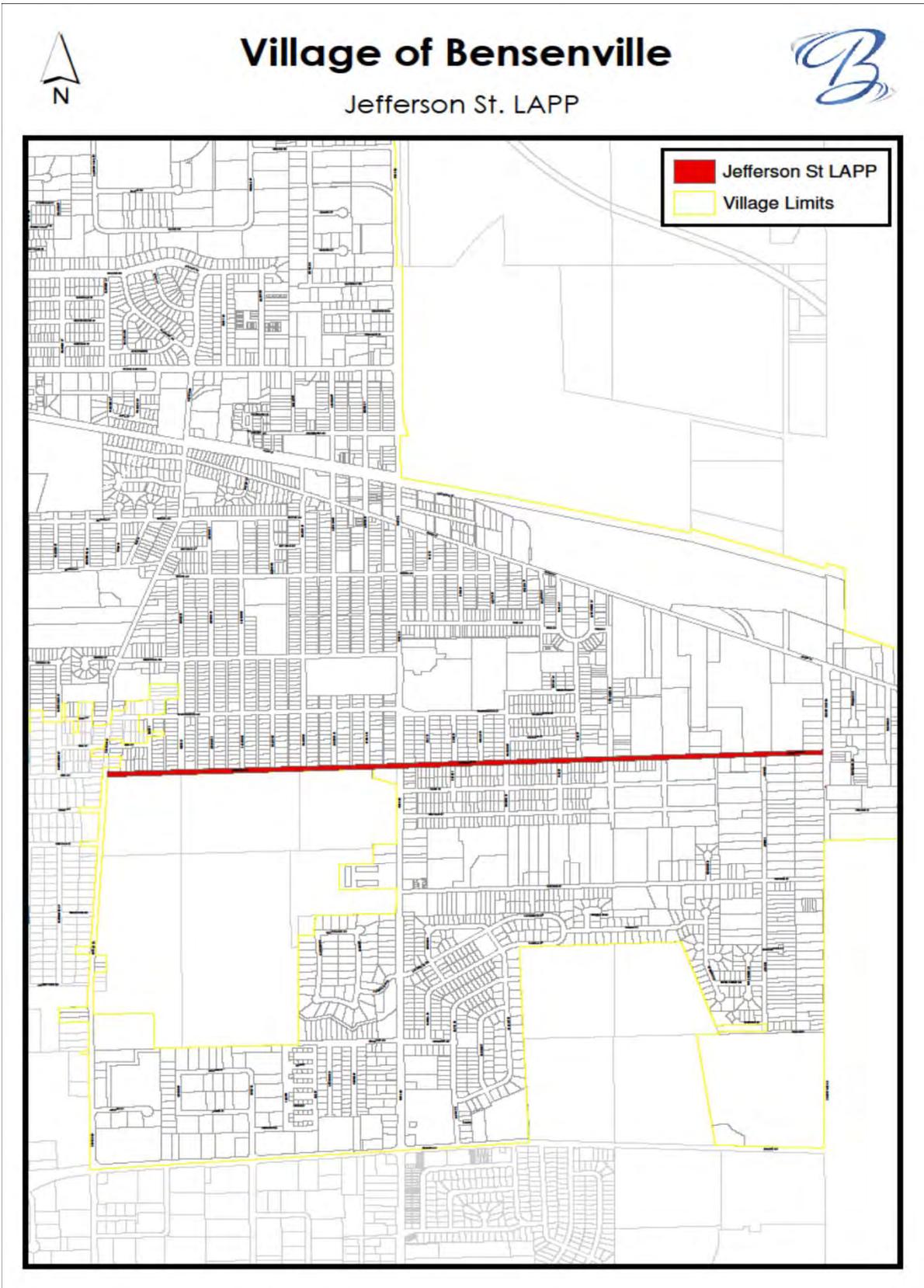
## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Foster Avenue LAPP						
<b>Project #</b>							
<b>Account #</b>	31080810-596000						
<b>Location</b>	Foster (York to Rte 83)						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	20 Years						
<b>CY 13 Total Cost: \$0</b>							
Description							
<p>LAPP project sponsored by DMMC for the pavement restoration (mill and overlay) of Foster Avenue between York Road and Route 83. Project will include limited curb and gutter removal, limited sidewalk replacement, removal of existing asphalt surface, limited base repair, and new asphalt surface. The project will be funded through the Federal Surface Transportation Program (STP). Federal funding is 70%, Local share is 30%.</p>							
Justification							
<p>To maintain a safe and reliable network of roads for those traveling throughout the Village.</p>							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	-	50,000	-	50,000
Design	-	-	-	56,000	-	-	56,000
Construction	-	-	-	-	567,000	-	567,000
<b>Total Expenditures:</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>56,000</u>	<u>617,000</u>	<u>-</u>	<u>673,000</u>
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	-	-	-	56,000	187,000	-	243,000
Grant	-	-	-	-	430,000	-	430,000
<b>Total Revenues:</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>56,000</u>	<u>617,000</u>	<u>-</u>	<u>673,000</u>
Impact on Operating Budget							
<p>Streets will be funded through the Capital Plan and over time operating budget may see slight decrease due to less maintenance being necessary as the conditions of the roadway improve.</p>							



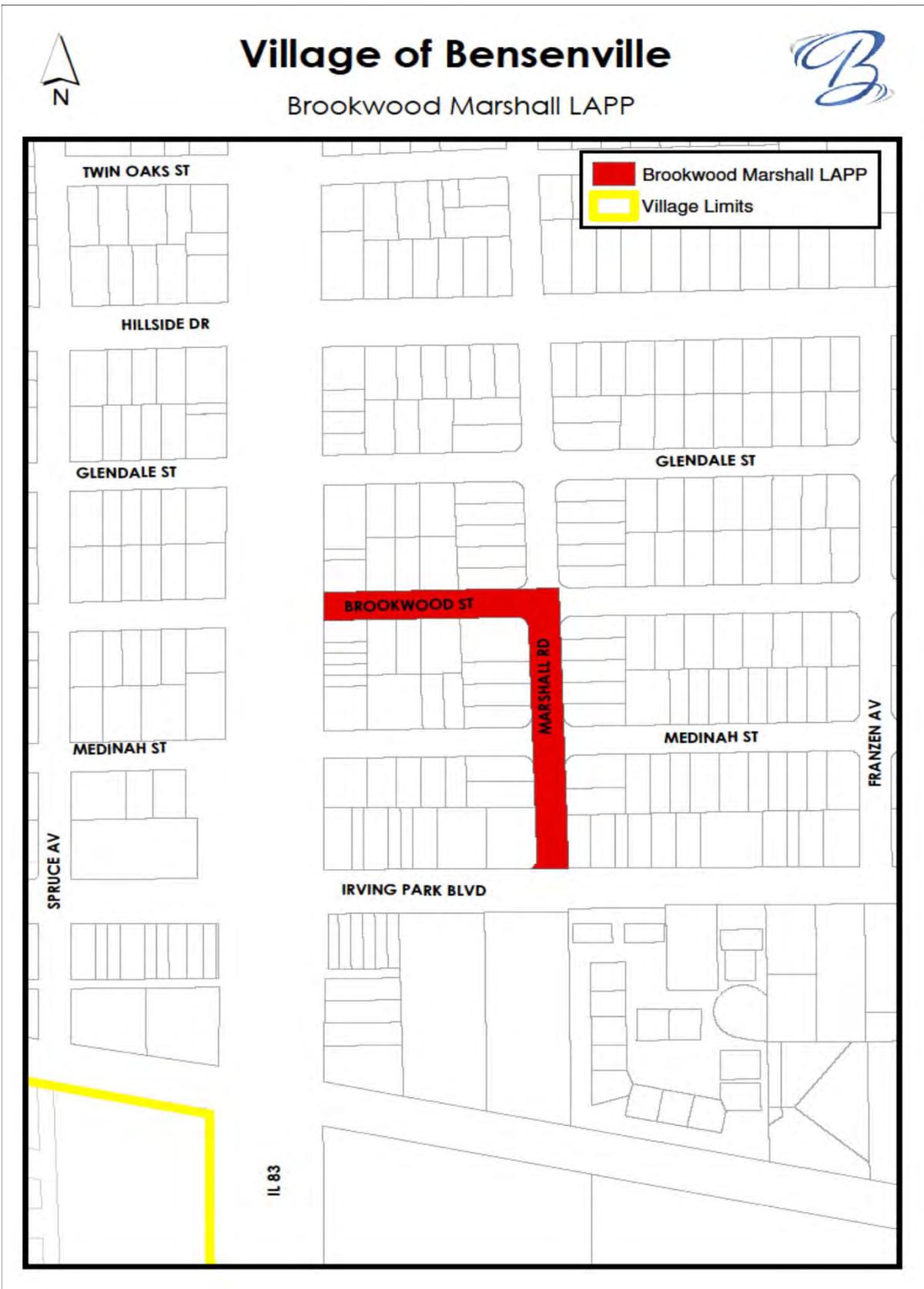
## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Jefferson Street LAPP						
<b>Project #</b>							
<b>Account #</b>	31080810-596000						
<b>Location</b>	Jefferson Street (Church to County Line Road)						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	20 Years						
<b>CY 13 Total Cost: \$0</b>							
Description							
<p>LAPP project sponsored by DMMC for the pavement restoration (mill and overlay) of Jefferson Street between Church Road and County Line Road. Project will include limited curb and gutter removal, limited sidewalk replacement, removal of existing asphalt surface, limited base repair, and new asphalt surface. The project will be funded through the Federal Surface Transportation Program (STP). Federal funding is 70%, Local share is 30%.</p>							
Justification							
<p>To maintain a safe and reliable network of roads for those traveling throughout the Village.</p>							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	-	70,000	-	70,000
Design	-	-	-	70,000	-	-	70,000
Construction	-	-	-	-	700,000	-	700,000
<b>Total Expenditures:</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>70,000</u>	<u>770,000</u>	<u>-</u>	<u>840,000</u>
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	-	-	-	70,000	230,000	-	300,000
Grant	-	-	-	-	540,000	-	540,000
<b>Total Revenues:</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>70,000</u>	<u>770,000</u>	<u>-</u>	<u>840,000</u>
Impact on Operating Budget							
<p>Streets will be funded through the Capital Plan and over time operating budget may see slight decrease due to less maintenance being necessary as the conditions of the roadway improve.</p>							



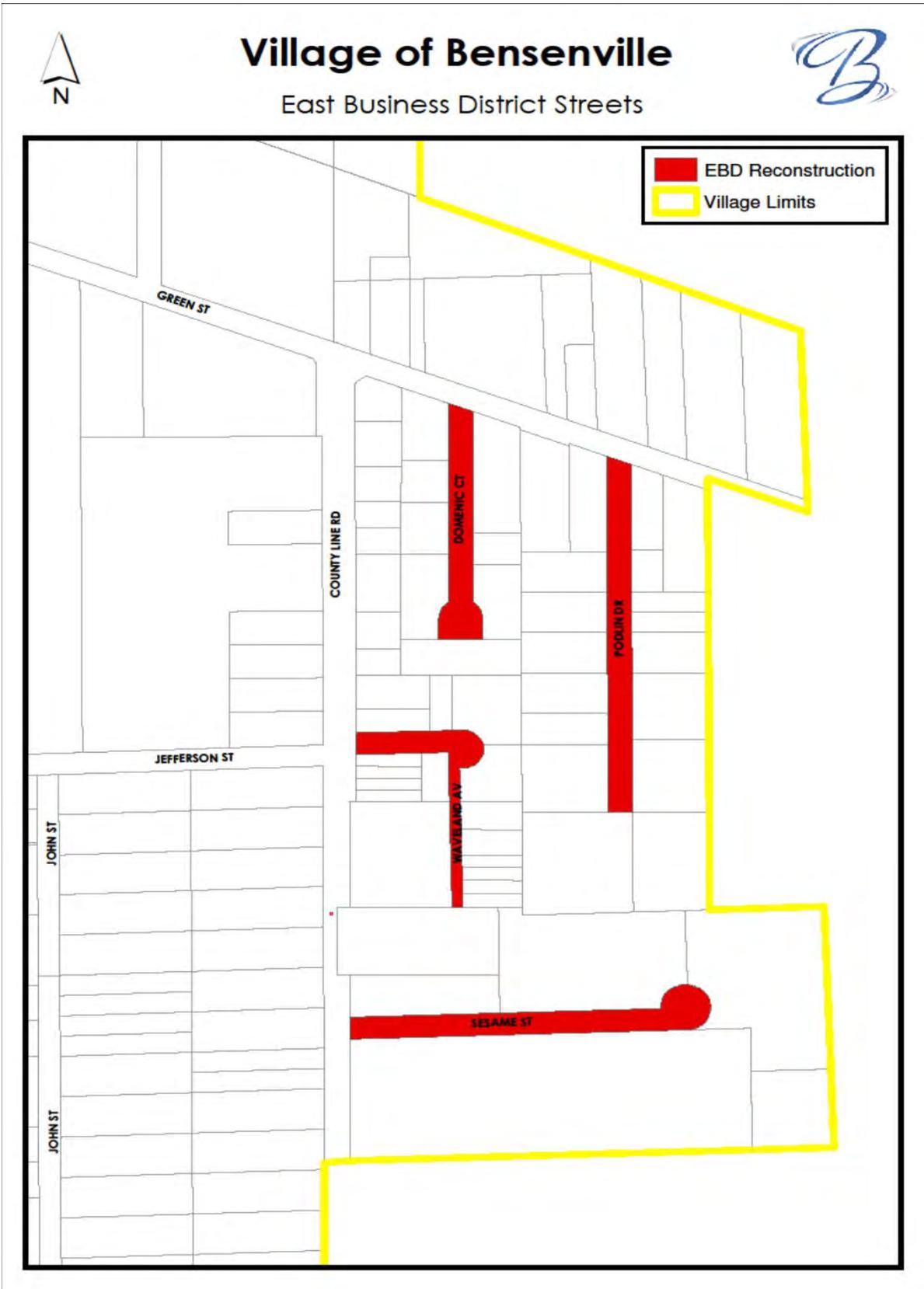
## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Brookwood / Marshall LAPP						
<b>Project #</b>							
<b>Account #</b>	31080810-596000						
<b>Location</b>	Brookwood and Marshall						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	20 Years						
<b>CY 13 Total Cost: \$0</b>							
Description							
LAPP project sponsored by DMMC for the pavement restoration (mill and overlay) of Brookwood (Rte 83 to Marshall) and Marshall (Brookwood to Irving Park Road). Project will include limited curb and gutter removal, limited sidewalk replacement, removal of existing asphalt surface, limited base repair, and new asphalt surface. The project will be funded through the Federal Surface Transportation Program (STP). Federal funding is 70%, Local share is 30%.							
Justification							
To maintain a safe and reliable network of roads for those traveling throughout the Village.							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	-	-	15,000	15,000
Design	-	-	-	-	15,000	-	15,000
Construction	-	-	-	-	-	150,000	150,000
<b>Total Expenditures:</b>	-	-	-	-	15,000	165,000	180,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	-	-	-	-	15,000	33,000	48,000
Grant	-	-	-	-	-	117,000	117,000
<b>Total Revenues:</b>	-	-	-	-	15,000	150,000	165,000
Impact on Operating Budget							
Streets will be funded through the Capital Plan and over time operating budget may see slight decrease due to less maintenance being necessary as the conditions of the roadway improve.							



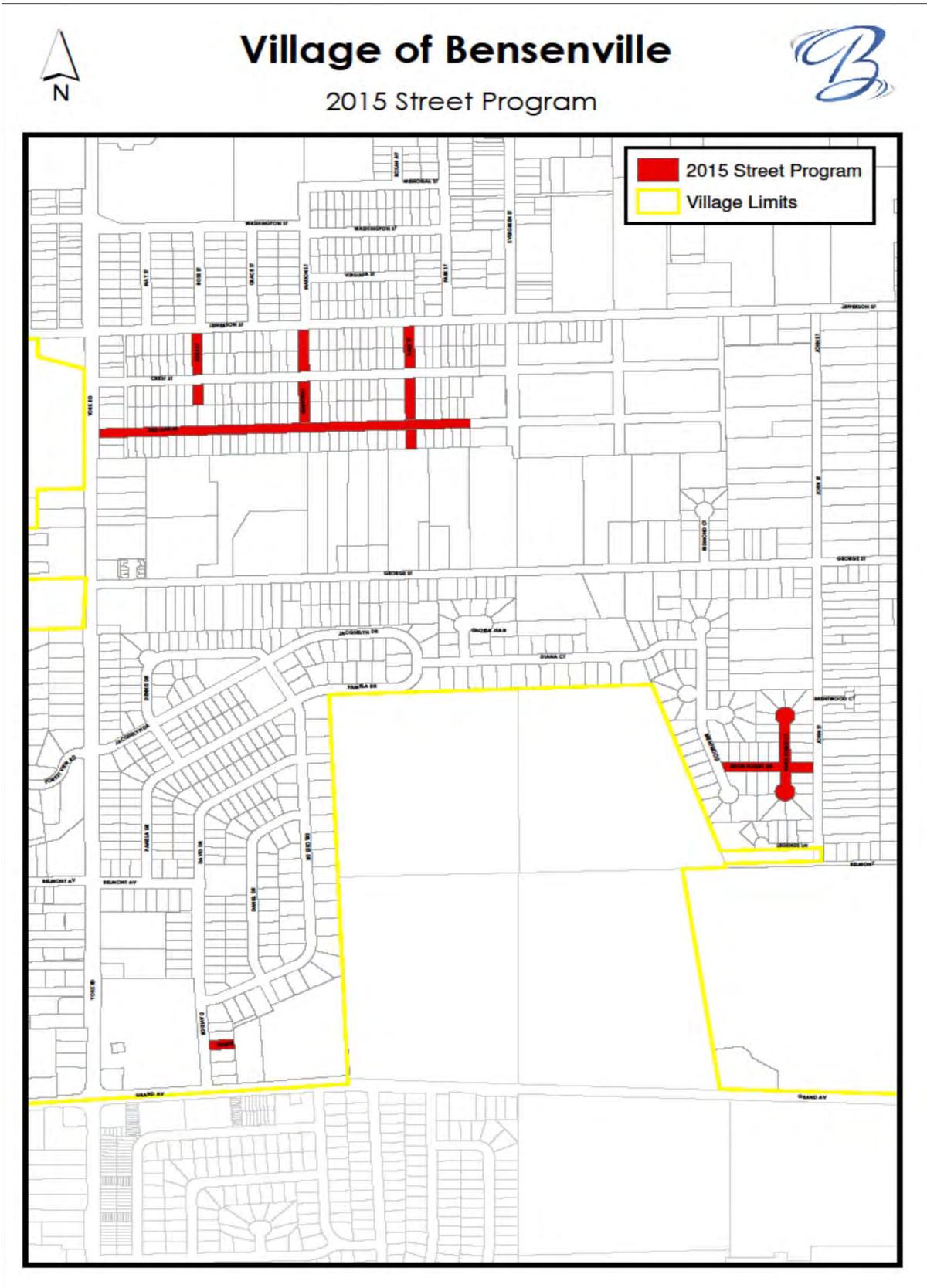
## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b> <b>Project #</b> <b>Account #</b> <b>Location</b> <b>Department</b> <b>Type</b> <b>Useful Life</b>	<b>East Business District Recon. Project - Phase II (Cook Cty.)</b>  <b>31080810-536513</b> <b>Streets east of County Line Road</b> <b>Public Works</b> <b>CIP - Streets &amp; Highways</b> <b>40 Years</b>  <b>CY 13 Total Cost: \$0</b>						
Description							
Roadway, Storm Sewer, Sanitary Sewer, and Watermain work on streets east of County Line Road in our eastern business district. Project is anticipated to include reconstructed roadways (asphalt and concrete will be evaluated), upgraded storm sewer, sanitary sewer rehabilitation and potential watermain replacement. Project is anticipated to be partially funded through an SSA.							
Justification							
To maintain a safe and reliable network of roads for those traveling throughout the Village. To provide the necessary infrastructure to bring our Eastern Business District into the future.							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	-	-	-	-
Design	-	-	-	-	-	-	-
Construction	-	-	-	-	-	3,000,000	3,000,000
Total Expenditures:	-	-	-	-	-	3,000,000	3,000,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
Unfunded	-	-	-	-	-	3,000,000	3,000,000
Utility Operating	-	-	-	-	-	-	-
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	-	-	-	3,000,000	3,000,000
Impact on Operating Budget							
New streets will likely see reduced maintenance in the short term. Upgraded watermain and sanitary sewer lining should reduce maintenance on our utility systems.							



## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	2015 Street Program						
<b>Project #</b>							
<b>Account #</b>	31080810-536513						
<b>Location</b>	Various Streets						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	20 Years						
<b>CY 13 Total Cost: \$0</b>							
Description							
2015 Street Program has been identified based upon our 2010 Pavement Analysis Report. See attached map.							
Justification							
To maintain a safe and reliable network of roads for those traveling throughout the Village.							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	98,483	-	-	98,483
Design	-	-	49,241	-	-	-	49,241
Construction	-	-	-	1,083,309	-	-	1,083,309
<b>Total Expenditures:</b>	<u>-</u>	<u>-</u>	<u>49,241</u>	<u>1,181,792</u>	<u>-</u>	<u>-</u>	<u>1,231,033</u>
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	-	-	49,241	1,181,792	-	-	1,231,033
G.O. Bonds	-	-	-	-	-	-	-
<b>Total Revenues:</b>	<u>-</u>	<u>-</u>	<u>49,241</u>	<u>1,181,792</u>	<u>-</u>	<u>-</u>	<u>1,231,033</u>
Impact on Operating Budget							
New streets will likely see reduced maintenance in the short term.							



## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	2016 Street Program						
<b>Project #</b>							
<b>Account #</b>	31080810-536513						
<b>Location</b>	Various Streets						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	20 Years						
<b>CY 13 Total Cost: \$0</b>							
Description							
2016 Street Program has been identified based upon our 2010 Pavement Analysis Report. See attached map.							
Justification							
To maintain a safe and reliable network of roads for those traveling throughout the Village.							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	-	91,715	-	91,715
Design	-	-	-	45,857	-	-	45,857
Construction	-	-	-	-	1,008,862	-	1,008,862
<b>Total Expenditures:</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>45,857</u>	<u>1,100,577</u>	<u>-</u>	<u>1,146,434</u>
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	-	-	-	45,857	1,100,577	-	1,146,434
G.O. Bonds	-	-	-	-	-	-	-
<b>Total Revenues:</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>45,857</u>	<u>1,100,577</u>	<u>-</u>	<u>1,146,434</u>
Impact on Operating Budget							
New streets will likely see reduced maintenance in the short term.							



# Village of Bensenville

## 2016 Street Program

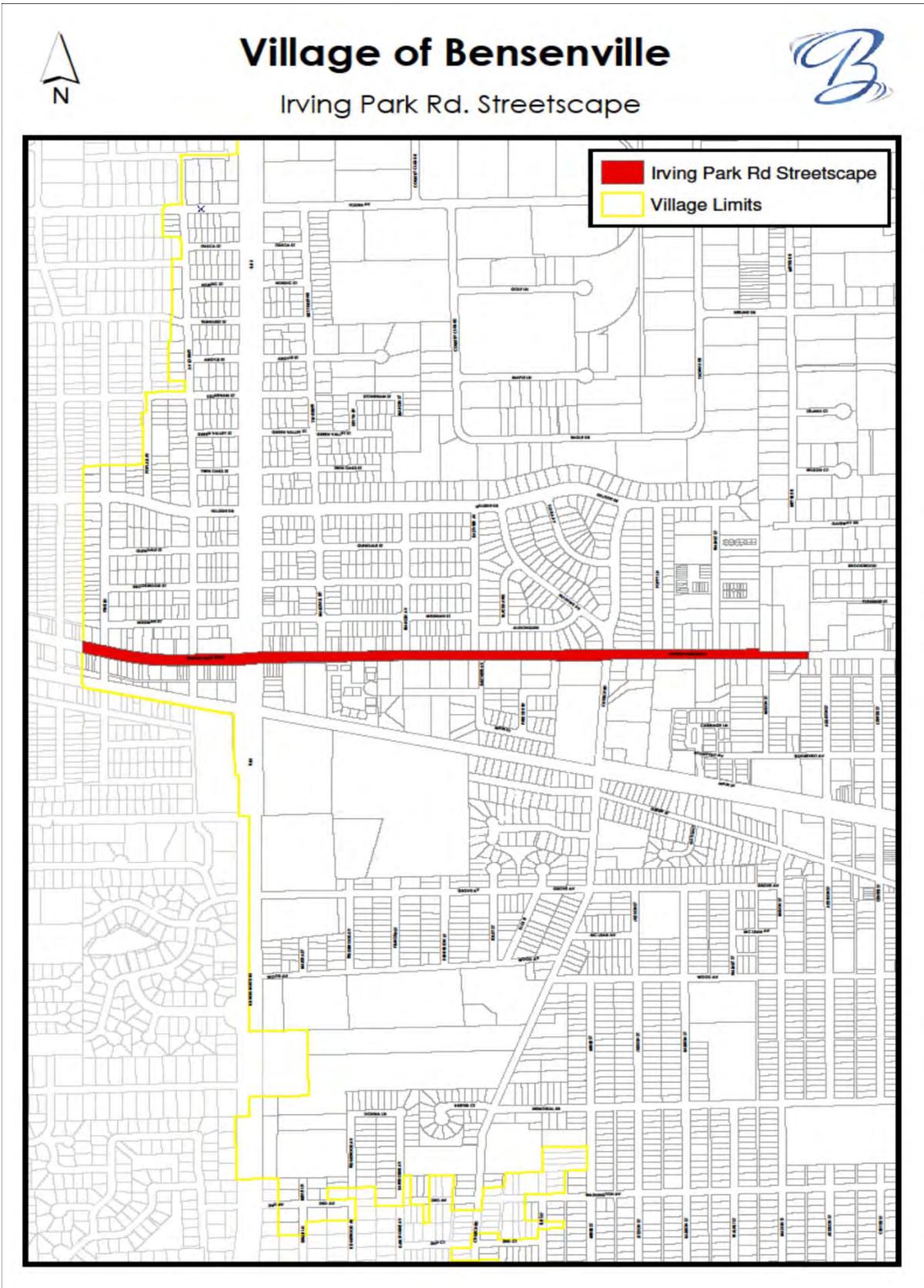


## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	2017 Street Program						
<b>Project #</b>							
<b>Account #</b>	31080810-536513						
<b>Location</b>	Various Streets						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	20 Years						
<b>CY 13 Total Cost: \$0</b>							
Description							
2017 Street Program will be developed based on need and updates to the Pavement Condition Report. Streets TBD.							
Justification							
To maintain a safe and reliable network of roads for those traveling throughout the Village.							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	-	-	82,500	82,500
Design	-	-	-	-	50,000	-	50,000
Construction	-	-	-	-	-	1,017,500	1,017,500
<b>Total Expenditures:</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>1,100,000</u>	<u>1,150,000</u>
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	-	-	-	-	50,000	1,100,000	1,150,000
G.O. Bonds	-	-	-	-	-	-	-
<b>Total Revenues:</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>1,100,000</u>	<u>1,150,000</u>
Impact on Operating Budget							
New streets will likely see reduced maintenance in the short term.							

