

March 01, 2022

## INFORMATION LETTER NO. 1

### 2022 VILLAGE WATERMAIN IMPROVEMENT PROJECT

Dear Project Area Residents, Institutions and Interested Parties:

The Village of Bensenville is undertaking a watermain improvement project in the vicinity of your home. The 2022 Watermain Improvement project will take place along Medinah Street, Brookwood Street, and Glendale Street from Marshall Road on the west to Eastview Avenue on the east. This project consists of replacing the existing watermain with a new 8-inch watermain, new fire hydrants, new valves, and water service line replacement from the new watermain to existing residential water shut off valves (commonly called “b-box”). Also as part of this project, the Village will perform as-needed curb repairs, as-needed sidewalk repairs, some driveway apron repairs resulting from the water main construction, roadway resurfacing, and finally parkway restoration with sod. Please note, the Village is NOT planning to replace every single driveway within the project limits. The project location map is shown below.



The Village has hired Hancock Engineering Company to provide engineering oversight for this project. Hancock has served as municipal engineer for multiple communities and has extensive experience with such projects. Hancock will serve as the liaison between the residents and the contractor. Hancock's task will include making sure the project gets built according to the plans and specifications, as well as to assure that the project goes as smoothly as possible for our residents. Project contact information can be found at the end of this letter.

The general schedule for this project is as follows:

- Project Start Date: March 7, 2022
- Project Completion Date: June 24, 2022
- Landscape Restoration Completion Date: September 30, 2022

One of the goals of this letter is to prepare you for what to expect as part of the project. There will be a direct impact to those residents who reside on these streets; however, the surrounding area will also be impacted with the construction noise, minimal dust and temporary traffic delays. We are hopeful of receiving a full cooperation from the residents during this project.

#### **Lead Water Service Lines –**

Over the years, health concerns related to domestic water supply lines composed of lead is well documented. This issue has become more prevalent in recent years. The Village doesn't have records indicating the material of water services within the project area. However, given the age of the homes, it is very likely that the current domestic water supply line to your home is composed of lead. The Village will be installing a new water service line from the Village water main to the b-box (in your parkway) as part of the project. During the service installation process, if we find any existing lead services, we will notify you to inform you of the lead water service and we will meet with you to discuss your options

Per our Village Code, the resident bears the responsibility of the water service from the b-box going towards the home. If you are concerned about the health impacts of lead services, and choose to replace your individual service from the b-box towards the home, you may enter into a direct contract (independent of the Village's contract) with Gerardi Sewer & Water Company. A permit from the Village's building department will be required, which will be the responsibility of the homeowner to obtain. Contractor information is provided towards the end of this letter. If you have any questions regarding your service line, please contact one of us on the project team. Please also review the "Lead Informational Notice" attached at the end of this informational letter.

**Daily Work Hours** – Daily work hours are from 7:00AM to 7:00PM, Monday thru Friday. At this time we do not anticipate any Saturday work, but that can change based on progress and weather conditions. No work is permitted on Sundays and holidays.

**Utility Markings** – As part of the construction process, the contractor frequently calls J.U.L.I.E. to help assist in the locating of buried utilities. We ask for your cooperation in maintaining the marks and flags, as they are located. We realize this can be a burden during mowing of the parkways. If it is necessary to remove the flags, please replace them in their exact location. Your cooperation will help avoid unnecessary utility outages.

**Information Transfer** – The Village's website will be updated frequently with project updates and notification of project milestones. Additionally, daily notifications will be delivered (in the form of

door hangers) to each resident that will be directly affected by the following days' work construction activities. Once the project begins, please make a habit of checking your front door for these notifications. Please feel free to the Village Engineer or the Resident Engineer from Hancock Engineering at any time with questions regarding the project. For general project updates, please check the Village website.

**Parking / Access to Driveways** – If driveway access is not available at night, residents may park at legally permissible areas on fronting or adjacent side streets. The Bensenville Police Department is aware of the construction project.

When parking on the street, please do so in a manner that will not inhibit traffic movements, especially emergency vehicles. We realize parking may be difficult at times during the project, so please be patient and park with common sense. In addition, when parking on the street, a card or placard with your contact information should be placed in a visible location, so that we can reach you as necessary for any issue involving your vehicle. Please let the project team know of any circumstances that may require particular or special access needs, either at all times throughout the project or for a specific period.

**Garbage Pickup** – Residents in the project area are requested to place their garbage and recyclables at curbside by 7:00 AM on pickup days during the construction project. The Village garbage contractor will collect early in the day. If construction activities prevent Refuse collector from picking up your garbage on the regularly scheduled day, they will return the following day and again attempt pickup. Should your pickup be skipped, please notify the Village Engineer.

**Mail Deliveries** – The US Postal Service will deliver the mail as usual. The Village will work with the Bensenville postmaster if special provisions are required to maintain mail service.

**Curbside Branch/Brush Pickup** – The Village will be conducting a curbside branch/brush pickup during week of April 4, May 2, June 6, July 5, Aug 1, Sept 6, Oct 3, and Nov 7. **Residents in the project area must place their branch/brush curbside by 7:00 AM on these dates.** The Village will begin their efforts in the construction corridor in attempt to keep the corridor clear for the contractor.

