

September 5, 2023

PROJECT INFORMATION LETTER NO. 1

IRVING PARK ROAD STREETScape PROJECT PHASE III

Dear Project Area Businesses and Interested Parties:

The Village of Bensenville is excited to announce in a continuous effort to improve one of the major vibrant business corridors within the Village of Bensenville limits, the Village will be undertaking Phase III of the streetscape improvement project along portions of Irving Park Road. Previously, the Village completed Phase I & II of a multiple phased construction project with decorative streetlights and stamped colored sidewalk. The limits of Phase III project will be from Church Road to west of Addison Street.



Phase III is intended to install a seven-foot-wide stamped concrete sidewalk along the north side of Irving Park Road from Church Road to west of Addison Street. The scope of work also includes installation of new driveway aprons (where disturbed by sidewalk improvements), structure adjustments, and spot curb and gutter repairs.

The estimated construction cost for this project is \$467,793. In August of this year, Everlast Blacktop Inc. of Elgin, IL was awarded this project as the lowest responsible bidder on this project. Everlast Blacktop has experience in projects of this scope. Everlast Blacktop will be utilizing subcontractors to perform various work on the project.

Beginning the week of September 4th, construction activities will begin, and this informational letter will provide you with many answers to frequently asked questions about the upcoming work. I urge you to please read it carefully and keep it available for future reference.

The Village has retained the firm Gonzalez Companies, LLC to provide engineering oversight for this project. Gonzalez, formerly ESI Consultants, LTD., has extensive experience with such projects. Gonzalez will serve as the liaison between businesses and the contractor. Gonzalez's tasks will include making sure the project gets built according to the plans and specifications, as well as to assure that the project goes as smoothly as possible for our businesses. Project contact information can be found at the end of this letter.

The general schedule for this project is as follows:

- **Project Start Date: September 7, 2023**
- Project Substantial Completion Date: October 30, 2023
- Project Final Restoration Date: November 30, 2023

There will be a direct impact on businesses on Irving Park Road. However, the surrounding area will also be impacted by the construction noise, minimal dust and temporary traffic delays. We are hopeful of receiving full cooperation from businesses during this project.

Information Transfer – The Village's website will be updated frequently with project updates and notification of project milestones. Additionally, notifications will be delivered (in the form of door hangers or letters) to each business that will be directly affected by the following days' construction activities. Please feel free to contact the Assistant Village Engineer or the Resident Engineer from Gonzalez at any time with questions regarding the project. For general project updates, please check the Village website.

Daily Work Hours – Irving Park Road is under the jurisdiction of the Illinois Department of Transportation (IDOT). Per IDOT, Daily lane closure hours are allowed from 9:00 AM to 3:00 PM Monday – Friday on Irving Park Road. The contractor is allowed to work outside of those hours as long as there are not any lane closures. The Village work hour limits are 7 AM to 7 PM Mon-Sat. At this time, we do not anticipate any Saturday work, but will adjust based on progress. No work is permitted on Sundays and holidays.

Utility Markings – As part of the construction process, the contractor frequently calls J.U.L.I.E. to help assist in the locating of buried utilities. We ask for your cooperation in maintaining the marks and flags, where they are located. We realize this can be a burden during mowing. If it is necessary to remove the flags, please replace them in their exact location. Your cooperation will help avoid unnecessary utility outages.

Access to Driveways – Driveway access will be maintained during construction to the extent possible. Construction activities will at times block or restrict driveway access. The contractor will likely construct half of the driveway apron at a time to maintain access to each property. The Contractor and Resident Engineer will communicate these periods of inaccessibility as early as possible. If an urgent need for driveway access arises, please contact the Resident Engineer who will work with the Contractor to regain your access as quickly as possible.

Traffic Control - During working hours, traffic may be hindered in the direct vicinity of the work. We will attempt to maintain traffic flow throughout each day. As mentioned above, notifications are delivered daily to inform those who may be affected by the following day's work. Signs are posted for the safety of the construction crews, pedestrians, drivers, and residents. Please obey all construction signage and respect barricades and warning devices.

Mail Deliveries – The US Postal Service will deliver the mail as usual. The Village will work with the Bensenville postmaster if special provisions are required to maintain mail service.

Irrigation / Sprinkler Systems / Private Drains – The Village asks for your cooperation in locating private irrigation systems and private drains as they are not included on the plans. These systems do not appear on standard J.U.L.I.E. locates. Every effort will be made to avoid damage to these systems where possible. If you are aware of an irrigation system or private drain at your business, please call the Resident Engineer (contact info below) so he can make the Contractor aware. The Village is under no obligation to repair or replace private utilities found in the right of way or parkway. The more information we receive from businesses, the better the opportunity we will have to help avoid unnecessary and expensive repair bills to the business owner.

Parkway Materials and Plantings – If you wish to retain plants or other business installed materials that currently are located in the public right-of-way, please move/salvage them from the work area as soon as possible; otherwise, they may be damaged or disposed of during the project. If special arrangements or assistance is required, please contact the project team.

Safety Concerns - It is worth a reminder to say that any construction site can be a dangerous area, perhaps even more so during the hours the contractor is not actually working. Please remind yourselves and your employees of the dangers in the construction zone that are present at all times. I appreciate your help in trying to maintain as safe a project site as possible. Should there be a condition that is particularly hazardous, please feel free to contact the Assistant Village Engineer or the Resident Engineer.

Project Contacts - *Who do I call with questions?*

To provide day-to-day construction oversight for the project, the Village has hired the engineering consulting firm of Gonzalez Companies, LLC. Christian Haas of Gonzalez will be providing this vital role for this project. Please feel free to call Christian with any questions or concerns throughout the project. Christian will be on site each day and is the **best source** for information regarding construction aspects and progress of the project. Shown below are the names and available phone numbers of key project personnel. Please retain this letter and post this list in a convenient and accessible location for ready reference throughout the project.

IRVING PARK ROAD STREETSCAPE PROJECT PHASE III

KEY PERSONNEL AND TELEPHONE NUMBERS

Resident Engineer:

Christian Haas, Resident Engineer

Gonzalez Companies, LLC

630.800.6090 (mobile)

Contractor:

Tony Villasana, Superintendent

Everlast Blacktop, Inc.

630.945.1840 (mobile)

Village of Bensenville:

Brad Hargett, Assistant Village Engineer

Joe Caracci, Director of Public Works

Public Works Department

630.350.3411 (office – direct)

630.350.3431 (office – direct)

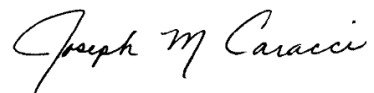
FOR AFTER-HOUR SITUATIONS REQUIRING IMMEDIATE ATTENTION:

POLICE: Emergency Number 911

POLICE: Non-Emergency Number 630.350.3455

In closing, thank you again for your interest, patience and cooperation as we move through the construction stage of the project. Inevitably there will be disruptions and inconveniences to endure in the coming months, but we will do our best to minimize these to our residents. Please contact Christian Haas, Brad Hargett, or myself with any questions or concerns. The Village, our consulting engineer and the contractor are all committed to keeping the lines of communication open in order to have a successful and safe project.

Very truly yours,



Joe Caracci, P.E.

Director of Public Works