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Irving Park Road Streetscape						
<b>Project #</b>							
<b>Account #</b>	31080810-596000						
<b>Location</b>	Irving Park Road (B'ville Ditch to west village limits)						
<b>Department</b>	Public Works						
<b>Type</b>	CIP - Streets & Highways						
<b>Useful Life</b>	20 years						
<b>CY 13 Total Cost: \$0</b>							
Description							
Includes the design and development of streetscape standards and plans and construction for the Irving Park Road Corridor west of the Grade Separation Project.							
Justification							
To act upon our new Comprehensive Development Plan. To provide an attractive corridor that will attract quality businesses and customers that will ultimately boost economy and tax dollars in Bensenville.							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Proj. Mgmt	-	-	-	-	-	-	-
Design	-	-	-	-	-	-	-
Construction	-	-	-	1,000,000	-	-	1,000,000
Total Expenditures:	-	-	-	1,000,000	-	-	1,000,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Fund Balance	-	-	-	-	-	-	-
Unfunded	-	-	-	1,000,000	-	-	1,000,000
Total Revenues:	-	-	-	1,000,000	-	-	1,000,000
Impact on Operating Budget							
This project may ultimately increase maintenance responsibilities in the downtown area.							



## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Sidewalk Replacment Program						
<b>Project #</b>							
<b>Account #</b>	31080820-596000						
<b>Location</b>	Various Village Locations						
<b>Department</b>	Public Works						
<b>Type</b>	Infrastructure						
<b>Useful Life</b>	20-40 Years						
<b>CY 13 Total Cost: \$50,000.00</b>							
Description							
<p>This program will includes wholesale replacement of sidewalk squares that are trip hazards or are extremely deteriorated. An area of the Village will be selected for improvements while at the same time we will offer the 50/50 program to those residents and businesses who wish to make improvements immediately.</p>							
Justification							
<p>This program allows for improvements to Village sidewalks that will make them more aesthetically pleasing as well as remove safety hazards.</p>							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Sidewalk Replacement	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Total Expenditures:	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>300,000</u>
Revenues	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	50,000	50,000	50,000	50,000	50,000	50,000	300,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>300,000</u>
Impact on Operating Budget							
<p>Sidewalk will be funded through the Capital Plan and not directly affect the operating budget, however reducing trip hazards will limit our liability exposure.</p>							

### Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	<b>Bikepath Initiative</b>							
<b>Project #</b>								
<b>Account #</b>	<b>31080820-596000</b>							
<b>Location</b>	<b>Various Village Locations</b>							
<b>Department</b>	<b>Public Works</b>							
<b>Type</b>	<b>Infrastructure</b>							
<b>Useful Life</b>	<b>20 - 40 Years</b>							
<b>CY 13 Total Cost: \$15,000.00</b>								
Description								
<p>This initiative includes an outside analysis of best locations within the Village where bikepaths can be constructed for maximum benefit to Village residents.</p>								
Justification								
<p>This bikepath initiative will help reduce congestion on roadways and promote a healthy lifestyle.</p>								
Capital Expenditures		Prior	2013	2014	2015	2016	2017	Total
Bikepath Initiative		-	15,000	-	-	-	-	15,000
Total Expenditures:		-	15,000	-	-	-	-	15,000
Revenues		Prior	2013	2014	2015	2016	2017	Total
CIP Operating		-	15,000	-	-	-	-	15,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		-	15,000	-	-	-	-	15,000
Impact on Operating Budget								
<p>Bikepaths will be funded through the Capital Plan and not directly affect the operating budget, however reducing trip hazards will limit our liability exposure.</p>								

### Village of Bensenville Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	Jefferson Street Sidewalk							
<b>Project #</b>								
<b>Account #</b>	31080820-596000							
<b>Location</b>	Jefferson St. Sidewalk (York Rd. to Route 83)							
<b>Department</b>	Public Works							
<b>Type</b>	Infrastructure							
<b>Useful Life</b>	20-40 Years							
<b>CY 13 Total Cost: \$0</b>								
Description								
<p>This installation of new sidewalk is currently planned for 2014-2015 installation, a grant award through the Illinois Transportation Enhancement Project (ITEP) grant program would cover 80% of the project cost.</p>								
Justification								
<p>New sidewalk continues to be needed along Jefferson Street as it remains a frequently used corridor for pedestrians and motorists</p>								
Capital Expenditures		Prior	2013	2014	2015	2016	2017	Total
Sidewalk Replacement		-	-	212,000	620,000	-	-	832,000
Total Expenditures:		-	-	212,000	620,000	-	-	832,000
Revenues		Prior	2013	2014	2015	2016	2017	Total
CIP Operating		-	-	167,000	-	-	-	167,000
Grant		-	-	45,000	620,000	-	-	665,000
Total Revenues:		-	-	212,000	620,000	-	-	832,000
Impact on Operating Budget								
<p>This sidewalk will be funded through the Capital Plan and not directly affect the operating budget.</p>								



## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
Title	PW Streets/Forestry - Wacker Roller						
Project #							
Account #	31080800-595000						
Location	Public Works						
Department	Public Works						
Type	Vehicles/Equipment						
Useful Life	Large Vehicles/ Equipment: 10-12 Years						
<b>CY 13 Total Cost: \$20,000.00</b>							
Description							
2013 Wacker double drum roller (\$20,000) , replaces 1984 Wacker roller							
Justification							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							
Capital Expenditures							
	Prior	2012	2013	2014	2015	2016	Total
2013 Wacker Roller	-	-	20,000	-	-	-	20,000
Total Expenditures:	-	-	20,000	-	-	-	20,000
Revenues							
	Prior	2012	2013	2014	2015	2016	Total
CIP Operating	-	-	20,000	-	-	-	20,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	20,000	-	-	-	20,000
Impact on Operating Budget							
Vehicles will be funded through the Capital Plan and will have a positive affect on the operating budget as maintenance costs will decrease.							

Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	PW Utilities - Concrete Saw with trailer							
<b>Project #</b>								
<b>Account #</b>	31080800-595000							
<b>Location</b>	Public Works							
<b>Department</b>	Public Works							
<b>Type</b>	Vehicles/Equipment							
<b>Useful Life</b>	Large Vehicles/ Equipment: 10-12 Years							
<b>CY 13 Total Cost: \$40,000.00</b>								
Description								
2013 Husquvarna FS4400 D 36" Saw (\$40,000) , replaces 1970s Target Saw								
Justification								
Current saw is passed its useful life and has had numerous repairs in order to keep it operational.								
Capital Expenditures		Prior	2012	2013	2014	2015	2016	Total
2013 Husquvarna FS4400 D		-	-	40,000	-	-	-	40,000
Total Expenditures:		-	-	40,000	-	-	-	40,000
Revenues		Prior	2012	2013	2014	2015	2016	Total
CIP Operating		-	-	40,000	-	-	-	40,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		-	-	40,000	-	-	-	40,000
Impact on Operating Budget								
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.								

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	PW Buildings- Jacobsen Mower						
<b>Project #</b>							
<b>Account #</b>	31080800-595000						
<b>Location</b>	Public Works						
<b>Department</b>	Public Works						
<b>Type</b>	Vehicles/Equipment						
<b>Useful Life</b>	Large Vehicles/ Equipment: 10-12 Years						
<b>CY 13 Total Cost: \$40,000.00</b>							
Description							
2013 Jacobsen Mower (\$40,000) , replaces 1990 Jacobsen Mower							
Justification							
To provide for replacement of vehicles & equipment that will be at or exceeding useful life.							
Capital Expenditures	Prior	2012	2013	2014	2015	2016	Total
2013 Jacobsen Mower	-	-	40,000	-	-	-	40,000
Total Expenditures:	-	-	40,000	-	-	-	40,000
Revenues	Prior	2012	2013	2014	2015	2016	Total
CIP Operating	-	-	40,000	-	-	-	40,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	40,000	-	-	-	40,000
Impact on Operating Budget							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	PW Buildings- Ferris Mower						
<b>Project #</b>							
<b>Account #</b>	31080800-595000						
<b>Location</b>	Public Works						
<b>Department</b>	Public Works						
<b>Type</b>	Vehicles/Equipment						
<b>Useful Life</b>	Equipment: 10-12 Years						
<b>CY 13 Total Cost: \$13,000.00</b>							
Description							
2013 Ferris Mower (\$13,000) , replaces 1997 Ferris Mower							
Justification							
To provide for replacement of vehicles & equipment that will be at or exceeding useful life.							
Capital Expenditures	Prior	2012	2013	2014	2015	2016	Total
2013 Ferris Mower	-	-	20,000	-	-	-	20,000
Total Expenditures:	-	-	20,000	-	-	-	20,000
Revenues	Prior	2012	2013	2014	2015	2016	Total
CIP Operating	-	-	20,000	-	-	-	20,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	20,000	-	-	-	20,000
Impact on Operating Budget							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Police- Computers (15)						
<b>Project #</b>							
<b>Account #</b>	31080800-595000						
<b>Location</b>	Police						
<b>Department</b>	Police						
<b>Type</b>	Vehicles/Equipment						
<b>Useful Life</b>							
	<b>CY 13 Total Cost: \$25,000.00</b>						
Description							
10 Police Car Computers, (\$25,000)							
Justification							
Upgrading existing computers							
Capital Expenditures	Prior	2012	2013	2014	2015	2016	Total
Police Cameras	-	-	25,000	-	-	-	25,000
Total Expenditures:	-	-	25,000	-	-	-	25,000
Revenues	Prior	2012	2013	2014	2015	2016	Total
CIP Operating	-	-	25,000	-	-	-	25,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	25,000	-	-	-	25,000
Impact on Operating Budget							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							

### Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Police- Cameras (10)						
<b>Project #</b>							
<b>Account #</b>	31080800-595000						
<b>Location</b>	Police						
<b>Department</b>	Police						
<b>Type</b>	Vehicles/Equipment						
<b>Useful Life</b>							
<b>CY 13 Total Cost: \$80,000.00</b>							
Description							
15 Police Car Cameras, (\$80,000)							
Justification							
Police Vehicles currently do not have cameras.							
Capital Expenditures	Prior	2012	2013	2014	2015	2016	Total
Police Cameras	-	-	80,000	-	-	-	80,000
Total Expenditures:	-	-	80,000	-	-	-	80,000
Revenues	Prior	2012	2013	2014	2015	2016	Total
CIP Operating	-	-	80,000	-	-	-	80,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	80,000	-	-	-	80,000
Impact on Operating Budget							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							

### Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	PW - Ford F450 Ext. Cab						
<b>Project #</b>							
<b>Account #</b>	31080800-595000						
<b>Location</b>	Public Works						
<b>Department</b>	Public Works						
<b>Type</b>	Vehicles/Equipment						
<b>Useful Life</b>	Small Vehicles: 8-10 Years						
<b>CY 13 Total Cost: \$55,000</b>							
Description							
2013 Ford F450 Extended Cab Pickup Truck (\$55,000)							
Justification							
Replaces a 1996 pickup truck within the Public Works Department							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
2013 Ford F450 Ext. Cab	-	55,000	-	-	-	-	55,000
Total Expenditures:	-	55,000	-	-	-	-	55,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
Fleet Sinking Fund	-	55,000	-	-	-	-	55,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	55,000	-	-	-	-	55,000
Impact on Operating Budget							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	PW - Ford F550 42' Aerial Lift Truck						
<b>Project #</b>							
<b>Account #</b>	31080800-595000						
<b>Location</b>	Public Works						
<b>Department</b>	Public Works						
<b>Type</b>	Vehicles/Equipment						
<b>Useful Life</b>	Large Vehicles/ Equipment: 10-12 Years						
<b>CY 13 Total Cost: \$90,000</b>							
Description							
2013 Ford F550 42' Aerial Lift Truck (\$95,000), replaces 2004 28' Bucket Truck							
Justification							
Provides an aerial lift truck with expanded capabilities, replacing the smaller aerial lift truck							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
2012 International Dump	-	90,000	-	-	-	-	90,000
Total Expenditures:	-	90,000	-	-	-	-	90,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
Fleet Sinking Fund	-	90,000	-	-	-	-	90,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	90,000	-	-	-	-	90,000
Impact on Operating Budget							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b> <b>Project #</b> <b>Account #</b> <b>Location</b> <b>Department</b> <b>Type</b> <b>Useful Life</b>	<b>PW - Dodge Sprinter Service Body Van</b>  <b>31080800-595000</b> <b>Public Works</b> <b>Public Works</b> <b>Vehicles/Equipment</b> <b>Small Vehicles: 8-10 Years</b>  <b>CY 13 Total Cost: \$55,000</b>						
Description							
2013 Dodge Sprinter Service Body Van (\$55,000)							
Justification							
Replaces a 1997 Van within the Public Works Utility Division							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
2013 Dodge Sprinter	-	55,000	-	-	-	-	55,000
Total Expenditures:	-	55,000	-	-	-	-	55,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
Fleet Sinking Fund	-	55,000	-	-	-	-	55,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	55,000	-	-	-	-	55,000
Impact on Operating Budget							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							

### Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
Title	PW Streets/Forestry- 2013 Vermeer 1800XL Chipper						
Project #							
Account #	31080800-595000						
Location	Public Works						
Department	Public Works						
Type	Vehicles/Equipment						
Useful Life	Large Vehicles/ Equipment: 10-12 Years						
	<b>CY 13 Total Cost: \$88,000.00</b>						
Description							
2013 Vermeer Chipper 1800xl (\$88,000) , replaces 1999 Vermeer Chipper							
Justification							
To provide for replacement of vehicles & equipment that will be at or exceeding useful life. Chipper has begun to lose it's effectiveness as it ages as well as increased usage to a large amount of Ash tree removals.							
Capital Expenditures	Prior	2012	2013	2014	2015	2016	Total
2013 Vermeer Chipper	-	-	88,000	-	-	-	88,000
Total Expenditures:	-	-	88,000	-	-	-	88,000
Revenues	Prior	2012	2013	2014	2015	2016	Total
Fleet Sinking Fund	-	-	88,000	-	-	-	88,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	88,000	-	-	-	88,000
Impact on Operating Budget							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							

### Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Police - Ford Taurus (2)						
<b>Project #</b>							
<b>Account #</b>	31080800-595000						
<b>Location</b>	Police Department						
<b>Department</b>	Police						
<b>Type</b>	Vehicles						
<b>Useful Life</b>	3-7 Years Depending on Mileage						
<b>CY 13 Total Cost: \$80,000</b>							
Description							
2013 Ford Taurus Police Interceptor with accessories & computer , replaces Ford Crown Vic (\$40,000)							
2013 Ford Taurus Police Interceptor with accessories & computer , replaces Ford Crown Vic (\$40,000)							
Justification							
To provide for replacement of vehicles & equipment that will be at or exceeding useful life. All vehicles being replaced have exceeded 100,000 Miles							
Capital Expenditures							
	Prior	2012	2013	2014	2015	2016	Total
2013 Ford Taurus	-	-	80,000	-	-	-	80,000
Total Expenditures:	-	-	80,000	-	-	-	80,000
Revenues							
	Prior	2012	2013	2014	2015	2016	Total
Fleet Sinking Fund	-	-	80,000	-	-	-	80,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	80,000	-	-	-	80,000
Impact on Operating Budget							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							

Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Police -Ford Fusion						
<b>Project #</b>							
<b>Account #</b>	31080800-595000						
<b>Location</b>	Police Department						
<b>Department</b>	Police						
<b>Type</b>	Vehicles						
<b>Useful Life</b>	3-7 Years Depending on Mileage						
<b>CY 13 Total Cost: \$25,000</b>							
Description							
2013 Ford Fusion with accessories & computer (\$25,000)							
Justification							
To provide for replacement of vehicles & equipment that will be at or exceeding useful life.							
Capital Expenditures							
	Prior	2012	2013	2014	2015	2016	Total
2013 Ford Fusion	-	-	25,000	-	-	-	25,000
Total Expenditures:	-	-	25,000	-	-	-	25,000
Revenues							
	Prior	2012	2013	2014	2015	2016	Total
Fleet Sinking Fund	-	-	25,000	-	-	-	25,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	25,000	-	-	-	25,000
Impact on Operating Budget							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b> Police -Ford Police Van <b>Project #</b> <b>Account #</b> 31080800-595000 <b>Location</b> Police Department <b>Departme</b> Police <b>Type</b> Vehicles <b>Useful Life</b> 3-7 Years Depending on Mileage  <p style="text-align: center;"><b>CY 13 Total Cost: \$25,000</b></p>							
Description							
2013 Ford Van with accessories & Computer (\$25,000)							
Justification							
To provide for replacement of vehicles & equipment that will be at or exceeding useful life. All vehicles being replaced have exceeded 100,000 Miles							
Capital Expenditures	Prior	2012	2013	2014	2015	2016	Total
2013 Ford Van	-	-	25,000	-	-	-	25,000
Total Expenditures:	-	-	25,000	-	-	-	25,000
Revenues	Prior	2012	2013	2014	2015	2016	Total
Fleet Sinking Fund	-	-	25,000	-	-	-	25,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	25,000	-	-	-	25,000
Impact on Operating Budget							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b> <b>Project #</b> <b>Account #</b> <b>Location</b> <b>Department</b> <b>Type</b> <b>Useful Life</b>	<b>CED- Ford Fusion Hybrid</b>  <b>31080800-595000</b> <b>Village Hall</b> <b>Community &amp; Economic Development</b> <b>Vehicles</b> <b>10-12 Years</b>		<p style="text-align: center;"><b>CY 13 Total Cost: \$25,000</b></p>				
Description							
2013 Ford Fusion Hybrid (\$28,000)							
Justification							
To provide for replacement of vehicles & equipment that will be at or exceeding useful life.							
Capital Expenditures							
	Prior	2012	2013	2014	2015	2016	Total
2013 Ford Fusion Hybrid	-	-	28,000	-	-	-	28,000
Total Expenditures:	-	-	28,000	-	-	-	28,000
Revenues							
	Prior	2012	2013	2014	2015	2016	Total
Fleet Sinking Fund	-	-	28,000	-	-	-	28,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	28,000	-	-	-	28,000
Impact on Operating Budget							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
Title	Recreation- Cushman Vehicles						
Project #							
Account #	31080800-595000						
Location	Redmond						
Department	Recreation						
Type	Vehicles/Equipment						
Useful Life	15 Years						
<b>CY 13 Total Cost: \$8,000</b>							
Description							
3 Cushman cart vehicles for Redmond Recreational Complex							
Justification							
Needed for replacement of aging cart vehicles at the Redmond Recreational Complex							
Capital Expenditures							
	Prior	2012	2013	2014	2015	2016	Total
1 Cart	-	-	8,000	-	-	-	8,000
Total Expenditures:	-	-	8,000	-	-	-	8,000
Revenues							
	Prior	2012	2013	2014	2015	2016	Total
Fleet Sinking Fund	-	-	8,000	-	-	-	8,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	8,000	-	-	-	8,000
Impact on Operating Budget							
Vehicles will be funded through the Fleet sinking fund and will have a positive affect on the operating budget as maintenance costs will decrease.							

### Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Vehicle Leases						
<b>Project #</b>							
<b>Account #</b>	31080800-595000						
<b>Location</b>	Various						
<b>Department</b>	Various						
<b>Type</b>	Vehicles						
<b>Useful Life</b>	3-7 Years Depending on Mileage						
<b>13 Total Cost: \$127,5</b>							
Description							
Vehicle Leases - Police - 7 Squads							
Vehicle Leases - Public Works - 4 F250 and 3 F550, 2 International Dump Trucks							
Justification							
to provide payment of leased vehicles purchased in the past.							
Capital Expenditures	Prior	2013	2014	2015	2016	Total	
PD Leases	-	32,620	1,875			34,495	
PW Leases	-	94,900	94,900	44,270	33,057	267,127	
Total Expenditures:	-	<u>127,520</u>	<u>96,775</u>	<u>44,270</u>	<u>33,057</u>	<u>301,622</u>	
Fleet Sinking Fund	-	2,013	2,014	2,015	2,016	Total	
Utility Fund	-	44,340	44,340	29,149	23,140	140,969	
Fleet Sinking Fund	-	83,180	52,435	15,121	9,917	160,653	
Total Revenues:	-	<u>127,520</u>	<u>96,775</u>	<u>44,270</u>	<u>33,057</u>	<u>301,622</u>	
Impact on Operating Budget							
Vehicles will be funded through the Capital Plan and will have a positive affect on the operating budget as maintenance costs will decrease.							

### Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	VoIP System Upgrade							
<b>Project #</b>								
<b>Account #</b>	31080800-591000							
<b>Location</b>	Various Village Facilities							
<b>Department</b>	IT							
<b>Type</b>	Building							
<b>CY 13 Total Cost: \$190,000</b>								
Description								
VoIP system upgrade at Village facilities (\$190,000)								
Justification								
<p>This is a replacement of most of the network infrastructure hardware needed to run a Voice over Internet Protocol (VoIP) phone system. Village's current phone system is approximately 10 years old and is in need of an upgrade. Monthly downtime occurs at Public Works and Edge facilities. Maintenance on current system is continuous and requires an annual budget of approximately \$25,000 with a hardware refresh every few years of around \$15,000. A VoIP system will require new network equipment to support the increased traffic and increased number of devices. The phone system is a complete replacement. Hardware for the phone system is \$130,000. Installation services of approximately \$30,000. Network infrastructure equipment is \$30,000</p>								
Capital Expenditures		Prior	2013	2014	2015	2016	2017	Total
VoIP		-	190,000	-	-	-	-	190,000
Total Expenditures:		-	190,000	-	-	-	-	190,000
Revenues		Prior	2013	2014	2015	2016	2017	Total
CIP Carryover		-	190,000	-	-	-	-	190,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		-	190,000	-	-	-	-	190,000
Impact on Operating Budget								

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	Security System Replacement							
<b>Project #</b>								
<b>Account #</b>	31080800-591000							
<b>Location</b>	Various Village Locations							
<b>Department</b>	IT							
<b>Type</b>								
<b>Useful Life</b>	10 Years							
<b>CY 13 Total Cost: \$150,000</b>								
Description								
<p>A security system and new cameras are needed at Village Hall, Public Works and Ice Arenas. This budget includes all new cameras and DVRs as well as access through security doors for Village Hall and new doors at PW. This budget assumes the maximum amount that would be needed to replace current systems as well as new camera coverage areas to protect Village assets. Total cameras would increase from 14 (half are broken) to over 40 cameras. This also includes a new ID card server and printer for identification badges.</p>								
Justification								
<p>Current cameras are not operating or not used with a DVR leaving the Village vulnerable should the need arise for video evidence. Current door security at Village Hall is not operating correctly. Doors often times stay locked or unlocked at incorrect times. This budget assumes the maximum amount that would be needed to replace current systems as well as new camera coverage areas to protect Village assets. Minimally a new security system is needed at Village Hall for approximately \$40,000.</p>								
Capital Expenditures		Prior	2013	2014	2015	2016	2017	Total
Security System		-	150,000	-	-	-	-	150,000
Total Expenditures:		-	150,000	-	-	-	-	150,000
Revenues		Prior	2013	2014	2015	2016	2017	Total
CIP Carryforward		-	150,000	-	-	-	-	150,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		-	150,000	-	-	-	-	150,000
Impact on Operating Budget								
Annual maintenance and support of approximately \$5,000								

Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	Comcast Fiber Installation							
<b>Project #</b>								
<b>Account #</b>	31080800-591000							
<b>Location</b>								
<b>Department</b>								
<b>Type</b>								
<b>CY 13 Total Cost: \$18,000</b>								
Description								
Comcast Fiber Installation(\$18,000)								
Justification								
Capital Expenditures		Prior	2013	2014	2015	2016	2017	Total
Fiber Installation		-	18,000	-	-	-	-	18,000
Total Expenditures:		-	18,000	-	-	-	-	18,000
Revenues		Prior	2013	2014	2015	2016	2017	Total
CIP Operating		-	18,000	-	-	-	-	18,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		-	18,000	-	-	-	-	18,000
Impact on Operating Budget								
Proposed facility items would be funded by the Capital Plan and would not have an impact on the operating budget.								

Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	Two Digital Projectors							
<b>Project #</b>								
<b>Account #</b>	31080800-591000							
<b>Location</b>	Theater							
<b>Department</b>								
<b>Type</b>								
<b>CY 13 Total Cost: \$120,000</b>								
Description								
Comcast Fiber Installation(\$18,000)								
Justification								
Capital Expenditures		Prior	2013	2014	2015	2016	2017	Total
Digital Projectors		-	120,000	-	-	-	-	120,000
Total Expenditures:		-	120,000	-	-	-	-	120,000
Revenues		Prior	2013	2014	2015	2016	2017	Total
CIP Fund Balance		-	120,000	-	-	-	-	120,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		-	120,000	-	-	-	-	120,000
Impact on Operating Budget								
Proposed facility items would be funded by the Capital Plan and would not have an impact on the operating budget.								

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b> <b>Project #</b> <b>Account #</b> <b>Location</b> <b>Department</b> <b>Type</b>	<b>Police Station - Phase II</b>  <b>31080800-591000</b> <b>Police</b> <b>Police</b> <b>Building</b>	<b>CY 13 Total Cost: \$3,000,000</b>					
Description							
New Police Station Phase II Design (\$3,000,000)							
Justification							
The existing Police Station is nearing the end of its useful life. A needs analysis was performed in 2012 which identified the size and scope of a new police station. The next step is the design of the facility which will be performed in 2013.							
Capital Expenditures							
	<b>Prior</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Total</b>
Police Station - Phase II	-	3,000,000	12,000,000	-	-	-	15,000,000
Total Expenditures:	-	3,000,000	12,000,000	-	-	-	15,000,000
Revenues							
	<b>Prior</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Total</b>
Sales Tax	-	-	-	-	-	-	-
G.O. Bonds	-	3,000,000	12,000,000	-	-	-	15,000,000
Total Revenues:	-	3,000,000	12,000,000	-	-	-	15,000,000
Impact on Operating Budget							
Proposed facility items would be funded by the Capital Plan and would not have an impact on the operating budget.							



## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	Aquatic Center - Humidity Analysis							
<b>Project #</b>								
<b>Account #</b>	31080800-591000							
<b>Location</b>	Aquatic Center							
<b>Department</b>	Recreation							
<b>Type</b>	Building							
<b>CY 13 Total Cost: \$25,000</b>								
Description								
Aquatic Center Humidity analysis (\$25,000)								
Justification								
<p>The Aquatic Center has been struggling with temperature control as it relates to a cold ice arena connected to a warm swimming pool. This combination has resulted in a humidity issue and potential for long term remediation. An analysis of the building construction and recommendations on potential solutions is needed to move forward and avoid more expensive repairs in the future.</p>								
Capital Expenditures		Prior	2013	2014	2015	2016	2017	Total
Aquatic Center - Humidity		-	25,000	-	-	-	-	25,000
Total Expenditures:		-	25,000	-	-	-	-	25,000
Revenues		Prior	2013	2014	2015	2016	2017	Total
CIP Carryover		-	25,000	-	-	-	-	25,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		-	25,000	-	-	-	-	25,000
Impact on Operating Budget								
Proposed facility items would be funded by the Capital Plan and would not have an impact on the operating budget.								

