

April 7, 2023

PROJECT INFORMATION LETTER

2023 Residential Street Improvements Program

Dear Project Area Residents:

The Village of Bensenville is about to undertake a construction project in the vicinity of your residence. We are pleased to announce the 2023 Residential Street Improvements Project will include resurfacing of 1.32 miles of the following Village roadways:

Street Name	Start Limit	End Limit
John Street	George Street	Cul-De-Sac
Jacquelyn Drive	Dolores Drive	Diana Court
Pamela Drive	Dolores Drive	Diana Court
Diana Court	Pamela Drive	Brentwood Drive
Gloria Jean Drive	Diana Court	Cul-De-Sac
Washington Street*	Church Road	York Road

**NOTE: The Village has entered into an Intergovernmental Agreement with Addison Township to resurface the County's portion of Washington Street between Church Road and Ellis Street.*

The general scope of this project includes resurfacing, pavement patching, rehabilitation of deteriorated curb and sidewalk, sewer repairs, and improvements to ADA sidewalk ramps. The construction activities are generally broken down into three phases:

- 1) Storm Sewer Repairs – Necessary repairs and/or modifications are made to the drainage structures along roadways.
- 2) Concrete Repairs – Replacement of deteriorated curbs and sidewalks throughout the project area takes place. This work is generally limited to one side of the street at a time to allow parking for residents while access to their property might be limited.
- 3) Pavement Repairs – The final phase includes milling of the existing pavement surface, pavement patching of the remaining asphalt as needed, placement of a new pavement surface layer, and then final pavement markings are placed. Prior to paving, a tack-coat of fresh oil is applied as an adhesive or bonding between the asphalt layers. Fresh oil signage will be posted in advance to remind motorists to travel slowly on the tack-coat material.



The estimated construction cost for this project is \$1,261,000. In March of this year, Builders Paving LLC of Hillside, IL was awarded this project as the lowest responsible bidder on this project. Builders Paving comes with many years of experience in projects of this scope. Builders will be utilizing subcontractors to perform various work on the project.

The Village has retained the firm Hancock Engineering to provide construction engineering oversight for this project. Hancock has served as resident engineer for multiple communities, including Bensenville, and has extensive experience with such projects. Hancock will serve as the liaison between the residents and the contractor. Hancock's tasks will include making sure the project gets built according to the plans and specifications as well as to assure that the project goes as smoothly as possible for our residents.

The anticipated start date for the project is **April 17, 2023**, weather permitting. The contractor may choose to mobilize and do some preliminary work prior to the anticipated start date. The substantial project completion is June 30, 2023, barring any major delays. The substantial completion marks completion of all major work items excluding landscaping. The final completion including all landscape restoration is September 22, 2023.

One of the goals of this letter is to prepare you for what to expect as part of the project. Outlined below are many important items to know about the upcoming project and the impacts to residents and the motoring public.

Daily Work Hours – Daily work hours are from 7:00AM to 6:00PM, Monday thru Friday. At this time, we do not anticipate any Saturday work but will adjust based on progress. No work is permitted on Sundays and holidays.

Information Transfer – Information letters will be sent out as needed to keep all residents along the project corridor informed of the project progress. Notices will be delivered to front doors of properties when driveway access might be temporarily restricted. Please check your front door daily for any notices. Additionally, weekly project updates will be posted on the Village website. Please feel free to contact my office or the Resident Engineer at any time with questions regarding the project.

Parking / Access to Driveways – If driveway access is affected during the project construction, the project team will do their best to provide temporary access so you can get in and out of your driveway. If driveway access is not available at night, residents may park at legally permissible areas on fronting or adjacent side streets. The Bensenville Police Department is aware of the construction project.

When parking on the street, please do so in a manner that will not inhibit traffic movements, especially emergency vehicles. We realize parking may be difficult at times during the project, so please be patient and park with common sense. In addition, when parking on the street, a card or placard with your contact information should be placed in a visible location, so that we can reach you as necessary for any issue involving your vehicle. Please let the project team know of any circumstances that may require particular or special access needs, either for the full duration of the project or for a specific period.

Traffic Impacts – Roadways will remain open during construction activities, however delays should be expected. The Contractor will utilize daily lane closures and flaggers to move traffic around construction operations. Please watch for workers and equipment when traveling in the work zone. The construction signs posted are for the safety of the construction crews, pedestrians, drivers, and residents. Please obey all construction signage and respect barricades and warning devices. Roadway closures are not anticipated at this time. However, if possible, it would be in your best interest to avoid the construction zone. Detours may be posted, if necessary.

Utility Markings – As part of the construction process, the contractor frequently calls J.U.L.I.E. to locate buried utilities. We ask for your cooperation in maintaining the marks and flags, as they are located. We realize this can be a burden during mowing of the parkways. If it is necessary to remove the flags, please replace them in their exact location. Your cooperation will help avoid unnecessary utility outages.

