



Department of Public Works
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March 25, 2020

INFORMATION LETTER NO. 1

2019 VILLAGE STREET IMPROVEMENTS PROJECT (CDBG)

&

2020 VILLAGE WATERMAIN IMPROVEMENT PROJECT

Dear Project Area Residents, Institutions and Interested Parties:

The Village of Bensenville is undertaking two separate but very significant projects in the vicinity of your home in the spring/summer of 2020.

The first project is the 2019 Street Improvements Project which has been delayed a year due to the availability of the federal funds associated with the project. This project will be located along Eastview Ave and Franzen St between Irving Park Rd and Hillside Dr. The project mainly consists of replacing approximately 1,700 linear feet of watermain mainly along Eastview Ave and at three of the streets intersection (Brookwood, Medinah and Glendale) with Franzen St. As part of this project, the Village will also be replacing two water service up to the existing b-box, conducting spot curb and gutter repairs, spot sidewalk repairs, some driveway aprons anticipated to be impacted by the construction, full-depth roadway resurfacing, storm sewer repairs, parkway restoration and other miscellaneous items as necessary. The project location map is shown below.

The second project is the 2020 Watermain Improvement project which will take place along Hillside Drive between IL-83 and the eastern limits of the roadway. This project mainly consists of replacing approximately 4,200 feet of the existing watermain with a new 8-inch watermain along with 90 service replacement from the main to existing b-box. As part of this project, the Village will also be conducting spot curb and gutter repairs, spot sidewalk repairs, some driveway aprons anticipated to be impacted by the construction, full-depth roadway resurfacing, storm sewer repairs, street signs, parkway restoration and other miscellaneous items as necessary. The project location map is shown below.

The Village hired James J Benes & Associates (JJB) of Lisle, IL to provide design engineering services on both of these projects. Over the past few months, JJB has put together the necessary plans and specifications to construct these projects.



Village of Bensenville

2019 Street Improvement



Village of Bensenville

2020 Water Main Improvement



The 2019 Street Improvements project was advertised for bid on January 23, 2020. The Village received four (4) bids for this project on February 6, 2020. Schroeder Asphalt Services, Inc (Schroeder) out of Huntley, Illinois submitted the lowest responsible bid in the amount of \$1,065,598.20 on this project. The Village has received \$400,000 in Community Development Block Grant (CDBG) funding towards this project. Schroeder comes with many years of experience on projects of such magnitude. Schroeder will likely utilize services of other sub-contractors to complete the underground and concrete work proposed on the project. The contract for this project was awarded to Schroeder on February 25, 2020.

The Village recently went to bid on the 2020 Watermain Improvement project. The project was advertised for bid on February 20, 2020. The Village received five (5) bids for this project on March 5, 2020. Swallow Construction Corporation of Downers Grove, Illinois submitted the lowest responsible bid in the amount of \$2,062,407.18 on this project. Swallow Construction comes with many years of experience in utility installation of this magnitude. Swallow Construction will likely utilize services of other sub-contractors to complete the asphalt and curb work proposed on the project. The contract award to Swallow Construction took place at the March 24, 2020 Village Board meeting.

The Village has hired engineering firm of Hancock Engineering Company from Westchester, IL to provide engineering oversight for both projects. Hancock has served as municipal engineer for multiple communities and has extensive experience with such projects. Hancock will serve as the liaison between the residents and the contractor. Hancock's task will include making sure the project gets built according to the plans and specifications as well as to assure that the project goes as smoothly as possible for our residents.

These are fast track projects with a substantial completion date of June 26, 2020 for the 2019 Street Improvements Project and July 31, 2020 for the 2020 Watermain Improvements Project. The substantial completion is achieved when all contract item except for landscape restoration are completed. The final completion including landscape restoration will be September 25, 2020 for both projects. At this time, given the COVID-19 situation and weather permitting, the tentative start date for the projects is set for the week of April 13, 2020. The contractor may choose to mobilize and do some preliminary work such as pavement grinding prior to April 13; however, major digging is not expected until April 13. Please note that capital improvement projects are deemed essential work during the shelter in place order in the State of Illinois.

The Village is anticipating on both project the contractor will complete the underground installation of watermain and apparatuses which be followed by curb & gutter, sidewalk, roadway resurfacing and landscape restoration. As part of the project, similar to previous years, the Village will also be replacing selected driveways (in kind) that are anticipated to be disturbed by the proposed improvements. Please note, the Village is NOT planning to replace every single driveway within the project limits.

One of the goals of this letter is to prepare you for what to expect as part of the project. There will be a direct impact to those residents who reside on these streets; however, the surrounding area will be impacted with the construction noise, dust and traffic. We are hopeful of receiving a full cooperation from the residents during this project.