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Village Community Event Sign						
<b>Project #</b>							
<b>Account #</b>	31080800-591000						
<b>Location</b>	York/Grand & Town Center						
<b>Department</b>	Public Works						
<b>Type</b>	Building						
<b>CY 13 Total Cost: \$75,000</b>							
Description							
Village Community Events Signs (\$75,000)							
Justification							
Electronic Message Boards to promote community events within Bensenville. The signs would replace existing manual message boards. Brings the Village into the 21st Century.							
Capital Expenditures							
	Prior	2013	2014	2015	2016	2017	Total
Events Signage	-	75,000	-	-	-	-	75,000
Total Expenditures:	-	75,000	-	-	-	-	75,000
Revenues							
	Prior	2013	2014	2015	2016	2017	Total
CIP Carryover	-	75,000	-	-	-	-	75,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	75,000	-	-	-	-	75,000
Impact on Operating Budget							
Proposed message board would eliminate the need to manually change the messages in the field each week.							

### Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Metra Building Enhancements						
<b>Project #</b>							
<b>Account #</b>	31080800-591000						
<b>Location</b>	Public Works Facility						
<b>Department</b>	Public Works						
<b>Type</b>	Building						
<b>CY 13 Total Cost: \$30,000</b>							
Description							
Metra Building Enhancements (\$30,000)							
Justification							
The Metra building is in need of repair to the façade, windows and roof. The interior of the building has a need for new flooring and benches.							
Capital Expenditures							
	Prior	2013	2014	2015	2016	2017	Total
Metra Building	-	30,000	-	-	-	-	30,000
Total Expenditures:	-	30,000	-	-	-	-	30,000
Revenues							
	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	-	30,000	-	-	-	-	30,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	-	-	-	-	30,000
Impact on Operating Budget							
Proposed facility items would be funded by the Capital Plan and would not have an impact on the operating budget.							

### Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	Village Wayfinding Signs							
<b>Project #</b>								
<b>Account #</b>	31080800-591000							
<b>Location</b>	Various Village Locations							
<b>Department</b>	Public Works							
<b>Type</b>	Building							
<b>CY 13 Total Cost: \$50,000</b>								
Description								
Village Entrance and Way-Finding Signs (\$50,000)								
Justification								
Wayfinding signs will be along major corridors throughout the Village providing motorists with direction to key areas and facilities within the Village.								
Capital Expenditures		Prior	2013	2014	2015	2016	2017	Total
Entrance Signs		-	50,000	-	-	-	-	50,000
Total Expenditures:		-	50,000	-	-	-	-	50,000
Revenues		Prior	2013	2014	2015	2016	2017	Total
CIP Operating		-	50,000	-	-	-	-	50,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		-	50,000	-	-	-	-	50,000
Impact on Operating Budget								
Proposed facility items would be funded by the Capital Plan and would not have an impact on the operating budget.								

### Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	AC Units for Village Buildings						
<b>Project #</b>							
<b>Account #</b>	31080800-591000						
<b>Location</b>	Village Buildings						
<b>Department</b>	Public Works						
<b>Type</b>	Building						
<b>CY 13 Total Cost: \$75,000</b>							
Description							
AC Units for Village Buildings (\$75,000)							
Justification							
The AC units at Village buildings are heavily used and need a regular replacemnt cycle. This budget item will be used to replace AC units as needed for Village buildings							
Capital Expenditures							
	Prior	2013	2014	2015	2016	2017	Total
AC Units	-	75,000	75,000	75,000	75,000	75,000	375,000
Total Expenditures:	-	75,000	75,000	75,000	75,000	75,000	375,000
Revenues							
	Prior	2013	2014	2015	2016	2017	Total
CIP Operating	-	75,000	75,000	75,000	75,000	75,000	375,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	75,000	75,000	75,000	75,000	75,000	375,000
Impact on Operating Budget							
Proposed facility items would be funded by the Capital Plan and would not have an impact on the operating budget.							

Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	Park District Splash Pad							
<b>Project #</b>								
<b>Account #</b>								
<b>Location</b>								
<b>Department</b>								
<b>Type</b>								
<b>CY 13 Total Cost: \$240,000</b>								
Description								
Park District Splash Pad carryover (\$240,000)								
Justification								
Capital Expenditures		Prior	2013	2014	2015	2016	2017	Total
Splash Pad carryover		-	240,000	-	-	-	-	240,000
Total Expenditures:		-	240,000	-	-	-	-	240,000
Revenues		Prior	2013	2014	2015	2016	2017	Total
Tif 12		-	240,000	-	-	-	-	240,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		-	240,000	-	-	-	-	240,000
Impact on Operating Budget								
Proposed facility items would be funded by the Capital Plan and would not have an impact on the operating budget.								

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	Sanitary Sewer Lining							
<b>Project #</b>								
<b>Account #</b>	51080870-596000							
<b>Location</b>	Various Village Locations							
<b>Department</b>	Public Works - Wastewater Treatment							
<b>Type</b>	Wastewater							
<b>CY 13 Total Cost: \$200,000</b>								
Description								
<p>Cured in Place Pipe Lining (CIPP) is the latest technology for upgrading leaking sanitary sewer mains and services. This project would continue a commitment to improve Inflow and Infiltration (I/I) in our sanitary sewer mains that can lead to sanitary sewer backups in homes and increase unnecessary treatment of storm water at our WWTP.</p>								
Justification								
<p>Will improve I/I in our sanitary sewer collection system, reduce unnecessary treatment of storm sewer, and improve structural capacity of our infrastructure to reduce repairs in the future.</p>								
Capital Expenditures		Prior	2013	2014	2015	2016	2017	Total
Sanitary Sewer Lining		-	200,000	200,000	200,000	200,000	200,000	1,000,000
Total Expenditures:		-	200,000	200,000	200,000	200,000	200,000	1,000,000
Revenues		Prior	2013	2014	2015	2016	2017	Total
Utility Operating		-	200,000	200,000	200,000	200,000	200,000	1,000,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		-	200,000	200,000	200,000	200,000	200,000	1,000,000
Impact on Operating Budget								
<p>Work will be funded by the Water and Sewer Fund and will not effect the operating budget.</p>								

Village of Bensenville CY2013 Community Investment Plan

Project Information	Project Snapshot
<p><b>Title</b> Overhead Sewer Program</p> <p><b>Project #</b></p> <p><b>Account #</b> 51080870-596000</p> <p><b>Location</b> Various Village Locations</p> <p><b>Department</b> Public Works - Wastewater Treatment</p> <p><b>Type</b> Wastewater</p> <p style="text-align: center;"><b>CY 13 Total Cost: \$25,000</b></p>	

**Description**

Funds 50/50 cost share program for residents to upgrade home sanitary sewer systems to an overhead sewer system

**Justification**

Provides assistance and incentive for residents to upgrade their plumbing. Helps alleviate sanitary sewer backups.

Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Overhead Sewer Program	-	25,000	25,000	25,000	25,000	25,000	125,000
Total Expenditures:	-	25,000	25,000	25,000	25,000	25,000	125,000

Revenues	Prior	2013	2014	2015	2016	2017	Total
Utility Operating	-	25,000	25,000	25,000	25,000	25,000	125,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	25,000	25,000	25,000	25,000	25,000	125,000

**Impact on Operating Budget**

Work will be funded by the Water and Sewer Fund and will not effect the operating budget.

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Contracted Capital Improvements						
<b>Project #</b>							
<b>Account #</b>	51080870-596000						
<b>Location</b>	WWTP						
<b>Department</b>	Public Works - Wastewater Treatment						
<b>Type</b>	Wastewater						
<b>CY 13 Total Cost: \$133,430</b>							
Description							
<p>Per our annual contract with United Water, the Village will fund necessary Capital Improvement Projects at the Facility. Capital improvements planned will not affect the proposed WWTP Facility Upgrade. Items include pump replacements, large repairs, etc.</p>							
Justification							
<p>Operations, Maintenance and Capital Improvemtns are a vital component of keeping our WWTP in compliance with IEPA.</p>							
Capital Expenditures							
	<b>Prior</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Total</b>
WWTP Capital Improvements	-	133,450	160,500	77,800	50,000	50,000	471,750
Total Expenditures:	-	133,450	160,500	77,800	50,000	50,000	471,750
Revenues							
	<b>Prior</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Total</b>
Utility Operating	-	133,450	160,500	77,800	50,000	50,000	471,750
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	133,450	160,500	77,800	50,000	50,000	471,750
Impact on Operating Budget							
<p>Work will be funded by the Water and Sewer Fund and will not effect the operating budget.</p>							

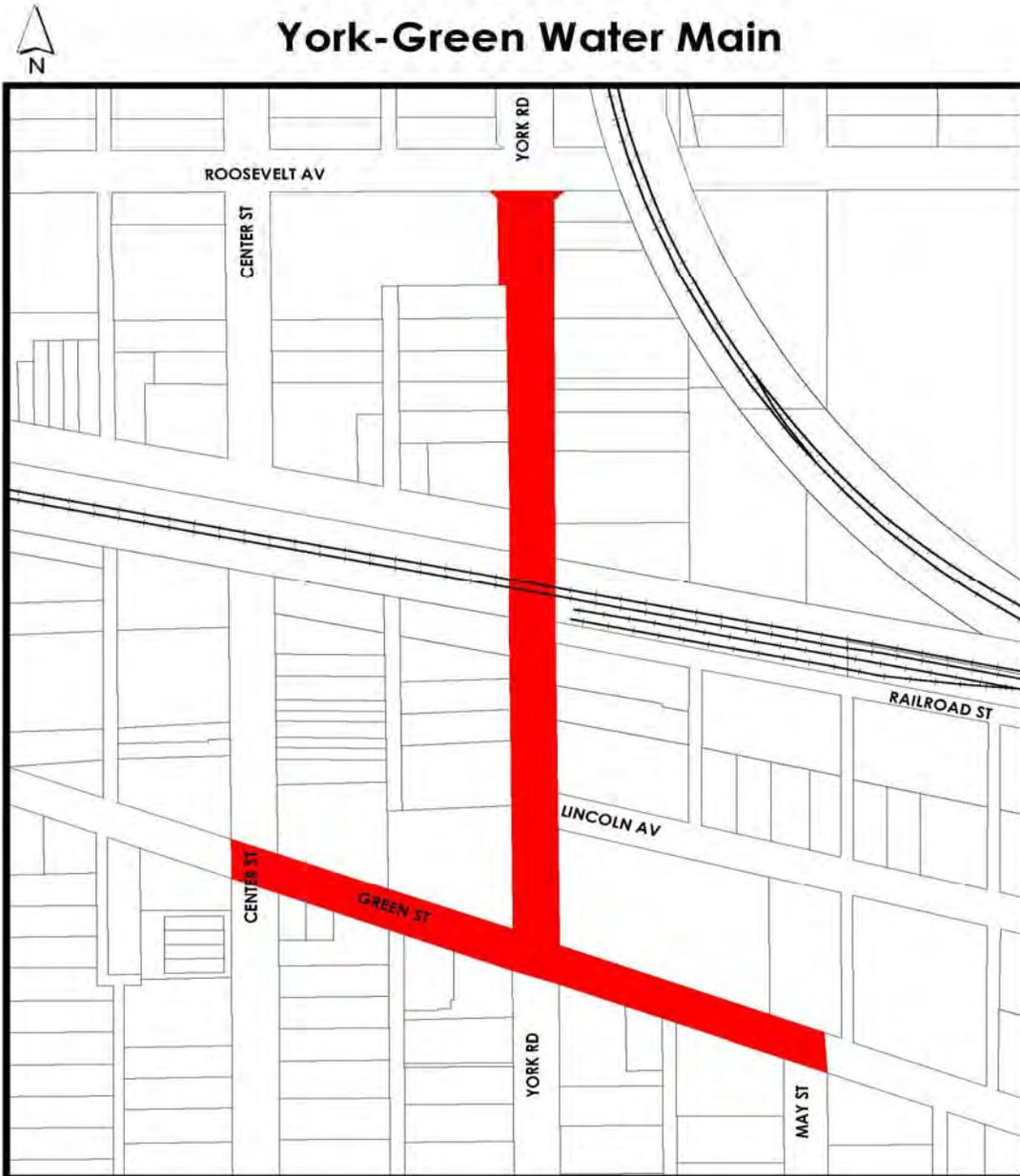
## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	WWTP - Facility Upgrade						
<b>Project #</b>							
<b>Account #</b>	51080870-596000						
<b>Location</b>	WWTP						
<b>Department</b>	Public Works - Wastewater Treatment						
<b>Type</b>	Wastewater						
<b>CY 13 Total Cost: \$133,430</b>							
Description							
<p>A \$26 million upgrade project has been proposed for the 1947 Plant. The initial Facility plan has been completed and submitted to IEPA. Design engineering has begun. Plans are to have design engineering completed in July 2013, Project bid in September 2013, and construction to begin in October 2013. Total construction is anticipated to last 18-24 months. Funding is being secured through IEPA Revolving Loan Program.</p>							
Justification							
<p>The 1947 Plant is aging and contains a number of facilities that are out of service and past their useful life. The new upgrade design will reduce processes, improve efficiency, increase quality of discharge, and get the plant through the next 30 years.</p>							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Design	-	1,000,000	-	-	-	-	1,000,000
Construction	-	-	13,000,000	13,000,000	-	-	26,000,000
Debt Service	-	-	-	1,800,000	1,800,000	1,800,000	5,400,000
Total Expenditures:	-	<u>1,000,000</u>	<u>13,000,000</u>	<u>14,800,000</u>	<u>1,800,000</u>	<u>1,800,000</u>	<u>32,400,000</u>
Revenues	Prior	2013	2014	2015	2016	2017	Total
EPA Loan	-	1,000,000	13,000,000	13,000,000	-	-	27,000,000
Utility Operating	-	-	-	1,800,000	1,800,000	1,800,000	5,400,000
Total Revenues:	-	<u>1,000,000</u>	<u>13,000,000</u>	<u>14,800,000</u>	<u>1,800,000</u>	<u>1,800,000</u>	<u>32,400,000</u>
Impact on Operating Budget							
<p>Once the plant upgrade is complete, we anticipate seeing a reduction in O&amp;M on the order of \$400,000 annually</p>							



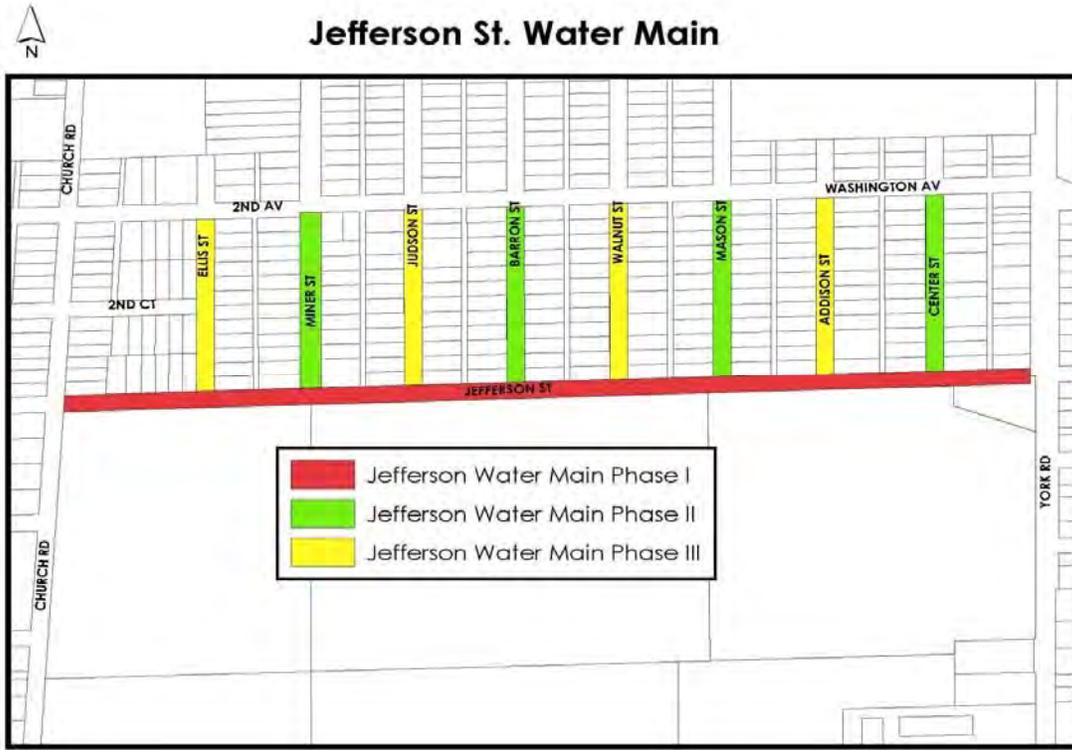
## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	Green Street / York Road Watermain Replacement							
<b>Project #</b>								
<b>Account #</b>								
<b>Location</b>	Green (May to Center) / York (Green to Roosevelt)							
<b>Department</b>	Public Works							
<b>Type</b>	Utilities							
<b>Useful Life</b>	50 Years							
<b>CY 13 Total Cost: \$900,000</b>								
Description								
Installation of 12" watermain along Green Street (May to Center) and York Road (Green to Roosevelt). Design was completed in CY2012. Construction to coincide with roadway work on Green in CY2014. Scope has been increased to eliminate a redundant main on Green Street between May and Evergreen.								
Justification								
The 12" main is needed to effectively "loop" our water system in this area. Watermain on Green (west of York) has a chronic break history.								
Capital Expenditures		2013	2014	2015	2016	2017	Total	
Design		-	-	-	-	-	-	
Proj. Mgmt.		70,000	-	-	-	-	70,000	
Construction		830,000	-	-	-	-	830,000	
Total Expenditures:		<u>900,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>900,000</u>	
Revenues		Prior	2013	2014	2015	2016	2017	Total
Utility Fund Balance		-	900,000	-	-	-	-	900,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		<u>-</u>	<u>900,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>900,000</u>
Impact on Operating Budget								
The replacement of the watermain in this area and other system improvements will drastically reduce maintenance on the system.								



## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	Jefferson Street Corridor Watermain - Phase II, & III							
<b>Project #</b>								
<b>Account #</b>								
<b>Location</b>	Various Streets							
<b>Department</b>	Public Works							
<b>Type</b>	Utilities							
<b>Useful Life</b>	50 Years							
<b>CY 13 Total Cost: \$950,000</b>								
Description								
<p>Three Phase water main replacement project in the area bounded by Jefferson, Church, Washington and York. 12" watermain will be installed along Jefferson and 8" mains along each north / south street between Jefferson and Washington.</p>								
Justification								
<p>This area is one of the worst sections of town with respect to water main breaks. The area is subject to corrosive soils that have reduced the useful life of the watermain in the ground. The increased size pipe will also allow better fire flow through the area.</p>								
Capital Expenditures		2013	2014	2015	2016	2017	Total	
WM - Jefferson St Corridor Phase II		950,000	-	-	-	-	950,000	
WM - Jefferson St Corridor Phase III		-	850,000	-	-	-	850,000	
Total Expenditures:		<u>950,000</u>	<u>850,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,800,000</u>	
Revenues		Prior	2013	2014	2015	2016	2017	Total
Utility Fund Balance		-	950,000	850,000	-	-	-	1,800,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		<u>-</u>	<u>950,000</u>	<u>850,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,800,000</u>
Impact on Operating Budget								
<p>The replacement of the watermain in this area and other system improvements will drastically reduce maintenance on the system.</p>								



## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	Water Distribution System Upgrades							
<b>Project #</b>								
<b>Account #</b>								
<b>Location</b>	Throughout Village							
<b>Department</b>	Public Works							
<b>Type</b>	Utilities							
<b>Useful Life</b>	100 Years							
<b>CY 13 Total Cost: \$50,000</b>								
Description								
Investigation into how our distribution system operates, disinfects, and moves water through the Village has lead to the desire to make some substantial improvemetns to the system. The installation of chlorine injection sites, reservoir mixers, pressure regulating valves, and miscellaneous SCADA improvemetns are proposed for 2013.								
Justification								
Water quality can be affected by stagnant water in our system. Chlorine residual levels can fall if our water does not move effectively through the system. Mixers, chlorine injection points and minor modifications to our valves can assure proper water quality at all locations throughout the Village. System reliability is key in providing water to our customers.								
Capital Expenditures		2013	2014	2015	2016	2017	Total	
Mixers		-	-	-	-	-	-	
Chloring Injection Points		-	-	-	-	-	-	
Valve modifications		-	-	-	-	-	-	
Miscellaneous		50,000	-	-	-	-	50,000	
Total Expenditures:		<u>50,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>	
Revenues		Prior	2013	2014	2015	2016	2017	Total
Utility Operating		-	50,000	-	-	-	-	50,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		<u>-</u>	<u>50,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>
Impact on Operating Budget								
Providing a reliable system will reduce the operations and maintenance required to assure good quality water in our system. System reliability is key in providing water to our customers.								



## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	White Pines Water Main							
<b>Project #</b>								
<b>Account #</b>								
<b>Location</b>	White Pines Subdivision							
<b>Department</b>	Public Works							
<b>Type</b>	Utilities							
<b>Useful Life</b>	50 Years							
<b>CY 13 Total Cost: \$75,000</b>								
Description								
Water System upgrades throughout the White Pines subdivision. Research, design, and potential establishment of funding sources (SSA?) would take place in CY2013. Possible construction in CY2015 and CY 2016.								
Justification								
The White Pines subdivision water system is very unreliable and is a source of multiple water main breaks each year. Some of the water system runs through rear yards, under garages, and through private property - making maintenance a nightmare. Our existing system through the rear yards has been capped at a number of locations, making the location of the next break critical to providing service.								
Capital Expenditures		2013	2014	2015	2016	2017	Total	
Design		75,000	400,000	-	-	-	475,000	
Proj. Mgmt.		-	-	150,000	150,000	-	300,000	
Construction		-	-	2,350,000	2,350,000	-	4,700,000	
Total Expenditures:		75,000	400,000	2,500,000	2,500,000	-	5,475,000	
Revenues		Prior	2013	2014	2015	2016	2017	Total
Unincorporated Fund Balance	#	75,000	400,000	640,000	-	-	-	1,115,000
Unincorporated Utility (Unfunded)	#	-	-	1,860,000	2,500,000	-	-	4,360,000
Total Revenues:	#	75,000	400,000	2,500,000	2,500,000	-	-	5,475,000
Impact on Operating Budget								
A new system in the ROW would drastically reduce operational maintenance of the aged water system in this area.								





# White Pines Water Main



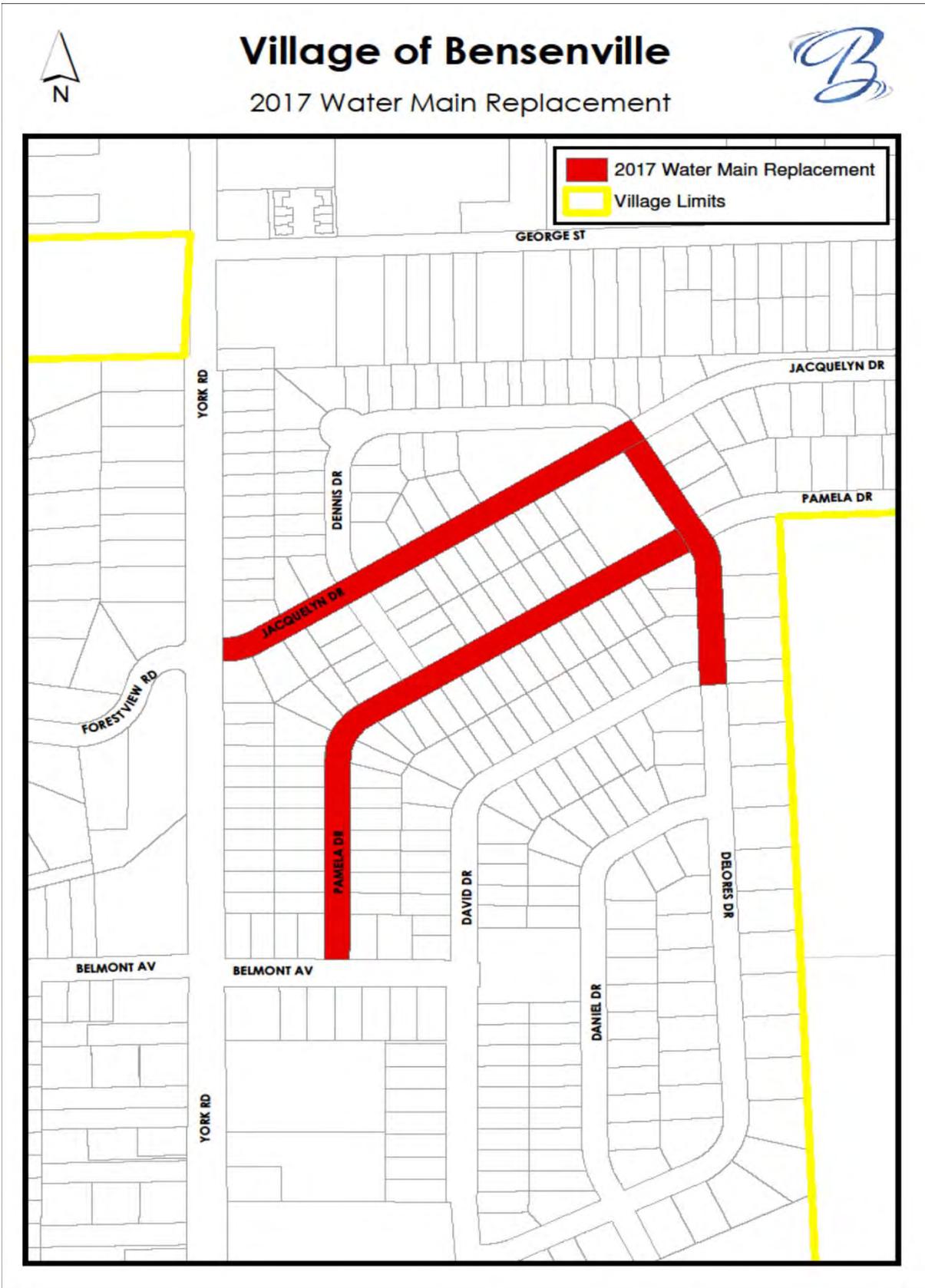
## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Meter Replacement Program						
<b>Project #</b>							
<b>Account #</b>							
<b>Location</b>	Various Village Locations						
<b>Department</b>	Public Works						
<b>Type</b>	Utilities						
<b>Useful Life</b>	25 Years						
<b>CY 13 Total Cost: \$2,500,000</b>							
Description							
Installation of a true point to point water meter reading system that includes the installation of new infrastructure, new commercial and residential meters, new radio read boxes for each water user. Proposed installation will include infrastructure and commercial and residential meters in 2013.							
Justification							
A majority of our water meters in town exceed 20 years of age (the useful life of a water meter). Recent pilot tests of our existing meters have yielded positive results as they relate to more accurate reads. We have made great strides in reducing our water loss in the Village. This is a key component to improve the billing side of the issue. New residential meters will be able to record water use to the 1/16 of a gallon.							
Capital Expenditures	2013	2014	2015	2016	2017	Total	
Commercial	1,250,000	-	-	-	-	1,250,000	
Residential	1,250,000	-	-	-	-	1,250,000	
Total Expenditures:	<u>2,500,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,500,000</u>	
Revenues	Prior	2013	2014	2015	2016	2017	Total
Utility Fund Balance	-	2,500,000	-	-	-	-	2,500,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	<u>-</u>	<u>2,500,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,500,000</u>
Impact on Operating Budget							
New meters should reduce the need to make frequent visits. The proposed meter has no moving parts and a 20 year battery warranty.							