**Traffic Control** – During working hours, traffic may be hindered in the direct vicinity of the work. We will attempt to maintain traffic flow throughout each day. As mentioned above, notifications are delivered daily to inform those residents whose access may be affected by the following day's work. We ask for your cooperation in relocating your vehicles away from the proposed work prior to 7:00 AM the following morning. If you should park your vehicle within the construction corridor during active working hours, again please leave contact information inside your vehicle on the dashboard in case there is a need to have your vehicle relocated.

The principal intent of traffic control signage is to limit use of the streets in areas under construction to local traffic only. The signs are posted for the safety of the construction crews, pedestrians, drivers, and residents. Please obey all construction signage and respect barricades and warning devices. Roadway closures aren't anticipated at this time; however if possible, it would be in your best interest to avoid the construction zone. Detours may be posted, if necessary.

**Irrigation / Sprinkler Systems / Pet Fences / Private Drains** – The Village asks for your cooperation in locating private irrigation systems, private drains and pet fences as they are not included on the plans. These systems do not appear on standard JULIE locates. Every effort will be made to avoid damage to these systems where possible. If you are aware of an irrigation system or pet fence at your residence, please call the Resident Engineer (contact info below) so he can make

the Contractor aware. The Village is under no obligation to repair or replace private utilities found in the parkway. The more information we receive from the residents, the better the opportunity we will have to help avoid unnecessary and expensive repair bills to the homeowner.

**Parkway Materials and Plantings** –If you wish to retain plants or other homeowner installed materials that currently are located in the public right-of-way, please move/salvage them from the work area as soon as possible; otherwise, they may be damaged or disposed of during the project. If special arrangements or assistance is required, please contact the project team.

**Safety Concerns** - It is worth a reminder to say that any construction site can be a dangerous area, perhaps even more so during the hours the contractor is not actually working. Please remind yourselves and your children of the dangers in the construction zone that are present at all times. I appreciate your help in trying to maintain as safe a project site as possible. Should there be a condition that is particularly hazardous, please feel free to contact the Village Engineer or the Resident Engineer.

**Project Contacts - *Who do I call with questions?***

To provide day-to-day construction oversight for the project, the Village has hired the engineering consulting firm of Hancock Engineering Company. Tom Gromada will be providing this vital role for this project. Please feel free to call Tom with any questions or concerns throughout the project. Tom will be on site each day and is the **best source** for information regarding construction aspects and progress of the project. Shown below are the names and available phone numbers of key project personnel. Please retain this letter and post this list in a convenient and accessible location for ready reference throughout the project.

## 2022 VILLAGE WATER MAIN REPLACEMENT PROJECT

### KEY PERSONNEL AND TELEPHONE NUMBERS

**Contractor:**

Frank Gerardi

**Gerardi Water & Sewer**

708.453.4715 (office)

**Resident Engineer:**

Tom Gromada, Resident Engineer

**Hancock Engineering Company**

773.498.6797 (mobile)

**Village of Bensenville:**

Jeff Maczko, Village Engineer

Joe Caracci, Director of Public Works

**Public Works Department**

630.594.1196 (office – direct)

630.350.3431 (office – direct)

### FOR AFTER-HOUR SITUATIONS REQUIRING IMMEDIATE ATTENTION:

POLICE: Emergency Number 911

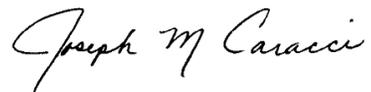
POLICE: Non-Emergency Number 630.350.3455

**Resident Contact** - Getting information regarding access issues or emergency situations to residents that are not home during the workday is a challenging task. For your consideration, I am enclosing a simple form for your use if you desire to let Public Works know of a daytime phone number where you can be reached in the case of an emergency affecting your residence. The form also could be used to indicate someone to contact if you will be away from the project area for an extended period of time. The form can be mailed or faxed to Public Works to the address or fax

number shown thereon or the information may be submitted via e-mail. We will maintain a database of contacts and will utilize this as necessary and practicable during the project, with the information held in strict confidentiality.

In closing, thank you again for your interest, patience and cooperation as we move through the construction stage of the project. Inevitably there will be disruptions and inconveniences to endure in the coming months, but we will do our best to minimize these to our residents. Please contact Tom Gromada, Jeff Maczko or myself with any questions or concerns. The Village, our consulting engineer and the contractor are all committed to keeping the lines of communication open in order to have a successful and safe project.

Very truly yours,

A handwritten signature in cursive script that reads "Joseph M. Caracci".

Joe Caracci, P.E.  
Director of Public Works

# 2022 VILLAGE WATER MAIN REPLACEMENT PROJECT

## DAYTIME NOTIFICATION FORM

I wish to be notified at the following telephone number (s) in the event that the Public Works Department needs to reach me during normal working hours.

Home Address: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Notes or Other Information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

My Property Has:

Sprinkler System \_\_\_\_\_

Pet Fence \_\_\_\_\_

Existing Drainage \_\_\_\_\_

Please mail this form to: Bensenville Public Works  
Attn: Jeff Maczko  
717 E. Jefferson Street  
Bensenville, IL 60106

or FAX to Public Works: 630-594-1148

or email to Public Works: [jmaczko@bensenville.il.us](mailto:jmaczko@bensenville.il.us)