Lead Water Service Lines –

Over the years, health concerns related to domestic water supply lines composed of lead is well documented. This issue has become more prevalent in recent years. The Village doesn't have records indicating the material of water services within the project area. However, given the age of the homes, it is very likely that the current domestic water supply line to your home is composed of lead. The Village will be installing a new water service line from the Village water main to the b-box (in your parkway) as part of the project. During the service installation process, if we find any existing lead services, we will notify you to inform you of the lead water service.

Per our Village Code, the resident bears the responsibility of the water service from the b-box going towards the home. If you are concerned about the health impacts of lead services, and choose to replace your individual service from the b-box towards the home, you may enter into a direct contract (independent of the Village's contract) with Swallow Construction Corporation. A permit from the Village's building department will be required, which will be the responsibility of the homeowner. As part of bidding process for this project, the Village has secured an alternate bid, which includes a \$225 per linear foot price to replace the existing domestic water service with ¾ - inch copper service from the proposed b-box to outside wall of the building. The above price also includes landscape restoration with 4-inch topsoil and sod. The resident must inform the contractor by May 29, 2020, if they wish to have Village's contractor replace the water service from b-box to their home at the above price. Contractor information is provided towards the end of this letter. If you have any questions regarding your service line, please contact one of us on the project team. Please also review the "Lead Informational Notice" attached at the end of this informational letter.

Daily Work Hours – Daily work hours are from 7:00AM to 7:00PM, Monday thru Friday. At this time we do not anticipate any Saturday work, but will adjust based on progress. No work is permitted on Sundays and holidays. Should the contractor start early, please feel free to call the police department.

Utility Markings – As part of the construction process, the contractor frequently calls J.U.L.I.E. to help assist in the locating of buried utilities. We ask for your cooperation in maintaining the marks and flags, as they are located. We realize this can be a burden during mowing of the parkways. If it is necessary to remove the flags, please replace them in their exact location. Your cooperation will help avoid unnecessary utility outages.

Information Transfer – Information letters, like the one you are reading now, will be updated on the Village website periodically to keep all residents along the project corridor abreast of the current progress and activity of the project. In addition, daily notifications will be delivered (in the form of door hangers) to each resident that will likely be directly affected by the upcoming days' work schedule. Once the project begins, please make a habit of checking your front door for these notifications. Please feel free to contact me or the Resident Engineer at any time with questions regarding the project. For general project updates, please check the Village website.

Parking / Access to Driveways – If driveway access is not available at night, residents may park at legally permissible areas on fronting or adjacent side streets. The Bensenville Police Department is aware of the construction project.

When parking on the street, please do so in a manner that will not inhibit traffic movements, especially emergency vehicles. We realize parking may be difficult at times during the project, so please be patient and park with common sense. In addition, when parking on the street, a card or placard with your contact information should be placed in a visible location, so that we can reach you as necessary for any issue involving your vehicle. Please let the project team know of any

circumstances that may require particular or special access needs, either at all times throughout the project or for a specific period.

Garbage Pickup – Residents in the project area are requested to place their garbage and recyclables at curbside by 7:00 AM on pickup days during the construction project. The Village garbage contractor will collect early in the day. If construction activities prevent Refuse collector from picking up your garbage on the regularly scheduled day, they will return the following day and again attempt pickup. Should your pickup be skipped, please notify me.

Curbside Branch/Brush Pickup – The Village will be conducting a curbside branch/brush pickup during week of April 6, May 4, June 1, July 6, Aug 3, Sept 8, Oct 5, and Nov 2. Residents in the project area must place their branch/brush curbside by 7:00 AM on these dates. The Village will begin their efforts in the construction corridor in attempt to keep the corridor clear for the contractor.

Traffic Control – During working hours, traffic may be hindered in the direct vicinity of the work. We will attempt to maintain traffic flow throughout each day. As mentioned above, notifications are delivered daily to inform those residents which may be affected by the following day's work. We ask for your cooperation in relocating your vehicles away from the proposed work prior to 7:00 AM the following morning. If you should park your vehicle within the construction corridor during active working hours, again please leave contact information inside your vehicle on the dashboard in case there is a need to have your vehicle relocated.

The principal intent of traffic control signage is to limit use of the streets in areas under construction to local traffic only. The signs are posted for the safety of the construction crews, pedestrians, drivers, and residents. Please obey all construction signage and respect barricades and warning devices. Roadway closures aren't anticipated at this time; however if possible, it would be in your best interest to avoid the construction zone. Detours may be posted, if necessary.

Mail Deliveries – The US Postal Service will deliver the mail as usual. The Village will work with the Bensenville postmaster if special provisions are required to maintain mail service.

Irrigation / Sprinkler Systems / Pet Fences / Private Drains – The Village asks for your cooperation in locating private irrigation systems, private drains and pet fences as they are not included on the plans. These systems do not appear on standard JULIE locates. Every effort will be made to avoid damage to these systems where possible. If you are aware of an irrigation system or pet fence at your residence, please call the Resident Engineer (contact info below) so he can make the Contractor aware. The Village is under no obligation to repair or replace private utilities found in the parkway. The more information we receive from the residents, the better the opportunity we will have to help avoid unnecessary and expensive repair bills to the homeowner.