## Village of Bensenville CY2013 Community Investment Plan

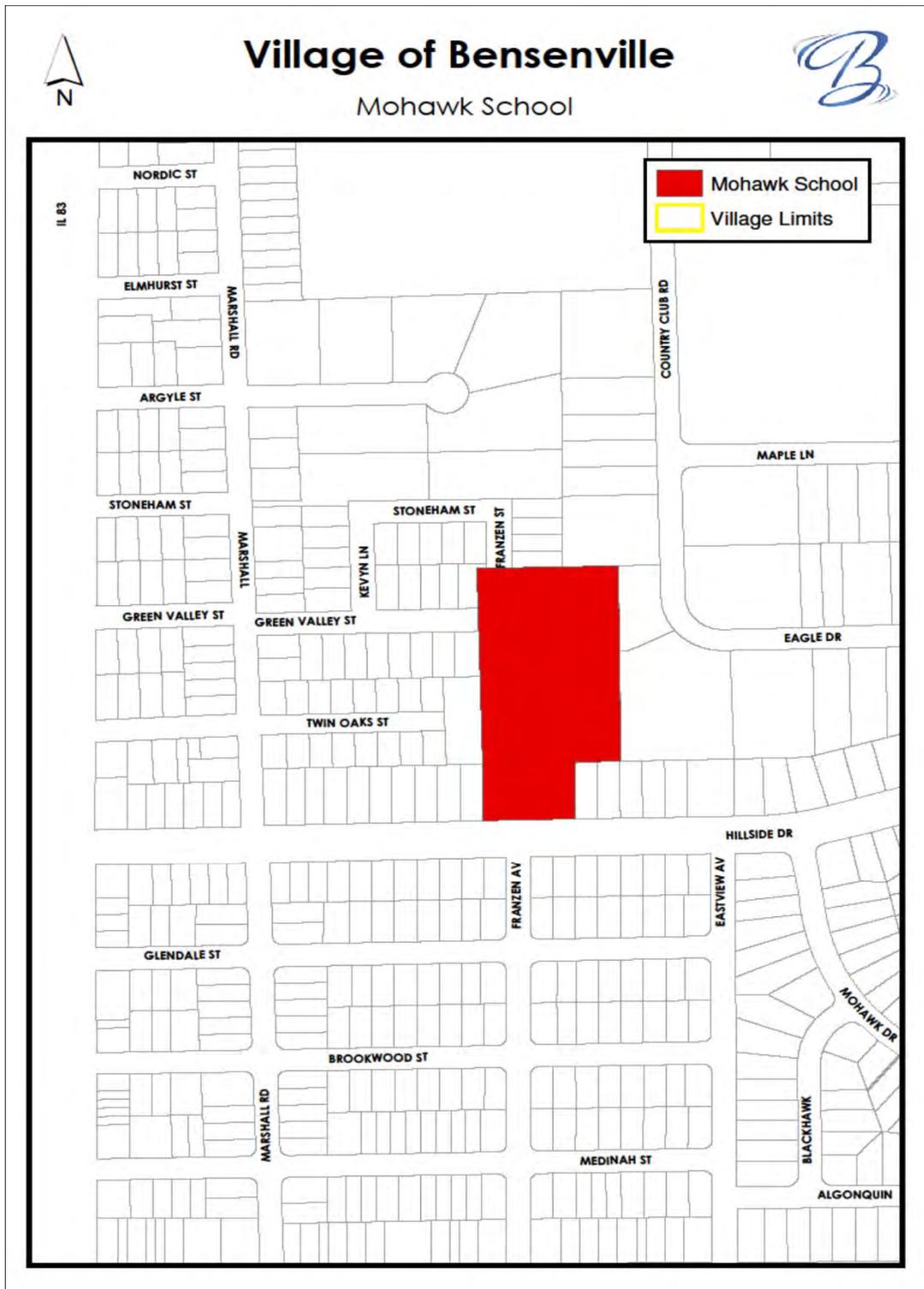
Project Information		Project Snapshot					
<b>Title</b>	Stormwater Management Initiatives						
<b>Project #</b>							
<b>Account #</b>							
<b>Location</b>	Various Village Locations						
<b>Department</b>	Public Works						
<b>Type</b>	Stormwater						
<b>Useful Life</b>	50+ Years						
<b>CY 13 Total Cost: \$50,000</b>							
Description							
<p>Stormwater issues have plagued the Village. This project consists of developing a stormwater plan to identify the areas of greatest need and identify the most cost effective methods to reduce the impacts. The Residential Drainage program provides up 50% assistance to our residents who would like to address flooding issues on their property.</p>							
Justification							
<p>Reduction of the impact of stormwater on the residents of the Village is a priority of the Village. Implementing the most cost effective projects can only be accomplished by identifying the most impactful and cost effective projects.</p>							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Stormwater Initiatives	-	25,000	25,000	25,000	25,000	25,000	125,000
50/50 Program	-	25,000	25,000	25,000	25,000	25,000	125,000
Total Expenditures:	-	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>125,000</u>
Revenues	Prior	2013	2014	2015	2016	2017	Total
Utility Operating	-	50,000	50,000	50,000	50,000	50,000	250,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>250,000</u>
Impact on Operating Budget							
<p>Initiatives will be funded through the Capital Plan and not affect the operating budget.</p>							

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	200 Block Center / Addison Property Acq.						
<b>Project #</b>							
<b>Account #</b>							
<b>Location</b>	200 Block Center and Addison						
<b>Department</b>	Public Works						
<b>Type</b>	Stormwater						
<b>Useful Life</b>	50+ Years						
<b>CY 13 Total Cost: \$400,000</b>							
Description							
The purchase of property along the 200 blocks of South Center and Addison to be used for storm water detention sites.							
Justification							
The 200 South block of Center and Addison is one of our most problematic areas with respect to flooding in the Village. Purchasing property along these roadways may provide relief in the form of detention ponds that can store the water during storms and release when the system allows.							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Property Acquisition	-	375,000	-	-	-	-	375,000
Property Demolition	-	25,000	-	-	-	-	25,000
Total Expenditures:	-	400,000	-	-	-	-	400,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
Utility Fund Balance	-	400,000	-	-	-	-	400,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	400,000	-	-	-	-	400,000
Impact on Operating Budget							
Maintenance of new detention facilities							

## Village of Bensenville CY2013 Community Investment Plan

Project Information		Project Snapshot					
Title	Mohawk School Redevelopmnet						
Project #							
Account #							
Location	Mohawk School Redevelopmnet						
Department	Public Works						
Type	Stormwater						
Useful Life	50+ Years						
<b>CY 13 Total Cost: \$550,000</b>							
Description							
Property Acquisition and construction of storm water detention on the old Mohawk School site.							
Justification							
In conjunction with the Park District and School District #2 this project can become a win/win/win for all parties. The detention facility has been identified in our Storm Water Master Plan and would be the first step in relieving chronic flooding problems in the northern residential and southern industrial area of our Village.							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Property Acquisition	-	275,000	-	-	-	-	275,000
Detention Construction	-	275,000	-	-	-	-	275,000
Total Expenditures:	-	550,000	-	-	-	-	550,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
TIF 12	-	550,000	-	-	-	-	550,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	550,000	-	-	-	-	550,000
Impact on Operating Budget							
Maintenance of new detention facilities							



## Village of Bensenville Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Creek Projects						
<b>Project #</b>							
<b>Account #</b>							
<b>Location</b>	Various Village Locations						
<b>Department</b>	Public Works						
<b>Type</b>	Stormwater						
<b>Useful Life</b>	50+ Years						
<b>CY 13 Total Cost: \$0</b>							
Description							
<p>Stormwater issues have plagued the Village. One of the culprits to flooding is creeks that are not effective in the proper flow of stormwater. Creeks that are in need of stabilization/erosion control will be identified and rebuilt to provide more efficient flow during rain events.</p>							
Justification							
<p>Reduction of the impact of stormwater on the residents of the Village is a priority of the Village. Implementing the most cost effective projects can only be accomplished by identifying the most impactful and cost effective projects.</p>							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Creek Projects	-	-	-	250,000	-	-	250,000
Total Expenditures:	-	-	-	250,000	-	-	250,000
Revenues	Prior	2013	2014	2015	2016	2017	Total
Utility Fund Operating	-	-	-	250,000	-	-	250,000
G.O. Bonds	-	-	-	-	-	-	-
Total Revenues:	-	-	-	250,000	-	-	250,000
Impact on Operating Budget							
<p>Initiatives will be funded through the Capital Plan and not affect the operating budget.</p>							

### Village of Bensenville Community Investment Plan

Project Information		Project Snapshot						
<b>Title</b>	Stormwater Master Plan Projects							
<b>Project #</b>								
<b>Account #</b>								
<b>Location</b>	Various Village Locations							
<b>Department</b>	Public Works							
<b>Type</b>	Stormwater							
<b>Useful Life</b>	50+ Years							
<b>CY 13 Total Cost: \$0</b>								
Description								
<p>Stormwater issues have plagued the Village. The recently completed Stormwater Master Plan provided the Village with the benefit of knowing where stormwater improvement projects could have the greatest impact in flooding relief. Using the Stormwater Master Plan as a guide, flooding impacted areas will be targeted for improvements.</p>								
Justification								
<p>Reduction of the impact of stormwater on the residents of the Village is a priority of the Village. Implementing the most cost effective projects can only be accomplished by identifying the most impactful and cost effective projects.</p>								
Capital Expenditures		Prior	2013	2014	2015	2016	2017	Total
Master Plan Projects		-	-	-	-	250,000	250,000	500,000
Total Expenditures:		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>250,000</u>	<u>250,000</u>	<u>500,000</u>
Revenues		Prior	2013	2014	2015	2016	2017	Total
Utility Operating		-	-	-	-	250,000	250,000	500,000
G.O. Bonds		-	-	-	-	-	-	-
Total Revenues:		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>250,000</u>	<u>250,000</u>	<u>500,000</u>
Impact on Operating Budget								
<p>Initiatives will be funded through the Capital Plan and not affect the operating budget.</p>								

### Village of Bensenville Community Investment Plan

Project Information		Project Snapshot					
<b>Title</b>	Property Acquisition for Detention						
<b>Project #</b>							
<b>Account #</b>							
<b>Location</b>	Various Village Locations						
<b>Department</b>	Public Works						
<b>Type</b>	Stormwater						
<b>Useful Life</b>	50+ Years						
<b>CY 13 Total Cost: \$0</b>							
Description							
<p>The purchase of property within the community will be necessary in order to provide space for stormwater detention in areas with frequent flooding issues.</p>							
Justification							
<p>Purchasing property in key areas may provide relief in the form of detention ponds that can store the water during storms and release when the system allows.</p>							
Capital Expenditures	Prior	2013	2014	2015	2016	2017	Total
Property Acquisition	-	-	200,000	-	-	-	200,000
Total Expenditures:	<u>-</u>	<u>-</u>	<u>200,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>200,000</u>
Revenues	Prior	2013	2014	2015	2016	2017	Total
Utility Fund Balance	-	-	200,000	-	-	-	200,000
G.O. Bonds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues:	<u>-</u>	<u>-</u>	<u>200,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>200,000</u>
Impact on Operating Budget							
<p>Maintenance of new detention facilities</p>							

## **CAPITAL ASSET POLICY AND PROCEDURES**

### ***POLICY***

Capital Assets are defined by the Village as assets with an initial, individual cost above a set dollar threshold (see chart below). Improvements done to existing assets that increase the value of the assets should also be capitalized. Normal repairs that merely maintain the asset in its present condition should be recorded as expenditure and should not be capitalized.

### ***VALUATION***

All assets reported as capital assets should be recorded at their historical cost or estimated historical cost if purchased or constructed. Cost, for this purpose, includes not only the purchase price or cost of construction, but also any other charges incurred “to place the asset in its intended location and condition for use.” Donated assets should be recorded at their estimated fair market value at the date of donation. This rule applies only to donations made from outside the financial reporting entity.

## **CAPITAL ASSET CLASSES**

Assets are categorized as various classes such as Land, Building and Improvements, Furniture, Machinery and Equipment, Vehicles, and Infrastructure.

The “Land” account includes all land purchased or otherwise acquired by the Village. The land account should include not only the cost of land itself, but also the cost of preparing land for its intended use. Intent, for this purpose, should be judged as of the date of acquisition.

The “Building and Improvement” account includes the value of all buildings at purchase price or construction cost. The cost should include all charges applicable to the building, including broker’s or architect’s fees and interest on borrowed money during construction. Additionally, the account is used for permanent (i.e., non-detachable) improvements that add value to land (e.g., fences, retaining walls). This account also is used for leasehold improvements (i.e., permanent improvements the Village makes to property it is leasing under an agreement classified as an operating lease).

The “Machinery and Equipment” account consists of property that does not lose its identity when removed from its location and is not changed materially or expended in use. This property should be recorded at cost, including freight, installation and other charges incurred to place the asset in use.

The “Infrastructure” account consists of assets that are long-lived capital assets that normally are stationary in nature and can be preserved for a significantly

greater number of years than most capital assets. Infrastructure assets are often linear and continuous in nature. The Village's four Infrastructure subsystems are:

- Infrastructure – Street Network
- Infrastructure – Water Network
- Infrastructure – Sanitary Sewer
- Infrastructure – Storm Sewer

### ***USEFUL LIFE***

Following is a listing of the different classes of assets, threshold amount and their standard useful lives.

<u>Asset</u>	<u>Threshold</u>	<u>Years</u>
Land	\$25,000	No Limit
Buildings and Improvements	\$15,000	3 - 50
Furniture Machinery and Equipment	\$5,000	3 - 10
Vehicles	\$5,000	3 - 10
Infrastructure – Street Network	\$50,000	30 - 100
Infrastructure – Water Network	\$50,000	30 - 100
Infrastructure – Sanitary Sewer	\$25,000	30 - 100
Infrastructure – Storm Sewer	\$25,000	30 - 100

The Village does not depreciate land

### ***TREATMENT OF FEDERALLY FUNDED CAPITAL ASSETS***

- Federal equipment will be used in the program for which it was acquired or, when appropriate, other Federal programs.
- Federal equipment records shall be maintained and federally funded capital assets have to be identified as such on the Village's capital asset listing.
- A physical inventory of Federal funded equipment shall be taken at least once every two years and reconciled to the equipment records.
- An appropriate control system shall be used to safeguard equipment, and equipment shall be maintained.
- When equipment with a current per unit fair market value of \$5,000 or more is no longer needed for a Federal program, it may be retained or sold with the Federal agency having a right to a proportionate (percent of Federal participation in the cost of the original project) amount of the current fair market value. Proper sales procedures shall be used that provide for competition to the extent practicable and result in the highest possible return.

## PROCEDURE FOR ADDITIONS & DISPOSALS OF ASSETS

The Finance department is responsible for keeping the capital asset records up to date. But the primary responsibility for providing the correct information to the Finance department and verifying the accuracy of the information periodically belongs to the Department Heads.

### ***ADDITIONS***

Additions to capital asset account group will be done on an annual basis by the Director of Finance. All assets recorded during the current fiscal year are defined as current year additions. These should include purchases of new as well as used assets, all donated assets and assets acquired through capitalized leases. Once the capital asset list is updated reflecting current year additions, it will be given to Department Heads to verify and make corrections.

### ***DISPOSALS***

All items sold, traded-in, scrapped, abandoned or in any way removed from service during the current fiscal reporting period are classified as disposals. When the Department Head receives an updated list of the capital assets at the end of each fiscal year, he/she should verify the information and see if all assets are still in service. If there are assets on the list that are no longer in service, they should be retired.

### ***DEPRECIATION***

Depreciation is used to reflect the economic loss in the value of an asset. Generally Accepted Accounting Principles (GAAP) requires that the method used to allocate the cost of a capital asset over its estimated useful life be as equitable as possible to the periods during which services are obtained from the use of the asset.

In most cases, the straight line method of depreciation will be used for all assets.

## FEDERAL DEBARRED AND SUSPENDED VENDORS

Local Governments who receive Federal awards are required to design internal controls which help to ensure compliance with Federal laws, and regulations as per the A-12 Common Rule and OMB Circular A-110 (2CFR part 215).

### ***POLICY***

In regards to Procurement, Suspension and Debarment: Federal Executive Order (E.O.) 12549 "Debarment and Suspension" prohibits recipients of federal grants from contracting with or making sub-awards to parties that are suspended or debarred from doing business with the federal government. For vendor contracts with **any** federal dollar expenditures, the village must ensure the vendor or sub-recipient is not debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any Federal department or agency from doing business with the Federal Government. This can be accomplished by reviewing the Federal Excluded Parties List issued by the U.S. General Services Administration. <https://www.epls.gov/>; or by obtaining a certification from the entity.

This requirement should be met prior to payments of **any** federal expenditure submitted to vendors via federal funds.

No award is to be made before debarment status has been reviewed and approved.

## BUDGET AND FINANCIAL POLICIES

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The Village of Bensenville's budget and financial policies are the basic guidelines for the management of the Village's fiscal operations. The policies were developed within the parameters of and comply with Illinois State Statutes and the Village of Bensenville Municipal Code. The policies assist the Village Board and Village Staff in preparing the budget and managing the Village's fiscal affairs throughout the budget period. The policies will be reviewed during the preparation of the annual budget for upcoming Fiscal Year and modified as appropriate to accommodate changing fiscal conditions, environmental challenges, and Village Board policy initiatives.

### ***Budget Policies***

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1. The fiscal year of the Village of Bensenville will begin on January 1 of each calendar year and end on December 31 of the same calendar year. All accounting and budgeting functions of the Village will occur in conjunction with this fiscal time period.
2. The Budget will be prepared on a basis consistent with Generally Accepted Accounting Principals (GAAP). Any exceptions to preparing the budget on a basis consistent with GAAP will be disclosed in the Basis of Budgeting Section of the document supporting the 2013 Budget.
3. The Budget Officer of the Village, prior to October 31 of the year preceding the budget period, will submit to the Village Board a budget document that includes the Legal Budget request for the upcoming fiscal year. The budget document will include the following information:
  - a. A transmittal letter that describes organizational goals, analyzes service and program impacts of the proposed budget, and highlights the major initiatives included in the proposed budget and their impact on the Village's financial condition.
  - b. An estimate of all revenues for each Fund, prepared on a realistic basis at the account level and taking into account all available information. The Village will strive to maintain a reasonable and balanced estimate of revenues to avoid under or overestimation, both of which are equally undesirable (*Underestimation may lead to an unnecessary reduction in programs and services and overestimation may lead to an expansion of services and programs that cannot be supported with available resources*).
  - c. A section that describes major revenue sources, illustrates historical trends, and establishes projections that form the basis for the revenue estimate. This section will also include an analysis of the assumptions underlying each projection.
  - d. An accounting of expenditures/expenses in each Fund by Department and Division according to sub-class categories established for operating expenditures. The Legal Budget will include the actual expenditures for the previous year, the budgeted and projected actual expenditures/expenses for the preceding year, and budgeted expenditures/expenses for the upcoming budget period.
  - e. Specific objectives for every operating Department. These objectives will be

consistent with strategic organizational goals as described in the transmittal letter and will be explicitly linked to these goals in an explanatory paragraph.

- f. A Capital Improvements section that describes each major category of projects, analyzes the work to be performed in the budget period, illustrates the expenditure budget for the budget period, and forecasts, for a minimum of a five (5) year period future capital project funding needs. The Capital Improvements section will also identify on-going costs related to the proposed improvements.
4. The Budget submitted to the Village Board will include a balanced budget, as defined herein for each Accounting Fund. The transmittal letter will highlight and explain any circumstances in which a budget in any Fund is not balanced.
5. A public hearing on the proposed Budget will be held before the Village Board. The public hearing format will provide Village residents with the opportunity to express their opinions regarding estimated revenues, proposed fee or tax increases, and proposed expenditures/expenses. Residents will have the opportunity to express their reasons for wishing to increase or decrease any expenditures/expenses. The notice of public hearing will be published in newspapers circulating in the community not less than seven days in advance of the date of the public hearing (ILCS 5/8-2-9.9)
6. The Budget Document will be developed with the objective of achieving the “best practices” criteria identified in the Government Finance Officers Association Distinguished Budget Program. The final budget document will be published no later than 90 days following its adoption by the Village Board and will be made available to the public on the Village’s web site.
7. The Budget Officer of the Village may approve the transfer of money between accounts within an Accounting Fund at his/her discretion as long as these transfers do not result in a change to the total expenditure amounts included in the approved budget for the respective Accounting Fund. If it becomes necessary to effectuate a change that impacts total expenditure dollars budgeted in a particular Accounting Fund, such change can only be made following the approval, by a two-thirds vote of the members of the Corporate Authorities then holding office (65 ILCS 5/8-2-9.6), of an ordinance amending the budget for the respective Accounting Fund. Regular reporting that includes information on major transfers between categories of expenditures will be provided to the Village Board.

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### ***Fund Balance and Reserve Policy and Balanced Budget Determinations***

#### **Fund Balance and Reserve Policy Definitions**

Fund Balance – The difference between assets and liabilities.

Nonspendable Fund Balance – Fund balance reported as “nonspendable” represents fund balance that is (a) not in a spendable form such as prepaid items or (b) legally or contractually required to be maintained intact such as an endowment.

Restricted Fund Balance – Fund balance reported as “restricted” consists of amounts

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that can be spent only on the specific purposes stipulated by law or by the external providers of those resources.

Committed Fund Balance – Fund balance reported as “committed” are self-imposed limitations set in place prior to the end of the fiscal period. These amounts can be used only for the specific purposes determined by a formal action of the Village Board, which is the highest level of decision-making authority, and that require the same level of formal action to remove the constraint.

Assigned Fund Balance – Fund balance reported as “assigned” consists of amounts that are subject to a purpose constraint that represents an intended use established by the Village Board or by their designated body or official. The purpose of the assignment must be narrower than the purpose of the General Fund. Formal action is *not* necessary to impose, remove, or modify a constraint in Assigned Fund Balance. Additionally, this category is used to reflect the appropriation of a portion of existing fund balance to eliminate a projected deficit in the subsequent year’s budget.

Unassigned Fund Balance – Fund balance reported as “unassigned” represents the residual classification of fund balance and includes all spendable amounts not contained within the other classifications.

Note: In non-governmental funds, management may decide to “assign” funds for a specific purpose. This will be done as an internal budgeting procedure rather than as a formal accounting entry.

### **Fund Balance and Reserve Policy**

1. The Village will avoid the appropriation of fund balance for recurring operating expenditures. If at any time the utilization of a fund balance to pay for operating expenditures is necessary to maintain the quality or level of current services, an explanation of the circumstances of the utilization of fund balance and the strategy to arrest the future use of fund balance will be included in the Transmittal Letter.
2. The Village will maintain a minimum Unassigned Fund Balance that is sufficient to provide financial resources for the Village in the event of an emergency or the loss of a major revenue source. Therefore, the Village has set the minimum Unassigned Fund Balance for the General Fund at an amount equal to three months of General Fund operating expenditures.
3. The minimum Fund Balance for the Unassigned / Assigned Fund Balance in the Capital Improvement Fund has been established at one half (50%) of the operating revenues allocated to this fund (this does not include capital grants or other one time revenue sources). This is necessary to ensure sufficient resources are available in the Fund so that work can begin by early spring of the new fiscal year which means that a majority of the work may be completed prior to the receipt of all revenues for the fiscal period in question. As such a reserve to address this potential cash flow situation needs to be established. The maximum Fund Balance allowable in the Capital Improvement Fund is equal to 3% of the equalized assessed value of the taxable real property located in the corporate boundaries of the Village (ILCS 5/8-2-

- 9.5). Based on the 2009 equalized assessed value of the Village, this limit was just over \$20.4M. The Fleet Sinking Fund will be shown in the Comprehensive Annual Financial Report as part of the Capital Improvement Fund. As such there is no separate minimum fund balance for this fund.
4. No minimum Fund Balance has been established for the TIF Funds. These Funds was established to account for the resources associated with capital infrastructure construction and maintenance within the respective TIF District. Throughout the majority of its existence, it is very possible that these TIF Funds will have negative Unassigned Fund Balances because capital projects proposed within the respective District will require more resources in the beginning than have been accumulated. A TIF Fund, in order to pay for these capital projects, may receive loans from other accounting funds of the Village and these loans will lead to a negative Fund Balance until they are repaid by the TIF Fund. Longer term and more significant loans will be reviewed with and approved by the Village Board and will include a plan as to how these loans will be managed and potential risks and benefits associated with the respective interfund loan.
  5. The minimum Fund Balance for the Debt Service Fund has been established at the amount necessary to meet all payment obligations by their respective due date.
  6. The minimum Unrestricted Net Assets for the Enterprise Funds is established at three months of operating expenditures. Enterprise fund revenues are traditionally stable and predictable; establishing a minimum fund balance of three months operating expenditures should provide sufficient security for operating activities in these Funds.
  7. The Pension Trust Funds minimum fund balances are established by actuarial projections. The Village will strive to provide enough resources to fully fund current estimates of future pension liabilities.
  8. The Village will spend the most restricted dollars before less restricted, in the following order:
    1. Nonspendable (if funds become spendable),
    2. Restricted,
    3. Committed,
    4. Assigned,
    5. Unassigned.
  9. The Municipality's Board of Trustees acts as the Municipality's highest level of decision making. An official board resolution must be passed in order to establish, modify or rescind a commitment of fund balance.
  10. The Director of Finance will determine if a portion of fund balance should be assigned.
  11. The minimum unrestricted cash and investment balance for the General Fund is

established at an amount sufficient to cover the two months of the fiscal year with the highest cash disbursements.

### **Balanced Budget Definition**

The definition of a balanced budget for each accounting fund for which budget appropriations occur shall be:

- a. General Fund – A General Fund balanced budget is determined by the positive or negative results of the Unassigned Fund Balance. The expenditures associated with General Fund operating activities are supported by the revenues and accumulated resources of this category of Fund Balance. Increases or decreases in this Fund Balance category are indicative of the General Fund's ability to support continuing operations.
- b. Capital Improvement Fund – A balanced budget in the Capital Improvement Fund is determined by whether the Unassigned Fund Balance is greater than the minimum Fund Balance required by Village Policy.
- c. Tax Increment Financing Funds – A balanced budget in a TIF Fund is determined by the Fund's ability to provide resources for anticipated projects and/or debt service payments. An analysis of a balanced budget for each of the TIF Funds must therefore focus on the cash balance of the respective Fund and its ability to provide funding for future projects and/or debt service payments.
- d. Debt Service Fund - A balanced budget in the Debt Service Fund has been established by Village Policy as a positive Net Change in Fund Balance (*i.e., a Net Change in Fund Balance greater than \$0*). A positive Net Change in Fund Balance indicates that the Fund is receiving sufficient revenues to pay the Village's obligations.
- e. Water & Sewer Fund - A balanced budget in the Water and Sewer Fund is determined by the positive or negative change in Net Assets. The budgeted Change in Net Assets is indicative of the Fund's ability to generate sufficient resources to meet operating and non-operating expenses. If the Change in Net Assets is equal to or greater than \$0, the Fund's budget is considered to be balanced.
- f. Recycling & Refuse Fund - A balanced budget in the Recycling and Refuse Fund is determined by the positive or negative change in Net Assets. The budgeted Change in Net Assets is indicative of the Fund's ability to generate sufficient resources to meet operating and non-operating expenses. If the Change in Net Assets is equal to or greater than \$0, the Fund's budget is considered to be balanced.
- g. Commuter Parking Fund - A balanced budget in the Commuter Parking Fund is determined by the positive or negative change in Net Assets. The budgeted Change in Net Assets is indicative of the Fund's ability to generate sufficient resources to meet operating and non-operating expenses. If the Change in Net Assets is equal to or greater than \$0, the Fund's budget is considered to be balanced.
- h. Police Pension Fund - A balanced budget in the Police Pension Fund is

achieved when additions exceed deductions in the Fund.