Garbage Pickup – Residents in the project area are requested to place their garbage and recyclables curbside by 5:00 AM on pickup days during the construction project. The Village garbage contractor (Republic Services) will likely collect early in the day.

Curbside Branch/Brush Pickup – The Village will be conducting a curbside branch/brush pickup during the weeks of May 1, June 5, July 3, Aug 7, Sept 4, Oct 2, and Nov 6. Residents in the project area must place their branch/brush curbside by 7:00 AM on these dates. The Village crews will begin their efforts in the construction corridor in attempt to keep the corridor clear for the contractor.

Mail Deliveries – At this time, we don't anticipate any disruption in the mail service during the project. The Village will work with the Bensenville postmaster if changes are required to maintain mail service.

Irrigation / Sprinkler Systems / Pet Fences / Private Drains – The Village asks for your cooperation in locating private irrigation systems, private drains, and pet fences as they are not included on the plans. These systems do not appear on standard JULIE locates. Every effort will be made to avoid damage to these systems where possible. If you are aware of an irrigation system or pet fence at your residence, please call the Resident Engineer (contact info below) so he can make the Contractor aware. The Village is under no obligation to repair or replace private utilities found in the parkway. The more information we receive from the residents, the better the opportunity we will have to help avoid unnecessary and expensive repair bills to the homeowner.

Private Property Work – The contractor may not directly solicit work on private property and the contractor is not looking to undertake additional private work as part of this project. Please contact the Community and Economic Development Department for permit related inquiries.

Safety Concerns - It is worth a reminder to say that any construction site is a dangerous situation, perhaps even more so during the hours the contractor is not actually working in the area. Please remind yourselves and your children of the dangers inherent in the construction zone that are present at all times. We appreciate your help in trying to maintain as safe a project site as possible. Should there be a condition that is particularly hazardous, please feel free to contact me or the Resident Engineer.

Project Contacts - *Who do I call with questions?*

As mentioned above, the Village staff will be performing the day-to-day construction oversight of this project. Please feel free to call Tom Gromada with Hancock Engineering with any questions or concerns throughout the project. Tom will be on site each day and is the **best source** for information regarding construction aspects and progress of the project. Shown below are the names and available phone numbers of key project personnel. Please retain this letter in a convenient and accessible location for reference throughout the project.

2023 Residential Street Improvements Program

KEY PERSONNEL AND TELEPHONE NUMBERS

Resident Engineer:

Tom Gromada, Resident Engineer

Hancock Engineering

773.498.6797 (Cell)

General Contractor:

Aaron Hoscheid, Superintendent

Builders Paving, LLC

708.417.5071 (Cell)

Village of Bensenville:

Brad Hargett, Assistant Village Engineer

Joe Caracci, Director of Public Works

Public Works Department

630.350.3411 (office – direct)

630.350.3431 (office – direct)

FOR AFTER-HOUR SITUATIONS REQUIRING IMMEDIATE ATTENTION:

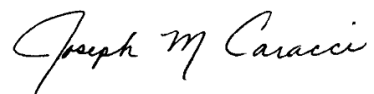
POLICE: Emergency Number 911

POLICE: Non-Emergency Number 630.350.3455

Resident Contact - Getting information regarding access issues or emergency situations to residents that are not home during the workday is a challenging task. For your consideration, I am enclosing a simple form for your use if you desire to let Public Works know of a daytime phone number where you can be reached in case of an emergency affecting your residence. The form also could be used to indicate someone to contact if you will be away from the project area for an extended period of time. The form can be mailed or faxed to Public Works to the address or fax number shown thereon or the information may be submitted via e-mail. We will maintain a database of contacts and will utilize this as necessary and practicable during the project, with the information held in strict confidentiality.

In closing, thank you again for your patience and cooperation as we move through this vital construction project. Inevitably there will be disruptions and inconveniences to endure in the coming months. Please contact Tom Gromada, Brad Hargett, or myself with any concerns, insights and suggestions. The Village, consulting engineer, and the contractor are all committed to keeping the lines of communication open and to have a successful and safe project.

Very truly yours,



Joe Caracci, P.E.
Director of Public Works

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DAYTIME NOTIFICATION FORM

I wish to be notified at the following telephone number (s) in the event that the Public Works Department needs to reach me during normal working hours.

Home Address: _____

Name: _____

Name: _____

Home Phone: _____

Home Phone: _____

Work Phone: _____

Work Phone: _____

Cell Phone: _____

Cell Phone: _____

Email: _____

Email: _____

Notes or Other Information:

My Property Has:

Sprinkler System _____

Pet Fence _____

Existing Drainage _____

Please mail this form to: Bensenville Public Works
Attn: Brad Hargett
717 E. Jefferson Street
Bensenville, IL 60106

or FAX to Public Works: 630-350-3411

or email to Public Works: bhargett@bensenville.il.us