Parkway Materials and Plantings –If you wish to retain plants or other homeowner installed materials that currently are located in the public right-of-way, please move/salvage them from the work area as soon as possible; otherwise, they may be damaged or disposed of during the project. If special arrangements or assistance is required, please contact the project team.

Private Property Work – The contractor may not directly solicit work on private property. However, the contractor may perform private work provided that the work to be done does not impede the Village's project schedule. If you are interested in obtaining a quote for work from the contractor please contact contractor for the respective project.

Safety Concerns - It is worth a reminder to say that any construction site is a dangerous situation, perhaps even more so during the hours the contractor is not actually working the area. Please

remind yourselves and your children of the dangers inherent in the construction zone that are present at all times. I appreciate your help in trying to maintain as safe a project site as possible. Should there be a condition that is particularly hazardous, please feel free to contact me or the Resident Engineer.

Project Contacts - *Who do I call with questions?*

To provide day-to-day construction oversight for the project, the Village has hired the engineering consulting firm of Hancock Engineering Company. Jeff Kearney of Hancock will be providing this vital role for this project. Please feel free to call Jeff with any questions or concerns throughout the project. Jeff will be on site each day and is the **best source** for information regarding construction aspects and progress of the project. Shown below are the names and available phone numbers of key project personnel. Please retain this letter and post this list in a convenient and accessible location for ready reference throughout the project.

**2019 VILLAGE STREET IMPROVMENTS PROJECT (CDBG) AND
2020 VILLAGE WATER MAIN REPLACEMENT PROJECT**

KEY PERSONNEL AND TELEPHONE NUMBERS

Contractor (2019 Streets):

John Rocco
Brent Schroeder

Schroeder Asphalt Services, Inc

847.980.9778 (mobile)
815.923.4380 (office)

Contractor (2020 Watermain):

Anthony Rendina

Swallow Construction Corporation

630.512.9900 (office)

Consulting Engineer:

Jeff Kearney, Resident Engineer
Mark Volk, Project Manager

Hancock Engineering Company

708.243.4296 (mobile)
708.865.0300 (office)

Village of Bensenville:

Mehul Patel, Assistant Director
Joe Caracci, Director of Public Works

Public Works Department

630.594.1196 (office – direct)
630.350.3431 (office – direct)

FOR AFTER-HOUR SITUATIONS REQUIRING IMMEDIATE ATTENTION:

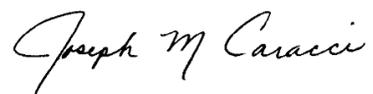
POLICE: Emergency Number 911

POLICE: Non-Emergency Number 630.350.3455

Resident Contact - Getting information regarding access issues or emergency situations to residents that are not home during the workday is a challenging task. For your consideration, I am enclosing a simple form for your use if you desire to let Public Works know of a daytime phone number where you can be reached in the case of an emergency affecting your residence. The form also could be used to indicate someone to contact if you will be away from the project area for an extended period of time. The form can be mailed or faxed to Public Works to the address or fax number shown thereon or the information may be submitted via e-mail. We will maintain a database of contacts and will utilize this as necessary and practicable during the project, with the information held in strict confidentiality.

In closing, thank you again for your interest, patience and cooperation as we move through the construction stage of the project. Inevitably there will be disruptions and inconveniences to endure in the coming months. Please contact Jeff Kearney, Mehul or myself with any concerns, insights and suggestions. The Village, consulting engineer and the contractor are all committed to keeping the lines of communication open and to have a successful and safe project.

Very truly yours,

A handwritten signature in black ink that reads "Joseph M. Caracci". The signature is written in a cursive style with a large initial "J" and "C".

Joe Caracci, P.E.
Director of Public Works



**2019 VILLAGE STREET IMPROVMENTS PROJECT (CDBG) AND
2020 VILLAGE WATER MAIN REPLACEMENT PROJECT**

DAYTIME NOTIFICATION FORM

I wish to be notified at the following telephone number (s) in the event that the Public Works Department needs to reach me during normal working hours.

Home Address: _____

Name: _____

Name: _____

Home Phone: _____

Home Phone: _____

Work Phone: _____

Work Phone: _____

Cell Phone: _____

Cell Phone: _____

Email: _____

Email: _____

Notes or Other Information:

Sprinkler System _____

Pet Fence _____

Existing Drainage _____

Please mail this form to: Bensenville Public Works
Attn: Mehul Patel
717 E. Jefferson Street
Bensenville, IL 60106

or FAX to Public Works: 630-594-1148

or email to Public Works: mpatel@bensenville.il.us