### ***Revenues***

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1. To ensure the Village's continuing financial health, the Village will strive to maintain a diversified and stable revenue system so that fluctuations in any one revenue source will not have a devastating effect on the Village's financial integrity.
2. The Village shall utilize property taxes as a "stop gap" Revenue source. For each tax levy, the Village will determine the level of service it wishes to provide to its residents and the cost of providing this level of service. The cost of those services will be compared to projected revenues, excluding property tax. The shortfall between projected revenues and estimated expenditures is "theoretically" the amount to be considered for the property tax levy.
3. The Village will establish user charges and fees at a level that attempts to recover the full cost of providing the service.
  - a. User Fees, particularly utility rates, should identify the relative costs of serving different classes of customers.
  - b. The Village will set user fees to include the full cost of providing the service, including the construction, rehabilitation, and maintenance of the capital assets necessary to provide the service.
  - c. The Village will consider rates and fees charged by comparable units of local government providing similar services when establishing user charges and fees.
4. The Village will attempt to maximize its financial resources by encouraging Intergovernmental Cooperation. The establishment of intergovernmental service agreements with other units of local government allows the Village to provide the community higher levels of service at a reduced cost. It is the objective of the Village to continue to service areas that could be enhanced through intergovernmental cooperation.
5. The Village will attempt to maximize its financial resources by investing excess funds in a manner that provides the highest investment return while maintaining the maximum security of invested funds and meeting the daily cash flow demands of the Village. The Village will invest funds in a manner conforming to all state statutes and local regulations governing the investment of public funds. The rules and regulations required by State Statutes are detailed in the Village's Investment Policy which was adopted by the Village Board on June 15, 1999.

### ***Operating Expenditures***

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1. The Village will fund all operating expenditures in a particular Fund from the operating revenues generated by that Fund. In developing the budget, recommendations will be made regarding services level adjustments that may be necessary to meet this objective. Services will not be expanded beyond the Village's ability to utilize current revenues to pay for the expansion of these services.
2. The Village will continually assess its organization and service provision efforts in

order to provide service enhancements by increasing efficiency or effectiveness. During each budget process the Village will assess its current organization and service provision strategy and make adjustments if the analysis demonstrates that a particular enhancement would improve operations.

3. The Village shall continually examine its service provision efforts in an effort to reduce operating expenditures and/or enhance the quality and level of services without increasing cost.
4. The Village will establish Personnel Services budgets necessary to continue to provide quality and level of services to residents. To attract and retain quality employees, the Village will maintain a compensation and benefits package that is competitive with other public sector employers.
5. The Village will provide sufficient resources to train Employees and thereby develop the specialized knowledge and expertise necessary to maintain and improve the quality of Village services.
6. The Village will strive to adopt new technologies and techniques that will allow the Village to maintain and improve the level of services provided to residents while maintaining a stable workforce. To achieve this objective, the Village will investigate, fund, and implement information and communication technology solutions that allow for the automation of functions.
7. Operating Expenditures will be budgeted, accounted for, and reported in the following major categories:
  - i. Personnel Services
    - Salaries
    - Fringe Benefits
  - ii. Operating Expenditures
    - Team Development
    - Professional Services
    - Contractual Services
    - Commodities
    - Other Expenses
    - Programs
  - iii. Other Expenditures
    - Capital
    - Interfund Charges

### ***Capital Projects***

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1. The Village will develop a multi-year plan for capital projects. This plan will identify projects likely to be constructed within a five year time period and will also identify the likely source of funding for the project.
2. The Village will attempt to support recurring capital projects (such as the annual street/water & sewer main maintenance programs) and capital purchases or projects that have a useful life of less than 20 years with recurring revenues or excess fund

balances in the Capital Improvement and Utility (Water, Sewer and Storm) Funds. Issuance of debt for funding of capital purchases or projects having a useful life of 20 years or more may be considered.

3. The Village will set utility rates that are sufficient to provide funding for recurring capital projects (such as the annual main replacement programs) and capital purchases or projects that necessary to maintain utility infrastructure and have a useful life of less than 20 years. Rates shall be set at a minimum to maintain sufficient cash resources to fund such capital expenditures on a pay as you go basis and to fund debt service payments for those capital purchases or projects having a useful life of 20 years or more. This minimum level will be set through the use of the Village's Water and Sewer Rate Analysis.
4. Capital maintenance expenditures will be sufficient to address need for the deterioration of the Village's capital infrastructure as necessary to protect the community's quality of life. Capital maintenance expenditures will be sufficient to ensure a relatively stable level of expenditures in every budget year.

### ***Debt***

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1. The Village will consider the issuance of debt or utilization of low interest loans for projects that have a useful life of 20 years or more and cannot be reasonably funded through recurring revenues.
2. The Village will not issue debt or undertake low interest loans that will last beyond the useful life of the asset for which the debt is to be issued.
3. To minimize interest payments on assumed debt, the Village will strive to maintain or improve upon its current bond rating when issuing bonds. When considering loans, the Village will utilize, to the extent available, low interest loans (with interest rates below current rates of interest) such as Illinois Environmental Protection Agency (IEPA) loans for Water and Sewer Infrastructure construction and rehabilitation.

### ***Financial Reporting***

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1. Following the conclusion of the fiscal year, the Village will prepare a Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting and reporting principles established by the Governmental Accounting Standards Board (GASB). The CAFR shall also satisfy all criteria of the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting.
2. Included as part of the CAFR shall be the audit report prepared by independent certified public accountants designated by the Village Board to audit the Village's financial statements.
3. The Village will capitalize projects in compliance with the Capitalization Policy established in conjunction with the conversion of the Comprehensive Annual Financial Report to the GASB Statement #34 format.
4. On a continual basis, the Finance Department will prepare and present to the Village

Board a monthly financial report on initiatives and status of major revenue sources and to the Administration, Finance and Legislative Committee a quarterly financial report that will include revenue and expenditure summaries and a cash and investment report for each Fund. These quarterly reports shall be presented to the Committee within 45 days of the end of the quarter.

## **CAPITAL ASSET POLICY AND PROCEDURES**

### ***POLICY***

Capital Assets are defined by the Village as assets with an initial, individual cost above a set dollar threshold (see chart below). Improvements done to existing assets that increase the value of the assets should also be capitalized. Normal repairs that merely maintain the asset in its present condition should be recorded as expenditure and should not be capitalized.

### ***VALUATION***

All assets reported as capital assets should be recorded at their historical cost or estimated historical cost if purchased or constructed. Cost, for this purpose, includes not only the purchase price or cost of construction, but also any other charges incurred “to place the asset in its intended location and condition for use.” Donated assets should be recorded at their estimated fair market value at the date of donation. This rule applies only to donations made from outside the financial reporting entity.

## **CAPITAL ASSET CLASSES**

Assets are categorized as various classes such as Land, Building and Improvements, Furniture, Machinery and Equipment, Vehicles, and Infrastructure.

The “Land” account includes all land purchased or otherwise acquired by the Village. The land account should include not only the cost of land itself, but also the cost of preparing land for its intended use. Intent, for this purpose, should be judged as of the date of acquisition.

The “Building and Improvement” account includes the value of all buildings at purchase price or construction cost. The cost should include all charges applicable to the building, including broker’s or architect’s fees and interest on borrowed money during construction. Additionally, the account is used for permanent (i.e., non-detachable) improvements that add value to land (e.g., fences, retaining walls). This account also is used for leasehold improvements (i.e., permanent improvements the Village makes to property it is leasing under an agreement classified as an operating lease).

The “Machinery and Equipment” account consists of property that does not lose its identity when removed from its location and is not changed materially or expended in use. This

property should be recorded at cost, including freight, installation and other charges incurred to place the asset in use.

The “Infrastructure” account consists of assets that are long-lived capital assets that normally are stationary in nature and can be preserved for a significantly

greater number of years than most capital assets. Infrastructure assets are often linear and continuous in nature. The Village’s four Infrastructure subsystems are:

- Infrastructure – Street Network
- Infrastructure – Water Network
- Infrastructure – Sanitary Sewer
- Infrastructure – Storm Sewer

#### ***USEFUL LIFE***

Following is a listing of the different classes of assets, threshold amount and their standard useful lives.

<u>Asset</u>	<u>Threshold</u>	<u>Years</u>
Land	\$25,000	No Limit
Buildings and Improvements	\$15,000	3 - 50
Furniture Machinery and Equipment	\$5,000	3 - 10
Vehicles	\$5,000	3 - 10
Infrastructure – Street Network	\$50,000	30 - 100
Infrastructure – Water Network	\$50,000	30 - 100
Infrastructure – Sanitary Sewer	\$25,000	30 - 100
Infrastructure – Storm Sewer	\$25,000	30 - 100

The Village does not depreciate land

#### ***TREATMENT OF FEDERALLY FUNDED CAPITAL ASSETS***

- Federal equipment will be used in the program for which it was acquired or, when appropriate, other Federal programs.
- Federal equipment records shall be maintained and federally funded capital assets have to be identified as such on the Village’s capital asset listing.
- A physical inventory of Federal funded equipment shall be taken at least once every two years and reconciled to the equipment records.
- An appropriate control system shall be used to safeguard equipment, and equipment shall be maintained.
- When equipment with a current per unit fair market value of \$5,000 or more is no longer needed for a Federal program, it may be retained or sold with the Federal agency having a right to a proportionate (percent of Federal participation in the cost of the original project) amount of the current fair market value. Proper sales procedures shall be used that provide for competition to the extent practicable and result in the highest possible return.

## PROCEDURE FOR ADDITIONS & DISPOSALS OF ASSETS

The Finance department is responsible for keeping the capital asset records up to date. But the primary responsibility for providing the correct information to the Finance department and verifying the accuracy of the information periodically belongs to the Department Heads.

### ***ADDITIONS***

Additions to capital asset account group will be done on an annual basis by the Director of Finance. All assets recorded during the current fiscal year are defined as current year additions. These should include purchases of new as well as used assets, all donated assets and assets acquired through capitalized leases. Once the capital asset list is updated reflecting current year additions, it will be given to Department Heads to verify and make corrections.

### ***DISPOSALS***

All items sold, traded-in, scrapped, abandoned or in any way removed from service during the current fiscal reporting period are classified as disposals. When the Department Head receives an updated list of the capital assets at the end of each fiscal year, he/she should verify the information and see if all assets are still in service. If there are assets on the list that are no longer in service, they should be retired.

### ***DEPRECIATION***

Depreciation is used to reflect the economic loss in the value of an asset. Generally Accepted Accounting Principles (GAAP) requires that the method used to allocate the cost of a capital asset over its estimated useful life be as equitable as possible to the periods during which services are obtained from the use of the asset.

In most cases, the straight line method of depreciation will be used for all assets.

## **FEDERAL DEBARRED AND SUSPENDED VENDORS**

Local Governments who receive Federal awards are required to design internal controls which help to ensure compliance with Federal laws, and regulations as per the A-12 Common Rule and OMB Circular A-110 (2CFR part 215).

### ***POLICY***

In regards to Procurement, Suspension and Debarment: Federal Executive Order (E.O.) 12549 "Debarment and Suspension" prohibits recipients of federal grants from contracting with or making sub-awards to parties that are suspended or debarred from doing business

with the federal government. For vendor contracts with **any** federal dollar expenditures, the village must ensure the vendor or sub-recipient is not debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any Federal department or agency from doing business with the Federal Government. This can be accomplished by reviewing the Federal Excluded Parties List issued by the U.S. General Services Administration. <https://www.epls.gov/>; or by obtaining a certification from the entity.

This requirement should be met prior to payments of **any** federal expenditure submitted to vendors via federal funds.

No award is to be made before debarment status has been reviewed and approved.

**VILLAGE OF BENSENVILLE  
12 S. CENTER STREET  
BENSENVILLE, ILLINOIS 60106**

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**Ordinance No. 76-2012**

**An Ordinance Adopting the Annual Budget for the Village of Bensenville for the  
Fiscal Year Commencing January 1, 2013 and Ending December 31, 2013**

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**ADOPTED BY THE  
VILLAGE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF BENSENVILLE  
THIS 13th DAY OF November, 2012**

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Published in pamphlet form by authority of the President and Board of Trustees of the Village of  
Bensenville, DuPage and Cook Counties, Illinois this 14th day of November 2012

STATE OF ILLINOIS        )

COUNTIES OF COOK

) SS AND DUPAGE        )

I, Corey Williamsen, do hereby certify that I am the duly appointed Deputy Village Clerk of the Village of Bensenville, DuPage and Cook Counties, Illinois, and as such officer, I am the keeper of the records and files of said Village; I do further certify that the foregoing constitutes a full, true and correct copy of Ordinance No. 76-2012 entitled an ordinance adopting the annual budget for the Village of Bensenville for the fiscal year commencing January 1, 2013 and ending December 31, 2013.

IN WITNESS WHEREOF, I have hereunto affixed my official hand and seal on this

14<sup>th</sup> day of November, 2012.



\_\_\_\_\_  
Corey Williamsen  
Deputy Village Clerk

**ORDINANCE NO. 76-2012**

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE VILLAGE OF  
BENSENVILLE FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2013 AND  
ENDING DECEMBER 31, 2013**

**WHEREAS**, the Village of Bensenville, DuPage and Cook Counties, Illinois has heretofore adopted the annual budget procedure provided for in 65 ILCS 5/8-2-9.1 through and including 65 ILCS 5/8-2-9.10; and

**WHEREAS**, the tentative annual budget for the fiscal year commencing on January 1, 2013 and ending on December 31, 2013 was made conveniently available for public inspection for a period of ten (10) days prior to the date hereof; and

**WHEREAS**, notice of a public hearing was duly published in a newspaper of general circulation within the Village as provided by statute; and

**WHEREAS**, in accordance with the statutes made and provided therefore, the Village held a public hearing on said budget on November 13, 2012.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois, as follows:

**SECTION ONE:** The document titled Village of Bensenville 2013 Budget Final, attached hereto and incorporated herein as Exhibit "A", is the Annual Budget for the fiscal year ending December 31, 2013 and the same is hereby passed and adopted.

**SECTION TWO:** This Ordinance shall be in full force and take effect upon its passage, approval and publication in pamphlet form, as provided by law.

**SECTION THREE:** the Village Clerk is directed to transmit certified copies of this ordinance to the Clerks of DuPage and Cook Counties.

**PASSED AND APPROVED** by the President and Board of Trustees at the Village of Bensenville, this 13<sup>th</sup> day of November, 2012.

  
\_\_\_\_\_  
Frank Soto, Village President

**ATTEST:**

  
\_\_\_\_\_  
Susan Janowiak, Village Clerk

**AYES:** BARTLETT, JARECKI, O'CONNELL, RIDDER, WESSELER

**NAYS:** PECONIO

**ABSENT:** NONE

Village of Bensenville 2013 Budget Final  
Revenue Estimate by Fund, FY 2010 Actual through FY 2013 Budget

Appendix C  
EXHIBIT A

	FY 2010 Actual	FY 2011 Actual	2012 Budget	2012 Projected	2013 Budget
<b>General Fund Revenues</b>					
<b>Property Taxes</b>					
Corporate	2,295,852	2,123,717	2,112,000	2,147,838	2,147,000
IMRF	352,886	212,664	212,300	214,645	214,000
Police Protection	1,484,301	1,023,255	1,037,000	1,053,710	1,053,000
Police Pension	404,640	298,250	296,000	299,405	299,405
Tort Judgment/Liability	421,847	270,649	271,000	273,795	273,000
FICA	422,513	247,579	247,000	250,620	250,000
Workers Compensation	283,685	192,808	193,000	195,740	195,000
Road & Bridge	992,256	229,144	215,000	225,000	230,000
<b>Total Property Taxes</b>	<b>\$ 6,657,980</b>	<b>\$ 4,598,066</b>	<b>\$ 4,583,300</b>	<b>\$ 4,660,753</b>	<b>\$ 4,661,405</b>
<b>Taxes</b>					
Utility Tax - Electric	2,443,227	1,249,114	1,280,000	1,214,732	1,335,000
Utility Tax - Natural Gas	-	319,440	340,000	255,000	300,000
Replacement Tax	269,516	166,849	172,500	172,500	200,000
Hotel/Motel Tax	101,229	33,235	57,000	50,000	65,000
Village Amusement	174,419	107,246	85,000	85,000	105,000
Telecommunications Tax	2,395,997	1,401,735	1,400,000	1,400,000	1,475,000
<b>Total Taxes</b>	<b>\$ 5,384,388</b>	<b>\$ 3,277,619</b>	<b>\$ 3,334,500</b>	<b>\$ 3,177,232</b>	<b>\$ 3,480,000</b>
<b>Intergovernmental</b>					
Auto Rental Tax	38,517	7,887	10,000	10,000	10,000
Income Taxes	2,592,235	1,516,544	1,450,000	1,450,000	1,575,000
State Use Tax	432,944	277,024	265,000	265,000	269,000
Sales Tax - General Fund	6,578,867	4,437,317	4,473,100	4,475,000	4,982,500
Operating Grants - St - Admin	35,260	49,062	-	2,900	-
Operating Grants - Regional	68,088	40,856	-	26,000	45,000
Capital Grants Federal Admin	3,447	1,585	-	-	-
Grant (ISBE Nutrition Program)	-	-	-	-	-
Chicago Reimbursement	60,140	21,737	-	-	-
Motor Fuel Tax Allotment (MFT Transfer)	974,260	578,710	475,000	550,000	550,000
<b>Total Intergovernmental</b>	<b>\$ 10,783,758</b>	<b>\$ 6,930,722</b>	<b>\$ 6,673,100</b>	<b>\$ 6,778,900</b>	<b>\$ 7,431,500</b>
<b>Licenses &amp; Permits</b>					
Business Licenses	287,250	185,693	150,000	185,000	205,000
Liquor Licenses	110,020	59,638	60,000	60,000	60,000
Dog Licenses	1,015	1,846	1,500	1,700	1,700
Vehicle Stickers	374,358	105	-	-	-
Truck Weight Permits	7,103	19,780	15,000	15,000	15,000
Building Permits - DuPage	546,721	246,790	235,000	235,000	245,000
Building Permits - Cook	-	-	-	-	-
<b>Total Licenses &amp; Permits</b>	<b>\$ 1,326,467</b>	<b>\$ 513,852</b>	<b>\$ 461,500</b>	<b>\$ 496,700</b>	<b>\$ 526,700</b>
<b>Fines &amp; Forfeits</b>					
Fines - Traffic Enforcement	507,761	282,445	254,000	260,000	300,000
Fines - False Alarms	29,458	10,850	17,550	5,000	5,000
Fines - Parking	-	-	-	-	-
Fines Red-light Violations	565,775	478,081	525,000	400,000	420,000
Fines - PD - Misc.	96,629	163,790	1,450	21,200	20,000
Fines - Code Enforcement	1,075	5,177	500	8,500	8,500
<b>Total Fines &amp; Forfeits</b>	<b>\$ 1,200,698</b>	<b>\$ 940,343</b>	<b>\$ 798,500</b>	<b>\$ 694,700</b>	<b>\$ 753,500</b>
<b>Charges for Services</b>					
Return Checks Fees	210	230	100	165	100
Basset/Report/Misc. Fees	20,309	5,440	5,000	5,000	5,000
Reim. Exp - Police Services	78,806	35,484	70,000	70,000	70,000
Reim. Exp - Police Training	-	8,842	-	-	-
Downtown Parking Fees	1,534	1,301	1,000	1,000	1,000
Auto Towing Fees	156,000	58,500	76,500	62,000	75,000
Reim Exp - Fire Services	-	-	-	-	-
Dial-A-Bus Fares	19,352	11,220	11,500	13,000	13,000
Engineering Review & Inspection Fees	-	-	10,000	-	-
Zoning Hearing Fees	29,895	3,475	30,000	22,000	22,000
Maps/Codes/Plan Reviews	1,165	-	500	-	-
Sign Permit Fees	15,109	5,879	6,000	6,000	6,000
Elevator Inspection Fees	9,075	-	6,500	6,500	6,500
Alarm Connect/Pump Fees	19,675	60	5,000	20,655	20,000
Smoke Detectors	3,030	1,912	1,500	1,500	1,600
Reim Exp-Code Enforcement	-	-	-	-	-
Inspection Fee Zoning	150	75	-	-	-
Inspection Fee Rental Units	124,571	64,509	56,750	54,150	54,150
Inspection Fee Real Estate Trsf	13,160	7,800	8,350	8,350	8,350
Recreation Fees - Redmond	228,841	127,914	30,000	65,000	55,000
Miscellaneous Revenue - Redmond	40,095	5,486	-	300	-
Rink Revenue - Ice Rental	3,131,126	1,963,765	2,000,000	1,915,000	1,935,000
Rink Revenue - Party Room Rental	4,512	1,745	1,000	1,000	1,000
Rink Revenue - Skate Rental	39,757	4,975	4,000	4,500	4,500
Rink Revenue - Public Skating	33,072	21,499	18,000	18,000	13,000
Rink Revenue - Hockey School	191,922	57,662	15,000	15,000	5,000
Rink Revenue - Figure Skating	117,504	144,118	145,000	170,000	150,000
Rink Revenue - Ice Shows	10,869	1,643	-	4,500	5,000
Rink Revenue - Rat Hockey	38,823	30,338	25,000	25,000	25,000

Village of Bensenville 2013 Budget Final  
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	FY 2010 Actual	FY 2011 Actual	2012 Budget	2012 Projected	2013 Budget
Rink Revenue - Adult Leagues	724	305	-	-	-
Steel Sponsorship Revenue	206	-	-	16,000	16,000
Rink Rev Sponsorship/Promotional	16,370	20,500	16,000	-	-
Aquatic Center	82,765	66,588	70,000	66,275	67,000
Pro Shop Merchandise	75,154	20,959	-	-	-
Ice Rink Concessions	235,142	125,606	150,000	143,000	150,000
Concession Stand - Vending Commission	16,350	15,771	15,000	19,000	19,000
Movie Theatre Admission Sales	65,667	53,548	50,000	59,000	59,000
Rental Premier Sports/PRV.ACLRN	-	5,560	12,000	12,000	12,000
Double Feature Shop Food Sales	100,529	64,165	63,000	65,000	63,000
Miscellaneous Charges	8,026	21,460	20,000	20,000	20,000
Miscellaneous Reimbursement	145,728	30,238	500	500	500
Miscellaneous	-	-	-	1,500	16,500
Teen Center Contributions	-	-	-	-	-
Franchise Fees Cable	-	-	-	-	-
	<u>322,424</u>	<u>266,520</u>	<u>194,000</u>	<u>200,000</u>	<u>250,000</u>
<b>Total Charges for Services</b>	<b>\$ 5,397,647</b>	<b>\$ 3,255,092</b>	<b>\$ 3,117,200</b>	<b>\$ 3,090,895</b>	<b>\$ 3,149,200</b>
<b>Investment Income</b>					
Interest Income	53,636	20,566	25,000	1,350	1,000
Interest on Investments	2,033	9,216	25,000	30,000	30,000
Interest - Property Tax Corp	205	19	100	-	-
Interest - Property Tax IMRF	22	2	25	-	-
Interest - Property Tax FICA	26	2	25	-	-
Interest - Property Tax PD Protection	100	9	50	-	-
Interest - Property Tax Tort	29	2	25	-	-
Interest - Property Tax Work Comp	19	2	25	-	-
Interest - Property Tax RD & BRDG	24	8	10	-	-
<b>Total Investment Income</b>	<b>\$ 56,094</b>	<b>\$ 29,826</b>	<b>\$ 50,260</b>	<b>\$ 31,350</b>	<b>\$ 31,000</b>
<b>Other Revenues</b>					
Reimburse Expenditures - General	-	655,506	7,500	18,000	10,000
Liability Insurance Claim Reimbursement	15,000	1,585	2,550	-	-
Local Government Rebates	24,213	43	20,000	-	-
Program Contributions	2,409	4,605	1,500	-	-
Comm Serv - Program Contrib.	10,999	1,500	10,000	100	-
Miscellaneous	37,289	111,386	250	395	35,000
Sale of Asset	26,984	6,383	-	1,175	-
Proceeds from Debt	178,406	-	-	-	-
Revenue Over and Short	3,002	(4,551)	2,000	1,050	1,000
<b>Total Other Revenues</b>	<b>\$ 298,302</b>	<b>\$ 776,457</b>	<b>\$ 43,800</b>	<b>\$ 20,720</b>	<b>\$ 46,000</b>
<b>Interfund Transfers In</b>					
Transfer from CIP	228,000	-	-	-	-
Transfer from Utility Fund	596,666	1,830,000	813,000	813,000	692,900
Transfer from Recycling & Refuse	135,000	30,000	-	-	-
Transfer from Dial A Bus	-	-	-	-	-
Transfer from TORT	-	-	-	-	-
Transfer from Insurance	-	-	-	-	-
Transfer from Refunding Series 2002A	-	-	-	-	-
Transfer from Rental Property Fund	883,510	-	-	-	-
Transfer from Commuter Parking	64,133	-	30,000	30,000	30,000
<b>Total Interfund Transfers In</b>	<b>\$ 1,907,309</b>	<b>\$ 1,860,000</b>	<b>\$ 843,000</b>	<b>\$ 843,000</b>	<b>\$ 722,900</b>
<b>Other Financial Sources</b>					
Special Item	6,464,832	-	-	-	-
<b>Total Other Financial Sources</b>	<b>\$ 6,464,832</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Sub Total General Fund</b>	<b>\$ 39,477,475</b>	<b>\$ 22,181,977</b>	<b>\$ 19,905,160</b>	<b>\$ 19,794,250</b>	<b>\$ 20,802,205</b>
<b>Interfund Transfers Out</b>					
Transfer to Debt Svc for EDGE	(2,440,038)	(358,263)	(394,145)	(394,145)	(396,574)
TR to Debt Svc-Edge (Net Skating Rev)	-	-	-	-	-
Transfer to Stormwater	(159,942)	-	-	-	-
Transfer to CIP	(483,716)	(144,025)	-	-	-
Transfer to Dial A Bus	-	-	-	-	-
Transfer to MFT	(740,846)	-	-	-	-
Transfer to SA #2	(666,127)	-	-	-	-
Transfer to TIF#1	(516,283)	-	-	-	-
Transfer to TIF#2	(700)	-	-	-	-
Transfer to TIF#12	(16,813)	-	-	-	-
Transfer to Fleet	-	-	-	-	(163,740)
Transfer to Debt (MFT)	-	(370,975)	-	-	-
Transfer to Debt Service	(3,145,429)	(1,776,200)	(1,628,135)	(1,628,135)	(1,926,444)
<b>Total Interfund Transfers Out</b>	<b>(8,169,894)</b>	<b>(2,649,463)</b>	<b>(2,022,280)</b>	<b>(2,022,280)</b>	<b>(2,486,758)</b>
<b>Total General Funds</b>	<b>\$ 31,307,581</b>	<b>\$ 19,532,514</b>	<b>\$ 17,882,880</b>	<b>\$ 17,771,970</b>	<b>\$ 18,315,447</b>
<b>Capital Improvement Fund</b>					
<b>Licenses &amp; Permits</b>					
Vehicle Stickers	430,587	400,659	400,000	402,000	400,000

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	FY 2010 Actual	FY 2011 Actual	2012 Budget	2012 Projected	2013 Budget
<b>Total Licenses &amp; Permits</b>	\$ 430,587	\$ 400,659	\$ 400,000	\$ 402,000	\$ 400,000
<b>Intergovernmental</b>					
Operating Grants - Pace	-	-	-	-	-
Capital Grants - Federal	1,087,115	-	-	-	1,520,000
Capital Grants - Federal - CED	-	26,126	1,300,000	300,000	-
FAA Grant	-	-	-	-	-
RTA Grant	72,224	-	-	-	-
DuPage County - Accessibility Grant	-	-	-	-	-
Chicago O'Hare Settlement Proceeds	-	-	-	-	-
<b>Total Intergovernmental</b>	\$ 1,159,339	\$ 26,126	\$ 1,300,000	\$ 300,000	\$ 1,520,000
<b>Investment Income</b>					
Interest on Investments	6,448	420	5,000	1,000	1,000
<b>Total Investment Income</b>	\$ 6,448	\$ 420	\$ 5,000	\$ 1,000	\$ 1,000
<b>Other Taxes</b>					
Sales Tax	5,065,714	3,405,705	3,050,000	3,100,000	3,300,000
<b>Total Other Taxes</b>	\$ 5,065,714	\$ 3,405,705	\$ 3,050,000	\$ 3,100,000	\$ 3,300,000
<b>Other Revenues</b>					
Sale of Asset	-	788,517	202,000	202,000	-
Proceeds from Debt	-	-	-	-	3,000,000
Reimburse Expenditures	43,000	300,090	-	-	-
<b>Total Other Revenues</b>	\$ 43,000	\$ 1,088,607	\$ 202,000	\$ 202,000	\$ 3,000,000
<b>Interfund Transfer Out</b>					
Transfer to General Fund	(228,000)	294,025	-	-	-
Transfer to TIF 4	(660,189)	-	-	-	-
Transfer to Utility (Storm Capital)	-	(760,000)	-	-	-
Transfer to Debt Service (EDGE)	-	(909,235)	(871,510)	(871,510)	(869,597)
Transfer to Fleet	-	-	-	-	(163,740)
Transfer to Debt Service (PD)	(267,276)	-	-	-	-
<b>Total Interfund Transfer Out</b>	\$ (1,155,465)	\$ (1,375,210)	\$ (871,510)	\$ (871,510)	\$ (1,033,337)
<b>Interfund Transfers In</b>					
Transfer from General Fund	483,716	-	-	-	-
Transfer from Rental Property	177,583	-	-	-	-
Transfer from Utility Fund	409,850	-	-	-	-
<b>Total Interfund Transfers in</b>	\$ 1,071,149	\$ -	\$ -	\$ -	\$ -
<b>Interfund Advances - Out</b>					
Advance to TIF 4	-	(399,550)	(313,995)	(313,995)	(314,170)
Advance to TIF 7	-	(195,285)	(214,365)	(214,365)	(269,510)
Advance to TIF 11	-	(133,395)	(140,730)	(140,730)	(135,670)
<b>Total Interfund Advances</b>	\$ -	\$ (728,230)	\$ (669,090)	\$ (669,090)	\$ (719,350)
<b>Total Capital Improvement Fund</b>	\$ 6,620,772	\$ 2,818,077	\$ 3,416,400	\$ 2,464,400	\$ 6,468,313
<b>Fleet Sinking Fund</b>					
<b>Interfund Transfers In</b>					
Transfer from General Fund	-	-	-	-	163,740
Transfer from Capital Improvement Fund	-	-	-	586,517	163,740
<b>Total Interfund Transfers in</b>	\$ -	\$ -	\$ -	\$ 586,517	\$ 327,480
<b>SSA #2</b>					
<b>Property Tax</b>					
Property Tax	32,533	-	-	-	-
<b>Total Property Tax</b>	\$ 32,533	\$ -	\$ -	\$ -	\$ -
<b>Interfund Transfers</b>					
Transfer to Debt Service 374 Acct	-	-	-	-	-
<b>Total Interfund Transfers</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Investment Income</b>					
Interest on Investments	2	-	-	-	-
<b>Total Investment Income</b>	\$ 2	\$ -	\$ -	\$ -	\$ -
<b>Total SSA #2</b>	\$ 32,535	\$ -	\$ -	\$ -	\$ -
<b>SSA #3</b>					
<b>Property Tax</b>					
Property Tax	-	-	55,627	55,627	56,100
<b>Total Property Tax</b>	\$ -	\$ -	\$ 55,627	\$ 55,627	\$ 56,100
<b>Other Funding Sources</b>					
Proceeds from Debt	-	682,896	-	-	-

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	FY 2010 Actual	FY 2011 Actual	2012 Budget	2012 Projected	2013 Budget
<b>Total Other Funding Sources</b>	\$ -	\$ 682,896	\$ -	\$ -	\$ -
<b>Total SSA #3</b>	\$ -	\$ 682,896	\$ 55,627	\$ 55,627	\$ 56,100
<b>SSA #4</b>					
<b>Property Tax</b>					
Property Tax	-	-	240,036	240,036	233,810
<b>Total Property Tax</b>	\$ -	\$ -	\$ 240,036	\$ 240,036	\$ 233,810
<b>Other Funding Sources</b>					
Proceeds from Debt	-	2,945,063	-	-	-
<b>Total Other Funding Sources</b>	\$ -	\$ 2,945,063	\$ -	\$ -	\$ -
<b>Total SSA #4</b>	\$ -	\$ 2,945,063	\$ 240,036	\$ 240,036	\$ 233,810
<b>SSA #5</b>					
<b>Property Tax</b>					
Property Tax	-	-	17,612	17,612	16,490
<b>Total Property Tax</b>	\$ -	\$ -	\$ 17,612	\$ 17,612	\$ 16,490
<b>Other Funding Sources</b>					
Proceeds from Debt	-	205,891	-	-	-
<b>Total Other Funding Sources</b>	\$ -	\$ 205,891	\$ -	\$ -	\$ -
<b>Total SSA #5</b>	\$ -	\$ 205,891	\$ 17,612	\$ 17,612	\$ 16,490
<b>SSA #6</b>					
<b>Property Tax</b>					
Property Tax	-	-	162,289	162,289	160,500
<b>Total Property Tax</b>	\$ -	\$ -	\$ 162,289	\$ 162,289	\$ 160,500
<b>Other Funding Sources</b>					
Proceeds from Debt	-	1,999,313	-	-	-
<b>Total Other Funding Sources</b>	\$ -	\$ 1,999,313	\$ -	\$ -	\$ -
<b>Total SSA #6</b>	\$ -	\$ 1,999,313	\$ 162,289	\$ 162,289	\$ 160,500
<b>SSA #7</b>					
<b>Property Tax</b>					
Property Tax	-	-	85,207	85,207	82,080
<b>Total Property Tax</b>	\$ -	\$ -	\$ 85,207	\$ 85,207	\$ 82,080
<b>Other Funding Sources</b>					
Proceeds from Debt	-	1,028,924	-	-	-
<b>Total Other Funding Sources</b>	\$ -	\$ 1,028,924	\$ -	\$ -	\$ -
<b>Total SSA #7</b>	\$ -	\$ 1,028,924	\$ 85,207	\$ 85,207	\$ 82,080
<b>SSA #8</b>					
<b>Property Tax</b>					
Property Tax	-	-	43,810	43,810	43,140
<b>Total Property Tax</b>	\$ -	\$ -	\$ 43,810	\$ 43,810	\$ 43,140
<b>Other Funding Sources</b>					
Proceeds from Debt	-	536,535	-	-	-
<b>Total Other Funding Sources</b>	\$ -	\$ 536,535	\$ -	\$ -	\$ -
<b>Total SSA #8</b>	\$ -	\$ 536,535	\$ 43,810	\$ 43,810	\$ 43,140
<b>SSA #9</b>					
<b>Property Tax</b>					
Property Tax	-	-	208,162	-	-
<b>Total Property Tax</b>	\$ -	\$ -	\$ 208,162	\$ -	\$ -
<b>Other Funding Sources</b>					
Proceeds from Debt	-	-	3,785,335	-	3,785,000
<b>Total Other Funding Sources</b>	\$ -	\$ -	\$ 3,785,335	\$ -	\$ 3,785,000
<b>Total SSA #9</b>	\$ -	\$ -	\$ 3,993,497	\$ -	\$ 3,785,000
<b>Total SSA Revenue</b>	\$ 32,535	\$ 7,398,622	\$ 4,598,078	\$ 604,581	\$ 4,377,120

	FY 2010 Actual	FY 2011 Actual	2012 Budget	2012 Projected	2013 Budget
<b>TIF #1 Town Center</b>					
<b>Property Tax</b>					
Property Tax	815,166	-	-	-	-
<b>Total Property Tax</b>	<b>\$ 815,166</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Revenues</b>					
Other Revenue	136,469	-	-	-	-
<b>Total Other Revenues</b>	<b>\$ 136,469</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Interfund Transfers</b>					
Transfer from General Fund	516,283	-	-	-	-
Transfer to Debt Service	-	-	-	-	-
<b>Total Interfund Transfer</b>	<b>\$ 516,283</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Investment Income</b>					
Interest on Investments	13,300	-	-	-	-
<b>Total Investment Income</b>	<b>\$ 13,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total TIF #1</b>	<b>\$ 1,481,218</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TIF #2 O'Hare Cargo</b>					
<b>Intergovernmental</b>					
Chicago O'Hare Settlement Proceeds	700	-	-	-	-
<b>Total Intergovernmental</b>	<b>\$ 700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total TIF #2</b>	<b>\$ 700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TIF #4 Grand Ave/Sexton Parcel</b>					
<b>Property Tax</b>					
Property Tax	157,150	70,016	56,000	66,725	60,000
<b>Total Property Tax</b>	<b>\$ 157,150</b>	<b>\$ 70,016</b>	<b>\$ 56,000</b>	<b>\$ 66,725</b>	<b>\$ 60,000</b>
<b>Other Funding Sources</b>					
Proceeds from Debt	1,825,288	-	-	-	-
<b>Total Other Funding Sources</b>	<b>\$ 1,825,288</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Interfund Advances In</b>					
Advance from Cap Proj. Fund	-	399,550	313,995	313,995	314,170
<b>Total Advances In</b>	<b>\$ -</b>	<b>\$ 399,550</b>	<b>\$ 313,995</b>	<b>\$ 313,995</b>	<b>\$ 314,170</b>
<b>Interfund Transfers</b>					
Transfer to Debt Service	-	-	-	-	-
<b>Total Interfund Transfer</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Investment Income</b>					
Interest on Investments	3	-	-	-	-
<b>Total Investments</b>	<b>\$ 3</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total TIF 4</b>	<b>\$ 1,982,441</b>	<b>\$ 469,566</b>	<b>\$ 369,995</b>	<b>\$ 380,720</b>	<b>\$ 374,170</b>
<b>TIF #5 Heritage Square</b>					
<b>Property Tax</b>					
Property Tax	409,489	237,548	200,000	259,975	255,000
<b>Total Property Tax</b>	<b>\$ 409,489</b>	<b>\$ 237,548</b>	<b>\$ 200,000</b>	<b>\$ 259,975</b>	<b>\$ 255,000</b>
<b>Interfund Transfers</b>					
Transfer to Debt Service	-	-	-	-	-
<b>Total Interfund Transfer</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Investment Income</b>					
Interest on Investments	26	1	-	-	-
<b>Total Investments</b>	<b>\$ 26</b>	<b>\$ 1</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total TIF 5</b>	<b>\$ 409,515</b>	<b>\$ 237,549</b>	<b>\$ 200,000</b>	<b>\$ 259,975</b>	<b>\$ 255,000</b>
<b>TIF #6 RTE &amp; Thorndale</b>					
<b>Property Tax</b>					
Property Tax	430,540	182,957	146,000	189,965	190,000
<b>Total Property Tax</b>	<b>\$ 430,540</b>	<b>\$ 182,957</b>	<b>\$ 146,000</b>	<b>\$ 189,965</b>	<b>\$ 190,000</b>
<b>Investment Income</b>					
Interest on Investments	31	1	-	-	-
<b>Total Investments</b>	<b>\$ 31</b>	<b>\$ 1</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total TIF 6</b>	<b>\$ 430,571</b>	<b>\$ 182,958</b>	<b>\$ 146,000</b>	<b>\$ 189,965</b>	<b>\$ 190,000</b>

	FY 2010 Actual	FY 2011 Actual	2012 Budget	2012 Projected	2013 Budget
<b>TIF #7 Irving Park &amp; Church</b>					
<b>Property Tax</b>					
Property Tax	71,069	49,125	40,000	55,390	58,032
<b>Total Property Tax</b>	<b>\$ 71,069</b>	<b>\$ 49,125</b>	<b>\$ 40,000</b>	<b>\$ 55,390</b>	<b>\$ 58,032</b>
<b>Interfund Advances In</b>					
Advance from Cap Proj. Fund	-	195,285	214,365	214,365	269,510
<b>Total Advances In</b>	<b>\$ -</b>	<b>\$ 195,285</b>	<b>\$ 214,365</b>	<b>\$ 214,365</b>	<b>\$ 269,510</b>
<b>Interfund Transfers</b>					
Transfer to Debt Service	-	-	-	-	-
<b>Total Interfund Transfer</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Investment Income</b>					
Interest on Investments	5	-	-	-	-
<b>Total Investments</b>	<b>\$ 5</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total TIF 7</b>	<b>\$ 71,074</b>	<b>\$ 244,410</b>	<b>\$ 254,365</b>	<b>\$ 269,755</b>	<b>\$ 327,542</b>
<b>TIF #11 Grand &amp; York</b>					
<b>Property Tax</b>					
Property Tax	39,950	18,132	14,500	24,665	25,162
<b>Total Property Tax</b>	<b>\$ 39,950</b>	<b>\$ 18,132</b>	<b>\$ 14,500</b>	<b>\$ 24,665</b>	<b>\$ 25,162</b>
<b>Interfund Advances In</b>					
Advance from Cap Proj. Fund	-	133,395	140,730	140,730	135,670
<b>Total Advances In</b>	<b>\$ -</b>	<b>\$ 133,395</b>	<b>\$ 140,730</b>	<b>\$ 140,730</b>	<b>\$ 135,670</b>
<b>Interfund Transfers</b>					
Transfer to Debt Service	-	-	-	-	-
<b>Total Interfund Transfer</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Investment Income</b>					
Interest on Investments	3	-	-	-	-
<b>Total Investments</b>	<b>\$ 3</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total TIF 11</b>	<b>\$ 39,953</b>	<b>\$ 151,527</b>	<b>\$ 155,230</b>	<b>\$ 165,395</b>	<b>\$ 160,832</b>
<b>TIF #12 - OLD</b>					
<b>Intergovernmental</b>					
Chicago O'Hare Settlement Proceeds	16,813	-	-	-	-
<b>Total Intergovernmental</b>	<b>\$ 16,813</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total TIF #12 OLD</b>	<b>\$ 16,813</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TIF #12 North Industrial</b>					
<b>Property Tax</b>					
Property Tax	-	-	-	527,550	450,000
<b>Total Property Tax</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 527,550</b>	<b>\$ 450,000</b>
<b>Investment Income</b>					
Interest on Investments	-	21,234	-	25,000	10,000
<b>Total Investments</b>	<b>\$ -</b>	<b>\$ 21,234</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 10,000</b>
<b>Other Funding Sources</b>					
Proceeds from Debt	-	17,550,407	-	-	-
<b>Total Other Funding Sources</b>	<b>\$ -</b>	<b>\$ 17,550,407</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total TIF #12 North Industrial</b>	<b>\$ -</b>	<b>\$ 17,571,641</b>	<b>\$ -</b>	<b>\$ 552,550</b>	<b>\$ 460,000</b>
<b>Total TIF Revenue</b>	<b>\$ 4,432,285</b>	<b>\$ 18,857,651</b>	<b>\$ 1,125,590</b>	<b>\$ 1,818,360</b>	<b>\$ 1,767,544</b>
<b>Debt Service Fund</b>					
<b>Property Tax</b>					
Property Tax	811,107	537,565	537,500	537,500	537,500
<b>Total Property Tax</b>	<b>\$ 811,107</b>	<b>\$ 537,565</b>	<b>\$ 537,500</b>	<b>\$ 537,500</b>	<b>\$ 537,500</b>
<b>Other Funding Sources</b>					
Proceeds from Debt	1,628,400	-	-	-	-
Bond Proceeds - Premium/Discount	3,297	-	-	-	-
Bond Premium/Discount	-	-	-	-	-
<b>Total other Funding Sources</b>	<b>\$ 1,631,697</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Village of Bensenville 2013 Budget Final  
Revenue Estimate by Fund, FY 2010 Actual through FY 2013 Budget

Appendix C  
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	FY 2010 Actual	FY 2011 Actual	2012 Budget	2012 Projected	2013 Budget
<b>Investment Income</b>					
Interest on Investments	55	2,211	-	5,002	5,000
<b>Total Investment Income</b>	<b>\$ 55</b>	<b>\$ 2,211</b>	<b>\$ -</b>	<b>\$ 5,002</b>	<b>\$ 5,000</b>
<b>Interfund Transfers In</b>					
Transfer from SSA #2	-	-	-	-	-
Transfer from TIF #1	-	-	-	-	-
Transfer from TIF #5	-	-	-	-	-
Transfer from TIF #11	-	-	-	-	-
Transfer from Rental Property	2,551,067	-	-	-	-
Transfer from CIP (PD Bonds)	-	-	-	-	-
Transfer from GF Rev Net Skating (EDGE)	-	358,263	394,145	394,145	396,574
Transfer from GF (EDGE Bonds)	-	-	-	-	-
Transfer from GF (MFT)	740,846	370,975	-	-	-
Transfer from Motor Fuel Fund	-	-	-	-	-
Transfer from TIF #4	-	-	-	-	-
Transfer from CIP	927,465	909,235	871,510	871,510	869,597
Transfer from GF	5,585,467	1,776,200	1,628,135	1,628,135	1,926,444
<b>Total Interfund Transfers In</b>	<b>\$ 9,804,845</b>	<b>\$ 3,414,673</b>	<b>\$ 2,893,790</b>	<b>\$ 2,893,790</b>	<b>\$ 3,192,615</b>
<b>Total Debt Service Fund</b>	<b>\$ 12,247,704</b>	<b>\$ 3,954,449</b>	<b>\$ 3,431,290</b>	<b>\$ 3,436,292</b>	<b>\$ 3,735,115</b>
<b>Utility Fund</b>					
<b>Charges for Services</b>					
Water Sales Operations	4,565,472	2,696,114	3,052,675	2,955,000	3,014,100
Water Sales Debt Services	-	348,051	270,000	360,000	360,000
Sewer Fees - Operations	4,248,345	2,376,717	2,480,000	2,680,000	2,733,600
Sewer Fees - Pretreatment	751,552	555,252	480,000	545,000	545,000
Sewer Fees - Capital Recovery	5,142,015	514,003	485,000	445,000	445,000
Industrial Capital Surcharge - Water	(260,154)	-	-	-	-
Industrial Capital Surcharge - Sewer	(39,720)	-	-	-	-
Sewer Fees - Pretreatment - EGV	123,983	65,725	-	70,000	70,000
Utilities Penalties	95,837	138,443	145,000	140,000	142,800
Water Sales - Capital Recovery	-	2,478,631	2,685,000	2,617,500	2,669,350
W/S Turn On/Off	-	-	-	-	-
Meters & Materials	(36,263)	4,761	5,000	8,000	8,000
Water & Sewer Miscellaneous	2,200	1,500	2,000	10,000	10,000
<b>Total Charges for Services</b>	<b>\$ 14,593,267</b>	<b>\$ 9,179,197</b>	<b>\$ 9,604,675</b>	<b>\$ 9,830,500</b>	<b>\$ 9,997,850</b>
<b>Other Revenues/Financing Sources</b>					
Interest on Investments	665	2,066	-	-	-
Bond Proceeds	-	-	4,500,000	-	1,000,000
<b>Total Interest Income</b>	<b>\$ 665</b>	<b>\$ 2,066</b>	<b>\$ 4,500,000</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>Interfund Transfers In</b>					
TR from General FD-StormH2O Operation:	159,942	-	-	-	-
Transfer from R&R	-	73,100	-	-	-
Transfer from CIP to Stormwater Capital	-	-	-	-	-
<b>Interfund Transfers In</b>	<b>\$ 159,942</b>	<b>\$ 73,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Sub Total Utility Fund</b>	<b>\$ 14,753,874</b>	<b>\$ 9,254,363</b>	<b>\$ 14,104,675</b>	<b>\$ 9,830,500</b>	<b>\$ 10,997,850</b>
<b>Interfund Transfers Out</b>					
Transfer to General Fund	(596,666)	(1,830,000)	(813,000)	(813,000)	(692,900)
Transfer to CIP	(409,850)	-	-	-	-
Transfer to Storm Water	-	-	(251,390)	(251,390)	-
Transfer from Utility Fund - Debt Service	-	-	-	-	-
Transfer to Utility Fund - Debt Service	-	-	-	-	-
<b>Total Interfund Transfers Out</b>	<b>\$ (1,006,516)</b>	<b>\$ (1,830,000)</b>	<b>\$ (1,064,390)</b>	<b>\$ (1,064,390)</b>	<b>\$ (692,900)</b>
<b>Total Utility Fund</b>	<b>\$ 13,747,358</b>	<b>\$ 7,424,363</b>	<b>\$ 13,040,285</b>	<b>\$ 8,766,110</b>	<b>\$ 10,304,950</b>
<b>Stormwater Fund</b>					
<b>Interfund Transfers In</b>					
Transfer from Utility	-	-	251,390	251,390	-
Transfer from Capital Impr. Fund	-	760,000	-	-	-
<b>Interfund Transfers In</b>	<b>\$ -</b>	<b>\$ 760,000</b>	<b>\$ 251,390</b>	<b>\$ 251,390</b>	<b>\$ -</b>
<b>Total Stormwater Fund</b>	<b>\$ -</b>	<b>\$ 760,000</b>	<b>\$ 251,390</b>	<b>\$ 251,390</b>	<b>\$ -</b>
<b>Unincorporated Utility Fund</b>					
<b>Charges for Services</b>					
Utility Fees	-	-	-	-	75,000
<b>Total Charges for Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>

	FY 2010 Actual	FY 2011 Actual	2012 Budget	2012 Projected	2013 Budget
<b>Total Unincorporated Utility Fund</b>	\$ -	\$ -	\$ -	\$ -	\$ 75,000
<b>Recycling &amp; Refuse Fund</b>					
<b>Charges for Services</b>					
Utility Penalties	40	-	-	-	-
Recycling & Refuse Charges	2,566,220	1,496,309	1,565,000	1,500,000	1,500,000
Miscellaneous Charges	(2,217)	-	2,000	-	-
<b>Total Charges for Services</b>	\$ 2,564,043	\$ 1,496,309	\$ 1,567,000	\$ 1,500,000	\$ 1,500,000
<b>Interfund Transfers Out</b>					
Transfer to Utility Fund	-	(73,100)	-	-	-
Transfer to General Fund	-	-	-	-	-
<b>Total Interfund Transfers Out</b>	\$ -	\$ (73,100)	\$ -	\$ -	\$ -
<b>Total Recycling &amp; Refuse Fund</b>	\$ 2,564,043	\$ 1,423,209	\$ 1,567,000	\$ 1,500,000	\$ 1,500,000
<b>Commuter Parking Fund</b>					
<b>Charges for Services</b>					
Parking Fees Commuter Lot	56,151	36,743	35,000	32,500	32,500
Miscellaneous Charges	28	-	-	-	-
<b>Total Charges for Services</b>	\$ 56,179	\$ 36,743	\$ 35,000	\$ 32,500	\$ 32,500
<b>Interfund Transfers</b>					
Transfer to General Fund	-	(30,000)	(30,000)	(30,000)	(30,000)
<b>Total Interfund Transfers</b>	\$ -	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)
<b>Total Commuter Parking Fund</b>	\$ 56,179	\$ 6,743	\$ 5,000	\$ 2,500	\$ 2,500
<b>Rental Property Fund</b>					
<b>Other Funding Sources</b>					
Lease Income - VOB Property	-	-	-	-	-
Proceeds from Chicago	-	-	-	-	-
Proceeds from Debt	-	-	-	-	-
<b>Total Other Funding Sources</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Other Revenues</b>					
Revenue - Miscellaneous	5,895,198	-	-	-	-
<b>Total Other Revenue</b>	\$ 5,895,198	\$ -	\$ -	\$ -	\$ -
<b>Interfund Transfers</b>					
Transfer to General Fund	(883,510)	-	-	-	-
Transfer to CIP	(177,583)	-	-	-	-
Transfer to Debt Service	(2,551,067)	-	-	-	-
<b>Total Interfund Transfers</b>	\$ (3,612,160)	\$ -	\$ -	\$ -	\$ -
<b>Total Rental Property Fund</b>	\$ 2,283,038	\$ -	\$ -	\$ -	\$ -

Village of Bensenville Revenue & Expenditure Summary - FY 2010 Actual through FY 2013 Budget					
	FY 2010 Actual	FY 2011 Actual	2012 Budget	2012 Projected	2013 Budget
<b>Total Revenues (Net of Transfers)</b>	73,291,495	62,175,628	45,317,913	37,202,120	46,873,469
<b>Planned use of Cash</b>	-	-	9,779,948	9,423,311	12,276,782
<b>Total Expenditures</b>	62,091,771	42,398,934	53,768,621	46,632,707	58,995,677
<b>Revenues over(under) Expenditures</b>	11,199,724	19,776,694	1,329,240	(7,276)	154,574

Village of Bensenville 2013 Budget Final  
Expenditure Budgets by Fund  
FY 2010 Actual through FY 2013 Budget

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	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	2013 Budget
<b>General Fund Expenditures</b>					
<b>Governance</b>					
<b>Village Board</b>					
Salaries	\$ 36,190	\$ 18,188	\$ 20,400	\$ 20,400	\$ 20,400
Fringe Benefits	6,135	2,492	2,405	3,071	2,515
Team Development	88,992	52,667	67,325	55,472	63,025
Professional Services	71,700	120,000	120,000	120,000	120,000
Contractual Services	1,987	1,391	11,920	13,174	4,650
Commodities	8,796	3,777	3,125	5,938	5,000
Programs	222,790	382	3,000	3,000	3,000
<b>Village Board Total</b>	<b>\$ 436,590</b>	<b>\$ 198,897</b>	<b>\$ 228,175</b>	<b>\$ 221,055</b>	<b>\$ 218,590</b>
<b>Village Clerk</b>					
Salaries	\$ 64,040	\$ 39,536	\$ 42,060	\$ 44,878	\$ 47,400
Fringe Benefits	22,061	13,771	15,280	15,105	16,500
Team Development	3,808	204	2,900	1,700	2,150
Contractual Services	28,554	18,527	21,470	23,400	23,500
Commodities	2,197	5,453	5,500	4,500	5,500
Programs	20	-	-	-	-
<b>Village Clerk Total</b>	<b>\$ 120,680</b>	<b>\$ 77,491</b>	<b>\$ 87,210</b>	<b>\$ 89,583</b>	<b>\$ 95,050</b>
<b>CDC Commission</b>					
Salaries	\$ 3,499	\$ 1,635	\$ 2,960	\$ 1,885	\$ 2,960
Fringe Benefits	271	125	230	131	230
Team Development	835	120	2,250	1,175	1,160
Professional Services	744	-	-	-	-
Commodities	-	973	600	605	700
<b>CDC Commission Total</b>	<b>\$ 5,349</b>	<b>\$ 2,853</b>	<b>\$ 6,040</b>	<b>\$ 3,796</b>	<b>\$ 5,050</b>
<b>Board of Police Commissioners</b>					
Salaries	\$ 9,318	\$ 7,304	\$ 5,480	\$ 5,263	\$ 6,480
Fringe Benefits	680	1,553	1,005	2,105	1,271
Team Development	3,116	871	3,375	2,075	1,875
Professional Services	56,935	10,754	16,500	21,618	31,700
Contractual Services	5,778	8,644	2,900	2,950	14,750
Commodities	-	-	-	-	200
<b>Board of Police Commissioners Total</b>	<b>\$ 75,827</b>	<b>\$ 29,126</b>	<b>\$ 29,260</b>	<b>\$ 34,011</b>	<b>\$ 56,276</b>
<b>Total Governance</b>	<b>\$ 638,446</b>	<b>\$ 308,367</b>	<b>\$ 350,685</b>	<b>\$ 348,445</b>	<b>\$ 374,966</b>
<b>Office of the Village Manager</b>					
<b>Administration</b>					
Salaries	\$ 545,966	\$ 318,994	\$ 376,000	\$ 405,225	\$ 391,000
Fringe Benefits	184,286	106,840	109,305	122,413	132,100
Team Development	33,733	29,134	31,007	18,983	28,172
Professional Services	123,533	60,917	15,000	14,659	-
Contractual Services	550	1,818	2,160	2,160	2,500
Commodities	13,763	8,799	8,600	7,036	8,180
Other Expenses	-	-	226,400	-	245,000
Programs	684	-	-	-	-
<b>Administration Total</b>	<b>\$ 902,515</b>	<b>\$ 526,502</b>	<b>\$ 768,472</b>	<b>\$ 570,476</b>	<b>\$ 806,952</b>
<b>Legal Services</b>					
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-	-	-
Team Development	-	-	-	-	-
Professional Services	1,131,609	494,450	485,008	480,000	474,400
Contractual Services	-	-	-	-	-
<b>Legal Services Total</b>	<b>\$ 1,131,609</b>	<b>\$ 494,450</b>	<b>\$ 485,008</b>	<b>\$ 480,000</b>	<b>\$ 474,400</b>
<b>Human Resources</b>					
Salaries	\$ 66,612	\$ 42,560	\$ 57,000	\$ 57,292	\$ 60,100
Fringe Benefits	26,714	88,096	92,270	60,751	84,760
Team Development	7,314	5,643	21,225	16,175	20,400

Village of Bensenville 2013 Budget Final  
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	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	2013 Budget
Professional Services	17,070	1,200	1,000	1,500	6,500
Contractual Services	7,292	3,894	11,600	7,500	5,900
Commodities	308	78	250	250	300
<b>Human Resources Total</b>	<b>\$ 125,310</b>	<b>\$ 141,471</b>	<b>\$ 183,345</b>	<b>\$ 143,468</b>	<b>\$ 177,960</b>
<b>Risk Management</b>					
Salaries	\$ 66,019	\$ 42,560	\$ 45,000	\$ 45,253	\$ 47,600
Fringe Benefits	23,959	-	8,490	19,003	9,800
Team Development	20,109	16,778	1,400	1,400	400
Professional Services	-	30,588	37,500	37,905	38,100
Contractual Services	472,955	302,608	263,550	223,617	280,550
Other Expenses	737,507	240,865	600,000	525,000	500,000
<b>Risk Management Total</b>	<b>\$ 1,320,549</b>	<b>\$ 633,399</b>	<b>\$ 955,940</b>	<b>\$ 852,178</b>	<b>\$ 876,450</b>
<b>Marketing &amp; Community Relations</b>					
Salaries	\$ 177,468	\$ 86,776	\$ 90,000	\$ 88,971	\$ 93,400
Fringe Benefits	55,989	26,311	30,960	26,827	33,405
Team Development	1,989	447	3,550	1,400	2,350
Professional Services	61,000	72,000	92,000	92,000	72,000
Contractual Services	123,310	-	-	-	-
Commodities	3,493	733	900	750	1,000
Programs	64,536	102,726	119,864	120,835	137,778
Capital Improvements	-	-	-	-	-
<b>Marketing &amp; Community Relations Total</b>	<b>\$ 487,785</b>	<b>\$ 288,993</b>	<b>\$ 337,274</b>	<b>\$ 330,783</b>	<b>\$ 339,933</b>
<b>Information Technology</b>					
Salaries	\$ 11,066	\$ -	\$ -	\$ -	\$ -
Fringe Benefits	19,560	-	-	-	-
Professional Services	480,821	311,612	309,055	309,050	266,678
Contractual Services	582,099	501,002	455,520	447,848	478,558
Commodities	10,137	4,148	5,000	5,096	5,000
Capital Improvements	114,891	75,167	51,000	39,870	65,500
<b>Information Technology Total</b>	<b>\$ 1,218,574</b>	<b>\$ 891,929</b>	<b>\$ 820,575</b>	<b>\$ 801,864</b>	<b>\$ 815,736</b>
<b>Emergency Management</b>					
Salaries	\$ 14,281	\$ 59,712	\$ 58,800	\$ 58,306	\$ 60,100
Fringe Benefits	1,191	25,357	28,825	28,054	30,575
Team Development	720	483	4,300	3,725	2,300
Contractual Services	20,385	19,510	28,000	16,124	29,000
Commodities	10,500	12,325	19,950	13,488	15,500
Other Expenses	-	-	-	-	-
Programs	1,191	5,363	2,500	2,500	3,000
Capital Improvements	1,167	-	-	-	-
<b>Emergency Management Totals</b>	<b>\$ 49,435</b>	<b>\$ 122,750</b>	<b>\$ 142,375</b>	<b>\$ 122,197</b>	<b>\$ 140,475</b>
<b>Total Office of the Village Manager</b>	<b>\$ 5,235,777</b>	<b>\$ 3,099,494</b>	<b>\$ 3,692,989</b>	<b>\$ 3,300,966</b>	<b>\$ 3,631,906</b>
<b>Finance Department</b>					
<b>Administration</b>					
Salaries	\$ 604,677	\$ 334,331	\$ 341,500	\$ 330,500	\$ 403,000
Fringe Benefits	201,762	123,297	148,545	147,150	160,642
Team Development	2,155	5,971	6,650	3,500	6,400
Professional Services	265,400	149,018	148,665	138,650	138,500
Contractual Services	554,410	45,311	62,750	57,700	62,100
Commodities	31,266	14,844	17,750	17,400	16,950
Other Expenses	143,042	244,175	217,000	235,000	405,375
<b>Administration Total</b>	<b>\$ 1,802,712</b>	<b>\$ 916,947</b>	<b>\$ 942,860</b>	<b>\$ 929,900</b>	<b>\$ 1,192,967</b>
<b>Total Finance Department - General Fund</b>	<b>\$ 1,802,712</b>	<b>\$ 916,947</b>	<b>\$ 942,860</b>	<b>\$ 929,900</b>	<b>\$ 1,192,967</b>
<b>Police Department</b>					
<b>Administration</b>					
Salaries	\$ 549,954	\$ 356,848	\$ 421,795	\$ 411,623	\$ 473,115
Fringe Benefits	1,317,689	269,247	246,145	269,557	272,800
Team Development	41,464	10,982	15,563	11,091	15,252
Professional Services	396,772	42,063	40,836	34,766	42,000

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	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	2013 Budget
Contractual Services	139,149	348,985	409,930	322,058	358,925
Commodities	160,966	107,103	93,460	98,446	98,675
Other Expenses	-	230	550	-	600
Programs	-	345	5,050	-	10,850
Capital Improvements	3,577	1,426	13,676	10,500	5,320
<b>Administration Total</b>	<b>\$ 2,609,571</b>	<b>\$ 1,137,229</b>	<b>\$ 1,247,005</b>	<b>\$ 1,158,041</b>	<b>\$ 1,277,537</b>
<b>Patrol</b>					
Salaries	\$ 3,624,691	\$ 2,233,090	\$ 2,610,061	\$ 2,413,229	\$ 2,656,861
Fringe Benefits	577,611	943,113	1,139,100	1,094,414	1,209,850
Team Development	2,770	18,652	40,765	24,397	41,435
Professional Development	18,625	18,625	18,875	18,625	18,625
Contractual Services	11,802	18,043	28,753	29,551	23,073
Commodities	17,152	32,684	38,607	32,002	45,054
Other Expenses	-	-	-	-	-
Programs	153,447	66,436	103,148	100,700	103,188
Capital Improvements	88,298	41,145	4,200	4,000	7,200
<b>Patrol Total</b>	<b>\$ 4,494,396</b>	<b>\$ 3,371,788</b>	<b>\$ 3,983,509</b>	<b>\$ 3,716,918</b>	<b>\$ 4,105,286</b>
<b>Investigations</b>					
Salaries	\$ 683,193	\$ 450,386	\$ 330,429	\$ 441,845	\$ 341,498
Fringe Benefits	109,088	173,754	172,205	175,540	189,500
Team Development	3,090	1,806	9,535	8,525	6,035
Contractual Services	3,144	2,257	2,153	2,000	5,653
Commodities	7,152	5,111	10,071	8,913	11,411
Other Expenses	-	403	700	700	600
Programs	21,180	20,660	4,500	4,500	4,500
Capital Improvements	-	-	4,920	4,900	4,920
<b>Investigation Total</b>	<b>\$ 826,847</b>	<b>\$ 654,377</b>	<b>\$ 534,513</b>	<b>\$ 646,923</b>	<b>\$ 564,117</b>
<b>Communications</b>					
Salaries	\$ 352,758	\$ 181,049	\$ -	\$ -	\$ -
Fringe Benefits	176,389	98,820	-	-	-
Contractual Services	27,816	22,496	32,653	30,000	53,188
Programs	-	75,926	200,821	200,000	200,821
Capital Improvements	-	-	-	-	-
<b>Communications Total</b>	<b>\$ 556,963</b>	<b>\$ 378,291</b>	<b>\$ 233,474</b>	<b>\$ 230,000</b>	<b>\$ 254,009</b>
<b>Total Police Department</b>	<b>\$ 8,487,777</b>	<b>\$ 5,541,685</b>	<b>\$ 5,998,501</b>	<b>\$ 5,751,882</b>	<b>\$ 6,200,949</b>
<b>Community &amp; Economic Development</b>					
<b>Administration</b>					
Salaries	\$ 451,629	\$ 289,225	\$ 265,000	\$ 269,479	\$ 278,800
Fringe Benefits	154,206	103,991	112,480	103,827	121,210
Team Development	8,998	3,682	5,600	4,900	5,600
Professional Services	-	-	-	-	20,000
Contractual Services	1,441	8,697	12,000	10,750	13,600
Commodities	6,314	1,597	4,000	3,500	3,000
Programs	456,912	-	110,000	138,547	60,000
Capital Improvements	-	-	6,500	6,000	-
<b>Total Administration</b>	<b>\$ 1,079,500</b>	<b>\$ 407,192</b>	<b>\$ 515,580</b>	<b>\$ 537,003</b>	<b>\$ 502,210</b>
<b>Code Compliance</b>					
Salaries	\$ 591,159	\$ 274,170	\$ 304,950	\$ 294,686	\$ 314,160
Fringe Benefits	225,237	96,481	102,620	102,793	110,300
Team Development	2,082	860	5,500	2,850	5,000
Contractual Services	108,343	182,605	169,600	158,500	155,350
Commodities	10,729	10,324	12,850	14,231	12,000
Capital Improvements	-	-	-	-	2,000
<b>Code Compliance Total</b>	<b>\$ 937,550</b>	<b>\$ 564,440</b>	<b>\$ 595,520</b>	<b>\$ 573,060</b>	<b>\$ 598,810</b>
<b>Total Community &amp; Economic Development</b>	<b>\$ 2,017,050</b>	<b>\$ 971,632</b>	<b>\$ 1,111,100</b>	<b>\$ 1,110,063</b>	<b>\$ 1,101,020</b>
<b>Public Works Department</b>					
<b>Administration</b>					
Salaries	\$ 228,303	\$ 158,339	\$ 203,250	\$ 181,362	\$ 376,500

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Fringe Benefits	101,326	48,806	67,880	57,326	121,600
Team Development	8,518	4,156	10,000	4,858	21,500
Professional Services	275,904	-	-	-	-
Contractual Services	198,115	268,255	297,550	245,753	277,100
Commodities	12,295	21,226	16,600	10,233	17,100
<b>Administration Total</b>	<b>\$ 824,461</b>	<b>\$ 500,782</b>	<b>\$ 595,280</b>	<b>\$ 499,532</b>	<b>\$ 813,800</b>
<b>Street Operations</b>					
Salaries	\$ 427,307	\$ 241,382	\$ 246,000	\$ 196,671	\$ 274,500
Fringe Benefits	193,666	100,478	117,865	90,059	129,700
Team Development	617	1,543	2,000	1,750	2,000
Professional Services	10,000	-	-	-	-
Contractual Services	402,464	354,285	377,500	311,063	385,000
Commodities	236,289	255,149	292,300	239,850	154,550
Programs	-	6,471	18,000	17,500	10,000
<b>Street Operations Total</b>	<b>\$ 1,270,343</b>	<b>\$ 959,308</b>	<b>\$ 1,053,665</b>	<b>\$ 856,893</b>	<b>\$ 955,750</b>
<b>Forestry</b>					
Salaries	\$ 439,027	\$ 274,758	\$ 280,500	\$ 265,758	\$ 263,500
Fringe Benefits	137,796	88,811	120,180	108,853	127,000
Team Development	1,266	1,610	1,650	875	2,400
Professional Services	21,050	-	-	-	-
Contractual Services	228,223	164,444	330,600	279,027	256,000
Commodities	37,954	34,844	44,300	36,700	12,300
Programs	19,131	5,775	15,000	15,000	12,500
Capital Improvements	70,185	-	-	-	-
<b>Total Forestry</b>	<b>\$ 954,632</b>	<b>\$ 570,242</b>	<b>\$ 792,230</b>	<b>\$ 706,213</b>	<b>\$ 673,700</b>
<b>Building &amp; Property Maintenance</b>					
Salaries	\$ 152,150	\$ 132,380	\$ 164,000	\$ 158,529	\$ 164,500
Fringe Benefits	67,227	59,946	39,125	64,496	69,700
Team Development	-	139	600	500	600
Professional Services	2,075	-	-	-	-
Contractual Services	154,702	141,830	144,450	123,996	195,700
Commodities	7,694	6,696	8,950	8,050	4,500
Capital Improvements	17,872	-	-	-	-
<b>Total Building &amp; Property Maintenance</b>	<b>\$ 401,720</b>	<b>\$ 340,991</b>	<b>\$ 357,125</b>	<b>\$ 355,571</b>	<b>\$ 435,000</b>
<b>Fleet Maintenance</b>					
Salaries	\$ 83,253	\$ 95,283	\$ 93,000	\$ 96,933	\$ 62,500
Fringe Benefits	19,106	30,945	34,045	37,418	30,000
Team Development	-	-	600	550	600
Contractual Services	2,699	1,668	3,100	2,550	3,000
Commodities	19,968	13,186	11,500	10,450	61,700
<b>Total Fleet Maintenance</b>	<b>\$ 125,026</b>	<b>\$ 141,082</b>	<b>\$ 142,245</b>	<b>\$ 147,901</b>	<b>\$ 157,800</b>
<b>Total Public Works Department - General Fund</b>	<b>\$ 3,576,182</b>	<b>\$ 2,512,405</b>	<b>\$ 2,940,545</b>	<b>\$ 2,566,110</b>	<b>\$ 3,036,050</b>
<b>Recreation &amp; Community Programming</b>					
<b>Administration</b>					
Salaries	\$ 73,382	\$ 64,733	\$ 67,000	\$ 66,631	\$ 86,550
Fringe Benefits	49,824	16,993	20,795	16,367	35,938
Team Development	8,075	590	2,500	847	2,500
Contractual Services	33,899	-	-	-	-
Commodities	30,681	2,683	-	-	-
Programs	561,851	206,702	202,850	204,811	210,550
Capital Improvements	1,973	-	-	-	-
<b>Total Administration</b>	<b>\$ 759,685</b>	<b>\$ 291,701</b>	<b>\$ 293,145</b>	<b>\$ 288,656</b>	<b>\$ 335,538</b>
<b>Redmond</b>					
Salaries	\$ 277,270	\$ 174,293	\$ 175,725	\$ 170,404	\$ 177,500
Fringe Benefits	28,884	32,610	25,740	31,584	26,850
Team Development	-	485	1,500	470	1,500
Professional Services	-	-	-	-	-
Contractual Services	35,372	115,477	75,750	82,746	75,750

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Commodities	17,999	24,120	24,550	18,050	24,550
Other Expenses	-	-	-	-	-
Programs	5,839	-	-	-	-
Capital Improvements	8,333	-	25,000	31,000	-
<b>Total Redmond</b>	<b>\$ 373,697</b>	<b>\$ 346,985</b>	<b>\$ 328,265</b>	<b>\$ 334,254</b>	<b>\$ 306,150</b>
<b>Skating</b>					
Salaries	\$ 1,206,301	\$ 720,687	\$ 730,500	\$ 722,386	\$ 740,000
Fringe Benefits	323,069	195,767	193,470	196,408	201,800
Team Development	7,488	4,253	5,800	4,870	5,800
Professional Services	-	-	646,100	584,226	617,500
Contractual Services	1,105,407	622,283	26,000	29,319	26,000
Commodities	37,180	20,690	-	-	-
Programs	13,451	9,907	-	-	-
Capital Improvements	139,990	61,675	47,500	59,832	47,500
<b>Total Skating</b>	<b>\$ 2,832,886</b>	<b>\$ 1,635,262</b>	<b>\$ 1,649,370</b>	<b>\$ 1,597,041</b>	<b>\$ 1,638,600</b>
<b>Aquatics</b>					
Salaries	\$ 160,842	\$ 92,796	\$ 102,875	\$ 88,942	\$ 95,500
Fringe Benefits	28,543	18,746	19,730	18,252	20,050
Team Development	1,342	3,689	3,750	3,500	3,750
Contractual Services	24,739	11,631	14,100	12,450	14,100
Commodities	21,482	8,766	9,400	9,300	9,400
Capital Improvements	-	4,154	4,000	4,400	4,000
<b>Total Aquatics</b>	<b>\$ 236,948</b>	<b>\$ 139,782</b>	<b>\$ 153,855</b>	<b>\$ 136,844</b>	<b>\$ 146,800</b>
<b>Concessions</b>					
Salaries	\$ 218,971	\$ 93,146	\$ 99,700	\$ 73,888	\$ 57,350
Fringe Benefits	70,668	29,726	30,690	29,648	16,626
Team Development	-	-	-	-	-
Contractual Services	7,239	9,567	10,750	8,750	11,250
Commodities	153,344	105,960	77,200	84,264	71,200
Other Expenses	64,507	1,885	2,100	2,000	2,100
<b>Total Concessions</b>	<b>\$ 514,729</b>	<b>\$ 240,284</b>	<b>\$ 220,440</b>	<b>\$ 198,550</b>	<b>\$ 158,526</b>
<b>Theatre</b>					
Salaries	\$ 143,281	\$ 85,905	\$ 90,190	\$ 80,613	\$ 80,000
Fringe Benefits	12,134	6,528	6,910	6,167	6,200
Professional Services	-	139	750	750	1,000
Contractual Services	105,436	69,844	66,675	62,655	68,175
Commodities	30,986	39,806	35,800	46,006	35,800
Other Expenses	25,286	350	800	350	800
<b>Total Theatre</b>	<b>\$ 317,123</b>	<b>\$ 202,572</b>	<b>\$ 201,125</b>	<b>\$ 196,541</b>	<b>\$ 191,975</b>
<b>Total Recreation &amp; Community Programming</b>	<b>\$ 5,035,068</b>	<b>\$ 2,856,586</b>	<b>\$ 2,846,200</b>	<b>\$ 2,751,886</b>	<b>\$ 2,777,589</b>
<b>Total General Fund</b>	<b>\$ 26,793,012</b>	<b>\$ 16,207,116</b>	<b>\$ 17,882,880</b>	<b>\$ 16,759,252</b>	<b>\$ 18,315,447</b>
<b>Utility Fund</b>					
<b>Utility Administration</b>					
Salaries	\$ 474,179	\$ 321,524	\$ 320,500	\$ 355,900	\$ 290,500
Fringe Benefits	134,409	102,764	117,000	121,396	114,300
Team Development	30,986	3,244	8,000	5,200	8,000
Professional Services	5,345	17,261	10,000	10,000	0
Contractual Services	2,581,405	1,831,417	2,273,400	2,160,695	2,426,620
Commodities	6,704	6,568	6,250	5,125	6,300
Other Expenses	17,500	19,000	41,000	41,000	18,000
<b>Total Utility Administration</b>	<b>\$ 3,250,528</b>	<b>\$ 2,301,778</b>	<b>\$ 2,776,150</b>	<b>\$ 2,699,316</b>	<b>\$ 2,863,720</b>
<b>Water &amp; Sewer Billing</b>					
Salaries	\$ 291,079	\$ 227,433	\$ 237,800	\$ 226,000	\$ 231,440
Fringe Benefits	89,678	82,431	71,605	85,000	95,055
Team Development	281	-	-	-	-

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Professional Services	24,572	-	-	-	-
Contractual Services	40,591	43,906	52,500	50,000	57,000
Commodities	1,531	2,688	1,000	1,500	1,500
Capital Improvements	-	-	-	-	-
Interfund Charges	45,705	-	-	-	-
<b>Total Water &amp; Sewer Billing</b>	<b>493,437</b>	<b>\$ 356,458</b>	<b>\$ 362,905</b>	<b>\$ 362,500</b>	<b>\$ 384,995</b>
<b>Water Distribution Systems</b>					
Salaries	\$ 709,188	\$ 484,967	\$ 477,000	\$ 492,000	\$ 359,000
Fringe Benefits	240,921	166,529	204,230	179,825	128,800
Team Development	527	108	2,250	1,350	2,200
Professional Services	6,250	-	-	-	-
Contractual Services	94,856	87,190	410,700	257,985	298,300
Commodities	120,324	148,159	135,300	259,554	219,000
Programs	38,635	17,138	20,000	12,469	20,000
Capital Improvements	16,574	-	-	-	-
<b>Total Water Distribution Systems</b>	<b>\$ 1,227,275</b>	<b>\$ 904,091</b>	<b>\$ 1,249,480</b>	<b>\$ 1,203,183</b>	<b>\$ 1,027,300</b>
<b>Water Production</b>					
Salaries	\$ 144,173	\$ 121,394	\$ 116,500	\$ 122,009	\$ 115,000
Fringe Benefits	46,194	44,197	22,285	47,860	62,600
Team Development	90	-	500	375	500
Professional Development	-	-	-	-	-
Contractual Services	159,363	123,345	110,700	105,246	163,900
Commodities	14,724	9,768	8,400	7,400	3,800
<b>Total Water Production</b>	<b>\$ 364,544</b>	<b>\$ 298,704</b>	<b>\$ 258,385</b>	<b>\$ 282,890</b>	<b>\$ 345,800</b>
<b>Waster Water Conveyance</b>					
Salaries	-	\$ -	\$ -	\$ -	\$ 148,000
Fringe Benefits	-	-	-	-	83,100
Team Development	-	-	-	-	-
Professional Development	\$ -	-	-	-	-
Contractual Services	60,179	3,954	9,000	7,500	9,000
Commodities	-	-	3,200	3,100	3,200
Capital Improvements	-	-	-	-	-
<b>Total Waste Water Conveyance</b>	<b>\$ 60,179</b>	<b>\$ 3,954</b>	<b>\$ 12,200</b>	<b>\$ 10,600</b>	<b>\$ 243,300</b>
<b>Waster Water Treatment</b>					
Salaries	\$ 49,727	\$ 32,201	\$ 31,575	\$ 33,802	\$ 22,500
Fringe Benefits	22,701	9,315	6,090	13,949	4,650
Team Development	-	116,590	650	575	500
Professional Services	171,840	703	117,000	119,266	117,500
Contractual Services	3,297,956	2,119,111	2,119,500	2,109,420	1,869,000
Commodities	3,121	2,050	-	250	500
Programs	-	-	-	-	-
Capital Improvements	44,000	-	-	-	-
<b>Total Waste Water Treatment</b>	<b>\$ 3,589,345</b>	<b>\$ 2,279,970</b>	<b>\$ 2,274,815</b>	<b>\$ 2,277,262</b>	<b>\$ 2,014,650</b>
<b>Capital Improvements - Purchases - Municipal/Capital/Fleet</b>					
Team Development	-	-	-	-	-
Professional Services	-	-	-	-	-
Capital Improvements	-	5,660	44,340	44,340	44,340
<b>Total Capital Imprv - Municipal/Capital/Fleet</b>	<b>\$ -</b>	<b>\$ 5,660</b>	<b>\$ 44,340</b>	<b>\$ 44,340</b>	<b>\$ 44,340</b>
<b>Capital Improvements - Water Systems Improvements</b>					
Contractual Services	\$ 91,846	-	\$ 772,000	\$ 300,000	\$ 300,000
Commodities	(5,349)	-	-	-	-
Capital Improvements	68,450	6,684	1,260,000	1,275,000	5,160,000
Interfund Transfers	-	-	-	-	-
<b>Total Capital Improvements - Water System Improvements</b>	<b>\$ 154,947</b>	<b>\$ 6,684</b>	<b>\$ 2,032,000</b>	<b>\$ 1,575,000</b>	<b>\$ 5,460,000</b>
<b>Capital Improvements - Wastewater System-Conveyance</b>					
Contractual Services	\$ 8,750	\$ -	\$ -	\$ -	\$ -
Capital Improvements	-	18,750	1,493,300	1,150,000	1,358,450
<b>Total Capital Improvements - Wastewater System Conveyance</b>	<b>\$ 8,750</b>	<b>\$ 18,750</b>	<b>\$ 1,493,300</b>	<b>\$ 1,150,000</b>	<b>\$ 1,358,450</b>

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<b>Capital Improvements - Wastewater System-Treatment</b>					
Professional Services	\$ 9,500	\$ 147	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-	-
Capital Improvements	-	13,947	-	-	-
<b>Total Capital Imprv - Wastewater System Conveyance</b>	<b>\$ 9,500</b>	<b>\$ 14,094</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Debt Service - Utility Fund</b>					
Debt Service - Utility Fund					
Debt Service - Principal	-	620,000	645,000	645,000	685,000
Debt Service - Interest	770,347	426,705	404,010	404,010	184,305
Debt Service - WWTP	-	-	-	-	-
Debt Service - Fees	4,284	2,279	3,000	3,000	3,000
<b>Total Debt Service - Utility Fund</b>	<b>\$ 774,631</b>	<b>\$ 1,048,984</b>	<b>\$ 1,052,010</b>	<b>\$ 1,052,010</b>	<b>\$ 872,305</b>
<b>Total Utility Fund</b>	<b>\$ 9,933,136</b>	<b>\$ 7,239,127</b>	<b>\$ 11,555,585</b>	<b>\$ 10,657,101</b>	<b>\$ 14,614,860</b>
<b>Stormwater Fund</b>					
<b>Storm Water Systems</b>					
Salaries	\$ 27,205	\$ 113,809	\$ 114,000	\$ 118,000	\$ 35,500
Fringe Benefits	8,447	41,300	21,840	24,116	7,350
Team Development	-	-	-	-	-
Professional Development	43,000	24,849	80,000	40,000	30,000
Contractual Services	-	9,238	18,000	18,000	9,000
Commodities	505	1,893	17,550	17,400	17,400
Other Expenses	-	-	-	-	-
Capital Improvements	-	-	-	-	-
<b>Total Storm Water Systems</b>	<b>\$ 79,157</b>	<b>\$ 191,089</b>	<b>\$ 251,390</b>	<b>\$ 217,516</b>	<b>\$ 99,250</b>
<b>Capital Improvements - Stormwater Improvements</b>					
Professional Services	\$ 5,975	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-	-
Capital Improvements	-	-	200,000	-	450,000
<b>Total Capital Improvements Stormwater Improvements</b>	<b>\$ 5,975</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 450,000</b>
<b>Total Stormwater Fund</b>	<b>\$ 85,132</b>	<b>\$ 191,089</b>	<b>\$ 451,390</b>	<b>\$ 217,516</b>	<b>\$ 549,250</b>
<b>Capital Improvement Fund</b>					
<b>Capital Improvements - Municipal Facilities / Fleet</b>					
Salaries					
Fringe Benefits					
Team Development					
Professional Services	\$ -	\$ -	-	-	-
Capital Improvements	491,370	619,827	1,980,057	2,181,517	3,943,000
<b>Total Capital Improvements - Municipal Facilities / Fleet</b>	<b>\$ 491,370</b>	<b>\$ 619,827</b>	<b>\$ 1,980,057</b>	<b>\$ 2,181,517</b>	<b>\$ 3,943,000</b>
<b>Capital Improvements - Pedestrian &amp; Bikeway</b>					
Professional Services	\$ 34,423	\$ -	\$ -	\$ -	\$ -
Capital Improvements	115,034	187,108	110,000	130,000	65,000
<b>Total Capital Imprv - Pedestrian &amp; Bikeway</b>	<b>\$ 149,457</b>	<b>\$ 187,108</b>	<b>\$ 110,000</b>	<b>\$ 130,000</b>	<b>\$ 65,000</b>
<b>Capital Improvements - Streets &amp; Highway</b>					
Professional Services	\$ 247,964	\$ 143,475	\$ 150,000	\$ 9,000	\$ 111,040
Contractual Services	463	-	-	-	-
Capital Improvements	1,833,743	631,351	2,160,000	1,235,000	3,300,000
<b>Total Capital Imprv - Purchases - Streets &amp; Highway</b>	<b>\$ 2,082,170</b>	<b>\$ 774,826</b>	<b>\$ 2,310,000</b>	<b>\$ 1,244,000</b>	<b>\$ 3,411,040</b>
<b>Capital Improvements - Redevelopment Projects</b>					
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -
Programs	111,099	719,448	-	-	-
<b>Total Capital Imprv - Redevelopment Projects</b>	<b>\$ 111,099</b>	<b>\$ 719,448</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvements - Other</b>					

Village of Bensenville 2013 Budget Final  
Expenditure Budgets by Fund  
FY 2010 Actual through FY 2013 Budget

Appendix C  
EXHIBIT A

	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	2013 Budget
Capital Improvements	987,206	28,540	-	-	-
<b>Total Capital Imprv - Purchases - Streets &amp; Highway</b>	<b>\$ 987,206</b>	<b>\$ 28,540</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Capital Improvements Fund</b>	<b>\$ 3,821,302</b>	<b>\$ 2,329,749</b>	<b>\$ 4,400,057</b>	<b>\$ 3,555,517</b>	<b>\$ 7,419,040</b>
<b>Fleet Sinking Fund</b>					
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-	-
Capital - Fleet Purchases	-	-	-	-	457,180
<b>Total Fleet Sinking Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 457,180</b>
<b>Unincorporated Utility Fund</b>					
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ 75,000
<b>Total Unincorporated Utility</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>
<b>Special Service Area #2</b>					
Other	\$ 32,535	\$ -	\$ -	\$ -	\$ -
Debt Service - Principal	160,000	-	-	-	-
Debt Service - Interest	12,840	-	-	-	-
Debt Service - Fees	700	-	-	-	-
<b>Total Special Service Area # 2</b>	<b>\$ 206,075</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Special Service Area #3</b>					
Debt Service - Principal	\$ -	\$ -	\$ 19,000	\$ 19,000	\$ 25,000
Debt Service - Interest	-	-	36,877	36,877	29,100
Professional Services	3,898	525,722	-	-	250
Capital Improvements	3,837	-	323,087	323,087	-
<b>Total Special Service Area # 3</b>	<b>\$ 7,735</b>	<b>\$ 525,722</b>	<b>\$ 378,964</b>	<b>\$ 378,964</b>	<b>\$ 54,350</b>
<b>Special Service Area #4</b>					
Debt Service - Principal	\$ -	\$ -	\$ 82,000	\$ 82,000	\$ 108,000
Debt Service - Interest	-	-	158,286	158,286	125,554
Professional Services	16,809	75,914	-	-	250
Capital Improvements	16,545	1,629,277	1,393,240	1,393,240	-
<b>Total Special Service Area # 4</b>	<b>\$ 33,354</b>	<b>\$ 1,705,191</b>	<b>\$ 1,633,526</b>	<b>\$ 1,633,526</b>	<b>\$ 233,804</b>
<b>Special Service Area #5</b>					
Debt Service - Principal	\$ -	\$ -	\$ 6,586	\$ 6,586	\$ 7,500
Debt Service - Interest	-	-	11,276	11,276	8,734
Professional Services	1,175	5,307	-	-	250
Capital Improvements	1,156	91,939	97,350	97,350	-
<b>Total Special Service Area # 5</b>	<b>\$ 2,331</b>	<b>\$ 97,246</b>	<b>\$ 115,212</b>	<b>\$ 115,212</b>	<b>\$ 16,484</b>
<b>Special Service Area #6</b>					
Debt Service - Principal	\$ -	\$ -	\$ 55,000	\$ 55,000	\$ 75,000
Debt Service - Interest	-	-	107,539	107,539	85,252
Professional Services	11,410	-	-	-	250
Capital Improvements	11,233	886,089	945,826	945,826	-
<b>Total Special Service Area # 6</b>	<b>\$ 22,643</b>	<b>\$ 886,089</b>	<b>\$ 1,108,365</b>	<b>\$ 1,108,365</b>	<b>\$ 160,502</b>
<b>Special Service Area #7</b>					
Debt Service - Principal	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 38,000
Debt Service - Interest	-	-	55,457	55,457	48,832
Professional Services	5,870	26,522	-	-	250
Capital Improvements	5,779	651,293	486,580	486,580	-
<b>Total Special Service Area # 7</b>	<b>\$ 11,649</b>	<b>\$ 677,815</b>	<b>\$ 572,037</b>	<b>\$ 572,037</b>	<b>\$ 87,082</b>
<b>Special Service Area #8</b>					
Debt Service - Principal	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 20,000
Debt Service - Interest	-	-	29,060	29,060	22,888
Professional Services	3,064	13,830	-	-	250
Capital Improvements	3,015	237,842	253,917	253,917	-
<b>Total Special Service Area # 8</b>	<b>\$ 6,079</b>	<b>\$ 251,672</b>	<b>\$ 297,977</b>	<b>\$ 297,977</b>	<b>\$ 43,138</b>

Village of Bensenville 2013 Budget Final  
Expenditure Budgets by Fund  
FY 2010 Actual through FY 2013 Budget

Appendix C  
EXHIBIT A

	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	2013 Budget
<b>Special Service Area #9</b>					
Debt Service - Principal	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Debt Service - Interest	-	-	208,162	-	157,538
Professional Services	22,196	24,509	-	-	250
Capital Improvements	21,848	150,655	3,741,291	-	3,286,230
<b>Total Special Service Area # 9</b>	<b>\$ 44,044</b>	<b>\$ 175,164</b>	<b>\$ 3,949,453</b>	<b>\$ -</b>	<b>\$ 3,594,018</b>
<b>Debt Service Fund</b>					
Other Financing Use - DS Pd Escrow	\$ 1,595,454	\$ -	\$ -	\$ -	\$ -
Debt Service - Principal	5,608,000	3,079,685	2,807,340	2,807,340	2,853,460
Debt Service - Interest	2,197,456	1,136,129	1,050,900	975,000	1,468,322
Debt Service - Fees	35,419	4,890	4,500	4,500	4,500
<b>Total Debt Service Fund</b>	<b>\$ 9,436,329</b>	<b>\$ 4,220,704</b>	<b>\$ 3,862,740</b>	<b>\$ 3,786,840</b>	<b>\$ 4,326,282</b>
<b>Commuter Parking Fund</b>					
Contractual Services	68,627	1,815	5,000	5,000	2,500
<b>Total Commuter Parking</b>	<b>\$ 68,627</b>	<b>\$ 1,815</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 2,500</b>
<b>Recycling and Refuse Fund</b>					
Programs	\$ 2,632,022	\$ 1,585,134	\$ 1,625,000	\$ 1,650,000	\$ 1,690,000
<b>Total Recycling &amp; Refuse Fund</b>	<b>\$ 2,632,022</b>	<b>\$ 1,585,134</b>	<b>\$ 1,625,000</b>	<b>\$ 1,650,000</b>	<b>\$ 1,690,000</b>
<b>Tax Increment Financing (TIF)</b>					
TIF 1 Town Center Redevelopment	\$ 3,351,006	\$ -	\$ -	\$ -	\$ -
TIF 2 O'Hare Cargo	351	-	-	-	-
TIF 4 Grand Ave./Sexton	2,289,081	409,928	369,995	290,995	374,170
TIF 5 Heritage Square	1,668,707	94,060	97,460	97,460	100,426
TIF 6 Route 83 & Thorndale	430,755	182,955	146,000	189,965	190,000
TIF 7 Irving Park & Church	461,788	263,439	254,365	254,365	327,542
TIF 11 Grand Ave & York	280,370	181,665	155,230	155,230	160,832
TIF 13 North Industrial District	137,876	5,173,254	4,907,385	4,907,385	6,203,770
<b>Total Tax Increment Financing (TIF)</b>	<b>\$ 8,619,934</b>	<b>\$ 6,305,301</b>	<b>\$ 5,930,435</b>	<b>\$ 5,895,400</b>	<b>\$ 7,356,740</b>
<b>Bldg &amp; Property Maintenance Rental Properties</b>					
Contractual Services	\$ 1,875	\$ -	\$ -	\$ -	\$ -
Other Expenses	51,963	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt	368,367	-	-	-	-
<b>Total Bldg &amp; Properties Maintenance Rental Properties</b>	<b>\$ 422,205</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 62,091,771</b>	<b>\$ 42,398,934</b>	<b>\$ 53,768,621</b>	<b>\$ 46,632,707</b>	<b>\$ 58,995,677</b>

VILLAGE OF BENSENVILLE  
OFFICIAL COMPENSATION PLAN  
AUTHORIZED POSITIONS EFFECTIVE 1/1/2013  
AFSCME STEP ADJUSTMENTS EFFECTIVE 5/1/2013  
SCHEDULE I: MERIT-STEP POSITIONS

Merit Step Positions <sup>(1) (5)</sup>		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Authorized Positions	
													F/T <sup>(2)</sup>	P/T
AFSCME Pay Grade 1 (Includes the following positions: Switchboard Operator/ Receptionist/ Account Clerk I)	Annual	30,697	31,689	32,680	33,669	34,659	35,650	36,637	37,627	38,621	39,779	40,973	2	0
	Bi-Weekly	1,181	1,219	1,257	1,295	1,333	1,371	1,409	1,447	1,485	1,530	1,576		
	Hourly	14.76	15.24	15.71	16.19	16.66	17.14	17.61	18.09	18.57	19.12	19.70		
AFSCME Pay Grade 2 (Includes the following positions: Custodian)	Annual	33,218	34,290	35,360	36,434	37,503	38,577	39,648	40,721	41,792	43,045	44,337	0	1
	Bi-Weekly	1,278	1,319	1,360	1,401	1,442	1,484	1,525	1,566	1,607	1,656	1,705		
	Hourly	15.97	16.49	17.00	17.52	18.03	18.55	19.06	19.58	20.09	20.69	21.32		
AFSCME Pay Grade 3 (Includes the following positions: Billing Clerk III, Secretary III)	Annual	35,888	37,046	38,202	39,363	40,522	41,680	42,938	43,998	45,154	46,509	47,904	0	1
	Bi-Weekly	1,380	1,425	1,469	1,514	1,559	1,603	1,651	1,692	1,737	1,789	1,842		
	Hourly	17.25	17.81	18.37	18.92	19.48	20.04	20.64	21.15	21.71	22.36	23.03		
AFSCME Pay Grade 4 (Includes the following positions: Billing Clerk IV, Account Clerk IV, Secretary IV)	Annual	38,154	39,384	40,613	41,843	43,074	44,306	45,537	46,764	47,998	49,438	50,921	6	0
	Bi-Weekly	1,467	1,515	1,562	1,609	1,657	1,704	1,751	1,799	1,846	1,901	1,958		
	Hourly	18.34	18.93	19.53	20.12	20.71	21.30	21.89	22.48	23.08	23.77	24.48		
AFSCME Pay Grade 5 (Includes the following positions: Technician I, Mechanic I)	Annual	42,128	43,630	45,129	46,631	48,134	49,634	51,134	52,637	54,138	55,762	57,435	6	0
	Bi-Weekly	1,620	1,678	1,736	1,794	1,851	1,909	1,967	2,025	2,082	2,145	2,209		
	Hourly	20.25	20.98	21.70	22.42	23.14	23.86	24.58	25.31	26.03	26.81	27.61		
AFSCME Pay Grade 5 W (Includes the following positions: Technician I assigned to Utility)	Annual	44,157	45,659	47,158	48,660	50,163	51,663	53,163	54,666	56,167	57,852	59,588	0	0
	Bi-Weekly	1,698	1,756	1,814	1,872	1,929	1,987	2,045	2,103	2,160	2,225	2,292		
	Hourly	21.23	21.95	22.67	23.39	24.12	24.84	25.56	26.28	27.00	27.81	28.65		
AFSCME Pay Grade 6 (Includes the following positions: Special Clerical Assistant)	Annual	44,991	46,602	48,213	49,822	51,431	53,043	54,652	56,261	57,869	59,605	61,394	1	0
	Bi-Weekly	1,730	1,792	1,854	1,916	1,978	2,040	2,102	2,164	2,226	2,293	2,361		
	Hourly	21.63	22.40	23.18	23.95	24.73	25.50	26.28	27.05	27.82	28.66	29.52		
AFSCME Pay Grade 7 <sup>(3)</sup> (Includes the following positions: Technician II, Mechanic II)	Annual	47,494	49,198	49,906	52,608	54,315	56,017	57,724	59,430	61,137	62,971	64,860	9	0
	Bi-Weekly	1,827	1,892	1,919	2,023	2,089	2,155	2,220	2,286	2,351	2,422	2,495		
	Hourly	22.83	23.65	23.99	25.29	26.11	26.93	27.75	28.57	29.39	30.27	31.18		
AFSCME Pay Grade 7 W <sup>(3)</sup> (Includes the following positions: Technician II assigned to Utility)	Annual	49,523	51,227	52,933	54,637	56,344	58,046	59,753	61,459	63,166	65,061	67,013	6	0
	Bi-Weekly	1,905	1,970	2,036	2,101	2,167	2,233	2,298	2,364	2,429	2,502	2,577		
	Hourly	23.81	24.63	25.45	26.27	27.09	27.91	28.73	29.55	30.37	31.28	32.22		
Police Officer <sup>(4)</sup>	Annual	59,077	61,316	64,660	67,206	70,618	76,219	82,785					26	0
	Bi-Weekly	2,272	2,358	2,487	2,585	2,716	2,932	3,184						
	Hourly	28.40	29.48	31.09	32.31	33.95	36.64	39.80						
Sergeants	Annual	83,929	86,923	90,370	93,823	96,638	--	--					5	0
	Bi-Weekly	3,228	3,343	3,476	3,609	3,717	--	--						
	Hourly	30.45	31.54	32.79	34.04	35.06	--	--						
<b>SUB-TOTAL MERIT-STEP POSITIONS:</b>													<b>61</b>	<b>2</b>

**NOTES**

- (1) Movement through merit-steps occur at 1 year intervals with satisfactory job performance evaluation.
- (2) Each position represents full-time equivalent hours of 2080, unless otherwise noted. "Job sharing" is permitted as long as total hours paid do not exceed the amount budgeted for the positions. The number of full-time equivalent positions shall not be increased. Additionally, the allocation of positions between Technician I & II may vary as long as total number of Technician positions is not increased.
- (3) Crew Leaders compensation is equal to a 5% increase above Step 10 (k)
- (4) Specialty Compensation for Detective equals \$300 per year
- (5) AFSCME Contract expires April 30, 2015. Police Officer contract expires April 30, 2015. Sergeant contract expires April 30, 2015.

VILLAGE OF BENSENVILLE  
OFFICIAL COMPENSATION PLAN  
AUTHORIZED POSITIONS EFFECTIVE 01/01/13  
RANGE ADJUSTMENTS EFFECTIVE 01/01/2013  
SCHEDULE II- MERIT PERFORMANCE POSITIONS

Merit-Performance Positions	ANNUAL		BI-WEEKLY		HOURLY		F/T <sup>(1)</sup>	P/T <sup>(2)</sup>
	MIN	MAX	MIN	MAX	MIN	MAX		
PT PW & Authorized Hour Position <sup>(3)</sup>	17,680	41,415	680	1,593	8.50	19.91	0	2
Human Resources / Finance Assistant	23,500	33,500	904	1,288	11.30	16.11	1	0
Office Assistant/Investigative Aide	23,500	41,415	904	1,593	11.30	19.91	0	1
Records Clerk	23,500	41,415	904	1,593	11.30	19.91	3	0
Front Desk Clerks (Edge - authorized hours)	23,500	33,500	904	1,288	11.30	16.11	0	0
Office Manager (Edge)	23,500	38,000	904	1,462	11.30	18.27	0	0
Janitorial Services Manager (Edge)	27,245	38,700	1,048	1,488	13.10	18.61	1	0
Front Desk Operations Manager (Edge)	27,245	38,700	1,048	1,488	13.10	18.61	1	0
Aquatic Facilities & Programs Manager	27,245	38,700	1,048	1,488	13.10	18.61	1	0
Concessions Manager	30,515	46,860	1,174	1,802	14.67	22.53	1	0
Administrative Assistant/Administrative Aide	36,400	58,400	1,400	2,246	17.50	28.08	3	0
Deputy Village Clerk	36,400	58,850	1,400	2,263	17.50	28.29	1	0
Marketing/Business Development Administrator	48,000	75,900	1,846	2,919	23.08	36.49	1	0
Engineering/GIS Coordinator	41,500	61,400	1,596	2,362	19.95	29.52	1	0
Payroll Administrator/Staff Accountant	41,500	61,400	1,596	2,362	19.95	29.52	1	0
Accounts Payable Administrator	41,500	61,400	1,596	2,362	19.95	29.52	1	0
Civilian Code Enforcement Officer	40,845	61,400	1,571	2,362	19.64	29.52	1	0
Civilian Evidence Custodian	40,845	61,105	1,571	2,350	19.64	29.38	1	0
Code Compliance Inspector	40,845	61,105	1,571	2,350	19.64	29.38	2	3
Executive Assistant	32,695	69,300	1,258	2,665	15.72	33.32	1	0
Plan Reviewer - Inspectional Services / Permitting	48,500	73,250	1,865	2,817	23.32	35.22	2	0
Facilities Operation Manager	45,000	69,900	1,731	2,688	21.63	33.61	1	0
Redmond Facilities & Programs Manager	45,000	69,900	1,731	2,688	21.63	33.61	1	0
Assistant to Director	48,000	75,900	1,846	2,919	23.08	36.49	0	0
Emergency Management Coordinator	50,000	75,900	1,923	2,919	24.04	36.49	1	0
Crime Prevention Coordinator	50,000	82,785	1,923	3,184	24.04	39.80	1	0
Cable Director	52,205	75,900	2,008	2,919	25.10	36.49	1	0
Senior Accountant	48,000	75,900	1,846	2,919	23.08	36.49	1	0
Assistant PW Supervisor/Fleet Manager	50,715	86,000	1,951	3,308	24.38	41.35	0	0
Public Works Supervisor	61,500	99,520	2,365	3,828	29.57	47.85	2	0
Utility Supervisor	61,500	99,520	2,365	3,828	29.57	47.85	1	0
Civil Engineer	56,350	84,575	2,167	3,253	27.09	40.66	1	0
Assistant Director	61,500	99,520	2,365	3,828	29.57	47.85	3	0
Figure Skating Director	41,400	69,900	1,592	2,688	19.90	33.61	1	0
Hockey Director/Coach	41,400	95,940	1,592	3,690	19.90	46.13	1	0
Director of Information Technology	63,250	104,700	2,433	4,027	30.41	50.34	0	0
Director of HR & Risk Management	63,250	104,700	2,433	4,027	30.41	50.34	1	0
Programming Manager/Hockey Director	55,000	99,500	2,115	3,827	26.44	47.84	1	0
Deputy Chief	74,800	116,500	2,877	4,481	35.96	56.01	1	0
Assistant Village Manager	74,800	116,500	2,877	4,481	35.96	56.01	1	0
Directors:								
Finance	83,950	131,250	3,229	5,048	40.36	63.10	1	0
Community & Economic Development	83,950	131,250	3,229	5,048	40.36	63.10	1	0
Recreation & Community Programming	83,950	131,250	3,229	5,048	40.36	63.10	1	0
Public Works	83,950	131,250	3,229	5,048	40.36	63.10	1	0
Chief of Police	83,950	131,250	3,229	5,048	40.36	63.10	1	0
Deputy Village Manager	89,800	135,850	3,454	5,225	43.17	65.31	0	0
Village Manager	Village Manager Compensation Set by Village Board						1	0
<b>SUB-TOTAL MERIT PERFORMANCE POSITIONS:</b>							<b>48</b>	<b>6</b>
<b>GRAND TOTAL ALL POSITIONS:</b>							<b>109</b>	<b>8</b>

**NOTES**

- (1) Each position represents full-time equivalent hours of 2080, unless otherwise noted. "Job sharing" is permitted as long as total hours paid do not exceed the amount budgeted for the positions. The number of full-time equivalent positions shall not be increased.
- (2) Part-Time non-exempt positions will be compensated at the hourly equivalent within their range.
- (3) Authorized Positions Column does not include those positions for which total authorized hours are established.



Government Finance Officers Association  
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September 25, 2012

**PRESS RELEASE**

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Chicago--The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **Village of Bensenville, Illinois** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to **Timothy J. Sloth, CPA, Director of Finance**.

For budgets including fiscal period 2010, over 1,289 entities received the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

The Government Finance Officers Association is a nonprofit professional association serving 17,500 government finance professionals throughout North America. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.

## GLOSSARY

**2013 Annual Budget** – The 2012 Annual Budget refers to the budget for January 1, 2013 – December 31, 2013.

**ADA** – Americans with Disabilities Act, legislation that defines accessibility standards for facilities, programs and informational material.

**Administration Finance and Legislation (AFL) Committee** – Board of Trustees Committee consisting of 4 of the Village Board members and chaired by one of the trustees. Most items that affect the financial operations of the Village are approved by the AFL committee prior to the Village Board taking action.

**AED** – Automated external defibrillators, which operate automatically to restore heartbeat are now located at most of the village's facilities.

**Annual Budget** – A plan approved by the Board of Trustees for raising and expending monies for services provided to the residents.

**Appropriations** – Amounts expended for the administration, maintenance and management of properties and services for the Village of Bensenville.

**Board of Trustees** – Independent board of six individuals elected at large for alternating four year terms by the residents of the Village of Bensenville.

**CAFR** – Acronym for the Comprehensive Annual Financial Report.

**CPA** – Certified Public Accountant.

**CPR** – Cardiopulmonary Resuscitation consists of mouth-to-mouth respiration and chest compression and allows oxygenated blood to circulate to vital organs such as the brain and heart.

**Community Investment Plan** – The name of the village's 5 year capital improvement program

**CY2010 Budget** – The CY2010 budget refers to the calendar year 2010 budget from January 1, 2010 – December 31, 2010. The village transitioned to a calendar year budget from a fiscal year budget as such the village prepared a 20 month budget for fiscal year 2010 as well as a 12 month budget for calendar year 2010.

**CDC** - The Community Development Commission (CDC) is an appointed citizen review body that conducts Public Hearings on rezoning, conditional use permits, site plans, variances and other development requests.

**EAV** – Equalized Assessed Valuation, property value on which real estate taxes are levied.

**FY2010 Budget** – The FY2010 budget refers to the 20 month fiscal year 2010 budget from May 1, 2009 – December 31, 2010. The village transitioned to a calendar year budget from a fiscal year budget as such the village prepared a 20 month budget for fiscal year 2010 as well as a 12 month budget for calendar year 2010.

**Fund** – Fiscal and accounting tool with a self-balancing set of accounts to record revenue and expenditures.

**GAAP** – Generally accepted accounting principles.

**GASB** – Government Accounting Standards Board.

**GFOA** – Government Finance Officers' Association.

**IEPA** – Illinois Environmental Protection Agency

**IMRF** – Illinois Municipal Retirement Fund is a state established retirement fund for municipal workers. Both the employee and the village pay into this defined benefit plan.

**Intergovernmental Agreement** – The Village maintains intergovernmental agreements with several taxing bodies including the Bensenville Park District, Bensenville School District 2, and Fenton High School District #120.

**Modified Accrual Accounting** – This basis of accounting recognizes an economic transaction or event as revenues in the operating statement when the revenues are both measurable and available to liquidate liabilities of the current period. Expenditures are generally recognized when an event or transaction is expected to draw on current expendable resources.

**MUNIS** – Munis is proprietary software used by the village for utility billing, permit processing, and accounting systems.

**OMP** – The O'Hare Modernization Program (OMP) is a \$6.6 billion program to modernize O'Hare airport. The OMP will reconfigure intersecting runways into a more modern parallel layout increasing capacity and substantially reducing delays.

**Special Service Area (SSA)** – A Special Service Areas is a taxing mechanism that can be used to fund a wide range of special or additional services and / or physical improvements in a defined geographic area within a municipality or jurisdiction.

**Tax Levy** – The amount the Village requests from the property owners, both commercial and residential, to fund the recreational activities of the community.

**Tax Rate** – The rate derived from dividing the tax levy by the EAV. The tax rate, combined for all funds, is multiplied by the equalized assessed valuation of each real estate parcel to arrive at the taxes owed by each parcel owner.

**TIF District** – Tax Increment Financing District

**Version 7.3, 8.1, 8.2 and 9.3** – Upgraded MUNIS application software.